



October 3, 2024

CALL AND NOTICE OF A REGULAR MEETING OF THE  
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE  
OF THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Legal, Government and Environmental Affairs Committee will be held Monday, October 7, 2024, at 8:30 a.m., in the Burbank Room of Hollywood Burbank Airport, 2627 N. Hollywood Way, Burbank, California 91505.

In addition to attending the meeting in person, members of the public may observe the meeting telephonically and may offer comment in real time through the following number:

*Dial In: (701) 802-5334*  
*Access Code: 2451017#*

Terri Williams, Board Secretary  
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING  
OF THE  
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE  
Burbank Room  
Monday, October 7, 2024  
8:30 a.m.



*The public comment period is the opportunity for members of the public to address the Committee on agenda items and on airport-related non-agenda matters that are within the Committee's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.*

*Members of the public are requested to observe the following decorum when attending or participating in meetings of the Committee:*

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Committee during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to airport-related non-agenda matters that are within the Committee's subject matter jurisdiction.*
- *Limit comments to three minutes or to such other period of time as may be specified by the presiding officer.*



*The following activities are prohibited:*

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*



*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Committee less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 N. Hollywood Way, Burbank) in the administrative office during normal business hours.*



*In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.*

## AGENDA

Monday, October 7, 2024

1. Roll Call
2. Approval of Agenda
3. Public Comment
4. Approval of Minutes
  - a. September 16, 2024 **[See page 1]**
5. Items for Approval
  - a. Citizen Advisory Committee Appointments **[See page 3]**  
  
***Staff report attached. Staff seeks a Legal, Government and Environmental Affairs Committee recommendation to the Commission that it appoint Citizen's Advisory Committee ("CAC") nominees provided by the Cities of Burbank, Glendale, and Pasadena.***  
  
***In order to allow the CAC to start work as soon as possible, this item has been placed on the Commission agenda for its meeting immediately following the Committee's meeting.***
6. Items for Information
  - a. Committee Pending Items **[See page 5]**
7. Adjournment

**MINUTES OF THE REGULAR MEETING OF THE  
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

**SEPTEMBER 16, 2024**

A regular meeting of the Legal, Government and Environmental Affairs Committee was called to order on this date in the Burbank Room, 2627 N. Hollywood Way, Burbank, California, at 8:30 a.m., by Commissioner Gabel-Luddy.

**1. ROLL CALL**

**Present:** Commissioners Gabel-Luddy, Najarian and Williams

**Absent:** None

**Also Present:** Staff: Frank Miller, Executive Director; Maggie Martinez, Director, Noise and Environmental Affairs; Pamela Marcello, Senior Director, Government and Public Affairs; Aaron Galinis, Senior Airport Planner

Tami McCrossen-Orr, Trifiletti Consulting, Inc.

Terence R. Boga, Airport Authority Counsel;  
(via teleconference) Richards, Watson, Gershon

**2. Approval of Agenda**

Commissioner Williams moved approval of the agenda, seconded by Commissioner Najarian. The agenda was approved (3-0).

**3. Public Comment**

There were no public comments.

**4. Approval of Minutes**

**a. August 19, 2024**

Commissioner Williams moved approval of the August 19, 2024 Committee meeting minutes, seconded by Commissioner Najarian. There being no objection, the motion was approved (3-0).

**5. Items for Approval**

**a. Professional Services Agreement  
Trifiletti Consulting, Inc.**

Commissioner Williams recused herself from Item 5.a., Items for Approval at 8:32 a.m., returning at 8:37 a.m. after the presentation and vote.

Staff sought a Committee recommendation to the Commission for approval of a proposed Professional Services Agreement with Trifiletti Consulting Inc. to

continue providing environmental consulting services in support of the Authority's Memorandum of Understanding with the South Coast Air Quality Management District and the implementation of the Airport's voluntary measures identified in the Air Quality Improvement Plan. The proposed Agreement is for the period from November 1, 2024, through October 31, 2025.

**Motion**

Commissioner Najarian motioned for approval, Seconded by Commissioner Gabel-Luddy.

**Motion Approved**

The motion was approved (2-0, 1 abstention).

**b. Assignment of Legislative Representation Service Contract**

Staff sought a Committee recommendation to the Commission for approval of an Assignment of Professional Services Agreement to transfer the Authority's legislative representation service contract from Renne Public Law Group to California Public Policy Group. Subject to the recommendation of the Committee, this item was also placed on the Commission's agenda for its consideration at its meeting immediately following the Committee's meeting.

**Motion**

Commissioner Williams motioned for approval, Seconded by Commissioner Najarian.

**Motion Approved**

The motion was approved (3-0).

**6. Items for Information**

**a. Committee Pending Items**

Staff updated the Committee on future pending Items.

**7. Adjournment**

There being no further business, the meeting was adjourned at 8:46 a.m.

**STAFF REPORT PRESENTED TO THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY  
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE  
OCTOBER 7, 2024**

**CITIZEN'S ADVISORY COMMITTEE APPOINTMENTS**

Presented by Aaron Galinis  
Senior Airport Planner

SUMMARY

Staff seeks a Legal, Government, and Environmental Affairs Committee ("Committee") recommendation to the Commission that it appoint Citizen's Advisory Committee ("CAC") nominees provided by the Cities of Burbank, Glendale, and Pasadena.

In order to allow the CAC to start work as soon as possible, this item has been placed on the Commission agenda for its meeting immediately following the Committee's meeting.

BACKGROUND

On January 16, 2024, the Commission awarded a contract to Harris Miller Miller and Hanson ("HMMH") to undertake an Airport Noise Compatibility Study, which is commonly known as a "Part 150 Study." A Part 150 Study comprises two specific categories of documents as deliverables, which are (i) Noise Exposure Maps ("NEMs") that depict existing and 5-year forecast future conditions of airport noise contours at 65 and 70 decibels of Community Noise Equivalent Level ("CNEL"), and (ii) a Noise Compatibility Program ("NCP") that identifies programs and policies to remedy untreated residential and educational land uses located within those contours. HMMH is currently performing technical analysis associated with these tasks and will begin a concurrent community outreach process following the appointment of the CAC membership.

During its March 18, 2024 meeting, the Commission adopted Resolution No. 510 to reestablish the CAC as a nine-member body representing the Cities of Burbank, Glendale, and Pasadena. Pursuant to Section 3 of the resolution, the function of the CAC is to be a purely advisory body during the Part 150 Study that focuses exclusively on: (i) gathering public input on airplane noise issues associated with the airport; and (ii) assisting in the update of the Authority's NEMs and NCP. Resolution 510 also directed staff to solicit CAC nominations from the city managers of each city.

The Cities of Burbank, Glendale, and Pasadena each selected three CAC nominees through independent processes. The CAC will become active upon appointment of the membership by the Commission and shall dissolve upon the Authority's submission of updated NEMs and NCP to the FAA. The names of the CAC nominees are presented as follows:

City of Burbank:

- Raymond Scholl
- Laura Ioanou
- Martin Perlmutter

City of Glendale:

- Aurora Abracia
- Adrian Fieda
- Carl Povilaitis

City of Pasadena:

- Rey Rodriguez
- Dino Barajas
- Phlunté Riddle

#### STAFF RECOMMENDATION

Staff seeks a Committee recommendation to the Commission that it appoint to the CAC the nominees submitted by the Cities of Burbank, Glendale, and Pasadena.

**BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY  
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE  
OCTOBER 7, 2024  
COMMITTEE PENDING ITEMS**

**Future**

1. Report on APD Arsenal Inventory (AB 481)
2. Exploration of Options to Become an Electric Self Generator
3. LEEDS to Density Presentation (tentative) (City of Burbank - Golden State Plan)