



May 15, 2025

CALL AND NOTICE OF A REGULAR MEETING
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Burbank-Glendale-Pasadena Airport Authority will be held on Monday, May 19, 2025, at 9:00 a.m., in the Airport Skyroom of Hollywood Burbank Airport, 2627 N. Hollywood Way, Burbank, California 91505.

In addition to attending the meeting in person, members of the public may observe the meeting telephonically and may offer comment in real time through the following number:

Dial in: (818) 862-3332

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

Regular Meeting of May 19, 2025

9.00 A.M.

The public comment period is the opportunity for members of the public to address the Commission on agenda items and on Airport-related non-agenda matters that are within the Commission's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.



Members in-person attendance or participation at meeting of the Commission is allowed, members of the public are requested to observe the following rules of decorum:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Commission during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to Airport-related non-agenda matters that are within the Commission's subject matter jurisdiction.*
- *Limit comments to three minutes or to such other period of time as may be specified by the presiding officer.*



The following activities are prohibited:

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*



Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 N. Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

Monday, May 19, 2025

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT (Public comment will be limited to a total of 20 minutes at the beginning of the meeting and will continue at the conclusion of the meeting, if necessary. Comments are limited to 3 minutes each, and the Authority President may limit this time if reasonable under the circumstances.)
5. CONSENT CALENDAR (Includes Minutes. Items on the Consent Calendar are generally routine in nature and may be acted upon by one motion unless removed for separate consideration.)
 - a. Committee Minutes
(For Note and File)
 - 1) Executive Committee
 - (i) April 2, 2025 **[See page 1]**
 - 2) Operations and Development Committee
 - (i) April 21, 2025 **[See page 3]**
 - 3) Finance and Administration Committee
 - (i) April 21, 2025 **[See page 5]**
 - 4) Legal, Government and Environmental Affairs Committee
 - (i) April 21, 2025 **[See page 7]**
 - (ii) April 7, 2025 **[See page 9]**
 - b. Commission Minutes
 - 1) May 5, 2025 **[See page 11]**
 - 2) April 21, 2025 (Revised) **[See page 15]**
 - c. Treasurer's Report
 - 1) February 2025 **[See page 22]**
 - d. Amendment No. 1 to Azrial Ltd. Professional Services Agreement **[See page 49]**
 - e. Law Enforcement Cooperative Agreement – City of Burbank **[See page 53]**

6. ITEMS FOR COMMISSION APPROVAL

- a. Authorization to Issue Purchase Order
Acquisition of Backup Emergency Generator

[See page 54]

7. ITEMS FOR COMMISSION INFORMATION

- a. Quarterly Passenger Activity Report: January - March 2025
- b. Replacement Passenger Terminal Project Construction Update

8. CLOSED SESSION

- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(California Government Code Section 54956.9(d)(1))
Name of Case: SSP America, Inc., SSP America BUR, LLC v. Burbank-Glendale-Pasadena Airport Authority (FAA Docket No. 16-25-04)

9. ITEMS PULLED FOR DISCUSSION

10. EXECUTIVE DIRECTOR COMMENTS

11. COMMISSIONER COMMENTS

(Commissioners may make a brief announcement, make a brief report on their activities, and request an agenda item for future meeting.)

12. PUBLIC COMMENT

13. ADJOURNMENT

COMMISSION NEWSLETTER

Monday, May 19, 2025

[Regarding agenda items]

5. CONSENT CALENDAR

(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)

- a. COMMITTEE MINUTES. A copy of the approved minutes of the Executive Committee meeting of April 2, 2025; the approved minutes of the Operations and Development Committee meeting of April 21, 2025; the approved minutes of the Finance and Administration Committee meeting of April 21, 2025, and copies of the approved minutes of the Legal, Government, and Environmental Affairs Committee meetings of April 7 and April 21, 2025 are included in the agenda packet for information purposes.
- b. COMMISSION MINUTES. A draft copy of the May 5, 2025, Commission minutes are included in the agenda packet for review and approval.
- c. TREASURER'S REPORT. The Treasurer's Report for February 2025, is included in the agenda packet. At its meeting on April 21, 2025, the Finance and Administration Committee voted unanimously (3–0) to recommend that the Commission note and file this report.
- d. AMENDMENT NO. 1 TO AZRIAL LTD. PROFESSIONAL SERVICES AGREEMENT. A staff report is included in the agenda packet. At its meeting on May 5, 2025, the Operations and Development Committee voted unanimously (3–0) to recommend that the Commission approve Amendment No. 1 to Azrial Ltd. Professional Services Agreement ("Agreement") to exercise the first of two one-year extension options for the Professional Services Agreement with Azrial Ltd., for continued AutoCAD, Geographic Information Systems, graphic display, and airport planning services.

The proposed Amendment is on a time-and-materials basis at an hourly rate of \$139.00 per hour, not to exceed 1,000 hours for a one-year extension period. An allowance of \$5,000 for miscellaneous out-of-pocket expenses, such as paper, ink, and reproduction costs, is included in the Agreement.

- e. LAW ENFORCEMENT COOPERATIVE AGREEMENT – CITY OF BURBANK. A staff report is included in the agenda packet. At its meeting on May 5, 2025, the Legal, Government and Environmental Affairs Committee voted (2–0, 1 absent) to recommend that the Commission approve a revised Law Enforcement Cooperative Agreement with the City of Burbank as approved by the Burbank City Council on April 22, 2025. The Burbank Police Department and the Burbank-Glendale-Pasadena Airport Authority Police Department share law enforcement jurisdiction at the Airport. The purpose of this mutual aid agreement is to set forth guidelines and responsibilities of the parties as they support each other.

6. ITEMS FOR COMMISSION APPROVAL

- a. AUTHORIZATION TO ISSUE PURCHASE ORDER – ACQUISITION OF BACKUP EMERGENCY GENERATOR. A staff report is included in the agenda packet. Subject to the recommendation of the Operations and Development Committee at its meeting immediately preceding the Commission meeting, Staff seeks approval of the Commission to authorize Staff to issue a purchase order in the amount of \$88,618.82 to Multiquip Inc. for the purchase of an emergency backup generator for the Emergency Operations Center located in Building 3.

7. ITEMS FOR COMMISSION INFORMATION

- a. QUARTERLY PASSENGER ACTIVITY REPORT: JANUARY - MARCH 2025. No staff report attached. Staff will review revenue passenger numbers for January - March (Q1) of 2025.
- b. REPLACEMENT PASSENGER TERMINAL PROJECT CONSTRUCTION UPDATE. Staff will update the Commission on the status of the Replacement Passenger Terminal Project.

Approved on May 7, 2025

**MINUTES OF THE REGULAR MEETING OF THE
EXECUTIVE COMMITTEE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

WEDNESDAY, APRIL 2, 2025

A regular meeting of the Executive Committee was called to order on this date in the Airport Skyroom, 2627 N. Hollywood Way, Burbank, California, at 9:11 a.m., by Commissioner Najarian.

1. ROLL CALL

Present:	Commissioners Talamantes and Najarian
Absent	Commissioner Hampton
Also Present:	Staff: John Hatanaka, Executive Director; Scott Kimball, Deputy Executive Director, Business and Development Roger Johnson, Executive Program Manager and Perry Martin, Sr. Program Manager, Jacobs Project Management Co.

2. Approval of Agenda

Motion	Commissioner Talamantes moved approval of the agenda; seconded by Commissioner Najarian.
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Motion Approved	The motion was approved (2–0, 1 absent).
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3. Public Comment

There were no public comments.

4. Approval of Minutes

a. March 5, 2025

A draft copy of the Committee meeting minutes of the March 5, 2025, meeting was included in the agenda packet for review and approval.

Motion	Commissioner Talamantes moved approval of the Committee minutes; seconded by Commissioner Najarian.
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Motion Approved	There being no objections, the motion was approved (2–0, 1 absent).
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5. Items for Approval

a. Non-Signatory Air Carrier Operating Permit Template

In conjunction with the Commission's March 4, 2024 approval of templates for the Amendment to Airport Use Agreement and the replacement Airport Use Agreement, Staff requested a

recommendation from the Executive Committee to the Commission for approval: (i) of a template for the Non-Signatory Air Carrier Operating Permit (“Operating Permit”) (Exhibit A) and (ii) to authorize the Executive Director to execute the Operating Permit with any airline that wishes to serve the Airport as a non-signatory airline between July 1, 2025, and the closing of the current terminal, subject to clerical revisions deemed necessary or appropriate by Authority General Counsel.

Motion

Commissioner Talamantes motioned for approval; seconded by Commissioner Najarian.

Motion Approved

The motion was approved (2–0, 1 absent).

6. Items for Discussion

a. Electrical Service Agreement with Burbank Water and Power (“BWP”)

Staff and Jacobs Project Management updated the Committee on the progress of discussions with BWP on the Agreement.

7. Items for Information

a. Replacement Passenger Terminal Project Construction Update

Jacobs provided a construction update and the latest progress video.

b. Committee Pending Items

Staff informed the Committee of future pending items that will come to the Committee for review.

8. Adjournment

There being no further business, the meeting was adjourned at 9:50 a.m.

**MINUTES OF THE REGULAR MEETING OF THE
OPERATIONS AND DEVELOPMENT COMMITTEE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

MONDAY, APRIL 21, 2025

A regular meeting of the Operations and Development Committee was called to order on this date in the Airport Skyroom, 2627 N. Hollywood Way, Burbank, California, at 8:31 a.m., by Commissioner Hampton.

1. ROLL CALL

Present:	Commissioners Hampton and Talamantes
Absent:	Commissioner Asatryan
Also Present:	Staff: John Hatanaka, Executive Director; Vince Hollands, Manager, Maintenance; Patrick Lammerding, Deputy Executive Director, Operations

2. Approval of Agenda

Motion	Commissioner Talamantes moved approval of the agenda; seconded by Commissioner Hampton.
Motion Approved	The agenda was approved (2-0, 1 absent).

3. Public Comment

There were no public comments.

4. Approval of Minutes

a. April 7, 2025

The agenda packet included a draft copy of the April 7, 2025, Committee meeting minutes for review and approval.

Motion	Commissioner Talamantes moved approval of the minutes; seconded by Commissioner Hampton.
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Motion Approved	There being no objection, the motion was approved (2-0, 1 absent).
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5. Items for Approval

a. Award of Construction Contract Repair of Taxilane A Pavement

Staff sought an Operations and Development Committee (“Committee”) recommendation to the Commission to award a construction contract in the amount of \$90,573 to Griffith Company for the proposed pavement repair work on Taxilane A, which is located north of the Terminal A aircraft ramp.

Due to potential foreign object debris from the deteriorating pavement, subject to the Committee’s recommendation, this item was also placed on the Commission’s agenda for consideration at its meeting immediately following the Committee’s meeting.

Motion

Commissioner Hampton moved approval of the motion; seconded by Commissioner Talamantes.

Motion Approved

There being no objection, the motion was approved (2-0, 1 absent).

6. Items for Information

a. Advanced Air Mobility Update

Staff briefed the Committee on recently updated rules from the Federal Aviation Administration pertaining to the emerging powered-lift aircraft category and preparations being made at the Airport for the operation of these aircraft.

b. Committee Pending Items

Staff informed the Committee on future pending items that will come to the Committee for review.

7. Adjournment

There being no further business to discuss, the meeting was adjourned at 8:59 a.m.

**MINUTES OF THE REGULAR MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

MONDAY, APRIL 21, 2025

A regular meeting of the Finance and Administration Committee was called to order this date in the Airport Skyroom, 2627 N. Hollywood Way, Burbank, California, at 10:15 a.m., by Commissioner Wilson.

1. ROLL CALL

Present: Commissioners Wilson, Ovrom and Quintero

Absent: None

Also Present: Staff: John Hatanaka, Executive Director; Kathy David, Senior Deputy Executive Director

Also Present: Louis Choi, Public Resources Advisory Group

2. Staff Announcement: AB 23

The Executive Director announced that, as a result of the convening of this meeting of the Finance and Administration Committee, each Committee member in attendance is entitled to receive and shall be provided \$200.

3. Approval of Agenda

The agenda was approved as presented.

Motion

Commissioner Ovrom moved approval; seconded by Commissioner Quintero.

Motion Approved

The motion was approved (3-0).

4. Public Comment

There were no public comments.

5. Approval of Minutes

a. April 7, 2025

A draft copy of the minutes of the meeting of April 7, 2025, was included in the agenda packet for review.

Motion

Commissioner Quintero moved approval; seconded by Commissioner Ovrom.

Motion Approved

The minutes were unanimously approved (3-0).

6. Items for Discussion

**a. Replacement Passenger
Terminal Plan of Finance
Update**

Louis Choi, Consultant from Public Resources Advisory Group, updated the Committee on recent impacts to the economy and timing for the Completion Bonds in regard to

the Replacement Passenger Terminal Project.

b. FY 2026 Budget Development

Staff continued the budget development process with the Committee focusing primarily on the final budget assumptions.

7. Items for Information

a. Committee Pending Items

Staff reviewed future items to be presented to the Committee.

8. Adjournment

The meeting was adjourned at 11:06 a.m.

**MINUTES OF THE REGULAR MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

MONDAY, APRIL 21, 2025

A regular meeting of the Legal, Government and Environmental Affairs Committee was called to order on this date in the Burbank Room, 2627 N. Hollywood Way, Burbank, California, at 8:30 a.m., by Commissioner Gabel-Luddy.

1. ROLL CALL

Present: Commissioners Gabel-Luddy and Najarian

Absent: Commissioner Gordo

Also Present: Staff: Aaron Galinis, Senior Airport Planner

Martin L. Adams, former General Manager and Chief Engineer of the Los Angeles Department of Water and Power

Authority Counsel: Terence Boga, Esq.,
Richards, Watson & Gershon

2. Approval of Agenda

Motion Commissioner Najarian moved approval of the agenda; seconded by Commissioner Gabel-Luddy.

Motion Approved The motion was unanimously approved (2–0, 1 absent).

3. Public Comment

There were no public comments.

4. Approval of Minutes

a. April 7, 2025

A draft copy of the Committee meeting minutes of April 7, 2025, was included in the agenda packet for review and approval.

Motion Commissioner Gabel-Luddy abstained from the motion because she did not attend this meeting. Commissioner Najarian moved to carry over the Committee meeting minutes to the Committee's next meeting. Commissioner Gabel-Luddy seconded the motion.

Motion Approved The motion was approved (2–0, 1 absent).

5. Items for Discussion

a. Review of Power Supply Alternatives

Staff sought a Legal, Government and Environmental Affairs Committee recommendation to the Commission to receive and file the power supply alternatives report,

prepared by consultant Martin L. Adams, to explore the current and future electrification demands for the Airport campus.

Motion

Commissioner Najarian moved approval; seconded by Commissioner Gabel-Luddy.

Motion Approved

The motion was approved (2–0, 1 absent).

6. Items for Information

a. Committee Pending Items

Due to time constraints, this item was not discussed.

7. Adjournment

There being no further business to discuss, the meeting was adjourned at 9:08 a.m.

**MINUTES OF THE REGULAR MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

MONDAY, APRIL 7, 2025

A regular meeting of the Legal, Government and Environmental Affairs Committee was called to order on this date in the Burbank Room, 2627 N. Hollywood Way, Burbank, California, at 8:43 a.m., by Commissioner Najarian.

1. ROLL CALL

Present: Commissioners Najarian and Gordo (arrived at 8:43 a.m.)

Absent: Commissioner Gabel-Luddy

Also Present: Staff: Kathy David, Senior Deputy Executive Director,
Derrick Cheng, Assistant Manager, Business and
Properties

Authority Counsel: Terence Boga, Esq.,
Richards, Watson & Gershon

2. Approval of Agenda

Motion Commissioner Gordo moved approval of the agenda;
seconded by Commissioner Najarian.

Motion Approved The motion was unanimously approved (2–0, 1 absent).

3. Public Comment

There were no public comments.

4. Approval of Minutes

a. March 17, 2025

A draft copy of the Committee meeting minutes of March 17, 2025, was included in the agenda packet for review and approval.

Motion Commissioner Gordo moved approval of the minutes;
seconded by Commissioner Najarian.

Motion Approved The minutes were unanimously approved (2–0, 1 absent).

5. Items for Approval

**a. Approval of Charging Station
License Agreement – City of
Burbank**

Staff sought a Legal, Government and Environmental Affairs Committee (“Committee”) recommendation to the Commission to approve the proposed Charging Station License Agreement (“Agreement”) with the City of Burbank (“City”) to replace an expired Right of Entry for Installation and Maintenance of Plug-in Electric Vehicle Charging Stations. The Agreement will give the City access to the Airport for maintenance of one vehicle DC

Fast Charge Station until the Authority closes the Short-Term Parking Structure for demolition, which is anticipated to be in October 2026.

Subject to the Committee's consideration, as the Burbank City Council has approved the proposed Agreement, this item was also placed on the Consent Calendar for the Commission's consideration at its meeting immediately following the Committee's meeting

Motion

Commissioner Gordo moved approval; seconded by Commissioner Najarian.

Motion Approved

The motion was approved (2-0, 1 absent).

6. Items for Information

a. Committee Pending Items

Staff informed the Committee of future pending items that will come to the Committee for review.

7. Adjournment

There being no further business to discuss, the meeting was adjourned at 8:49 a.m.

**MINUTES OF THE REGULAR MEETING OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

MONDAY, MAY 5, 2025

A regular meeting of the Burbank-Glendale-Pasadena Airport Authority was called to order this date in the Airport Skyroom, 2627 N. Hollywood Way, Burbank, California, at 9:04 a.m., by President Najarian.

1. ROLL CALL

Present: Commissioners Najarian, Talamantes, Hampton, Quintero, Ovrom, Asatryan, Gabel-Luddy, Wilson

Absent: Commissioner Gordo

Also Present: Staff: John Hatanaka, Executive Director; Nerissa Sugars, Director, Marketing Communications and Air Service; Aaron Galinis, Senior Airport Planner

Martin L. Adams, Retired General Manager and Chief Engineer, Los Angeles Department of Water and Power

2. PLEDGE OF ALLEGIANCE

Commissioner Najarian led the Pledge of Allegiance.

3. APPROVAL OF AGENDA

The agenda was approved as presented.

MOTION

Commissioner Quintero moved approval of the agenda; seconded by Commissioner Wilson.

MOTION APPROVED

The motion was approved (8–0, 1 absent)

AYES: Najarian, Talamantes, Hampton, Quintero, Ovrom, Asatryan, Gabel-Luddy, Wilson

NOES: None

ABSENT: Gordo

4. PUBLIC COMMENT

(Public comment will be limited to a total of 20 minutes at the beginning of the meeting and will continue at the conclusion of the meeting, if necessary. Comments are limited to 3 minutes each, and the Authority President may limit this time if reasonable under the circumstances.) Justin, Studio City

5. CONSENT CALENDAR

(Includes Minutes. Items on the Consent Calendar are generally routine in nature and may be acted upon by one motion unless removed for separate consideration.)

NOTE: Commissioner Hampton requested that Item 6.a. be moved to the Consent Calendar. Commissioner Najarian approved this request.

a. Committee Minutes (For Note and File)

1) Operations and Development Committee

(i) April 7, 2025

Approved minutes of the April 7, 2025, Operations and Development Committee meeting were included in the agenda packet for information purposes.

2) Finance and Administration Committee

(i) April 7, 2025

Approved minutes of the April 7, 2025, Finance and Administration Committee meeting were included in the agenda packet for information purposes.

b. Commission Minutes

1) April 21, 2025

A draft copy of the minutes of the Commission meeting of April 21, 2025, was included in the agenda packet for review and approval.

6.a. Approval of Surplus Property Transfer Agreement – San Bernardino International Airport

At its meeting immediately preceding the Commission meeting, the Operations and Development Committee voted unanimously (3–0) to recommend that the Commission approve a Surplus Property Transfer Agreement to donate certain property to the San Bernardino International Airport Authority.

MOTION

Commissioner Quintero moved approval of the Consent Calendar; seconded by Commissioner Gabel-Luddy.

MOTION APPROVED

The motion was approved (7–0, 1 abstained, 1 absent)

AYES: Najarian, Talamantes, Hampton, Quintero, Ovrom, Gabel-Luddy and

Wilson

NOES: None

ABSTAIN: Asatryan (from Commission meeting minutes of April 21 and Operations and Development Committee minutes of April 7)

ABSENT: Gordo

6. ITEMS FOR COMMISSION APPROVAL

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|--|----------------------------|
| a. Approval of Surplus Property Transfer Agreement – San Bernardino International Airport | Moved to Consent Calendar. |
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7. ITEMS FOR COMMISSION DISCUSSION

- | | |
|--|--|
| a. Review of Power Supply Alternatives at the Airport | Martin L. Adams, Retired General Manager and Chief Engineer, Los Angeles Department of Water and Power, presented power supply alternatives for the Airport campus to meet current and future electrification demands. |
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8. ITEMS FOR COMMISSION INFORMATION

- | | |
|---|---|
| a. Ace Parking Electric Shuttle Ceremony | The Commissioners attended a brief ceremony to commemorate the activation of four new all-electric shuttles in the Airport's parking shuttle fleet. |
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9. ITEMS PULLED FOR DISCUSSION

There were no items pulled for discussion.

10. EXECUTIVE DIRECTOR COMMENTS

The Executive Director commented on the following:

- JetBlue has returned and began service to JFK on April 29;
- FAA Grant assurances were implemented and are under review;
- Changes in the Western Pacific Region with senior leaders announcing their retirement;
- John Green, President of TBI Management, will retire this summer

**11. COMMISSIONER COMMENTS
(Commissioners may make a brief announcement, report on their activities, and request an agenda item for a future meeting.)**

Commissioner Wilson commented on Avelo Airlines involvement with Immigrant protest issues.

Commissioner Najarian requested information on FAA compliance issues.

Commissioner Talamantes requested the minutes of the April 21, 2025, Commission meeting be reviewed for accuracy for Item 6.a.

12. PUBLIC COMMENT

There were no additional comments.

13. ADJOURNMENT

The meeting was adjourned at 10:15 a.m.

Ara Najarian, President

Tyron Hampton, Secretary

Date

Date

**MINUTES OF THE REGULAR MEETING OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

MONDAY, APRIL 21, 2025

A regular meeting of the Burbank-Glendale-Pasadena Airport Authority was called to order this date in the Airport Skyroom, 2627 N. Hollywood Way, Burbank, California, at 9:10 a.m., by President Najarian.

1. ROLL CALL

Present: Commissioners Najarian, Talamantes, Hampton, Quintero, Ovrom, Gabel-Luddy, Wilson

Absent: Commissioner Asatryan and Gordo

Also Present: Staff: John Hatanaka, Executive Director;

2. PLEDGE OF ALLEGIANCE

Commissioner Najarian led the Pledge of Allegiance.

3. APPROVAL OF AGENDA

The agenda was approved as presented.

MOTION

Commissioner Quintero moved approval of the agenda; seconded by Commissioner Gabel-Luddy.

The motion was approved (7-0, 2 absent)

AYES: Najarian, Talamantes, Hampton, Quintero, Ovrom, Gabel-Luddy, Wilson

NOES: None

ABSENT: Asatryan and Gordo

4. PUBLIC COMMENT

(Public comment will be limited to a total of 20 minutes at the beginning of the meeting and will continue at the conclusion of the meeting, if necessary. Comments are limited to 3 minutes each, and the Authority President may limit this time if reasonable under the circumstances.) Lori Rittenberg, Studio City; Greg Krikorian, Burbank

5. CONSENT CALENDAR

(Includes Minutes. Items on the Consent Calendar are generally routine in nature and may be acted upon by one motion unless removed for separate consideration.)

a. Committee Minutes (For Note and File)

1) Operations and Development Committee

(i) March 17, 2025

Approved minutes of the March 17, 2025, Operations and Development Committee meeting were included in the agenda packet for information purposes

2) Finance and Administration Committee

(i) March 24, 2025

Approved minutes of the March 24, 2025, Finance and Administration Committee special meeting were included in the agenda packet for information purposes.

(ii) March 17, 2025

Approved minutes of the March 17, 2025, Finance and Administration Committee meeting were included in the agenda packet for information purposes.

3) Legal, Government and Environmental Affairs Committee

(i) March 17, 2025

Approved minutes of the March 17, 2025, Legal, Government and Environmental Affairs Committee meeting were included in the agenda packet for information purposes.

b. Commission Minutes

1) April 7, 2025

A draft copy of the minutes of the Commission meeting of April 7, 2025, were included in the agenda packet for review and approval.

c. Treasurer's Report

1) January 2025

At its meeting on April 7, 2025, the Finance and Administration Committee voted (3–0) to recommend that the Commission note and file the January 2025 Treasurer's Report.

d. Approval to Execute Extension Option of the External Auditing Services Agreement with Macias Gini & O'Connell LLP

At its meeting on April 7, 2025, the Finance and Administration Committee voted unanimously (3–0) to recommend that the Commission authorize Staff to provide written notice to MGO of the Authority's intention to exercise Option Year No. 1 to extend the

term of the Agreement with MGO for the audits of the Authority's financial statements for the fiscal year ending June 30, 2025.

The Agreement, which was awarded on a competitive basis on April 4, 2022, provides for audits of the Authority's financial statements for fiscal years ended June 30, 2022, 2023 and 2024, with two one-year options to extend the Agreement, at the Authority's option with 30 days' prior written notice, for audits of the Authority's financial statements for fiscal years ending June 30, 2025 and 2026.

e. Amendment No. 6 to Amended and Restated Employment Agreement with Director of Public Safety/Chief of Police

Staff presented to the Commission for its approval an Amendment No. 6 to the Authority's amended and restated employment agreement with the Director of Public Safety/Chief of Police. The amendment is for a two-year extension with a salary and benefits increase. Retroactive to April 1, 2025, the base salary in the first extension year will be \$289,000 and will be \$303,450 in the second extension year reflecting a 5% increase. Additionally, a retention bonus of \$30,000 will be paid for each extension year. All other benefits remain the same.

f. Award of DAS-WIFI Concession Agreement

At its meeting on April 7, 2025, the Operations and Development Committee voted (2–0, 1 absent) to recommend that the Commission award a proposed Cellular Carrier Neutral Host Distributed Antenna System and Public Wireless System Concession Agreement for the Replacement Passenger Terminal Project to Boingo LLC.

g. Award of Professional Services Agreement – On-Call Project Management/Construction Management for Airfield Projects Task Order No. 1 Authorization

At its meeting on April 7, 2025, the Operations and Development Committee voted (2–0, 1 absent) to recommend that the Commission award a Professional Services Agreement for on-call project management and construction management services to KDG Construction Consulting ("KDG"), in the not-to-exceed amount of \$750,000. The proposed Agreement with KDG will be for airfield projects and will be task-order based on a term of one-year with two one-year extension options available to the Authority.

Authorization was also requested for the issuance of the first task order for an amount

not-to-exceed \$462,301 for construction management services in conjunction with the recently awarded Runway Shoulder Blastpad Rehabilitation project.

**h. Award of Construction Contract
Repair of Taxiway A Pavement**

At its meeting immediately preceding the Commission meeting, the Operations and Development Committee voted (3–0) to recommend that the Commission award a construction contract in the amount of \$90,573 to Griffith Company for the pavement repair work on Taxiway A, which is located north of the Terminal A aircraft ramp.

**i. First Amendment to Terminal
Space Lease – Prepango, LLC**

At its meeting on March 17, 2025, the Finance and Administration Committee voted unanimously (3–0) to recommend that the Commission approve a proposed First Amendment to Terminal Space Lease with Prepango, LLC, for an additional post-security concession kiosk in Terminal A and to extend the lease term to June 30, 2026, continuing on a month-to-month thereafter. This kiosk will be located across from Gate A3 and will offer Benefits Cosmetics, a leading women’s cosmetic brand.

MOTION

Commissioner Quintero moved approval of the Consent Calendar; seconded by Commissioner Gabel-Luddy.

MOTION APPROVED

The motion was approved (7–0, 2 absent)

AYES: Najarian, Talamantes, Hampton, Quintero, Ovrom, Gabel-Luddy and Wilson

NOES: None

ABSENT: Asatryan and Gordo

6. ITEMS FOR COMMISSION APPROVAL

**a. Amendment No. 1 To Fourth
Amended and Restated TBI
Airport Management Contract**

Authority General Counsel presented to the Commission for approval an Amendment No. 1 (“Amendment”) to the Fourth Amended and Restated Airport Management Services Agreement with TBI Airport Management, Inc. The Amendment updates the severance payment provision to address the Executive Director transition that occurred in January. Additionally, the Amendment clarifies duties and responsibilities regarding employment

decisions related to Senior Staff personnel.

MOTION

Commissioner Gabel-Luddy moved approval with the stipulation that language be restored regarding the Authority's prior right of approval of selecting/removing senior staff; seconded by Commissioner Wilson.

MOTION APPROVED

The motion was approved (6–1, 2 absent).

AYES: Najarian, Talamantes, Hampton, Quintero, Gabel-Luddy and Wilson

NOES: Ovrom

ABSENT: Asatryan and Gordo

MOTION

Commissioner Wilson moved approval with the provision that the language regarding severance be modified to reflect the number of months in which severance would be calculated; seconded by Commissioner Hampton.

MOTION NOT APPROVED

The motion was not approved (4–3, 2 absent)

AYES: Talamantes, Hampton, Quintero, and Wilson

NOES: Najarian, Ovrom, Gabel-Luddy

ABSENT: Asatryan and Gordo

MOTION

Commissioner Quintero moved approval of the balance of the Amendment; seconded by Commissioner Hampton.

MOTION APPROVED

The motion was approved (7–0, 2 absent)

AYES: Najarian, Talamantes, Hampton, Quintero, Ovrom, Gabel-Luddy and Wilson

NOES: None

ABSENT: Asatryan and Gordo

b. Citizen's Advisory Committee Appointments

Staff submitted for approval by the Commission the names of three Citizen's Advisory Committee nominees, as

recommended by Los Angeles City Council Districts 2, 4 and 6. The nominees are:

- Council District 2: Laurie Rittenberg
- Council District 4: Justin Dickerson
- Council District 6: Marina Serna

At the time of submission, the staff report listed only two names to be nominated. Before going to print, the name of the third nominee was received. Commissioner Wilson requested that the staff report be revised to reflect that there were three nominees.

MOTION

Commissioner Hampton moved approval; seconded by Commissioner Gabel-Luddy.

MOTION APPROVED

AYES: Najarian, Talamantes, Hampton, Quintero, Ovrom, Gabel-Luddy and Wilson

NOES: None

ABSENT: Asatryan and Gordo

7. CLOSED SESSION

The meeting convened to Closed Session at 9:45 a.m.

- a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation (California Government Code Section 54956.9(d)(2)): 1 potential case. Facts and Circumstances: Replacement Passenger Terminal Food Service Concession Contract Award

Meeting reconvened to Open Session

The meeting was reconvened to Open Session at 10:40 a.m. with all seven Commissioners present.

Closed Session Report

There was nothing to report from Closed Session.

8. PULLED FROM CONSENT CALENDAR

There were no items pulled from the Consent Calendar.

9. EXECUTIVE DIRECTOR COMMENTS

The Executive Director commented on the following:

- Review of the status of execution of the Airport Use Agreement with the Airlines;
- Cutover ceremony for the inauguration of EV shuttles by Ace Parking

**10. COMMISSIONER COMMENTS
(Commissioners may make a
brief announcement, report on
their activities, and request
an agenda item for a future meeting.)**

Commissioner Ovrom introduced the desire to have a book written on the history of Hollywood Burbank Airport. This item will be placed on a future agenda for consideration by the Commission.

11. PUBLIC COMMENT

There were no additional comments.

12. ADJOURNMENT

The meeting was adjourned at 10:09 a.m.

Ara Najarian, President

Tyron Hampton, Secretary

Date

Date



May 19, 2025

Burbank-Glendale-Pasadena Airport Authority
2627 Hollywood Way
Burbank, CA 91505

Dear Commissioners:

The attached report, covering the month of February 2025, fulfills the legal requirements of the California Code and our Investment Policy. Based on projected income and expenses, as well as investment liquidity, there will be sufficient funds available to meet the needs of the Airport Authority for the six month period following the date of the attached report.

Sincerely,

[To be signed]

Tyron Hampton
Treasurer

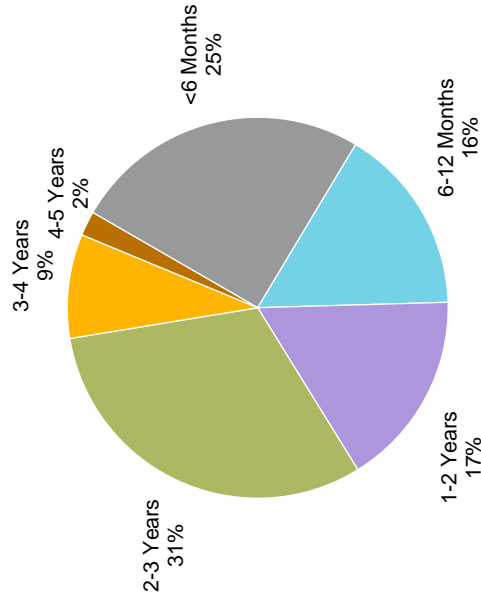
Attachments

Operating Portfolio investment guidelines conformance

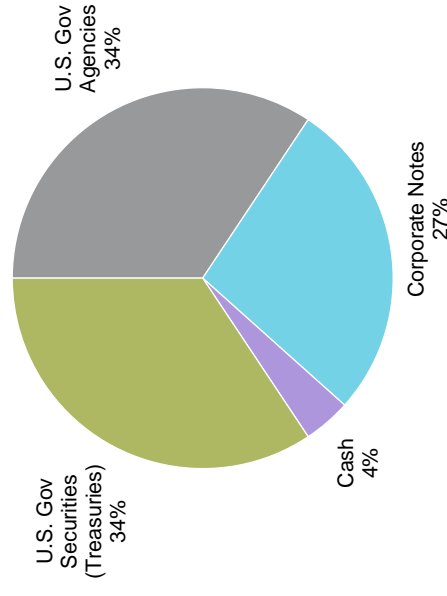
As of February 28, 2025

	Legal max maturity	Actual max maturity	Policy maximum	Policy actual
U.S. Gov Agencies	5 Years	1.78 Years	70%	34%
Corporate Notes	5 Years	3.59 Years	30%	27%
LAIF	N/A	N/A	\$20mil	N/A
Bankers Acceptance	6 Months	N/A	15%	N/A
Negotiable Certificates of Deposit	5 Years	N/A	15%	N/A
Non-Negotiable Certificates of Deposit	5 Years	N/A	15%	N/A
Commercial Paper	270 Days	N/A	15%	N/A
Repurchase Agreements	1 Year	N/A	10%	N/A
Money Market Fund	N/A	N/A	15%	4%
U.S. Gov Securities (Treasuries)	5 Years	2.33 Years	No limit	34%

Maturity distribution



Sector allocation



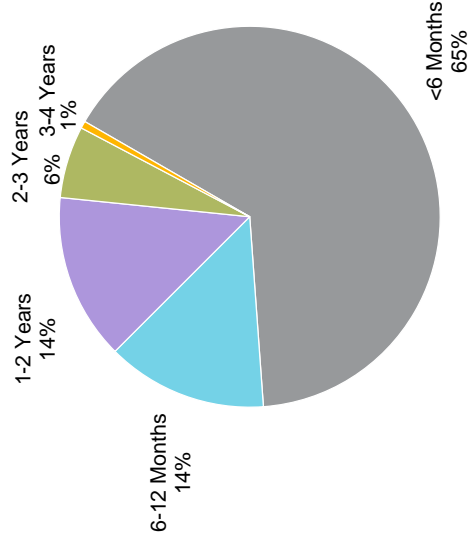
Source: Aladdin
There is no guarantee that the investment objective will be achieved or that return expectations will be met.

PFC Portfolio investment guidelines conformance

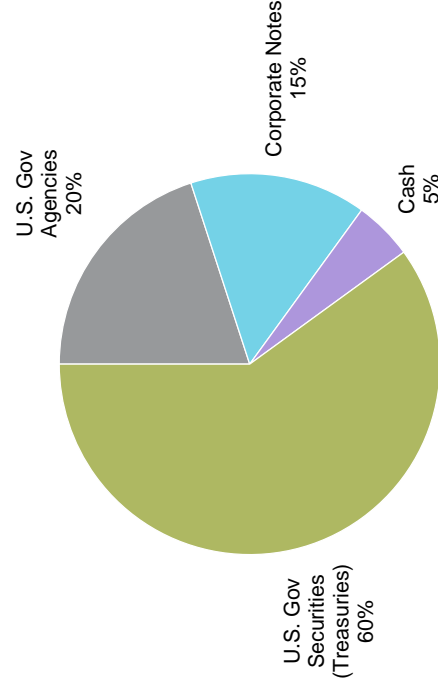
As of February 28, 2025

	Legal max maturity	Actual max maturity	Policy maximum	Policy actual
U.S. Gov Agencies	5 Years	2.92 Years	70%	20%
Corporate Notes	5 Years	4.21 Years	30%	15%
LAIF	N/A	N/A	\$20mil	N/A
Bankers Acceptance	6 Months	N/A	15%	N/A
Negotiable Certificates of Deposit	5 Years	N/A	15%	N/A
Non-Negotiable Certificates of Deposit	5 Years	N/A	15%	N/A
Commercial Paper	270 Days	N/A	15%	N/A
Repurchase Agreements	1 Year	N/A	10%	N/A
Money Market Fund	N/A	N/A	15%	5%
U.S. Gov Securities (Treasuries)	5 Years	3.42 Years	No limit	60%

Maturity distribution



Sector allocation



Source: Aladdin
There is no guarantee that the investment objective will be achieved or that return expectations will be met.

Burbank-Glendale-Pasadena Airport Authority - Operating Account
Statement of Investments
As of 02/28/25

Purchase Date	Type of Investment	CUSIP	Coupon	Maturity Date	Eff Mat. Date	Par Value	Purchase Cost	Market Price	Market Value	Unrealized Gain/Loss	YTM	Days to Eff. Mat.	% Mkt Value
02/28/25	Dreyfus Treasury	BAX9MM47	0.000	02/28/25	02/28/25	\$ 10,308,033	\$ 10,308,033	100.00	\$ 10,308,033	\$ -	4.30%	0	3.64%
12/22/20	Exxon Mobil Corp	30231GAF9	2.709	03/06/25	03/06/25	1,825,000	1,939,204	100.00	1,825,000	(114,204)	2.67%	6	0.65%
08/05/20	FHLB	3130A4CH3	2.380	03/14/25	03/14/25	250,000	273,060	99.94	249,841	(23,219)	3.77%	14	0.09%
08/05/20	Ace InA Holdings Inc	00440EAS6	3.150	03/15/25	03/15/25	1,875,000	2,048,908	99.93	1,873,620	(175,288)	4.65%	15	0.66%
09/30/21	Treasury Note	912828ZF0	0.050	03/31/25	03/31/25	2,300,000	2,287,242	99.70	2,293,082	5,840	4.04%	31	0.81%
05/05/20	Florida Power & Light Company	341081FZ5	2.850	04/01/25	04/01/25	1,000,000	1,086,930	99.84	998,442	(88,488)	4.50%	32	0.35%
02/12/21	General Dynamics Corporation	369550BK3	3.250	04/01/25	04/01/25	250,000	274,895	99.88	249,699	(25,196)	4.51%	32	0.09%
09/28/20	Federal Home Loan Banks	3130AJHU6	0.500	04/14/25	04/14/25	7,000,000	7,032,434	99.56	6,969,257	(63,177)	3.95%	45	2.46%
05/04/22	Home Depot Inc	437076CM2	2.700	04/15/25	04/15/25	1,800,000	1,770,312	99.76	1,795,749	25,437	4.48%	46	0.63%
12/23/22	Morgan Stanley	6174TYEX9	6.140	10/16/26	04/18/25	2,425,000	2,481,308	100.97	2,448,513	(32,795)	5.52%	49	0.87%
12/01/21	FNMA	3135G03U5	0.630	04/22/25	04/22/25	9,500,000	9,317,379	99.49	9,451,962	134,583	4.01%	53	3.34%
06/06/22	Caterpillar Financial Services	14913R2V8	3.400	05/13/25	05/13/25	1,800,000	1,801,335	99.75	1,795,507	(5,828)	4.56%	74	0.63%
05/11/21	General Dynamics Corporation	369550BG2	3.500	05/15/25	05/15/25	1,400,000	1,514,257	99.78	1,396,936	(117,321)	4.49%	76	0.49%
02/10/22	Qualcomm Incorporated	747525AF0	3.450	05/20/25	05/20/25	1,700,000	1,751,887	99.72	1,695,313	(56,574)	4.63%	81	0.60%
12/15/21	Pfizer Inc	717081EX7	0.800	05/28/25	05/28/25	2,000,000	1,956,882	99.04	1,980,849	23,967	4.67%	89	0.70%
06/15/22	Cisco Systems Inc	17275RAW2	3.500	06/15/25	06/15/25	1,400,000	1,388,338	99.69	1,395,601	7,263	4.54%	107	0.49%
08/05/20	Treasury Note	912828ZW3	0.250	06/30/25	06/30/25	10,000,000	9,874,566	98.70	9,869,531	(5,035)	4.17%	122	3.49%
09/30/22	Treasury Note	91282CEY3	3.000	07/15/25	07/15/25	5,000,000	4,843,262	99.51	4,975,586	132,324	4.30%	137	1.76%
01/11/23	Bank of America Corp	06051GLA5	4.830	07/22/26	07/22/25	2,450,000	2,421,650	100.04	2,451,026	29,376	5.71%	144	0.87%
09/10/24	Bank of New York Mellon	06406RBX4	4.890	07/21/28	07/22/25	2,000,000	2,039,400	100.84	2,016,878	(22,522)	4.71%	144	0.71%
01/25/23	JP Morgan Chase & CO	46647PBW5	1.040	02/04/27	08/04/25	2,625,000	2,344,402	96.84	2,542,014	197,612	4.78%	157	0.90%
09/24/20	State Street Corporation	857477AT0	3.550	08/18/25	08/18/25	2,000,000	2,225,136	99.56	1,991,113	(234,023)	4.51%	171	0.70%
09/25/20	FNMA Benchmark Note	3135G05X7	0.375	08/25/25	08/25/25	3,500,000	3,493,350	98.15	3,435,340	(58,010)	4.21%	178	1.21%
06/14/22	Burlington Northern Santa Fe LLC	12189LAY7	3.650	09/01/25	09/01/25	1,375,000	1,360,702	99.46	1,367,614	6,912	4.73%	185	0.48%
09/08/22	John Deere Capital Corp	24422EWJ4	4.050	09/08/25	09/08/25	1,900,000	1,899,060	99.81	1,896,318	(2,742)	4.42%	192	0.67%
09/29/22	FFCB	3133ENP95	4.250	09/30/25	09/30/25	7,000,000	6,978,380	99.95	6,996,428	18,048	4.33%	214	2.47%
11/17/20	FNMA Benchmark Note	3135G06G3	0.500	11/07/25	11/07/25	12,000,000	11,848,980	97.53	11,704,047	(144,933)	4.15%	252	4.14%
09/10/24	MetLife Inc	59156RBQ0	3.600	11/13/25	11/13/25	2,000,000	1,986,680	99.31	1,986,123	(557)	4.60%	258	0.70%
06/30/21	Lockheed Martin Corporation	539830BH1	3.550	01/15/26	01/15/26	1,784,000	1,840,277	99.27	1,770,945	(69,332)	4.40%	321	0.63%
01/19/23	FHLB	3130AKQX7	0.700	01/28/26	01/28/26	1,750,000	1,582,610	96.81	1,694,159	111,549	4.29%	334	0.60%

Burbank-Glendale-Pasadena Airport Authority - Operating Account
Statement of Investments
As of 02/28/25

Purchase Date	Type of Investment	CUSIP	Coupon	Maturity Date	Eff Mat. Date	Par Value	Purchase Cost	Market Price	Market Value	Unrealized Gain/Loss	YTM	Days to Eff. Mat.	% Mkt Value
12/23/22	Treasury Note	91282CBQ3	0.500	02/28/26	02/28/26	10,000,000	9,073,164	96.47	9,647,266	574,102	4.14%	365	3.41%
01/19/23	FHLB	3130ALHH0	0.960	03/05/26	03/05/26	3,900,000	3,541,043	96.89	3,778,529	237,486	4.11%	370	1.34%
08/30/21	Prudential Financial Inc	74432QCH6	1.500	03/10/26	03/10/26	1,975,000	1,990,956	97.07	1,917,190	(73,766)	4.43%	375	0.68%
02/17/23	FHLB	3130AUU36	4.130	03/13/26	03/13/26	7,250,000	7,189,318	99.99	7,249,478	60,160	4.13%	378	2.56%
05/17/23	Loews Corporation	540424AS7	3.750	04/01/26	04/01/26	1,500,000	1,470,312	99.33	1,489,920	19,608	4.38%	397	0.53%
11/29/21	Sierra Pacific Power	826418BM6	2.600	05/01/26	05/01/26	1,625,000	1,672,301	97.87	1,590,362	(81,939)	4.48%	427	0.56%
09/13/21	FHLB	3130A8XY4	1.880	09/11/26	09/11/26	1,000,000	1,051,761	96.76	967,600	(84,161)	4.07%	560	0.34%
01/07/25	FHLB	3130AWTQ3	4.630	09/11/26	09/11/26	3,250,000	3,266,283	100.83	3,276,959	10,676	4.06%	560	1.16%
12/17/24	FHLB	3130A2VE3	3.000	09/11/26	09/11/26	4,950,000	4,845,450	98.40	4,870,695	25,245	4.09%	560	1.72%
05/16/23	Public Service Electric And Gas	74456QBR6	2.250	09/15/26	09/15/26	1,225,000	1,140,325	96.98	1,187,970	47,645	4.29%	564	0.42%
03/01/23	PepsiCo Inc	713448DN5	2.380	10/06/26	10/06/26	1,100,000	1,012,440	97.14	1,068,506	56,066	4.24%	585	0.38%
02/09/23	Treasury Note	912828U24	2.000	11/15/26	11/15/26	10,000,000	9,353,945	96.70	9,669,922	315,977	4.02%	625	3.42%
06/28/23	Duke Energy Carolinas	26442CAS3	2.950	12/01/26	12/01/26	1,000,000	944,820	97.75	977,476	32,656	4.29%	641	0.35%
01/13/22	FHLB	3130A9YY1	2.130	12/11/26	12/11/26	3,800,000	3,910,846	96.72	3,675,326	(235,520)	4.05%	651	1.30%
09/10/24	Bristol-Myers Squibb Co	110122EE4	4.900	02/22/27	02/22/27	2,000,000	2,045,640	101.12	2,022,330	(23,310)	4.31%	724	0.72%
01/31/23	Treasury Note	912828ZE3	0.630	03/31/27	03/31/27	10,000,000	8,842,266	93.35	9,335,156	492,890	3.98%	761	3.30%
09/10/24	Comcast Corporation	20030NDK4	3.300	04/01/27	04/01/27	2,050,000	2,017,944	97.77	2,004,330	(13,614)	4.43%	762	0.71%
05/11/23	Chevron Corp	166764BX7	2.300	05/11/27	05/11/27	2,125,000	1,963,472	95.35	2,026,285	62,813	4.22%	802	0.72%
03/15/23	Treasury Note	912828ZV5	0.500	06/30/27	06/30/27	10,000,000	8,761,016	92.33	9,232,813	471,797	3.97%	852	3.26%
09/10/24	Honeywell International Inc	438516CX2	4.650	07/30/27	07/30/27	2,000,000	2,044,680	100.53	2,010,596	(34,084)	4.42%	882	0.71%
09/11/24	Procter & Gamble Co	742718EV7	2.850	08/11/27	08/11/27	2,100,000	2,047,647	96.96	2,036,241	(11,406)	4.16%	894	0.72%
09/10/24	Meta Platforms Inc	30303M8G0	3.500	08/15/27	08/15/27	2,050,000	2,033,992	98.41	2,017,317	(16,675)	4.19%	898	0.71%
09/11/24	Alabama Power Company	010392FY9	3.750	09/01/27	09/01/27	1,550,000	1,543,521	98.39	1,525,088	(18,433)	4.43%	915	0.54%
09/10/24	FNMA	3135G05Y5	0.750	10/08/27	10/08/27	10,800,000	9,946,364	92.11	9,948,196	1,832	3.96%	952	3.52%
02/15/23	UnitedHealth Group Inc	91324PDE9	2.950	10/15/27	10/15/27	2,100,000	1,960,394	96.34	2,023,112	62,718	4.44%	959	0.72%
09/17/24	Treasury Note	91282CAU5	0.500	10/31/27	10/31/27	10,000,000	9,128,184	91.28	9,128,125	(59)	3.98%	975	3.23%
12/17/24	Treasury Note	91282CLX7	4.130	11/15/27	11/15/27	10,000,000	9,972,656	100.38	10,037,500	64,844	3.98%	990	3.55%
09/17/24	FHLB	3130ATUS4	4.250	12/10/27	12/10/27	9,055,000	9,143,342	100.54	9,103,877	(39,465)	4.04%	1015	3.22%
01/22/25	PNC Bank NA	69353RFJ2	3.250	01/22/28	01/22/28	2,000,000	1,917,900	96.79	1,935,741	17,841	4.44%	1058	0.68%
02/12/25	FFCB	3133ERZ46	4.250	01/28/28	01/28/28	7,100,000	7,065,127	100.72	7,150,791	85,664	3.99%	1064	2.53%

Burbank-Glendale-Pasadena Airport Authority - Operating Account
Statement of Investments
As of 02/28/25

Purchase Date	Type of Investment	CUSIP	Coupon	Maturity Date	Eff Mat. Date	Par Value	Purchase Cost	Market Price	Market Value	Unrealized Gain/Loss	YTM	Days to Eff. Mat.	% Mkt Value
09/11/24	PepsiCo Inc	713448FL7	3.600	02/18/28	02/18/28	1,000,000	994,150	98.39	983,913	(10,237)	4.18%	1085	0.35%
12/17/24	Treasury Note	91282CBZ3	1.250	04/30/28	04/30/28	10,000,000	9,070,313	91.95	9,194,531	124,218	3.98%	1157	3.25%
12/17/24	Treasury Note	91282CCR0	1.000	07/31/28	07/31/28	8,400,000	7,457,641	90.55	7,606,594	148,953	3.98%	1249	2.69%
09/10/24	Citibank NA	17325FBB	5.800	09/29/28	09/29/28	2,350,000	2,494,196	104.11	2,446,594	(47,602)	4.55%	1309	0.87%
09/10/24	AbbVie Inc	00287YBF5	4.250	11/14/28	11/14/28	2,000,000	2,027,680	99.49	1,989,815	(37,865)	4.40%	1355	0.70%
02/11/25	Merck & Co Inc	58933YBD6	1.900	12/10/28	12/10/28	2,300,000	2,081,980	91.52	2,105,068	23,088	4.35%	1381	0.74%
02/25/25	Union Pacific Corporation	907818FB9	3.700	03/01/29	03/01/29	2,000,000	1,938,479	97.17	1,943,352	4,873	4.48%	1462	0.69%
09/17/24	Target Corporation	87612EBH8	3.380	04/15/29	04/15/29	2,000,000	1,964,919	96.04	1,920,728	(44,191)	4.43%	1507	0.68%
01/21/25	Wisconsin Electric Power Company	976656CQ9	5.000	05/15/29	05/15/29	1,550,000	1,560,679	101.90	1,579,450	18,771	4.50%	1537	0.56%
	Subtotal					\$ 271,322,033	\$ 262,458,005		\$ 264,099,268	\$ 1,641,263	4.19%	573	93.38%
	Local Agency Investment Fund (LAIF)					18,720,400	18,720,400	99.96	18,713,323	(7,077)	4.33%	237	6.62%
	Subtotal					\$ 290,042,433	\$ 281,178,405		\$ 282,812,591	\$ 1,634,186	4.20%	551	100.00%
	Operating Bank Balance						11,763,665						
	TOTAL						\$ 292,942,070						

Burbank-Glendale-Pasadena Airport Authority - Operating Account											
Statement of Purchases - Maturities - Sales											
As of 02/28/25											
PURCHASES											
Purchase Date	Type of Investment	CUSIP	Coupon	Maturity Date	Par Value	Purchase Price	Purchase Cost	Prepaid Interest			
02/11/25	Merck & Co Inc	58933YBD6	1.900	12/10/28	\$ 2,000,000.00	90.40000	\$ 1,808,000.00	\$ (6,544.44)			
02/12/25	FFCB	3133ERZ46	4.250	01/28/28	7,100,000.00	99.50883	7,065,127.14	(12,572.92)			
02/25/25	Merck & Co Inc	58933YBD6	1.900	12/10/28	300,000.00	91.32700	273,981.00	(1,203.33)			
02/25/25	Union Pacific Corporation	907818FB9	3.700	03/01/29	2,000,000.00	96.92400	1,938,480.00	(35,972.22)			
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Burbank-Glendale-Pasadena Airport Authority - Operating Account
Earnings Report
02/01/25-02/28/25

Type of Investment	Type	CUSIP	Coupon	Maturity Date	Previous Accrual	Realized Interest For Period	Interest Paid At Purc/Recv	Current Accrual	Interest Earned	Amrt/Accrft For Period	Adjusted Total Int. Earned
FIXED INCOME											
Merck & Co Inc	NOTE	58933YAR6	2.750	02/10/25	23,839.06	25,093.75	-	-	1,254.69	-	1,254.69
FHLMC Reference Note	NOTE	3137EAE0	1.500	02/12/25	49,291.67	52,500.00	-	-	3,208.33	-	3,208.33
FFCB	NOTE	3133ENPY0	1.750	02/25/25	13,270.83	15,312.50	-	-	2,041.67	-	2,041.67
Exxon Mobil Corp	NOTE	30231GAF9	2.709	03/06/25	19,913.03	-	-	24,032.97	4,119.94	(2,315.40)	1,804.54
FHLB	NOTE	3130A4CH3	2.380	03/14/25	2,259.55	-	-	2,754.34	494.79	(417.25)	77.54
Ace InA Holdings Inc	NOTE	00440EAS6	3.150	03/15/25	22,312.50	-	-	27,234.38	4,921.88	(3,304.31)	1,617.57
Treasury Note	NOTE	912828ZF0	0.050	03/31/25	3,917.58	-	-	4,802.20	884.62	279.73	1,164.35
Florida Power & Light Company	NOTE	341081FZ5	2.850	04/01/25	9,500.00	-	-	11,875.00	2,375.00	(1,471.36)	903.64
General Dynamics Corporation	NOTE	369550BK3	3.250	04/01/25	2,708.33	-	-	3,385.42	677.09	(502.51)	174.58
Federal Home Loan Banks	NOTE	3130AJHU6	0.500	04/14/25	10,402.78	-	-	13,319.44	2,916.66	(603.36)	2,313.30
Home Depot Inc	NOTE	437076CM2	2.700	04/15/25	14,310.00	-	-	18,360.00	4,050.00	874.48	4,924.48
FNMA	NOTE	3135G03U5	0.630	04/22/25	16,328.13	-	-	21,276.04	4,947.91	5,075.00	10,022.91
Caterpillar Financial Services	NOTE	14913R2V8	3.400	05/13/25	13,260.00	-	-	18,360.00	5,100.00	(22.84)	5,077.16
General Dynamics Corporation	NOTE	369550BG2	3.500	05/15/25	10,344.44	-	-	14,427.78	4,083.34	(2,327.83)	1,755.51
Qualcomm Incorporated	NOTE	747525AF0	3.450	05/20/25	11,567.08	-	-	16,454.58	4,887.50	(1,297.51)	3,589.99
Pfizer Inc	NOTE	717081EX7	0.800	05/28/25	2,800.00	-	-	4,133.33	1,333.33	1,121.44	2,454.77
Cisco Systems Inc	NOTE	17275RAW2	3.500	06/15/25	6,261.11	-	-	10,344.44	4,083.33	338.12	4,421.45
Treasury Note	NOTE	912828ZW3	0.250	06/30/25	2,209.94	-	-	4,143.65	1,933.71	3,837.95	5,771.66
Treasury Note	NOTE	91282CEY3	3.000	07/15/25	7,044.20	-	-	18,646.41	11,602.21	4,734.63	16,336.84
State Street Corporation	NOTE	857477AT0	3.550	08/18/25	32,147.22	35,500.00	-	2,563.89	5,916.67	(3,993.26)	1,923.41
FNMA Benchmark Note	NOTE	3135G05X7	0.375	08/25/25	5,687.50	6,562.50	-	218.75	1,093.75	112.90	1,206.65
Burlington Northern Santa Fe LLC	NOTE	12189LAY7	3.650	09/01/25	20,911.46	25,093.75	-	-	4,182.29	379.08	4,561.37
John Deere Capital Corp	NOTE	24422EWJ4	4.050	09/08/25	30,566.25	-	-	-	6,412.50	46.39	6,458.89
FFCB	NOTE	3133ENP95	4.250	09/30/25	99,993.06	-	-	124,784.72	24,791.66	606.26	25,397.92
FNMA Benchmark Note	NOTE	3135G06G3	0.500	11/07/25	14,000.00	-	-	19,000.00	5,000.00	3,189.17	8,189.17
MetLife Inc	NOTE	59156RBQ0	3.600	11/13/25	15,600.00	-	-	21,600.00	6,000.00	946.92	6,946.92
Lockheed Martin Corporation	NOTE	539830BH1	3.550	01/15/26	2,814.76	-	-	8,092.42	5,277.66	(979.50)	4,298.16
FHLB	NOTE	3130AKQX7	0.700	01/28/26	102.08	-	-	1,122.92	1,020.84	4,615.53	5,636.37
Treasury Note	NOTE	91282CBQ3	0.500	02/28/26	21,270.72	25,000.00	-	135.87	3,865.15	25,078.48	28,943.63
FHLB	NOTE	3130ALHH0	0.960	03/05/26	15,184.00	-	-	18,304.00	3,120.00	9,572.19	12,692.19

Burbank-Glendale-Pasadena Airport Authority - Operating Account
Earnings Report
02/01/25-02/28/25

Type of Investment	Type	CUSIP	Coupon	Maturity Date	Previous Accrual	Realized Interest For Period	Interest Paid At Purc/Recv	Current Accrual	Interest Earned	Amt/Accr For Period	Adjusted Total Int. Earned
Prudential Financial Inc	NOTE	74432QCH6	1.500	03/10/26	11,603.13	-	-	14,071.88	2,468.75	(185.28)	2,283.47
FHLB	NOTE	3130AUU36	4.130	03/13/26	114,640.63	-	-	139,562.50	24,921.87	1,651.97	26,573.84
Loews Corporation	NOTE	540424AS7	3.750	04/01/26	18,750.00	-	-	23,437.50	4,687.50	873.02	5,560.52
Sierra Pacific Power	NOTE	826418BM6	2.600	05/01/26	10,562.50	-	-	14,083.33	3,520.83	(841.90)	2,678.93
Bank of America Corp	NOTE	06051GLA5	4.830	07/22/26	2,956.54	-	-	12,811.66	9,855.12	725.28	10,580.40
FHLB	NOTE	3130A8XY4	1.880	09/11/26	7,291.67	-	-	8,854.17	1,562.50	(864.12)	698.38
FHLB	NOTE	3130AWTQ3	4.630	09/11/26	58,454.86	-	-	70,980.90	12,526.04	(810.07)	11,715.97
FHLB	NOTE	3130A2VE3	3.000	09/11/26	57,750.00	-	-	70,125.00	12,375.00	5,034.52	17,409.52
Public Service Electric And Gas	NOTE	74456QBR6	2.250	09/15/26	10,412.50	-	-	12,709.38	2,296.88	2,122.83	4,419.71
PepsiCo Inc	NOTE	713448DN5	2.380	10/06/26	8,345.49	-	-	10,522.57	2,177.08	2,031.55	4,208.63
Morgan Stanley	NOTE	61747YEX9	6.140	10/16/26	43,413.56	-	-	55,817.44	12,403.88	(1,353.74)	11,050.14
Treasury Note	NOTE	912828U24	2.000	11/15/26	43,093.92	-	-	58,563.54	15,469.62	13,704.91	29,174.53
Duke Energy Carolinas	NOTE	26442CAS3	2.950	12/01/26	4,916.67	-	-	7,375.00	2,458.33	1,344.76	3,803.09
FHLB	NOTE	3130A9YY1	2.130	12/11/26	11,215.28	-	-	17,944.44	6,729.16	(1,881.94)	4,847.22
Bristol-Myers Squibb Co	NOTE	110122EE4	4.900	02/22/27	43,283.33	49,000.00	-	2,450.00	8,166.67	(1,554.14)	6,612.53
JP Morgan Chase & CO	NOTE	46647PBW5	1.040	02/04/27	13,422.50	13,650.00	-	2,047.50	2,275.00	6,078.65	8,353.65
Treasury Note	NOTE	912828ZE3	0.630	03/31/27	21,291.21	-	-	26,098.90	4,807.69	22,078.20	26,885.89
Comcast Corporation	NOTE	20030NDK4	3.300	04/01/27	22,550.00	-	-	28,187.50	5,637.50	1,045.49	6,682.99
Chevron Corp	NOTE	166764BX7	2.300	05/11/27	9,420.83	-	-	12,953.65	3,532.82	3,477.14	7,009.96
Treasury Note	NOTE	912828ZV5	0.500	06/30/27	4,419.89	-	-	8,287.29	3,867.40	22,627.76	26,495.16
Honeywell International Inc	NOTE	438516CX2	4.650	07/30/27	258.33	-	-	8,008.33	7,750.00	(1,290.09)	6,459.91
Procter & Gamble Co	NOTE	742718EV7	2.850	08/11/27	28,262.50	29,925.00	-	3,325.00	4,987.50	1,497.23	6,484.73
Meta Platforms Inc	NOTE	30303M8G0	3.500	08/15/27	33,084.72	35,875.00	-	3,188.89	5,979.17	455.71	6,434.88
Alabama Power Company	NOTE	010392FY9	3.750	09/01/27	24,218.75	29,062.50	-	-	4,843.75	181.82	5,025.57
FNMA	NOTE	3135G05Y5	0.750	10/08/27	25,425.00	-	-	32,175.00	6,750.00	23,133.76	29,883.76
UnitedHealth Group Inc	NOTE	91324PDE9	2.950	10/15/27	18,240.83	-	-	23,403.33	5,162.50	2,598.28	7,760.78
Treasury Note	NOTE	91282CAU5	0.500	10/31/27	12,845.30	-	-	16,712.71	3,867.41	21,450.67	25,318.08
Treasury Note	NOTE	91282CLX7	4.130	11/15/27	88,881.22	-	-	120,787.29	31,906.07	720.93	32,627.00
FHLB	NOTE	3130ATUS4	4.250	12/10/27	54,518.65	-	-	86,588.44	32,069.79	(2,283.16)	29,786.63
PNC Bank NA	NOTE	69353RFJ2	3.250	01/22/28	1,625.00	-	-	7,041.67	5,416.67	2,282.67	7,699.34

Burbank-Glendale-Pasadena Airport Authority - Operating Account
Earnings Report
02/01/25-02/28/25

Type of Investment	Type	CUSIP	Coupon	Maturity Date	Previous Accrual	Realized Interest For Period	Interest Paid At Purc/Recv	Current Accrual	Interest Earned	Amrt/Accrft For Period	Adjusted Total Int. Earned
FFCB	NOTE	3133ERZ46	4.250	01/28/28	-	-	12,572.92	27,660.42	15,087.50	589.40	15,676.90
PepsiCo Inc	NOTE	713448FL7	3.600	02/18/28	16,300.00	18,000.00	-	1,300.00	3,000.00	141.99	3,141.99
Treasury Note	NOTE	91282CBZ3	1.250	04/30/28	32,113.26	-	-	41,781.77	9,668.51	21,180.84	30,849.35
Bank of New York Mellon	NOTE	06406RBX4	4.890	07/21/28	2,716.67	-	-	10,866.67	8,150.00	(850.36)	7,299.64
Treasury Note	NOTE	91282CCR0	1.000	07/31/28	232.04	-	-	6,729.28	6,497.24	20,079.94	26,577.18
Citibank NA	NOTE	17325FBB	5.800	09/29/28	46,214.45	-	-	57,578.66	11,364.21	(2,967.00)	8,397.21
AbbVie Inc	NOTE	00287YBF5	4.250	11/14/28	18,180.56	-	-	25,263.89	7,083.33	(552.50)	6,530.83
Merck & Co Inc	NOTE	58933YBD6	1.900	12/10/28	-	-	7,747.77	9,832.50	2,084.73	2,742.69	4,827.42
Union Pfcic Corporation	NOTE	907818FB9	3.700	03/01/29	-	37,000.00	35,972.22	-	1,027.78	212.87	1,240.65
Target Corporation	NOTE	87612EBH8	3.380	04/15/29	19,875.00	-	-	25,500.00	5,625.00	638.98	6,263.98
Wisconsin Electric Power Company	NOTE	976656CQ9	5.000	05/15/29	16,361.11	-	-	22,819.44	6,458.33	(206.30)	6,252.03
Subtotal					\$ 1,456,965.18	\$ 397,575.00	\$ 56,292.91	\$ 1,573,798.74	\$ 458,115.65	\$ 208,636.40	\$ 666,752.05
CASH EQUIVALENTS											
Dreyfus Treasury					-	37,062.24	-	-	37,062.24	-	37,062.24
Subtotal					\$ -	\$ 37,062.24	\$ -	\$ -	\$ 37,062.24	\$ -	\$ 37,062.24
LAIF											
Local Agency Investment Fund					50,628.58	-	-	104,544.30	53,915.72	-	53,915.72
TOTAL					\$ 1,507,593.76	\$ 434,637.24	\$ 56,292.91	\$ 1,678,343.04	\$ 549,093.61	\$ 208,636.40	\$ 757,730.01

Burbank-Glendale-Pasadena Airport Authority - PFC Account
Statement of Investments
As of 02/28/25

Purchase Date	Type of Investment	CUSIP	Coupon	Maturity Date	Eff Mat. Date	Par Value	Purchase Cost	Market Price	Market Value	Unrealized Gain/Loss	YTM	Days to Eff. Mat.	% Mkt Value
02/28/25	Dreyfus Trsy Sec CM Investor	09248U718	0.000	02/28/25	02/28/25	\$ 3,023,636	\$ 3,023,636	100.00	\$ 3,023,636	\$ -	4.30%	0	4.73%
02/04/25	Treasury Bill	912797NK9	0.000	03/04/25	03/04/25	2,250,000	2,242,849	99.99	2,249,736	6,887	4.29%	4	3.52%
01/21/25	Treasury Bill	912797NR4	0.000	03/18/25	03/18/25	11,400,000	11,364,597	99.82	11,379,841	15,244	4.31%	18	17.79%
02/11/25	Treasury Bill	912797KJ5	0.000	03/20/25	03/20/25	12,250,000	12,200,228	99.80	12,225,560	25,332	4.29%	20	19.11%
01/25/23	JP Morgan Chase & CO	46647PBW5	1.040	02/04/27	02/04/25	600,000	533,574	96.84	581,032	47,458	4.78%	-24	0.91%
12/22/20	Exxon Mobil Corp	30231GAF9	2.709	03/06/25	03/06/25	450,000	474,519	100.00	450,000	(24,519)	2.67%	6	0.70%
11/03/20	Ace InA Holdings Inc	00440EAS6	3.150	03/15/25	03/15/25	435,000	474,791	99.93	434,680	(40,111)	4.65%	15	0.68%
09/30/21	Treasury Note	912828ZF0	0.050	03/31/25	03/31/25	1,600,000	1,591,125	99.70	1,595,188	4,063	4.04%	31	2.49%
02/12/21	General Dynamics Corporation	369550BK3	3.250	04/01/25	04/01/25	50,000	54,979	99.88	49,940	(5,039)	4.51%	32	0.08%
09/28/20	Federal Home Loan Banks	3130AJHU6	0.500	04/14/25	04/14/25	1,450,000	1,453,984	99.56	1,443,632	(10,352)	3.95%	45	2.26%
05/04/22	Home Depot Inc	437076CM2	2.700	04/15/25	04/15/25	425,000	418,714	99.76	423,996	5,282	4.48%	46	0.66%
12/23/22	Morgan Stanley	61747YEX9	6.140	10/16/26	04/18/25	525,000	538,418	100.97	530,090	(8,328)	5.52%	49	0.83%
12/01/21	FNMA	3135G03U5	0.630	04/22/25	04/22/25	1,225,000	1,190,032	99.49	1,218,806	28,774	4.01%	53	1.91%
06/06/22	Caterpillar Financial Services	14913R2V8	3.400	05/13/25	05/13/25	425,000	426,632	99.75	423,939	(2,693)	4.56%	74	0.66%
05/11/21	General Dynamics Corporation	369550BG2	3.500	05/15/25	05/15/25	350,000	380,073	99.78	349,234	(30,839)	4.49%	76	0.55%
02/10/22	Qualcomm Incorporated	747525AF0	3.450	05/20/25	05/20/25	400,000	412,594	99.72	398,897	(13,697)	4.63%	81	0.62%
12/15/21	Pfizer Inc	717081EX7	0.800	05/28/25	05/28/25	475,000	466,704	99.04	470,452	3,748	4.67%	89	0.74%
06/15/22	Cisco Systems Inc	17275RAW2	3.500	06/15/25	06/15/25	400,000	397,604	99.69	398,743	1,139	4.54%	107	0.62%
09/01/22	Treasury Note	91282CEU1	2.875	06/15/25	06/15/25	1,600,000	1,571,813	99.56	1,593,000	21,187	4.36%	107	2.49%
11/17/20	Treasury Note	912828ZW3	0.250	06/30/25	06/30/25	1,750,000	1,710,434	98.70	1,727,168	16,734	4.17%	122	2.70%
09/30/22	Treasury Note	91282CEY3	3.000	07/15/25	07/15/25	1,200,000	1,162,125	99.51	1,194,141	32,016	4.30%	137	1.87%
01/11/23	Bank of America Corp	06051GLA5	4.830	07/22/26	07/22/25	495,000	490,179	100.04	495,207	5,028	5.71%	144	0.77%
09/24/20	State Street Corporation	857477AT0	3.550	08/18/25	08/18/25	475,000	531,317	99.56	472,889	(58,428)	4.51%	171	0.74%
06/14/22	Burlington Northern Santa Fe LLC	12189LAY7	3.650	09/01/25	09/01/25	325,000	322,095	99.46	323,254	1,159	4.73%	185	0.51%
09/08/22	John Deere Capital Corp	24422EWJ4	4.050	09/08/25	09/08/25	425,000	425,519	99.81	424,176	(1,343)	4.42%	192	0.66%
10/11/22	FFCB	3133ENP95	4.250	09/30/25	09/30/25	1,000,000	995,940	99.95	999,490	3,550	4.33%	214	1.56%
11/17/20	FNMA Benchmark Note	3135G06G3	0.500	11/07/25	11/07/25	3,155,000	3,140,117	97.53	3,077,189	(62,928)	4.15%	252	4.81%
06/30/21	Lockheed Martin Corporation	539830BH1	3.550	01/15/26	01/15/26	415,000	432,814	99.27	411,963	(20,851)	4.40%	321	0.64%
01/19/23	FHLB	3130AKQX7	0.700	01/28/26	01/28/26	1,050,000	949,566	96.81	1,016,495	66,929	4.29%	334	1.59%
12/06/22	Treasury Note	91282CBQ3	0.500	02/28/26	02/28/26	1,400,000	1,269,855	96.47	1,350,617	80,762	4.14%	365	2.11%
06/20/23	FFCB	3133EPCF0	4.500	03/02/26	03/02/26	2,000,000	2,003,788	100.29	2,005,715	1,927	4.21%	367	3.13%
01/19/23	FHLB	3130ALHH0	0.960	03/05/26	03/05/26	900,000	817,164	96.89	871,968	54,804	4.11%	370	1.36%
08/30/21	Prudential Financial Inc	74432QCH6	1.500	03/10/26	03/10/26	450,000	455,338	97.07	436,828	(18,510)	4.43%	375	0.68%
02/17/23	FHLB	3130AUU36	4.130	03/13/26	03/13/26	1,250,000	1,239,538	99.99	1,249,910	10,372	4.13%	378	1.95%
05/17/23	Loews Corporation	540424AS7	3.750	04/01/26	04/01/26	300,000	294,711	99.33	297,984	3,273	4.38%	397	0.47%

Burbank-Glendale-Pasadena Airport Authority - PFC Account
Statement of Investments
As of 02/28/25

Purchase Date	Type of Investment	CUSIP	Coupon	Maturity Date	Eff Mat. Date	Par Value	Purchase Cost	Market Price	Market Value	Unrealized Gain/Loss	YTM	Days to Eff. Mat.	% Mkt Value
11/29/21	Sierra Pacific Power	826418BM6	2.600	05/01/26	05/01/26	375,000	389,284	97.87	367,007	(22,277)	4.48%	427	0.57%
09/13/21	FHLB	3130A8XY4	1.880	09/11/26	09/11/26	300,000	315,528	96.76	290,280	(25,248)	4.07%	560	0.45%
05/16/23	Public Service Electric And Gas	74456QBR6	2.250	09/15/26	09/15/26	300,000	279,264	96.98	290,931	11,667	4.29%	564	0.45%
03/01/23	Pepsico Inc	713448DN5	2.380	10/06/26	10/06/26	450,000	414,180	97.14	437,116	22,936	4.24%	585	0.68%
05/09/23	Treasury Note	912828U24	2.000	11/15/26	11/15/26	2,100,000	1,986,469	96.70	2,030,684	44,215	4.02%	625	3.17%
01/13/22	FHLB	3130A9YY1	2.130	12/11/26	12/11/26	700,000	720,419	96.72	677,034	(43,385)	4.05%	651	1.06%
01/31/23	Treasury Note	912828ZE3	0.630	03/31/27	03/31/27	2,250,000	1,984,482	93.35	2,100,410	115,928	3.98%	761	3.28%
05/11/23	Chevron Corp	166764BX7	2.000	05/11/27	05/11/27	475,000	442,086	95.35	452,934	10,848	4.22%	802	0.71%
03/15/23	Treasury Note	912828ZV5	0.500	06/30/27	06/30/27	1,000,000	875,741	92.33	923,281	47,540	3.97%	852	1.44%
02/15/23	Unitedhealth Group Inc	91324PDE9	2.950	10/15/27	10/15/27	450,000	416,654	96.34	433,524	16,870	4.44%	959	0.68%
09/17/24	Citibank NA	17325FBB3	5.800	09/29/28	09/29/28	365,000	387,133	104.11	380,003	(7,130)	4.55%	1309	0.59%
Subtotal						\$ 64,688,636	\$ 63,668,606		\$ 63,978,600	\$ 309,994	4.27%	181	100.00%
PFC Bank Balance							7,635,382						
TOTAL							\$ 71,303,988						

Burbank-Glendale-Pasadena Airport Authority - PFC Account
Statement of Purchases - Maturities - Sales
As of 02/28/25

PURCHASES

Purchase Date	Type of Investment	CUSIP	Coupon	Maturity Date	Par Value	Purchase Price	Purchase Cost	Prepaid Interest
02/04/25	Treasury Bill	912797NKG	0.000	03/04/25	\$ 2,250,000.00	99.68219	\$ 2,242,849.22	\$ -
02/11/25	Treasury Bill	912797KJ5	0.000	03/20/25	9,250,000.00	99.57525	9,210,710.63	-
02/12/25	Treasury Bill	912797KJ5	0.000	03/20/25	1,750,000.00	99.58608	1,742,756.34	-
02/20/25	Treasury Bill	912797NR4	0.000	03/18/25	10,900,000.00	99.70486	10,867,829.86	-
02/25/25	Treasury Bill	912797KJ5	0.000	03/20/25	1,250,000.00	99.74089	1,246,761.11	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
TOTAL PURCHASES					\$ 25,400,000.00		\$ 25,310,907.16	\$ -

MATURITIES

Purchase Date	Type of Investment	CUSIP	Coupon	Maturity Date	Par Value	Purchase Price	Purchase Cost	Gain / (Loss)
01/07/25	Treasury Bill	912797NFG	0.000	02/04/25	\$ 2,250,000.00	99.68238	\$ 2,242,853.44	\$ 7,146.56
09/15/22	Merck & Co Inc	58933VAR6	2.750	02/10/25	434,000.00	97.01171	421,030.84	12,969.16
01/14/25	Treasury Bill	912797NG8	0.000	02/11/25	\$ 8,750,000.00	99.68256	8,722,224.22	27,775.78
01/06/22	FHLMC Reference Note	3137EAEPO	1.500	02/12/25	\$ 1,750,000.00	100.89741	1,765,704.75	(15,704.75)
01/30/25	Treasury Bill	912787KA4	0.000	02/20/25	10,825,000.00	99.76367	10,799,416.92	25,583.08
03/04/22	FFCB	3133ENPY0	1.750	02/25/25	1,250,000.00	100.21900	1,252,737.50	(2,737.50)
TOTAL MATURITIES					\$ 25,259,000.00		\$ 25,203,967.67	\$ 55,032.33

SALES / REDEMPTIONS / DELIVERS

Purchase Date	Type of Investment	CUSIP	Coupon	Maturity Date	Sale Date	Par Value	Sale Price	Sale Amount	Purchase Cost	Gain / (Loss)
								\$ -		\$ -
								-	-	-
								-	-	-
								-	-	-
								-	-	-
						\$ -		\$ -	\$ -	\$ -

Burbank-Glendale-Pasadena Airport Authority - PFC Account
Earnings Report
02/01/25-02/28/25

Type of Investment	Type	CUSIP	Coupon	Maturity Date	Previous Accrual	Realized Interest For Period	Interest Paid At Purc/Recv	Current Accrual	Interest Earned	Amr/Accrt For Period	Adjusted Total Int. Earned
FIXED INCOME											
Treasury Bill	NOTE	912797NF0	0.000	02/04/25	-	-	-	-	-	-	-
Treasury Bill	NOTE	912797NG8	0.000	02/11/25	-	-	-	-	-	-	-
Treasury Bill	NOTE	912787KA4	0.000	02/20/25	-	-	-	-	-	-	-
Merk & Co Inc	NOTE	58933YAR6	2.750	02/10/25	5,669.13	5,967.50	-	-	298.37	-	298.37
FHLMC Reference Note	NOTE	3137EAP0	1.500	02/12/25	12,322.92	13,125.00	-	-	802.08	-	802.08
FFCB	NOTE	3133ENPY0	1.750	02/25/25	9,479.17	10,937.50	-	-	1,458.33	-	1,458.33
Treasury Bill	NOTE	912797NR4	0.000	03/18/25	-	-	-	-	-	11,940.42	11,940.42
Treasury Bill	NOTE	912797NK9	0.000	03/04/25	-	-	-	-	-	6,356.25	6,356.25
Treasury Bill	NOTE	912797KJ5	0.000	03/20/25	-	-	-	-	-	22,306.37	22,306.37
Exxon Mobil Corp	NOTE	30231GAF9	2.709	03/06/25	4,910.06	-	-	5,925.94	1,015.88	(476.78)	539.10
Ace InA Holdings Inc	NOTE	00440EAS6	3.150	03/15/25	5,176.50	-	-	6,318.38	1,141.88	(796.61)	345.27
Treasury Note	NOTE	912828ZF0	0.050	03/31/25	2,725.27	-	-	3,340.66	615.39	194.60	809.99
General Dynamics Corporation	NOTE	369550BK3	3.250	04/01/25	541.67	-	-	677.08	135.41	(100.50)	34.91
Federal Home Loan Banks	NOTE	3130AJHU6	0.500	04/14/25	2,154.86	-	-	2,759.03	604.17	(74.30)	529.87
Home Depot Inc	NOTE	437076CM2	2.700	04/15/25	3,378.75	-	-	4,335.00	956.25	178.07	1,134.32
FNMA	NOTE	3135G03U5	0.630	04/22/25	2,105.47	-	-	2,743.49	638.02	1,029.98	1,668.00
Caterpillar Financial Services	NOTE	14913R2V8	3.400	05/13/25	3,130.83	-	-	4,335.00	1,204.17	(46.43)	1,157.74
General Dynamics Corporation	NOTE	369550BG2	3.500	05/15/25	2,586.11	-	-	3,606.94	1,020.83	(635.58)	385.25
Qualcomm Incorporated	NOTE	747525AF0	3.450	05/20/25	2,721.67	-	-	3,871.67	1,150.00	(318.41)	831.59
Pfizer Inc	NOTE	717081EX7	0.800	05/28/25	665.00	-	-	981.67	316.67	204.10	520.77
Cisco Systems Inc	NOTE	17275RAW2	3.500	06/15/25	1,788.89	-	-	2,955.56	1,166.67	66.68	1,233.35
Treasury Note	NOTE	91282CEU1	2.875	06/15/25	6,065.93	-	-	9,604.40	3,538.47	776.07	4,314.54
Treasury Note	NOTE	912828ZW3	0.250	06/30/25	386.74	-	-	725.14	338.40	843.31	1,181.71
Treasury Note	NOTE	91282CEY3	3.000	07/15/25	1,690.61	-	-	4,475.14	2,784.53	1,043.80	3,828.33
State Street Corporation	NOTE	857477AT0	3.550	08/18/25	7,634.97	-	-	608.92	1,405.20	(1,012.80)	392.40
Burlington Northern Santa Fe LLC	NOTE	12189LAY7	3.650	09/01/25	4,942.71	-	-	-	988.54	75.47	1,064.01
John Deere Capital Corp	NOTE	24422EWJ4	4.050	09/08/25	6,837.19	-	-	8,271.56	1,434.37	(14.46)	1,419.91
FFCB	NOTE	3133ENP95	4.250	09/30/25	14,284.72	-	-	17,826.39	3,541.67	114.04	3,655.71
FNMA Benchmark Note	NOTE	3135G06G3	0.500	11/07/25	3,680.83	-	-	4,995.42	1,314.59	311.02	1,625.61
Lockheed Martin Corporation	NOTE	539830BH1	3.550	01/15/26	654.78	-	-	1,882.49	1,227.71	(343.47)	884.24
FHLB	NOTE	3130AKQX7	0.700	01/28/26	61.25	-	-	673.75	612.50	2,769.32	3,381.82
Treasury Note	NOTE	91282CBQ3	0.500	02/28/26	2,977.90	-	-	19.02	541.12	3,370.27	3,911.39
FFCB	NOTE	3133EPCF0	4.500	03/02/26	37,250.00	-	-	44,750.00	7,500.00	(117.03)	7,382.97

Burbank-Glendale-Pasadena Airport Authority - PFC Account
Earnings Report
02/01/25-02/28/25

Type of Investment	Type	CUSIP	Coupon	Maturity Date	Previous Accrual	Realized Interest For Period	Interest Paid At Purc/Recv	Current Accrual	Interest Earned	Amrt/Accrnt For Period	Adjusted Total Int. Earned
FHLB	NOTE	3130ALHH0	0.960	03/05/26	3,504.00	-	-	4,224.00	720.00	2,208.97	2,928.97
Prudential Financial Inc	NOTE	74432QCH6	1.500	03/10/26	2,643.75	-	-	3,206.25	562.50	(98.18)	464.32
FHLB	NOTE	3130AUU36	4.130	03/13/26	19,765.63	-	-	24,062.50	4,296.87	284.82	4,581.69
Loews Corporation	NOTE	540424AS7	3.750	04/01/26	3,750.00	-	-	4,687.50	937.50	153.75	1,091.25
Sierra Pacific Power	NOTE	826418BM6	2.600	05/01/26	2,437.50	-	-	3,250.00	812.50	(264.67)	547.83
Bank of America Corp	NOTE	06051GLA5	4.830	07/22/26	597.34	-	-	2,588.48	1,991.14	117.99	2,109.13
FHLB	NOTE	3130A8XY4	1.880	09/11/26	2,187.50	-	-	2,656.25	468.75	(259.24)	209.51
Public Service Electric And Gas	NOTE	74456QBR6	2.250	09/15/26	2,550.00	-	-	3,112.50	562.50	519.84	1,082.34
Pepsico Inc	NOTE	713448DN5	2.380	10/06/26	3,414.06	-	-	4,304.69	890.63	831.09	1,721.72
Morgan Stanley	NOTE	61747YEX9	6.140	10/16/26	9,398.81	-	-	12,084.19	2,685.38	(312.24)	2,373.14
Treasury Note	NOTE	912828U24	2.000	11/15/26	9,049.72	-	-	12,298.34	3,248.62	2,473.83	5,722.45
FHLB	NOTE	3130A9YY1	2.130	12/11/26	2,065.97	-	-	3,305.56	1,239.59	(346.67)	892.92
JP Morgan Chase & CO	NOTE	46647PBW5	1.040	02/04/27	3,068.00	3,120.00	-	468.00	520.00	1,377.18	1,897.18
Treasury Note	NOTE	912828ZE3	0.630	03/31/27	4,790.52	-	-	5,872.25	1,081.73	4,894.33	5,976.06
Chevron Corp	NOTE	166764BX7	2.000	05/11/27	2,105.83	-	-	2,895.52	789.69	688.84	1,478.53
Treasury Note	NOTE	912828ZV5	0.500	06/30/27	441.99	-	-	828.73	386.74	2,220.31	2,607.05
Unitedhealth Group Inc	NOTE	91324PDE9	2.950	10/15/27	3,908.75	-	-	5,015.00	1,106.25	596.16	1,702.41
Citibank NA	NOTE	17325FBB3	5.800	09/29/28	7,177.99	-	-	8,943.07	1,765.08	(457.62)	1,307.46
Subtotal					\$ 228,681.29	\$ 51,012.50	\$ -	\$ 239,485.48	\$ 61,816.69	\$ 62,271.89	\$ 124,088.58
CASH EQUIVALENTS											
Dreyfus Trsy Sec CM Investor					-	12,813.12	-	-	12,813.12	-	12,813.12
Subtotal					\$ -	\$ 12,813.12	\$ -	\$ -	\$ 12,813.12	\$ -	\$ 12,813.12
TOTAL					\$ 228,681.29	\$ 63,825.62	\$ -	\$ 239,485.48	\$ 74,629.81	\$ 62,271.89	\$ 136,901.70

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS
MONTH AND EIGHT MONTHS ENDED FEBRUARY 28, 2025 & 2024

FEBRUARY 2025									
Monthly Performance					Fiscal YTD Performance (July 2024 - February 2025)				
A	B	C	D	E	F	G	H	I	J
Actual \$ Feb 2025	Budget Feb 2025	Actual \$ Prior Year Feb 2024	Note	Variance Actual Vs. Budget	Fiscal YTD	Fiscal YTD Budget	Prior Year Fiscal YTD	Note	Variance Actual Vs. Budget
OPERATING ACTIVITY									
CASH RECEIPTS FROM OPERATIONS									
1	\$366,468	\$340,417	(2)	\$26,051	\$4,283,030	\$3,295,334	\$3,232,321	(2)	\$987,696
2	2,478,379	2,310,909	(3)	167,470	22,876,854	20,871,288	19,552,024	(3)	2,005,566
3	1,261,178	1,148,314	(4)	112,864	12,647,436	10,627,513	11,279,843	(4)	2,019,923
4	1,340,403	1,329,186	(5)	11,217	10,970,256	10,633,488	10,706,446	(5)	336,768
5	258,868	249,583	(6)	9,285	2,936,829	2,464,664	2,643,416	(6)	472,165
6	189,642	98,333	(7)	91,309	1,428,040	786,664	1,195,864	(7)	641,376
7	346,232	659,236	(8)	(313,004)	2,472,970	5,272,639	3,468,435	(8)	(2,799,669)
8	\$6,241,170	\$6,135,978	(1)	\$105,192	\$57,615,415	\$53,951,590	\$52,078,349	(1)	\$3,663,825
CASH DISBURSEMENTS FROM OPERATIONS									
9	(\$65,801)	(\$112,040)	(10)	\$46,239	(\$1,049,984)	(\$1,115,020)	(\$966,079)	(10)	\$65,036
10	(261,445)	(394,183)	(11)	132,738	(3,004,870)	(3,487,955)	(2,933,427)	(11)	483,085
11	(2,173,971)	(3,177,296)	(12)	1,003,325	(23,306,907)	(25,418,368)	(22,613,951)	(12)	2,111,461
12	(512,517)	(521,549)	(13)	9,032	(4,893,074)	(6,392,392)	(4,605,486)	(13)	1,509,318
13	(598,346)	(681,572)	(14)	83,226	(5,299,294)	(5,624,594)	(4,630,669)	(14)	325,300
14	(62,090)	(119,558)	(15)	57,468	(705,727)	(956,464)	(824,015)	(15)	250,737
15	0	0	(16)	0	0	0	(3,045,000)	(16)	0
16	0	0	(17)	0	(2,718,229)	(2,537,208)	(2,375,321)	(17)	(181,021)
17	(\$3,674,170)	(\$5,006,198)	(9)	\$1,332,028	(\$40,968,085)	(\$45,532,001)	(\$41,993,948)	(9)	\$4,563,916
18	\$2,567,000	\$1,129,780		\$1,437,220	\$16,647,330	\$8,419,589	\$10,084,401		\$8,227,741
INCREASE (DECREASE) IN CASH FROM OPERATIONS									
FACILITY IMPROVEMENT TRANSACTIONS									
CASH DISBURSEMENTS									
19	\$0	(\$125,000)	(17)	\$125,000	(\$359,691)	(\$1,000,000)	\$0	(17)	\$640,309
20	(262,066)	(1,478,473)	(18)	1,216,407	(2,702,294)	(6,298,113)	(3,883,832)	(18)	3,595,819
21	(\$262,066)	(\$1,603,473)		\$1,341,407	(\$3,061,985)	(\$7,298,113)	(\$3,883,832)		\$4,236,128
22	\$17,564	\$100,738	(17)	(\$83,174)	\$298,961	\$604,426	\$0	(17)	(\$305,465)
23	851,601	851,836	(19)	(235)	883,937	878,029	142,738	(19)	5,908
24	0	829,263	(20)	(829,263)	317,343	2,015,572	535,041	(20)	(1,698,229)
25	0	100,000	(21)	(100,000)	109,103	375,000	59,200	(21)	(265,897)
26	\$869,165	\$1,881,837		(\$1,012,672)	\$1,609,344	\$3,873,027	\$736,979		(\$2,263,683)
27	\$607,099	\$278,364		\$328,735	(\$1,452,641)	(\$3,425,086)	(\$3,146,853)		\$1,972,445
28	\$0	\$0	(22)	\$0	\$0	\$0	\$733,646	(22)	\$0
29	\$3,174,099	\$1,408,144		\$1,765,955	\$15,194,689	\$4,994,503	\$7,671,194		\$10,200,186

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY											
SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS											
MONTH AND EIGHT MONTHS ENDED FEBRUARY 28, 2025 & 2024											
FEBRUARY 2025						Fiscal YTD Performance (July 2024 - February 2025)					
Monthly Performance						F					
A		B		C		D		E		H	
Actual \$ Feb 2025	Budget Feb 2025	Actual \$ Prior Year Feb 2024	Note	Variance Actual Vs. Budget		Fiscal YTD	Fiscal YTD Budget	Actual \$ Prior Year Fiscal YTD	Note	Variance Actual Vs. Budget	
NET INCREASE (DECREASE) IN CASH FROM OPERATIONS						\$15,194,689	\$4,994,503	\$7,671,194		\$10,200,186	
REPLACEMENT PASSENGER TERMINAL PROJECT ("RPT")											
CASH DISBURSEMENTS ¹											
Replacement Passenger Terminal Project Costs						(\$206,608,914)	(\$327,666,000)	(\$30,069,198)	(23)	\$121,057,086	
CASH RECEIPTS FROM FUNDING SOURCES											
FAA Grants - Replacement Passenger Terminal Project						\$14,386,594	\$14,386,594	\$0	(24)	\$0	
Passenger Facility Charge Receipts/Reserves						3,408,693	3,408,693	12,422,569	(24)	0	
Bond Reimbursement - 2024 Revenue Bond						204,535,933	204,535,933	0	(24)	0	
						\$222,331,220	\$222,331,220	\$12,422,569		\$0	
INCREASE (DECREASE) - RPT PROJECT TRANSACTIONS						\$15,722,306	(\$105,334,780)	(\$17,646,629)		\$121,057,086	
NET INCREASE (DECREASE) IN CASH - TOTAL						\$30,916,995	(\$100,340,277)	(\$9,975,435)		\$131,257,272	

Note 1 - Due to timing of invoices and payments thereof, the cash to budget analysis may not fully reflect current status of the project.

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTES TO SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS

MONTH AND EIGHT MONTHS ENDED FEBRUARY 28, 2025 & 2024

General Comments

The Schedule of Cash Receipts and Disbursements ("Schedule") represents the cash basis activity for the month and fiscal year-to-date ("FYTD") compared to the allocation of the annual adopted budget.

The Schedule consists of two sections: Operating Activity and Facility Improvement Transactions. Receipts are shown as positive amounts and disbursements as negative amounts. Favorable budget variances are shown as positive amounts and unfavorable variances as negative amounts. Because this Schedule is on a cash basis, cash timing differences may contribute to budget variances.

The Operating Activity receipts include charges for services (parking, landing fees and concessions), tenant rents, fuel flowage fees, other revenues and investment receipts. The Operating Activity disbursements include costs of services, materials, contracts, personnel and debt service.

Facility Improvement Transactions represent the activity for the Authority's capital program, which consists of Other Facility Improvement Program Projects and the Noise Mitigation Program.

FY 2025 Replacement Passenger Terminal ("RPT") Project expenditures are primarily funded through the Bipartisan Infrastructure Law grants, FAA-approved use of Passenger Facility Charge ("PFC") fees, and proceeds from the 2024 Revenue Bonds.

The FY 2025 Non-RPT Capital Program expenditures are primarily funded through the following sources:

- FAA-approved PFC program receipts/reserves;
- Grants; and
- Operating Revenues

The notes below provide additional information regarding the performance results detailed in the "Schedule of Cash Receipts and Disbursements."

A Supplemental Schedule of Cash Receipts and Disbursements reflecting the activities related to the 2012 Bond debt service for the Regional Intermodal Transportation Center / Consolidated Rental Car Facility is also presented.

FY 2025 projected operational activity has been based essentially flat to FY 2024 levels. The Authority's Adopted FY 2025 budget is based on the following quarterly activity assumptions to reflect seasonal fluctuations:

- Q1 (July - September): 1,647,000 (represents 27% of total)
- Q2 (October - December): 1,586,000 (represents 26% of total)
- Q3 (January - March): 1,220,000 (represents 20% of total)
- Q4 (April - June): 1,647,000 (represents 27% of total)

Passengers increased by 7.72% FYTD February when compared to the same period in FY 2024, and favorable to the budget assumption by 7.98%. Overall financial performance in FYTD February remains positive to the budget.

(Continued)

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTES TO SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS

MONTH AND EIGHT MONTHS ENDED FEBRUARY 28, 2025 & 2024

NOTE (1) – Cash Receipts from Operations

Cash receipts from operations exceed the budget FYTD February. On an accrual basis, operating revenues exceed the budget FYTD February by \$4,651,675. See notes 2 through 8 for additional information regarding operating receipts.

NOTE (2) – Landing/Fuel Fees

Landing Fees are based on landed weight of the aircraft. Fuel fees are charged at a rate of \$0.05 a gallon to non-signatory air carriers for fuel loaded at BUR. On an accrual basis, Landing Fees combined with Fuel Flowage Fees exceed the budget by \$348,947 FYTD February.

NOTE (3) – Parking Fees

Parking fee revenues performed above the budget forecast FYTD February. Accrual basis Parking Fees exceed the budget by \$1,775,123 FYTD February.

NOTE (4) – Rental/Concession Receipts - Terminal Building

Terminal Building rental/concession receipts exceed the budget FYTD February partially due to the timing of receipts. Accrual basis Terminal Building rents/concessions exceed the budget by \$1,172,253 FYTD February.

NOTE (5) – Rental Receipts - Other Buildings

Other Buildings rental receipts exceed the budget FYTD February partially due to the timing of receipts. Accrual basis Other Building rents are \$328,799 above budget expectations FYTD February due to CPI adjustments.

NOTE (6) – Ground Transportation

This category consists of off-airport access fees and TNC activity. Accrual basis Ground Transportation receipts exceed the budget by \$356,394 FYTD February.

NOTE (7) – Other Receipts

Other Receipts consist primarily of ground handling and airfield access fees. Accrual basis Other Receipts are \$453,925 ahead of budget FYTD February.

NOTE (8) – Investment Receipts - Treasurer

This line item represents cash received from the investment of funds. These receipts fluctuate in response to interest rate and portfolio balance changes, the timing of coupon payments and individual investment maturities. Accrual basis investment income exceeds the budget by \$216,234 FYTD February.

NOTE (9) – Cash Disbursements from Operations

Overall operating disbursements on a cash basis and accrual basis are favorably under the budget FYTD February. See additional information on operating disbursement in notes 10 through 16.

NOTE (10) – Administrative Supplies & Costs

This line item includes office supplies, printing, postage and delivery, office equipment service and lease, recruiting, membership, uniform, Commission meeting, conference and training costs.

(Continued)

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTES TO SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS MONTH AND EIGHT MONTHS ENDED FEBRUARY 28, 2025 & 2024

NOTE (11) – Operating Supplies & Maintenance

This line item includes utilities, fuel, general repairs and maintenance, landscaping, supplies and telephone costs.

NOTE (12) – Contractual Operating Costs

This line item includes various contractual operating costs such as ARFF services, janitorial services, systems and vehicle repair, parking operations and the TBI Airport Management contract costs.

NOTE (13) – Contractual Professional Services

This line item includes various professional services such as legal, auditing, noise, financial and insurance.

NOTE (14) – Wages and Benefits

Wages and Benefits consist of payroll and fringe benefit costs for the Airport Police officers, and include the impact of the terms of the Memorandum of Understanding effective February 2023.

NOTE (15) – Other Operating Costs

This line item primarily includes public relations/advertising, air service retention, and license/permit fees.

NOTE (16) – Parking Tax

The 12% City of Burbank parking tax is paid quarterly for the prior three-month period. The next remittance, covering the months of January, February and March 2025, is due April 2025.

NOTE (17) – Noise Mitigation Program

FAA Grants and a PFC match are budgeted to partially fund the multi-year Part 150 Update project. This project commenced Q3 FY 2024 and is ongoing.

NOTE (18) – Other Facility Improvement Program Projects

Other Facility Improvement Program Project costs on a cash basis are below the budget FYTD February.

NOTE (19) – FAA Grants – Facility Improvement Program Projects

FAA Grants are budgeted to partially fund a new ARFF vehicle. The Authority accepted delivery of the vehicle in November 2024 and grant reimbursement was received in February 2025.

NOTE (20) – Passenger Facility Charge Receipts/Reserves

A number of capital projects are budgeted to be funded or partially funded by Passenger Facility Charges, including the completion of the Runway and Taxiway Shoulder Rehabilitation, a new ARFF vehicle, and the Part 150 Update project.

(Continued)

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTES TO SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS MONTH AND EIGHT MONTHS ENDED FEBRUARY 28, 2025 & 2024

NOTE (21) – Customer Facility Charge Reserves

The Regional Intermodal Transportation Center ("RITC") Art in Public Places capital project is budgeted to be funded by Customer Facility Charge Reserves and was completed December 2024.

NOTE (22) – Federal Relief Grant Funds

All available non-concessionaire federal relief funds were utilized towards FY 2023 bond debt service and personnel costs. The remaining FAA approved use of awarded concessionaire relief funds (\$2,560,425) apply only as direct payments to qualifying concessionaires.

NOTE (23) – Replacement Passenger Terminal Project

The Authority programmed appropriations in the amount of \$506,848,000 for development of the multi-year RPT program. RPT costs on a cash basis are below budget expectations FYTD February by \$121,057,086 primarily due to the timing of payments. The majority of cash expenditures FYTD February are related to Holder, Pankow, TEC JV (\$179,849,047), including retention payments to the escrow bank, and City of Burbank Water and Power Aid-in-Construction Deposits (\$20,755,970).

NOTE (24) – Replacement Passenger Terminal Project Funding Sources

Includes funding sources specifically approved for reimbursement of certain eligible RPT expenses, which include FAA grant awards (e.g. BIL), FAA approved Passenger Facility Charge fees and Bond Reimbursements (2024 Revenue Bonds).

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
SUPPLEMENTAL SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS
REGIONAL INTERMODAL TRANSPORTATION CENTER / CONSOLIDATED RENTAL CAR FACILITY PAYMENTS AND COLLECTIONS
MONTH AND EIGHT MONTHS ENDED FEBRUARY 28, 2025 & 2024

										FEBRUARY 2025				Fiscal YTD Performance (July 2024 - February 2025)			
										Monthly Performance				F			
A		B	C		D	E					Actual \$		Actual \$		Actual \$		Variance
Actual \$		Budget	Actual \$		Prior Year	Variance					Fiscal		Fiscal		Fiscal		Actual Vs.
Feb 2025		Feb 2025	Feb 2025		Feb 2024	Actual Vs.					YTD		YTD Budget		YTD		Budget
					Note	Budget											Note

37	\$410,842	\$333,333	\$403,911	(1)		\$77,509	Customer Facility Charge Receipts				\$3,764,350	\$3,316,666	\$3,521,556	(1)	\$447,684		
38	0	0	0			0	Federal Relief Grant Funds - 2012 Bond Debt Service				0	0	859,449		0		
39	85,914	85,914	102,703	(2)		0	Facility Rent				748,970	687,309	867,265	(2)	61,661		
40	(442,688)	(486,095)	(486,036)			43,407	Payments to Bond Trustee for 2012 Bond Debt Service				(3,838,621)	(3,888,757)	(3,888,288)		50,136		
41	\$54,068	(\$66,848)	\$20,578	(3)		\$120,916					\$674,699	\$115,218	\$1,359,982	(3)	\$559,481		

General Comments

The debt service on the 2012 Revenue Bonds is payable from Customer Facility Charges ("CFCs") and Facility Rents. Under the terms of the Bond Indenture, as amended, all CFCs collected subsequent to July 1, 2014 are remitted to the Bond Trustee for the 2012 Bond debt service.

On July 1, 2014, the terms and conditions of the Non-Exclusive Concession and Lease Agreement with the respective Rent-A-Car Companies became effective, including the collection of Facility Rent.

Note (1) – Customer Facility Charge ("CFC") Receipts

CFCs of \$6 per day per transaction, up to a maximum of five days, are collected and applied to the 2012 Bond debt service.

Note (2) – Facility Rent

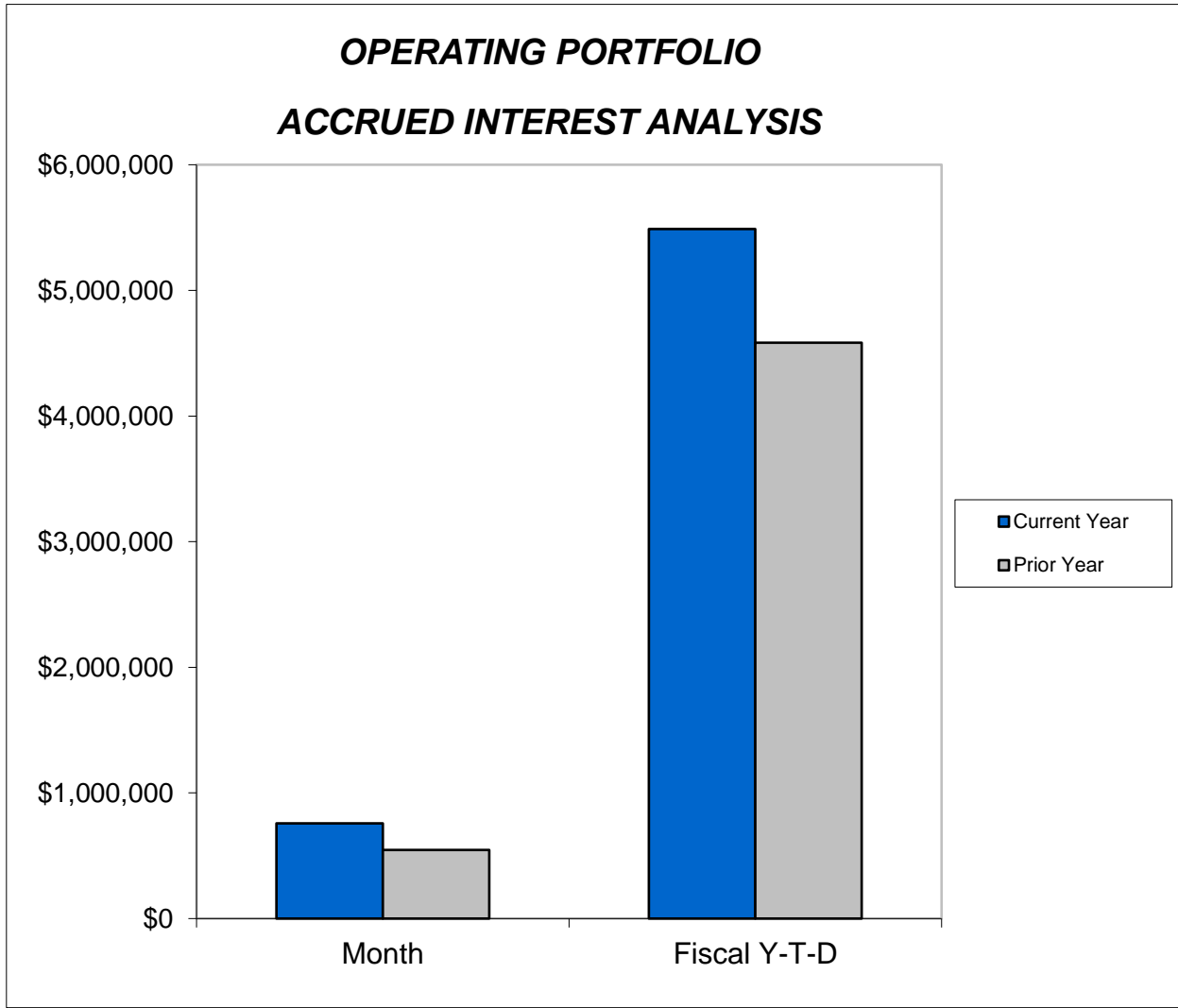
Facility Rent receipts may be applied to the 2012 Bond debt service or other allowable uses.

Note (3) – Net RITC / ConRAC Facility Payments and Collections

At fiscal year-end, upon conclusion of the required reconciliation, any excess surplus accumulated will be evaluated and applied toward the allowed uses under the terms and conditions of the Non-Exclusive Concession and Lease Agreement with the Rent-A-Car Companies.

In the event of a shortfall of receipts to meet the required payment obligations (i.e., CFC collections perform under budget projections), the Authority holds the right to adjust the Facility Rent paid by the rental car companies on a 30-day notice.

Burbank-Glendale-Pasadena Airport Authority



	Feb 2025	Feb 2024
Accrued Interest Revenue - Month	\$757,730	\$546,109
Accrued Interest Revenue - FYTD	\$5,488,873	\$4,583,580
Month End Portfolio Balance (cost)	\$292,942,070	\$272,313,570
Yield to Maturity	4.20%	5.01%

Supplement to the February 2025 Treasurer's Report

FYTD February 2025 Cash Expenditures

Replacement Passenger Terminal Project (RPT)

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
Replacement Passenger Terminal Project (RPT)
FY 2025 Cash Expenditures: Authorized Contracts

Consultant/Vendor	Scope of Work	Prior Fiscal Years' Cash Expenditures	Current Authorized Amounts (1)	February 2025 Cash Expenditures	FYTD 2025 (Jul - Feb) Cash Expenditures	Remaining Contract Amount	Project-to-date Total Cash Expenditures
AECOM (1a)	Program Management Services	\$ 4,172,454	N/A	-	-	N/A	\$ 4,172,454
Jacobs Project Management Company (1a)	Program Management Services	8,993,803	25,048,752	1,764	4,595,692	11,459,257	13,589,495
Airport & Aviation Professionals Inc. (AvAirPros) (1b)	Airline Technical & Financial Coordination Services	511,528	350,000	24,894	167,133	182,867	678,661
Airport Projects (1b)	Technical Support	7,498	69,315	-	72,040	(2,725)	79,538
ATX (1b)	Technical Support	-	72,000	-	66,375	5,625	66,375
Conway Consulting (1b)	Technical Support	395,727	150,000	999	20,634	129,366	416,361
Georgino Development (1b)	Strategic Planning Services	142,800	60,000	4,800	38,400	21,600	181,200
Public Resources Advisory Group (PRAG) (1b)	Financial Advisory Services	517,419	275,000	-	56,991	218,009	574,410
Ricondo & Associates (1b)	Financial Feasibility Services	831,922	340,000	-	79,911	260,089	911,833
Geosyntec Consultants (1c)	Soil Management Services	8,586	N/A	-	-	N/A	8,586
Holder, Pankow, TEC JV (1d)	Design Builder	82,586,282	1,069,463,728	-	169,776,611	807,028,399	262,435,329
Truist Bank (1d)	Design Builder - Retention Escrow Account			-	10,072,436		
Azrial (2)	Consulting Services	1,625	N/A	-	-	N/A	1,625
Fitch Ratings (2)	Rating Agency	35,000	N/A	-	-	N/A	35,000
Orrick, Herrington & Sutcliffe (2)	Bond Counsel	1,298,093	N/A	-	-	N/A	1,298,093
Camano Consulting Group (1b)	Consulting Services	-	348,000	5,145	5,145	342,855	5,145
DSM, Inc. (1b)	Consulting Services	-	12,500	12,500	12,500	-	12,500
Chapman (2)	Legal Services	70,000	N/A	-	-	N/A	70,000
Geraci (2)	Legal Services	2,000	N/A	-	-	N/A	2,000
Gordon Rees (2)	Legal Services	-	N/A	-	200	N/A	200
McDermott (2)	Legal Services	5,000	N/A	-	-	N/A	5,000
Moody's (2)	Rating Agency	61,400	N/A	-	-	N/A	61,400
Richards, Watson & Gershon (2)	Legal Services	344,381	N/A	13,917	115,161	N/A	459,542
Ring Bender (2)	Legal Services	4,793	N/A	-	-	N/A	4,793
S & P Global Rating (2)	Rating Agency	21,000	N/A	-	-	N/A	21,000
THU Legal Consulting (2)	Consulting Services	307,160	150,000	10,125	100,170	49,830	407,330
Thriving Restaurants (2)	Consulting Services	5,000	N/A	-	-	N/A	5,000
Woodward (2)	Consulting Services	24,000	36,000	-	15,000	21,000	39,000
Zions Bancorporation (2)	Consulting Services	2,500	N/A	-	3,000	N/A	5,500
RS&H (3)	Environmental Impact Study (EIS) Services	756,776	AIP / PFC Funded	3,565	3,565	N/A	760,341
XI-3 Corporation (4)	Consulting Services	91,770	N/A	-	-	N/A	91,770
City of Burbank (5a)	Burbank Water & Power Aid-in-Construction Deposit	2,020,000	22,775,970	-	20,755,970	-	22,775,970
City of Burbank (5b)	Plan Check Services	344,124	436,874	-	92,750	-	436,874
Barclays Bank (6)	CP Program / LOC Bank	442,813	N/A	-	218,454	N/A	661,267
Sumitomo Mitsui (6)	CP Program / LOC Bank	483,286	N/A	-	323,124	N/A	806,410
Meetings	Various Expenses	30,026	N/A	-	-	N/A	30,026
Licenses & Fees	Various Expenses	11,738	N/A	13,685	17,652	N/A	29,390
TOTALS		\$ 104,530,504	\$ 1,119,588,139	\$ 91,394	\$ 206,608,914	\$ 819,716,172	\$ 311,139,418

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
Notes to Replacement Passenger Terminal Project Schedule
Project Costs as of February 2025

- (1) Current authorized NTE Contract amounts represent Commission approved appropriations. The FY 2025 adopted budget includes appropriations of \$506,848,000 for the RPT project.
- (1a) The Jacobs' authorized amount represents the following
Commission approved Task Orders against the Professional Services agreement to date:
Task Order 1 (Development of the Program Operations Manual) - \$1,419,896
Task Order 2 (Procurement of Progressive Design Builder) - \$1,463,250
Task Order 3 (Phase 2 Design and Pre-Construction Support Services) - \$10,438,765
Task Order 4 (Phase 3 Construction Phase Support Services) - \$11,726,841
- (1b) These are multi-year Professional Services contracts for technical, financial, and strategic airport services. These contracts were presented to and approved by the Commission.
- (1c) This Professional Services contract for geotechnical support was approved on September 1, 2022 to be effective August 1, 2022 through June 30, 2023.
- (1d) In December 2022, the Commission approved an estimated \$55,000,000 for Task Order 1 for Phase 1 design services of the RPT project to develop the 60% design level and Guaranteed Maximum Price (GMP). Actual Phase 1 services were contracted at \$54,244,242 and were completed April 2024.
- To date the Commission approved an additional six (6) Task Orders primarily for general conditions, equipment, and materials for a total of \$1,041,600,549. In addition, FYTD February 2025, total contingencies of \$21,888,869 and owner allowance of \$5,974,310 have been approved.
- (2) Legal services and professional services to be utilized on an as needed basis.
- (3) RS&H expenditures are for the FAA's Written Re-evaluation of the construction noise section in the Environmental Impact Study as directed by the Ninth Circuit.
- (4) XI-3 Corporation: RFP coordination and technical support services for the selection of the progressive design-builder.
Commission approved professional services agreement in July 2022 (NTE \$50,000) which was increased by an amendment in October 2022 to NTE \$96,000.
- (5a) The Commission approved Aid-In-Construction payments with BWP for deposits as follows:
- 1) September 20, 2022 - \$25,000
 - 2) March 7, 2023 - \$50,000
 - 3) June 26, 2023 - \$494,000
 - 4) September 18, 2023 - \$1,411,000
 - 5) June 13, 2024 - \$40,000 (AIC Inspections)
 - 6) August 20, 2024 - \$960,000
 - 7) September 20, 2024 - \$9,457,700
 - 8) October 17, 2024 - \$10,338,270
- (5b) The Commission approved payment October 2023 in the amount of \$344,124 for a deposit with the City of Burbank for an independent contractor to undertake plan check services. An additional deposit of \$92,750 was made September 2024.
- (6) LOC banks for the CP program.

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
Replacement Passenger Terminal Project (RPT)
Reimbursements to Date

Funding Source	Total Amount	Prior Fiscal Years' Reimbursements	February 2025 Reimbursement	FYTD February 2025 Reimbursement	Total-to-Date Project Reimbursements	Remaining Amount
BIL-AIG (<i>formulaic</i>)	\$ 24,057,834	\$ 1,354,747	\$ 1,053,288	\$ 9,229,623	\$ 10,584,370	\$ 13,473,464
BIL-ATP (<i>competitive</i>) (1)	47,300,000	11,385,576	1,338,862	5,156,971	16,542,547	30,757,453
PFC	48,338,420	14,922,243	-	3,408,693	18,330,936	30,007,484
2024 Bonds (2)	679,805,509	17,191,077	-	204,535,933	221,727,010	458,078,499
TOTALS	\$ 799,501,763	\$ 44,853,643	\$ 2,392,150	\$ 222,331,220	\$ 267,184,863	\$ 532,316,900

BIL - Bipartisan Infrastructure Law

ATP - Airport Terminal Program

AIG - Airport Infrastructure Grant

PFC - Passenger Facility Charge

Notes:

(1) Does not include a pending additional BIL-ATP grant in the amount of \$9,328,000.

(2) Includes interest and dividend earnings to date:

Bond Proceeds Amount	\$ 655,871,612
Accrued Interest and Dividends to Date (Held by Trustee)	23,920,511
Transfers (Closing of Cost of Issuance Fund)	13,386
Total Available Amount	\$ 679,805,509

**STAFF REPORT PRESENTED TO THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
MAY 19, 2025**

**AMENDMENT NO. 1 TO
AZRIAL LTD. PROFESSIONAL SERVICES AGREEMENT**

Presented by
Stephanie Gunawan-Piraner
Deputy Executive Director, Planning and Development

SUMMARY

At its meeting on May 5, 2025, the Operations and Development Committee (“Committee”) voted unanimously (3–0) to recommend that the Commission approve Amendment No. 1 (“Amendment”), copy attached, to exercise the first of two one-year extension options for the Professional Services Agreement (“Agreement”) with Azrial Ltd. (“Azrial”) for continued AutoCAD, Geographic Information Systems (GIS), graphic display, and airport planning services.

The proposed Amendment is on a time-and-materials basis at an hourly rate of \$139.00 per hour, not to exceed 1,000 hours for a one-year extension period. An allowance of \$5,000 for miscellaneous out-of-pocket expenses, such as paper, ink, and reproduction costs, is included in the Agreement.

BACKGROUND

On May 16, 2022, the Commission unanimously approved entry into an Agreement with Azrial. The Agreement (copy attached) is for services performed on a time and materials basis, at a first-year hourly rate of \$125.00 per hour, not to exceed 1,400 hours annually, for a three-year period with two one-year options. The three-year base period expires May 15, 2025.

The Agreement allows Azrial to adjust the hourly rate on each anniversary date based upon the applicable CPI. Accordingly, the hourly rate increased to \$130.00 in 2023, and \$134.00 in 2024. If the one-year extension option is exercised, the hourly rate will increase to \$139.00.

Staff has utilized the services of Azrial to provide computer aided drafting, GIS, and related engineering services for the generation of technical exhibits for conceptual planning and for construction to the Airport. The services are performed on a time and materials basis. Azrial was responsible for the creation of the current AutoCAD and GIS digital drawing library that encompasses several thousand drawings and layer files. Azrial’s principal, Mr. Dan Lichtner, has extensive knowledge of airport engineering and development of the Airport facility, and has been a valuable technical resource for Airport Staff. For the past year, Mr. Lichtner has also been facilitating knowledge transfer to junior Airport Staff to ensure long-term continuity.

FUNDING

Most of the annual effort expended by Azrial is charged directly to individual capital improvement projects. The adopted FY 2025 Budget contains appropriations for these support services that are not part of a capital project. Appropriations for FY 2026 will be included in future budget requests.

RECOMMENDATION

At its meeting on May 5, 2025, the Committee voted unanimously (3–0) to recommend that the Commission approve the Amendment to exercise the first of two one-year extension options to the Agreement between the Authority and Azrial.

**AMENDMENT NO. 1 TO
PROFESSIONAL SERVICES AGREEMENT**
(Burbank-Glendale-Pasadena Airport Authority / Azrial Ltd.)

This Amendment No. 1 (“First Amendment”) to the May 16, 2022 Professional Services Agreement (“Agreement”) executed by the Burbank-Glendale-Pasadena Airport Authority (“Authority”), a California joint powers agency, and Azrial Ltd. (“Consultant”), a California corporation, is dated May 19, 2025 for reference purposes.

R E C I T A L S

A. The parties executed the Agreement to provide for the Authority’s retention of Consultant as an independent contractor to perform the following professional services: computer-aided drafting, graphics service, and other related architectural and engineering services.

B. The parties desire to amend the Agreement to reflect: (i) the Authority’s exercise of the first extension option; (2) a CPI adjustment to the fee schedule; and (3) a reduction in the hours cap.

NOW, THEREFORE, the parties agree as follows:

1. Amendment of Section 3. Paragraphs A and B of Section 3 (Term) of the Agreement are amended to read as follows:

“A. This Agreement shall commence on May 16, 2022 and shall expire on May 15, 2026 unless extended by the Authority pursuant to paragraph (B) below or terminated by either party pursuant to paragraph (C) below.

B. The Authority shall have one option by which it may extend the term of this Agreement by one year in its sole discretion. To exercise the extension option, the Authority shall give written notice to Consultant on or before May 5, 2026.”

2. Amendment of Exhibit B. The first sentence of the second paragraph of Exhibit B of the Agreement is amended to read as follows:

“Effective May 17, 2025, Consultant shall be compensated at a rate of \$139.00 per hour not to exceed 1,000 hours per year.”

3. Counterparts. This First Amendment may be executed in any number of counterparts, each of which shall be deemed an original and all of which taken together shall constitute one and the same document.

4. Preservation of Agreement. Except as expressly modified by this First Amendment, all of the provisions of the Agreement shall remain unaltered and in full force and effect. In the event of a conflict between the provisions of this First Amendment and the provisions of the Agreement, the provisions of this First Amendment shall control.

[SIGNATURES ON FOLLOWING PAGE]

TO EXECUTE THIS FIRST AMENDMENT, the parties have caused their duly authorized representatives to sign below.

Azrial Ltd.

By: *Dan Lichtner*

By: _____

Print Name: *Dan Lichtner*

Print Name: _____

☐ Chairperson ☒ President ☐ Vice President

☐ Secretary ☐ Asst. Secretary
☐ Chief Finance Officer ☐ Asst. Treasurer

[Pursuant to California Corporations Code Section 313, both signature lines must be executed unless the signatory holds at least one of the offices designated on each line.]

Burbank-Glendale-Pasadena Airport Authority

Ara Najarian, President

Approved as to form:

Richards, Watson & Gershon
A Professional Corporation

**STAFF REPORT PRESENTED TO THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
MAY 19, 2025**

**LAW ENFORCEMENT COOPERATIVE AGREEMENT
CITY OF BURBANK**

Presented by Greg Rabinovitz
Chief of Staff

SUMMARY

At its meeting on May 5, 2025, the Legal, Government and Environmental Affairs Committee voted (2–0, 1 absent) to recommend that the Commission approve a revised Law Enforcement Cooperative Agreement (“Agreement”) (copy attached) with the City of Burbank (“City”) as approved by the Burbank City Council on April 22, 2025. The Burbank Police Department (“BPD”) and the Burbank-Glendale-Pasadena Airport Authority Police Department (“Airport Police”) share law enforcement jurisdiction at the Airport. The purpose of this mutual aid agreement is to set forth guidelines and responsibilities of the parties as they support each other.

BACKGROUND

The City and the Authority last entered into a Law Enforcement Cooperative Agreement on July 1, 2013. That contract does not include provisions for amendments or updates. The proposed Agreement is necessary to reflect technological advancements, specifically the transition by the City of Burbank to the Versaterm Computer Aided Dispatch (“CAD”) and Records Management System. This will support the Airport Police’s planned implementation of a Versaterm CAD system scheduled for presentation to the Commission for consideration in the near future.

RECOMMENDATION

At its meeting on May 5, 2025, the Legal, Government and Environmental Affairs Committee voted (2–0, 1 absent) to recommend that the Commission approve the Agreement and authorize the Director of Public Safety/Chief of Police to execute it on the Authority’s behalf.

**STAFF REPORT PRESENTED TO THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
MAY 5, 2025**

**AUTHORIZATION TO ISSUE PURCHASE ORDER
ACQUISITION OF BACKUP EMERGENCY GENERATOR**

Presented by
Stephanie Gunawan-Piraner
Deputy Executive Director, Planning and Development

SUMMARY

Subject to the recommendation of the Operations and Development Committee (“Committee”) at its meeting immediately preceding the Commission meeting, Staff seeks approval of the Commission to authorize Staff to issue a purchase order in the amount of \$88,618.82 to Multiquip Inc. (“Multiquip”) for the purchase of an emergency backup generator for the Emergency Operations Center (“EOC”) located in Building 3.

BACKGROUND

The EOC was relocated to Building 3 in the southwest quadrant of the Airport alongside the Airport Fire Department Administration office. This facility serves as the centralized command center for emergencies, and it should be connected to an uninterrupted power supply to maintain critical communications and data systems to support emergency response operational functions. Building 3 does not have emergency backup power that would permit continued EOC operations in the event of a citywide power outage or electrical infrastructure failure. Without power, the EOC would not be able to fully function, and coordination of emergency response efforts would be less effective.

To address the need to ensure the EOC can operate, Staff recommends that the Authority purchase a portable 125kVA Tier 4-compliant generator that meets the highest emissions standards of the California Air Resources Board. This generator utilizes R-100 biodiesel fuel and is capable of providing essential power redundancy for the EOC. The primary intent is for this generator to serve as the backup power for EOC operations. However, due to its size and portability, if necessary, this generator can be utilized to provide backup power for other airport facilities when not required for EOC operations.

BUDGET

Appropriations for this acquisition were not included in the adopted FY 2026 Budget. However, due to the critical need to ensure EOC operation functions, this equipment purchase is being presented for consideration, the cost of which will be funded through positive operating revenue performance of the current fiscal year.

RECOMMENDATION

Subject to the recommendation of the Committee at its meeting immediately preceding the Commission meeting, Staff seeks the Committee’s recommendation to the Commission to

approve the acquisition of a portable backup generator and authorize Staff to issue a purchase order to Multiquip for the same.



**BURBANK CITY COUNCIL
REGULAR MEETING AGENDA
TUESDAY, APRIL 22, 2025
5:00 p.m. – Closed Session
6:00 p.m. – Open Session
Council Chamber
275 E. Olive Avenue, Second Floor**



This agenda contains a summary of each item of business which the City Council may discuss or act on at this meeting. The agenda packet consisting of the staff reports and all other documentation relating to each item on this agenda will be posted on the City's website at www.burbankca.gov. Any writings or documents provided to the City Council regarding any item on this agenda subsequent to distribution of the agenda packet will be posted on the City's website at www.burbankca.gov. If you have a question about any matter on the agenda, please call the Office of the City Clerk at (818) 238-5851. The Council Chamber is disabled accessible. Auxiliary aids and services are available for individuals with speech, vision, or hearing impairments (48-hour notice is required). Please contact the ADA Coordinator at (818) 238-5051 with questions or concerns.

- A. **Public Comment:** (On Closed Session items only) To Comment, please telephone into the meeting at (818) 238-3335, or to speak in person a **PINK** Public Comment Card must be completed and presented to the City Clerk prior to the comment period.
- B. **Closed Session in City Hall First Floor Conference Room:**
 - 1. **Conference with Labor Negotiator**
 - a. Pursuant to Govt. Code §54957.6
 - b. Name of the City Negotiator: Betsy McClinton, Management Services Director
 - c. Name of Organizations Representing Employee: Burbank Fire Fighters, International Association of Fire Fighters, Local 778
- C. **Call to Order: 6:00 p.m.**
- D. **Moment of Reflection:**
- E. **Flag Salute:**
- F. **Roll Call:**
- G. **Announcements:** (The Mayor will make announcements on various topics in addition to any listed)
- H. **Council Presentations/Recognitions:** (The Mayor will make presentations to various groups/persons)
 - 1. Presentation of a Proclamation Declaring April 24, 2025, as "Armenian Genocide Remembrance Day" in the City of Burbank – City Council
 - 2. Presentation of a Proclamation Declaring April 13–19, 2025, as "National Public Safety Telecommunications Week" in the City of Burbank – City Council
 - 3. Presentation of a Proclamation Declaring May 4–10, 2025, as "National Correctional Officers Week" in the City of Burbank – City Council
 - 4. Presentation of a Proclamation Declaring May 11–17, 2025, as "National Police Week" in the City of Burbank – City Council

- I. **City Manager Report:** (Updates on Notable Events, if any)
- J. **Presentation:**
- K. **Reporting on Closed Session:** (The City Attorney will report the Closed Session items and report out actions taken)
- L. **General Public Comment:** (On any matter concerning City business and/or any agenda items.) To Comment, please telephone into the meeting at (818) 238-3335 or to speak in person, a **YELLOW** Public Comment Card must be completed and presented to the City Clerk prior to the comment period.
- M. **Council, City Manager, and/or City Attorney Comment:** (Responses to General Public Comment, if any, shall be brief and in accordance with the Ralph M. Brown Act)
- N. **Consent Calendar:** (Items on the Consent Calendar are generally routine matters and should be adopted by one motion without an oral report)

1. City Council Minutes – City Clerk’s Office

Recommendation: Approve the City Council Minutes of the Joint Meeting of April 8, 2025, and the Dark Meeting of April 15, 2025.

2. Adoption of a Resolution Adopting a Mitigated Negative Declaration, a Mitigation Monitoring and Reporting Program, and Approval of the Aleppo Pine Tree Removal Project – Park, Recreation and Community Services Department

Recommendation: Adopt A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK ADOPTING A MITIGATED NEGATIVE DECLARATION, ADOPTING A MITIGATION MONITORING AND REPORTING PROGRAM, AND APPROVING THE ALEPPO PINE TREE REMOVAL AND REPLACEMENT PROJECT.

3. Adoption of a Resolution Approving the City’s Sewer System Management Plan Update and Certifying it is Consistent with Waste Discharge Requirements for Sanitary Sewer Systems – Public Works Department

Recommendation: Adopt A RESOLUTION OF THE COUNCIL OF THE CITY OF BURBANK APPROVING THE CITY’S SEWER SYSTEM MANAGEMENT PLAN (SSMP) UPDATE AND CERTIFYING IT IS MATERIALLY CONSISTENT WITH STATEWIDE WASTE DISCHARGE REQUIREMENTS (WDRs) – GENERAL ORDER FOR SANITARY SEWER SYSTEMS.

4. Approval for the City Manager or Designee to Submit a Non-Binding Bid in an Amount up to, but not to Exceed \$160,000, for the Purchase of a Library Outreach Vehicle (Bookmobile) – Library Services Department

Recommendation: Approve the City Manager or his designee to submit a non-binding bid in an amount up to, but not to exceed \$160,000, for the purchase of a library outreach vehicle (bookmobile).

5. Acceptance of a Donation of Adaptive Sports Equipment Valued up to \$90,000 from The Leadership Burbank Class of 2025 to Support the Adaptive Sports Program – Park, Recreation and Community Services Department

Recommendation: Accept the donation of new adaptive sports equipment valued up to \$90,000 from the Leadership Burbank Class of 2025 to support the Adaptive Sports Program.

6. Authorization to Execute the Law Enforcement Cooperative Agreement Between the Burbank Police Department and the Burbank-Glendale-Pasadena Airport Authority/Hollywood Burbank Airport Police Department – Police Department

Recommendation: Authorize the execution of the Law Enforcement Cooperative Agreement between the Burbank Police Department and the Burbank-Glendale-Pasadena Airport Authority/Hollywood Burbank Airport Police Department and authorize the Chief of Police, or their designee, to execute any documents and/or amendments to effectuate the agreement.

7. Approval of Letter of Support for the Petition of the Fernandeño Tataviam Band of Mission Indians Tribe to the U.S. Department of Interiors – Indian Affairs for Federal Acknowledgment – City Manager's Office

Recommendation: Forgo the customary second step report and approve a letter of support signed by all Council Members for the Petition of the Fernandeño Tataviam Band of Mission Indians Tribe to the U.S. Department of Interiors – Indian Affairs for Federal Acknowledgment.

- O. **Reports to Council:** (Items listed under this section will have an oral report provided)

8. Appointment to Fill a Vacancy on the Planning Commission for an Unexpired Term – City Clerk's Office

Recommendation: Appoint one member to the Planning Commission to fill an unexpired term ending July 31, 2027.

Public Comment: To speak in person, a **YELLOW** Public Comment Card must be completed and presented to the City Clerk prior to the comment period.

Council Action:

9. Approval of a Configuration Change to the North Hollywood to Pasadena Bus Rapid Transit Corridor Project in Downtown Burbank on Olive Avenue between First Street and Glenoaks Boulevard – Community Development Department

Recommendation: Approve a configuration change to the North Hollywood to Pasadena Bus Rapid Transit Corridor Project in Downtown Burbank on Olive Avenue between First Street and Glenoaks Boulevard to expand the transit station at the San Fernando Boulevard and Olive Avenue Intersection while maintaining all existing travel lanes.

Public Comment: To speak in person, a **YELLOW** Public Comment Card must be completed and presented to the City Clerk prior to the comment period.

Council Action:

- P. **Council Comments:** (Including reporting on Council committee assignments, attendance at conferences, regional meetings, and community events)
- Q. **Introduction of Additional Agenda Items:** (Council Members may request future agenda items)
- R. **Adjournment:** To Tuesday, May 6, 2025, for a Joint Meeting in the Council Chamber – 275 East Olive Avenue, Second Floor.

STAFF REPORT



POLICE DEPARTMENT

DATE: April 22, 2025

TO: Justin Hess, City Manager

FROM: Rafael Quintero, Chief of Police *R. Quintero*
BY: Viviana Garzon, Police Administrator
Nazeli Ekimyan, Administrative Analyst II

SUBJECT: Authorization to Execute the Law Enforcement Cooperative Agreement Between the Burbank Police Department and the Burbank-Glendale-Pasadena Airport Authority/Hollywood Burbank Airport Police Department

RECOMMENDATION

Authorize the execution of the Law Enforcement Cooperative Agreement between the Burbank Police Department and the Burbank-Glendale-Pasadena Airport Authority/Hollywood Burbank Airport Police Department and authorize the Chief of Police, or their designee, to execute any documents and/or amendments to effectuate the agreement.

BACKGROUND

A significant portion of the Hollywood Burbank Airport (Airport), including the terminal and major parking facilities, is located within the City of Burbank. The Burbank Police Department (Department) and the Burbank-Glendale-Pasadena Airport Authority/Hollywood Burbank Airport Police Department (Airport Police) share law enforcement jurisdiction at the Airport. A cooperative agreement, approved by the City Council on July 1, 2013, defines the roles and responsibilities of each agency. Both agencies acknowledge that they possess distinct capabilities, expertise, and resources that, when combined, enhance public safety and operational efficiency at the Airport. While the existing agreement has successfully guided interagency collaboration, it does not include provisions for amendments or updates. Considering technological advancements, specifically the transition to the Versaterm Computer Aided Dispatch and Records Management System, and the Airport's official name change, a new Cooperative Agreement is now necessary.

DISCUSSION

Airport Police currently utilize the Department's Records Management System pursuant to the 2013 Cooperative Agreement. In 2024, the Department transitioned from the Tiburon system to the Versaterm Computer Aided Dispatch and Records Management System. To ensure Airport Police have full access and remain in compliance with licensing requirements for Versaterm, the 2013 agreement must be updated to reflect this change. Additionally, the agreement requires modifications to reflect the Airport's official name change from Bob Hope Airport to Hollywood Burbank Airport.

ENVIRONMENTAL REVIEW

Approval of the execution of a cooperative agreement between the Department and the Airport Police does not have the potential to result in either a direct physical change to the environment, or a reasonably foreseeable indirect physical change to the environment, and as such, is not a "project" subject to the requirements of the California Environmental Quality Act (CEQA) 14 Cal. Code Regs § 15378.

FISCAL IMPACT

There is no fiscal impact to the City associated with this report. Any costs incurred under this agreement, including those related to licensing and equipment implementation, will be the responsibility of the Airport Police.

CONCLUSION

The current cooperative agreement establishes the guidelines and delineates the responsibilities of both the Department and the Airport Police, recognizing their shared law enforcement jurisdiction at the Airport. This longstanding partnership ensures coordinated operations, effective communication, and mutual support in maintaining public safety within the Airport and surrounding communities.

ATTACHMENT

Attachment 1 – Agreement

LAW ENFORCEMENT COOPERATIVE AGREEMENT

This Law Enforcement Cooperative Agreement ("Agreement") is entered into this 23rd day of April 2025, between the City of Burbank ("City") and the Burbank-Glendale-Pasadena Airport Authority ("Authority"). The City and the Authority are herein referred to, individually, as a "Party", and collectively, as the "Parties"

I. DECLARATIONS

A. The Parties hereto recognize and acknowledge that a large portion of the Hollywood Burbank Airport ("Airport"), including the terminal and all major parking lots, is located within the City of Burbank. The Burbank Police Department ("BPD") and the Burbank-Glendale-Pasadena Airport Authority Police Department ("Airport Police") share law enforcement jurisdiction at the Airport. The purpose of this Agreement is to set forth guidelines and responsibilities of the parties. Both agencies recognize that each entity possesses unique qualities, skills, and resources that may be valuable to the other, and hereby agree to support the other as set forth herein.

B. The Parties entered into a Law Enforcement Cooperative Agreement ("Original Agreement") on July 1, 2013. The terms of that agreement did not detail the right to amend or extend the agreement. As such, both parties wish to enter into this Agreement detailing the obligations of each party.

C. BPD and the Airport Police have the independent authority to enter into this Agreement. The Authorized Representatives of each Party shall be as follows:

Burbank Police Department: Chief of Police, or their designee

Airport Authority: Chief of Police, or their designee

II. FIELD OPERATIONS

A. CRIMINAL INCIDENTS

1. The Airport Police shall have the initial responsibility for response and investigation of all criminal or potentially criminal incidents originating on Airport property.
2. The Airport Police shall have primary responsibility for all

violations of federal law pertaining to the Airport, aircraft, or aviation that occur on the Airport. The Airport Police shall notify the proper federal agency and/or such local authorities (including the BPD) as required and as indicated by the type of crime, and shall relinquish control to the BPD, or other appropriate agency, pursuant to state and/or federal law and/or jurisdictional responsibility.

3. The BPD shall have primary responsibility for all incidents (including criminal, traffic and aviation) occurring off Airport property within the City of Burbank.
4. The BPD may assist the Airport Police in any initial response to criminal incidents occurring on Airport property, with the concurrence of each agency. Assistance may include the preparation of reports and follow-up investigation.
5. In the event of a violent felony (e.g., homicide, rape, etc.) occurring on Airport property, responsibility for the investigation will be assumed by the BPD.
6. The BPD shall be the custodian of records for all Airport Police generated records pertaining to Airport Police criminal cases and vehicle impounds. Airport Police arrest reports, vehicle impound reports, or reports in which property has been booked into evidence shall be submitted to the BPD Watch Commander for review and approval. The Airport Police will remain at the BPD station until the report is approved. The BPD will make all reasonable efforts to expedite the report approval process. Airport Police supervisor approved reports which do not involve arrests, vehicle impounds or booked property, may be submitted directly to the BPD Records Bureau for filing.
7. The BPD has the final authority to approve criminal bookings, vehicle impounds, and police reports based on BPD policies and state law.
8. The Airport Police may transfer command, control, and radio communications of an Airport Police vehicle pursuit from the Airport Watch Commander to the BPD Watch Commander. Upon

such transfer, BPD Communications Center personnel will handle radio communications, coordination with BPD field/air units and other allied law enforcement agencies. The management of the pursuit will be in accordance with BPD policy.

B. TRAFFIC AND PARKING CONTROL

1. The Airport Police shall have the primary responsibility for traffic control and the enforcement of state and local traffic laws on Airport property, including the issuance of citations for parking and moving violations.
2. The Airport Police shall have primary responsibility for reporting/investigating traffic accidents on Airport property.
3. The BPD shall assist in the response, preparation of initial reports, and follow-up investigation of traffic accidents when requested by the Airport Police, and with the concurrence of each agency.
4. In the event of a traffic accident occurring on Airport property involving serious injuries, the primary responsibility for investigation and reporting may be relinquished by the Airport Police to the BPD, with the concurrence of each agency.
5. The BPD shall have primary investigation and reporting responsibility in the event of a fatal traffic accident occurring on Airport property.
6. The BPD will make traffic collision reports available to involved parties pursuant to the provisions of the California Vehicle Code and/or other applicable law.
7. The BPD will conduct hearings on behalf of the Airport Police upon request of a person(s) entitled to a post-storage (vehicle impound) hearing. The Airport Police will provide the BPD with all relevant information to conduct the hearing. If a vehicle impound is determined to be unlawful by the hearing officer, the Airport Police shall bear the financial responsibility to reimburse the vehicle owner for any fees incurred.

8. The BPD will issue vehicle impound release authorization documents to vehicle owners or their agents. The BPD will collect and keep any administrative fee authorized by the Vehicle Code and approved as part of a generally applicable fee schedule (i.e., not limited to Airport property) by the Burbank City Council for the impound release.
9. The BPD will be responsible for processing contested parking citations issued by the Airport Police. Upon request of the BPD, the

Airport Police will submit a declaration of the facts supporting the violation and/or any other necessary documentation/evidence.

1. The BPD shall draft and distribute citation correction letters on behalf of the Airport Police.
2. The BPD will provide Airport Police with parking citation books. The Airport Police will print the word "AIRPORT" in bold capital letters on the header of each citation issued.

C. AVIATION INCIDENTS

1. The Airport Police shall have primary responsibility for all aviation incidents on Airport property.
2. The BPD shall have primary responsibility for all aviation incidents occurring off Airport property within the City of Burbank.
3. The Airport Police shall assist in the response, action to control, preparation of initial reports, and follow-up investigation of aviation incidents occurring off Airport property within the City of Burbank, when requested by the BPD.
4. Primary responsibility for any aviation incident off Airport property within the City of Burbank may be relinquished to the Airport Police, with the concurrence of each agency.

D. COMMUNICATIONS

1. The BPD authorizes the Airport Police to use BPD Dispatch, "Tac

3" and "Tac 4", and Traffic Channel. The use is limited to emergency transmissions and other transmissions necessary to ensure that law enforcement activities are effectively coordinated.

2. The Airport Police authorizes the BPD to use Airport Channels 1 and 3. The use is limited to emergency transmissions and other transmissions necessary to ensure that law enforcement activities are effectively coordinated.
3. The BPD has assigned unit designations 300 through 399 to the Airport Police. The Airport Police shall provide the BPD with a current roster of officers assigned to the unit numbers, and shall continually update the roster whenever changes are made.

E. INVESTIGATIONS

1. Unless otherwise determined by the BPD Chief, the BPD will provide investigative follow-up as needed for arrests made by Airport Police.
2. The BPD will provide investigative support for criminal prosecutions throughout the judicial process.
3. An Airport Police representative is encouraged to attend the weekly BPD Crime Control Meetings.
4. The Airport Police will store evidence at the BPD Department. The Airport Police will follow all BPD procedures and policies in handling, packaging, and documentation of evidence.
5. The BPD will process evidence submitted by the Airport Police for laboratory testing as may be appropriate. The Airport Police will assume the financial responsibility associated with the testing.
6. The BPD has the authority to dispose of BPD-held Airport Police evidence in accordance with BPD policy and procedures.

F. MEDIA RELATIONS

1. Except as requested by the Airport Police Chief or the designee thereof, the Airport Police will provide a Public Information Officer (PIO) to address Airport specific media inquiries for incidents within primary jurisdiction.

2. The BPD PIO or the designee thereof may release the following information to the media on persons arrested by the Airport Police:
 - a) Name
 - b) Age
 - c) Booking Charge, Date and Time
 - d) Brief circumstances of the arrest
 - e) Arrest Location
 - f) Bail Amount
 - g) Arraignment Date, Time and Location
3. The Airport Police may request the services of the BPD PIO for unusual occurrences with the approval of the BPD Watch Commander.
4. During after-hours, the Airport Police shall promptly notify the BPD PIO and the Watch Commander of the arrest of an individual that is likely to draw media interest (i.e., dignitaries, celebrities, government employees, elected officials, etc.).

III. SUPPORT AND ADMINISTRATIVE SERVICES

A. PERSONNEL COMPLAINTS

1. Each agency will be responsible for investigating possible and/or alleged misconduct by its own personnel.
2. Each agency will make witness employees available, through Administrative Liaisons, to internal investigators from the other agency.
3. Each agency will follow the requirements provided within the Peace Officers' Procedural Bill of Rights.
4. Received personnel complaints, involving personnel from the other agency, shall be promptly forwarded to that agency.
5. At the request of the Airport Police Chief, the BPD Chief may assume responsibility for an Airport Police internal affairs investigation, or criminal investigation involving a sworn or civilian airport employee, based on the severity or complexity of the case.

B. IN-SERVICE TRAINING

1. The BPD shall provide Airport Police officers with the opportunity to attend POST approved and other appropriate in- service training conducted or hosted by the BPD.
2. Upon the approval of the Airport Police and availability of such areas, access to pre-designated areas of the Airport may be provided for BPD training (motorcycle, SWAT, emergency vehicle operations, etc.).
3. To the extent feasible, the Airport Police shall provide BPD officers with the opportunity to attend training sponsored or hosted by the Airport Police (i.e., terrorism, hijacking, aircraft crash, etc.).

C. RANGE FACILITIES

1. The BPD shall provide range facilities and training for Airport Police officers in compliance with state requirements and BPD Directives.
2. The Airport Police shall schedule range times for its officers during regular operating hours and/or at a mutually agreed upon time.
3. The Airport Police shall provide the necessary supplies, equipment, repairs, and maintenance of its weapons to comply with BPD Rangemaster requirements.
4. Airport Police officers shall comply with BPD policies and procedures concerning the use of the range and proficiency requirements.
5. All weapons of the Airport Police used at the BPD range shall be subject to inspection by the BPD Rangemaster. The BPD Rangemaster has final authority in the use of any weapon at the BPD range.

D. SUBPOENAS AND RECORDS

1. Airport Police citations scheduled for court trial shall be routed through the BPD Subpoena Office. The BPD shall forward the subpoenas to the Airport Police.
2. In cooperation with Airport Police, the BPD will process Public Records Act requests and discovery requests for Airport Police documents in the possession of the BPD.
3. The BPD shall maintain reports received from the Airport Police. Reports will be purged according to law and/or the City Council approved Records Retention Schedule. BPD report numbers (DR#) will only be provided upon receipt of the report. Report numbers will not be issued by telephone, computer, or the radio.
4. Upon an official request by the BPD for a legitimate law enforcement purpose, the Airport Police will provide Automated License Plate Reader (ALPR) data (i.e., the data relate to a specific criminal investigation or department-related civil or administrative action).
5. The BPD will provide the Airport Police remote access to any currently utilized Records Management System and Computer Aided Dispatch ("System"), including, but not limited to, Versaterm. Airport Police access to the System will be restricted to parameters set forth by BPD, in BPD's sole discretion, after consulting with Airport Police. Access to the System is restricted to official law enforcement purposes. Unauthorized dissemination of confidential information is prohibited. The BPD reserves the right to revoke access by individuals who violate these terms.
6. Effective upon execution of this Agreement, or as soon as feasible, the Airport Police will enter all crime reports intended to be filed with BPD into the currently utilized BPD Records Management System.
7. The BPD will provide the Airport Police on-going training for crime report data entry into the BPD Records Management System.

E. JAIL FACILITIES

1. Airport Police may book and detain arrestees into the BPD Jail Facilities ("Burbank Jail"). The BPD, however, after a reasonable assessment may refuse to accept any prisoner brought to the Burbank Jail by the Airport Police. In determining suitability for booking and/or detention in the Burbank Jail, Airport Police arrestees shall be subject to the same BPD standards and guidelines applicable to all other arrestees. If BPD determines that a prisoner needs medical approval for booking, it shall be the responsibility of the Airport Police to obtain medical approval at the Authority's cost. If, after being booked in the Burbank Jail, BPD determines that a prisoner brought in by the Airport Police should be removed to another jail facility, it shall be the responsibility of Airport Police to provide such removal and transportation as soon as possible upon notification by BPD.
2. The BPD makes no assumption or ratification of, or finding regarding the legal validity of an arrest by accepting custody of Airport Police arrestees. The Authority shall defend, indemnify, and hold BPD and City harmless for all claims and/or liability arising out of detention of Airport Police arrestees in the Burbank Jail, including but not limited to claims for false arrest, false imprisonment, failure to provide medical care or attention, assault, battery, wrongful death, civil rights violations, and any other claims of any nature arising of BPD's acceptance of Airport Police custodies. This defense, indemnity, and hold harmless obligation shall not apply in the event a claim and/or liability is determined by a court of competent jurisdiction to have occurred as a direct result of intentionally tortious, reckless, or criminal acts by BPD or City employees.

F. REVENUE

1. In consideration for the support, training, and administrative services provided to the Airport Police by the BPD, as set forth herein, the City shall receive fines and forfeitures derived from, or related to state and municipal law criminal offenses occurring on Airport property. Such fines and forfeitures shall not include fines

and forfeitures arising from violation of federal law offenses or from violation of Authority rules and regulations. Such fines and forfeitures shall be transmitted to the BPD on a bi-monthly basis per calendar year.

G. GRANTS

1. The Airport Police and BPD agree to explore joint grant opportunities to enhance public safety in or around the Airport.

IV. INDEMNITY

- A. Each party requesting services hereunder from the other agrees to indemnify, hold harmless, release and defend the party providing the services, its City Council, Commission, officers, employees, and representatives from any and all liability, loss, suits, claims, damages, costs, judgments and expenses (including attorney's fees and costs of litigation) which in whole or in part result from, or arise out of; or are claimed to result from, or to arise out of services provided under this Agreement, except to the extent such liability, loss, suits, claims, damages, costs, judgments and expenses result from the reckless conduct or willful misconduct of the employees of the party providing the services.
- B. Except as otherwise provided herein, each party assumes full and sole responsibility for all risks of injury or damages arising from its actions hereunder, including the operation of vehicles, and each shall be solely responsible for all claims, liability, loss, suits, damages, costs and expenses, attorney's fees, litigation costs, and personal injuries resulting directly or indirectly from, or arising out of, its own performance of the terms of this Agreement, except where the negligent performance of the terms of this Agreement by one of the parties results in costs or liability to the other party. The party whose negligent action or inaction causes the costs or liability shall indemnify, defend, hold harmless, and release the other party from any liability therefore including any portion of the damages which may be assessed against the parties.

V. TERMINATION

This Agreement may be terminated by either party hereto upon thirty days written

notice to the other party. Any notice so given shall be effective upon the date of personal delivery or, in the case of mailing, on the date of mailing.

VI. EFFECTIVE DATE OF AGREEMENT

This Agreement shall become effective upon the approval of this Agreement by the governing bodies of the respective parties hereto. This Agreement supersedes all prior oral or written negotiations, representations or contracts regarding this subject matter including the July 1, 2013, Law Enforcement Cooperative Agreement executed by the parties.

VII. AMENDMENT; MODIFICATION

This Agreement may only be amended or otherwise modified upon written mutual agreement of each of the Authorized Representatives of the Parties and is subject to existing approved funds within each Party's budget.

CITY OF BURBANK, a municipal corporation

By: _____

Rafael Quintero, Chief of Police

Dated: _____

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY, a joint powers agency

By: _____

Ed Skvarna, Director of Public Safety/Chief of Police

Dated: _____

Quotation

Sold-to (CASH-MQ)
Hollywood Burbank Airport
Sun Valley CA 91352

Ship-to (CASH-MQ)
Hollywood Burbank Airport
Sun Valley CA 91352

Quotation #	20958841	QT	Date	05/06/2025
P.O. #			Date	
Requested Ship	05/06/2025			
Carrier No	18643	Best Way		
Entered by	DMARSH			
Order Reason	P07 APPL-End User-Government Solutions			
Currency	USD			
Delivery	PPS	Prepay/Chrg	SPL Frt (Units)	
Payment Terms	Net 30			
Within	30 days	without deduction		

=====

Availability is subject to stock on hand at the time purchase order is received.

Quote is valid for 30 days from issue date.

Item	Material	Plant	B/O	Order Qty	Gross Price EA	Net Price EA	Total Value
0010	DCA125SSIU4F Gen 125kVA 3Ph Isuzu Tier 4F Env Estimated Ship: 05/06/25	A212		1.000	111,940.00	64,925.20	64,925.20
0020	TRLR125USH Trailer DCA125SS Hyd Estimated Ship: / /	A212		1.000	13,200.00	7,656.00	7,656.00
0030	EE36264 Coupler 3" Pintle 25K TRLRMP thru 400 Estimated Ship: / /	A212		1.000	130.00	75.40	75.40
0040	MQPPBNK125I4F3 Kit PowerBalance DCA125SSIU4F Estimated Ship: 05/14/25	A212	1	1.000	6,530.00	4,897.50	4,897.50
0050	CAMLOK1KIT45F Camlok 1 Set 45° DCA125 Estimated Ship: 05/06/25	A212		1.000	920.00	533.60	533.60
0060	MQPBCKIT-J Batt Chg 6A DCA20-125 Estimated Ship: / /	A212		1.000	660.00	382.80	382.80
0070	MQPSTABJACK8K Stabilizer Jack, 8k, TRLR25-180 (1 ea) Estimated Ship: 06/11/25	A212	2	2.000	430.00	249.40	498.80



MULTIQUIP INC.
6141 KATELLA AVE, SUITE 200
CYPRESS, CA 90630
PH: 800-421-1244 / 310-537-3700 FAX: 310-537-3927

Quotation

Page 2 of 2

Document Information

Order # 20958841
Purchase Order #

Date 05/06/2025
Date

Sold-to (CASH-MQ)

Hollywood Burbank Airport
Sun Valley CA 91352

Item	Material	Plant	B/O	Order Qty	Gross Price EA	Net Price EA	Total Value
	Items total						78,969.30
	Freight (Units)						1,950.00
	Taxable amount						78,969.33
	State/GST Tax						4,738.16
	Local/PST Tax						197.42
	Local Tax						2,763.94
	Total amount						88,618.82
	Estimated freight cost added to CA.						



DCA125SSIU4F

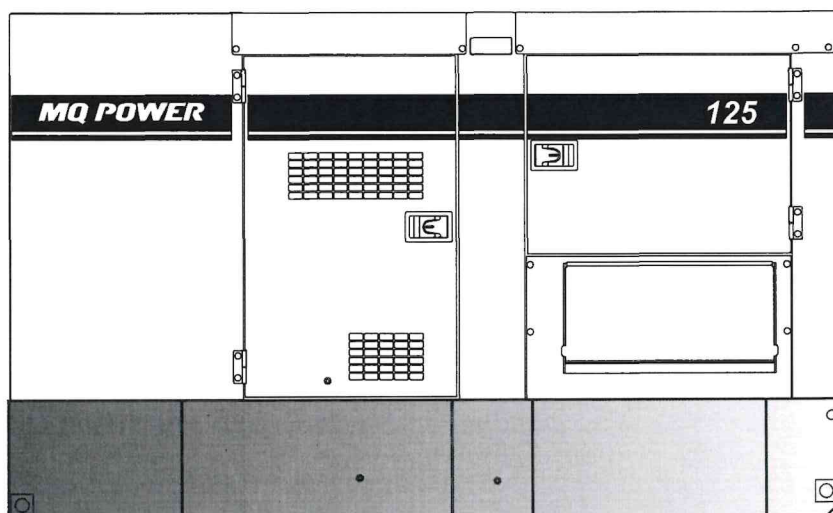
Generator

WhisperWatt™

Prime Rating — 100kW (125kVA)

Standby Rating — 110kW (137.5kVA)

3-Phase, 60 Hertz, 0.8 PF



STANDARD FEATURES

- Heavy duty, 4-cycle, direct injection, heated crankcase vent, turbocharged, charge air cooled, 1000W block heater, diesel engine provides maximum reliability.
- EPA emissions certified - Tier 4 Final emissions compliant.
- Microprocessor engine control system maintains frequency to $\pm 0.25\%$.
- Full load acceptance of standby nameplate rating in a single step.
- Fuel/water separator removes condensation from fuel for extended engine life. Panel mounted alarm light included.
- Sound attenuated, weather resistant, steel housing provides operation at 66 dB(A) at 23 feet. Fully lockable enclosure allows safe unattended operation.
- E-coat and powder coat paint provides durability and weather protection.
- Internal fuel tank with direct reading fuel gauge.
- Spill Containment - Bunded design protects environment by capturing up to 128% of engine fluids.
- Brushless alternator reduces service and maintenance requirements and meets temperature rise standards for Class F insulation systems.
 - Open delta alternator design provides virtually unlimited excitation for maximum motor starting capability.
 - Automatic voltage regulator (AVR) provides precise regulation.
- Fully covered power panel. Three-phase terminals and single phase receptacles allow fast and convenient hookup for most applications including temporary power boxes, tools and lighting equipment. All are NEMA standard.
- ECU845 microprocessor-based digital generator controller.
 - Remote 2-wire start/stop control.
 - High visibility LCD display with heated screen and alphanumeric readout.
 - Operational temperature range of -40° to 185° F (-40° to 85° C).
 - AC monitoring along with fuel and DEF level indicators.
- Digital engine gauges including oil pressure, water temperature, battery volts, engine speed, engine load, fuel level and DEF level.
- Analog generator instrumentation including AC ammeter, AC voltmeter, frequency meter, ammeter phase selector switch, voltmeter phase selector switch, and voltage regulator adjustment potentiometer.
- Automatic safety shutdown system monitors the water temperature, engine oil pressure, low DEF, overspeed and overcrank. Warning lights indicate abnormal conditions.
- Voltage selector switch offers the operator a wide range of voltages that are manually selectable. Fine tuning of the output voltage can be accomplished by adjusting the voltage regulator control knob to obtain the desired voltage.
- Emergency Stop Switch — when manually activated, shuts down generator in the event of an emergency.



DCA125SSIU4F

Generator

SPECIFICATIONS

Generator Specifications

Design	Revolving field, self-ventilated Drip-proof, single bearing	
Armature Connection	Star with Neutral	Zig Zag
Phase	3	Single
Standby Output	110KW (137.5 KVA)	79 KW
Prime Output	100 KW (125 KVA)	72 KW
3Ø Voltage (L-L/L-N)	208Y/120,	N/A
Voltage Selector Switch at 3Ø 240/139	220Y/127, 240Y/139	
3Ø Voltage (L-L/L-N)	416Y/240,	N/A
Voltage Selector Switch at 3Ø 480/277	440Y/254, 480Y/277	
1Ø Voltage (L-L/L-N)	N/A	240/120
Voltage Selector Switch at 1Ø 240/120		
Power Factor	0.8	1.0
Voltage Regulation (No load to full load)	±0.5%	
Generator RPM	1800	
Frequency	60 Hz	
Winding Pitch	2/3	
No. of Poles	4	
Excitation	Brushless with AVR	
Frequency Regulation: No Load to Full Load	Isochronous under varying loads from no load to 100% rated load	
Frequency Regulation: Steady State	±0.25% of mean value for constant loads from no load to full load.	
Insulation	Class F	
Sound Level dB(A) Full load at 23 feet	66	

Engine Specifications

Make / Model	Isuzu / BR-4HK1X
Emissions	EPA Tier 4 Final Certified
Starting System	Electric
Design	4-cycle, water cooled, direct injection, turbocharged. Charged Air Cooled EGR, DOC and SCR.
Displacement	317 in ³ (5193 cc)
No. cylinders	4
Bore x Stroke	4.52 x 4.92 in. (115 x 125 mm)
Gross Engine Power Output	170.8 hp (127.4 kW)
BMEP	211 psi (1458 kPa)
Piston Speed	1476 ft/min (7.5 m/s)
Compression Ratio	16.5:1
Engine Speed	1800 rpm
Overspeed Limit	2070 rpm
Oil Capacity	6.05 gallons (22.9 liters)
Battery	12V 150Ah x 1

Fuel System

Recommended Fuel	ASTM-D975-No.1 & No.2-D*	
Maximum Fuel Flow (per hour)	19 gallons (71.9 liters)	
Maximum Inlet Restriction (Hg)	2.9 in (73.6 mm)	
Fuel Tank Capacity	169 gallons (640 liters)	
Fuel Consumption	gph	lph
At full load	7.1	26.9
At 3/4 load	5.6	21.2
At 1/2 load	4.1	15.5
At 1/4 load	2.6	10.0
DEF Tank Capacity	7.4 gallons (28 liters)	

* - Use ultra-low sulfur diesel fuel.

Cooling System

Fan Load	6.57 hp (4.9 kW)
Coolant Capacity (with radiator)	10.3 gallons (39 liters)
Coolant Flow Rate (per minute)	60.8 gallons (230 liters)
Heat Rejection to Coolant (per minute)	4456 Btu (4.7 MJ)
Maximum Coolant Friction Head	1.1 psi (7.7 kPa)
Maximum Coolant Static Head	3.3 feet (1 meter)
Ambient Temperature Range	23° - 104° F (-5° - 40° C)

Air

Combustion Air	244 cfm (6.9 m ³ /min)
Maximum Air Cleaner Restriction	25 in. H ₂ O (6.25 kPa)
Alternator Cooling Air	1352 cfm (38.3 m ³ /min)
Radiator Cooling Air	6005 cfm (170 m ³ /min)

Exhaust System

Gas Flow (full load)	512 cfm (14.5 m ³ /min)
Gas Temperature	658°F (348°C)
Maximum Back Pressure	100 in. H ₂ O (25 kPa)

Amperage

Rated Voltage	Maximum Amps
1Ø 120 Volt	300A x 2 (Zigzag)
1Ø 240 Volt	300 A (Zigzag)
3Ø 208 Volt	300 Amps
3Ø 240 Volt	300 Amps
3Ø 480 Volt	150 Amps
Main Line Circuit Breaker Rating	300 Amps
Over Current Relay Trip Set Point 480V Mode Only	152 Amps

WARRANTY*

Isuzu Engine**

12 months from date of purchase with unlimited hours or 36 months from date of purchase with 3000 hours (whichever occurs first).

Generator

24 months from date of purchase or 2000 hours (whichever occurs first).

Trailer

12 months excluding normal wear items.

*Refer to the express written, one-year limited warranty sheet for additional information.

**Refer to Isuzu Diesel Engine Limited Warranty for details.

NOTICE

Specifications sheet is subject to change and is not intended for use in installation design.



DCA125SSIU4F

Generator

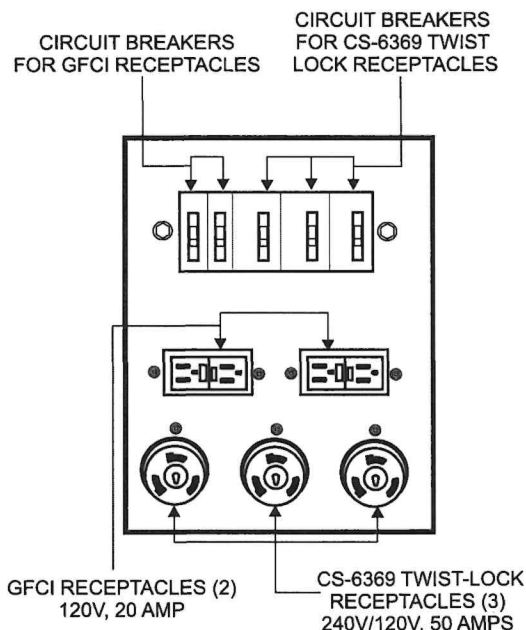
MQ POWER DECIBEL LEVELS

Our soundproof housing allows substantially lower operating noise levels than competitive designs. WhisperWatts are at home on construction sites, in residential neighborhoods, and at hospitals — just about anywhere.

- 90 — Subway / truck traffic
- 80 — Average city traffic
- 70 — Inside car at 60 mph
— WhisperWatt at 23 feet
- 60 — Air conditioner at 20 feet
- 50 — Normal conversation



GENERATOR OUTPUT PANEL



OPTIONAL GENERATOR FEATURES

- **Parallel Controls** — provides the ability to connect multiple generators together into a single power generation system.
- **PowerBalance™** — designed to assist generators when operating under low temperature and/or low load conditions to insure peak performance.
- **Battery Charger** — provides fully automatic and self-adjusting charging to the generator's battery system.
- **Trailer Mounted Package** — meets National Highway Traffic Safety Administration (NHTSA) regulations. Trailer is equipped with electronic or surge brakes with double axle configuration.

OPTIONAL CONTROL FEATURES

- **Basler DGC2020** — microprocessor-based digital generator controller.
 - High visibility backlit LCD display.
 - Operational temperature range of -40° to 158° F (-40° to 70° C).
- **Basler DGC2020HD** — microprocessor-based digital generator controller with integrated genset-to-genset (isolated bus) paralleling.
 - High visibility backlit LCD display.
 - Operational temperature range of -40° to 158° F (-40° to 70° C).
- **DEEP SEA DSE8610** — microprocessor-based digital controller with integrated genset-to-genset (isolated bus) paralleling.
 - High visibility backlit LCD display.
 - Operational temperature range of -22° to 158° F (-30° to 70° C).
- **DEIF AGC-150** — microprocessor-based digital controller with integrated genset-to-genset (isolated bus) paralleling.
 - Easy-to-read graphical display. Includes oil pressure, water temperature, battery voltage, engine speed, engine load, fuel level, and DEF level.
 - Heated screen provides an operational range of -40° to 158° F (-40° to 70° C).
- **Audible Alarm** — alerts operator of abnormal conditions.

OPTIONAL FUEL CELL FEATURES

- **Sub-base Fuel Cells (double wall)** — additional fuel cell for extended runtime operation. Contains a leak sensor, low fuel level switch, and a secondary containment tank. UL142 listed.
- **12 hours of minimum run time.**
- **24 hours of minimum run time.**

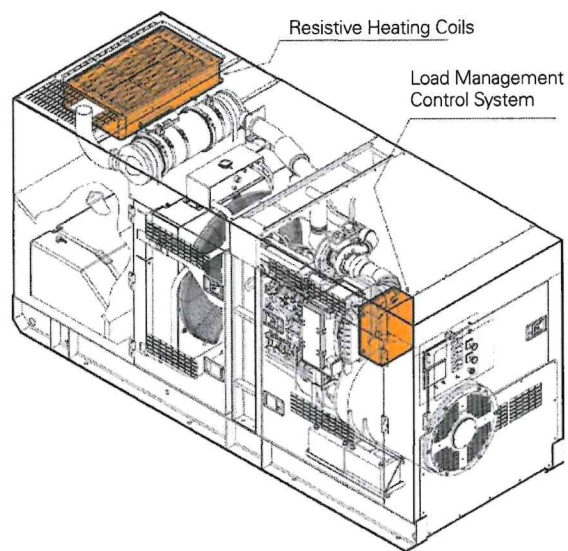
OPTIONAL OUTPUT CONNECTIONS

- **Cam-Lok Connectors** — provides quick disconnect alternative to bolt-on connectors.
- **Pin and Sleeve Connectors** — provides industry standard connectors for all voltage requirements.
- **Output Cable** — available in any custom length and size configuration.



Reliable power is what your customers demand. Issues can occur with all diesel engines that are running low load applications. This can lead to wet stacking, a buildup of carbon deposits and exhaust soot, that diminishes engine performance, and leads to clogging of emissions control systems, resulting in costly engine shutdowns for you and your customers. So how can you consistently deliver reliable power when you can't control the customer's application?

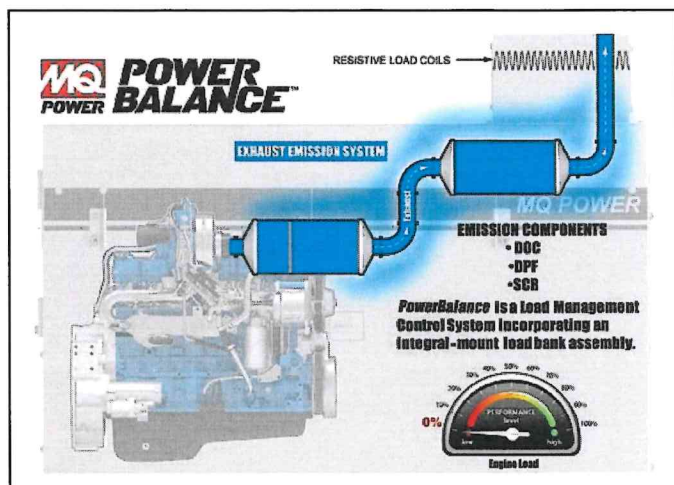
PowerBalance from MQ Power ensures your customers are not left in the dark. This patented system works in conjunction with the onboard controller to continually monitor the engine and automatically apply a resistive load to the generator whenever engine load falls below the ideal range. The additional load ensures the engine continues operating at levels that prevent wet stacking which can lead to untimely shutdowns.



MQ Power provides peace of mind. The PowerBalance load management system ensures your customer's power requirements are met while protecting your investment and reputation.

Power you can count on.

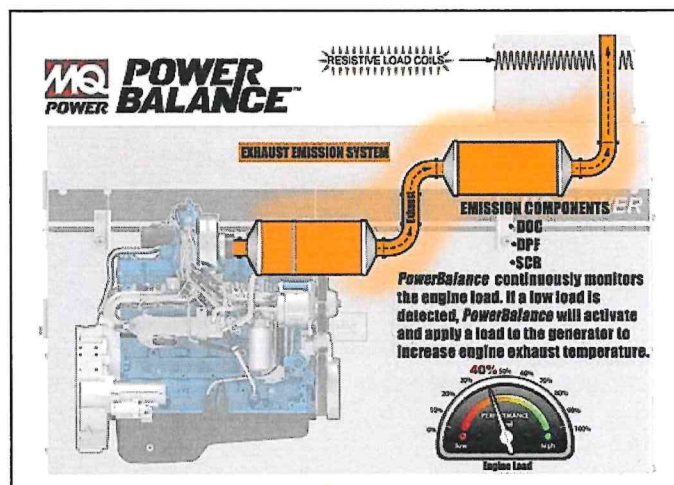




MQ POWER BALANCE™

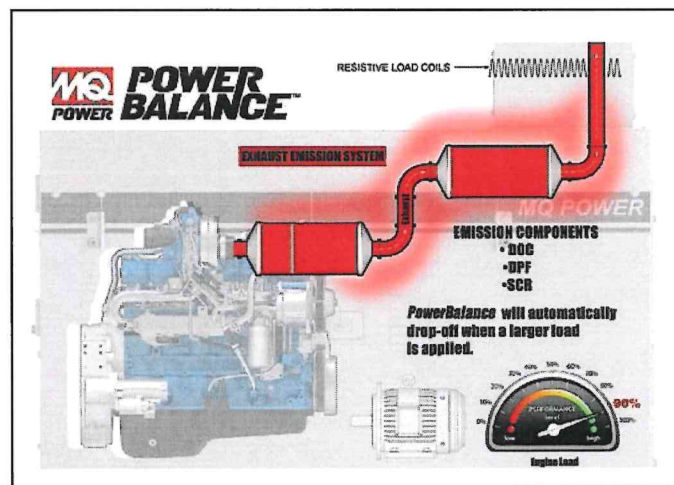
FROM 0-40% LOAD:

PowerBalance continuously monitors generator performance to ensure sufficient load is applied to the engine. If external load is insufficient - below 40% - PowerBalance activates a resistive coil load bank to quickly return load to an acceptable level.



FROM 40% LOAD:

If no external load is applied, PowerBalance continues to apply a sustained load to maintain peak engine performance.



ALL LOADS:

PowerBalance continuously monitors the engine load, dropping off automatically when a larger load is applied and activating again when lighter loads are detected.

Note: Emissions systems will vary by engine manufacturer and product design.

Your Multiquip dealer is:

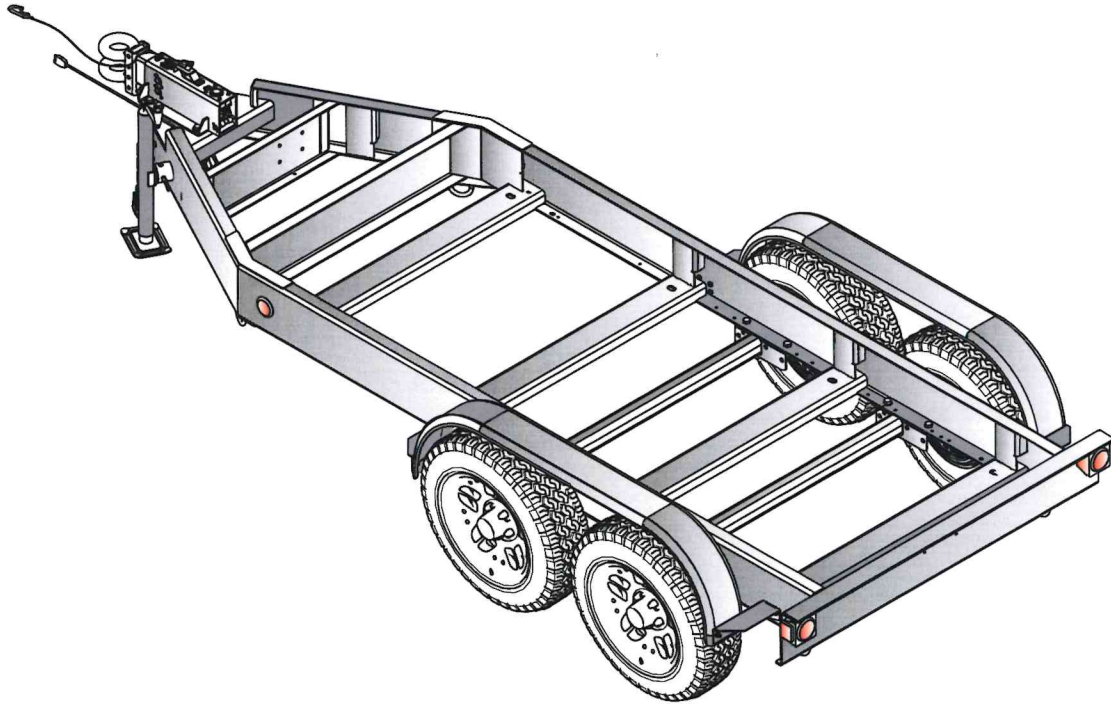
Connect with us on





TRLR125US

MQ POWER Tandem Axle Trailer



TRLR125US Technical Data

Gross Vehicle Weight Rating (GVWR) — 10,000 lbs. (4,536 kg)	Tire Size — ST225/75R15 LR-D
Gross Axle Weight Rating (GAWR) — 5,000 lbs. (2,268 kg) (ea.)	Wheel Bolt Pattern — 6 Lug on 5.5 in
Actuator Rating — 12,500 lbs. (5,670 kg)	Tire Load Rating — 2,540 lbs (1,152 kg) (ea.)
Coupler Rating — See coupler options on back page.	Dimensions (LxWxH) — See back page.

STANDARD TRAILER EQUIPMENT

- Fits MQ Power Generator Models DCA125SSIU4F, DCA125USI3CAN
- Tandem-axle Design with Torsion Type Suspension
- Formed Channel for Generator Mounting and Support
- Replaceable, Bolt-on Hydraulic Brake Actuator
- Surge Hydraulic-actuated Drum Brakes (all axles)
- Hydraulic Uni-servo Drum Brakes with Free-backing Plates - 12-inch Cluster
- D.O.T. Steel Brake Lines, Brass Tees & Rubber Hydraulic Brake Hoses
- 4-hole Channel Allows 3-position, Adjustable Coupler Height; 4-inches O/A
- Tongue Mounted Swivel Jack with Flat Disc-foot (rated 5,000 pound lift)
- Replaceable, Bolt-on Steel Fender Brackets and Fenders
- Rugged Textured Black Powder-Coated Frame, Channel, Actuator and Fenders
- D.O.T. Approved Tail Lamps, Stop Lamps, Turn Signal Lamps, Side Marker Lamps
- Weatherproof, Rubber Armored, 2-piece Trailer Light Wiring Harness



TRLR125US

MQ POWER Tandem Axle Trailer

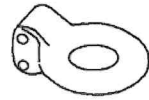
OPTIONAL TRAILER EQUIPMENT

- Bolt-on Electric Brake Coupler Plate with Electric-actuated Drum Brakes (all axles — self-adjusting brake actuators)
- Electric Breakaway Safety Device (electric-actuated brakes)
- Rear Stabilizer Stands
- Tongue Mounted Utility Storage Box
- Spare Tire with Locking Mount
- Anti-Theft Wheel Lock
- Center Mount Jack (rated 8,000 lbs./3,629 kg lift)
- 600V Transformer Kit

Coupler Options

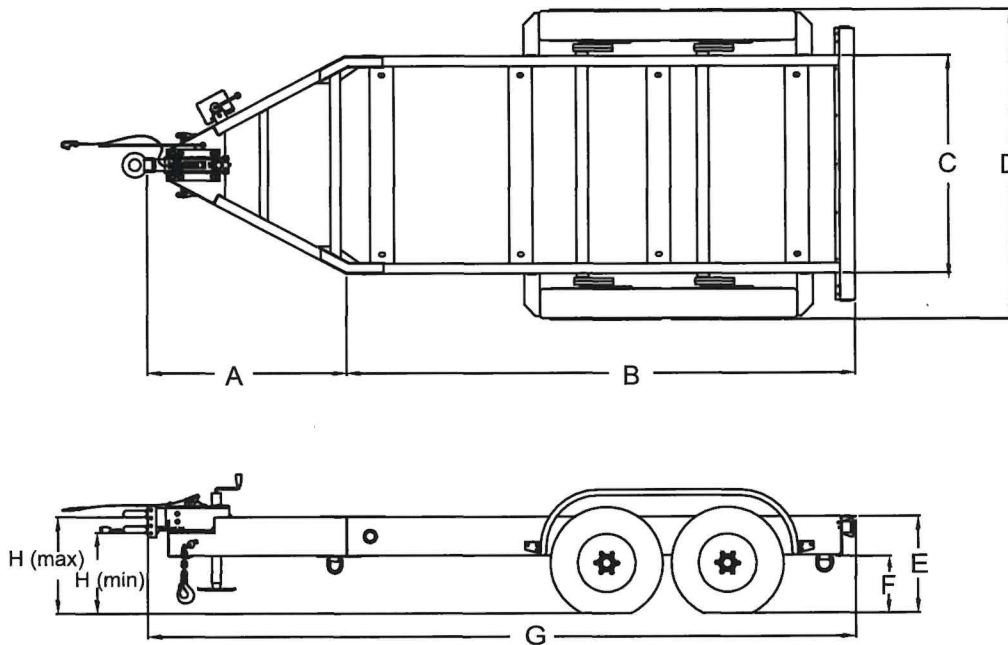
3" Pintle Eye
25,000 lbs.

#EE36264



2-5/16" Ball Coupler
14,000 lbs.

#EE43253



Trailer Dimensions								
A	B	C	D	E	F	G	H	
							MIN	MAX
50.93 in (1,293.6 mm)	130.25 in (3,308.3 mm)	56 in (1,422.4 mm)	79.67 in (2,023.6 mm)	24.93 in (633.2 mm)	14.68 in (372.9 mm)	181.18 in (4,602 mm)	20.94 in (531.9 mm)	24.94 in (633.5 mm)

Trailer Weight

1,722 lbs. (781 kg)*

* Weight is approximate

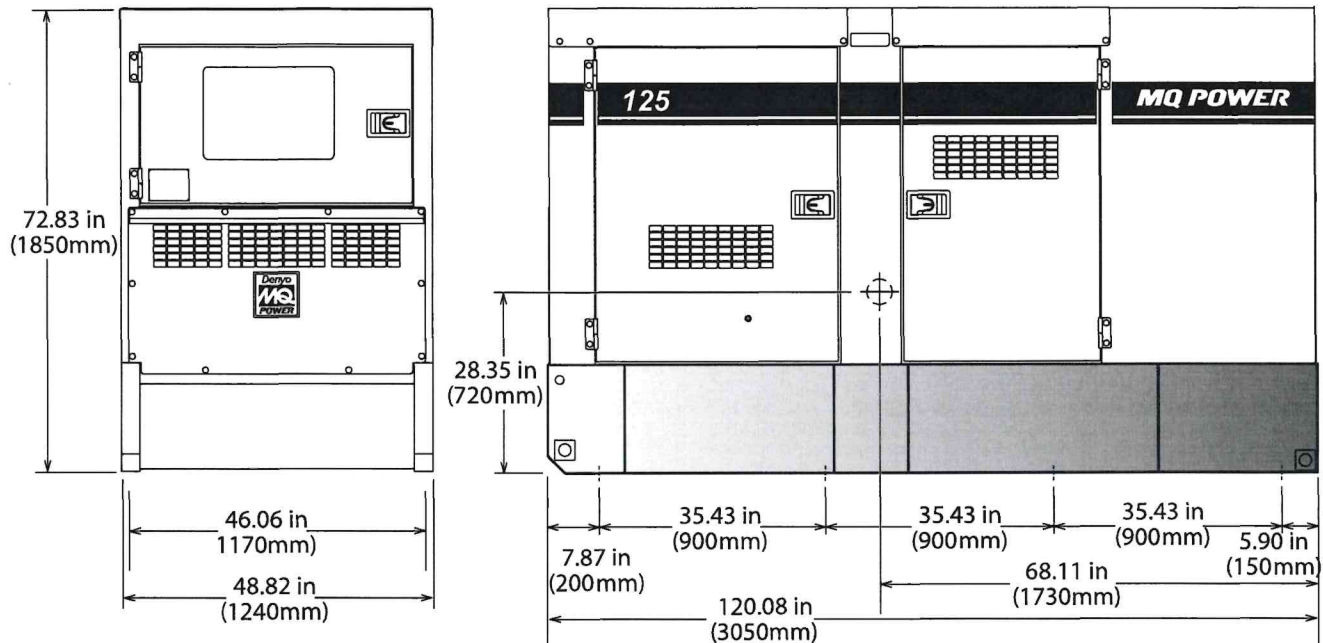




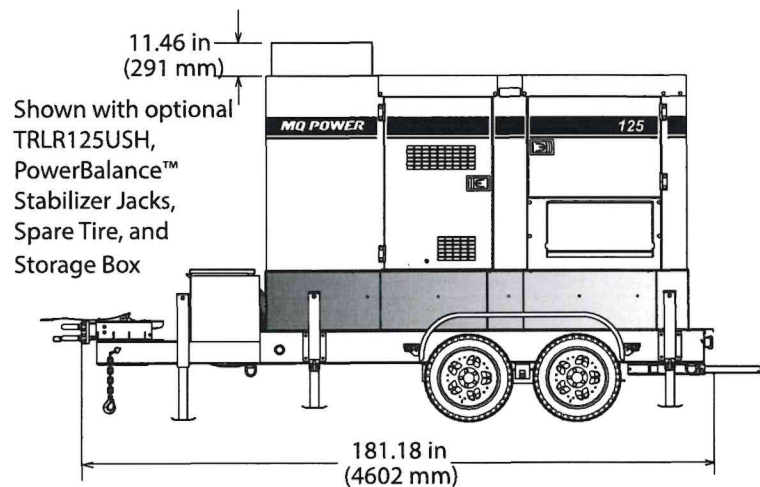
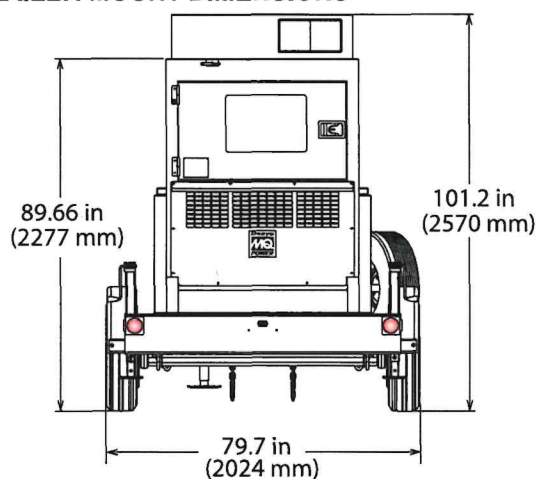
DCA125SSIU4F

Generator

SKID-MOUNT DIMENSIONS



TRAILER-MOUNT DIMENSIONS



DCA125SSIU4F Weights*

Dry Weight	5,291 lbs. (2,400 kg)
Wet Weight	6,702 lbs. (3,040 kg)
Max. Lifting Point Capacity	14,050 lb. (6,370 kg)

* Weights do not include options.

DCA125SSIU4F and TRLR125US Weights*

Dry Weight (with TRLR125US)	7,013 lbs. (3,181 kg)
Wet Weight (with TRLR125US)	8,424 lbs. (3,821 kg)

Generator can be placed on MQ Trailer Models TRLR125US and TRLR180XF.

NOTICE

Features and Specifications are subject to change without notice.

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DCA125SSIU4F Rev. #9 (06/27/24)



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310-537-3700
E-MAIL: mq@multiquip.com
WEBSITE: www.multiquip.com

2025 - Q1 Passenger Activity

May 19, 2025



2025 Q1 PASSENGER TRAFFIC

JANUARY

409,153
- 6.4%

FEBRUARY

425,370
+ 1.9%

MARCH

531,078
+ 5.1%

Q1 TOTAL:

1,365,601
+ .45%

2025 Q1 REGIONAL PERFORMANCE

Domestic Travel

LAX

11,035,736

- 5.96%

ONT

1,370,143

+ 1.2%

SNA

2,450,789

- 6.7%

LGB

865,395

- 10%

SCHEDULE



5-19-25 Commission Mtg.
Item No. 7.b. – RPT Project
Construction Update

MONDAY	6:30 AM	MILWAUKEE SAFE SAW AND GRINDERS
5		TRENCH SHORING TRENCH BOXES
TUESDAY	6:30 AM	FOOTHILL FIRE PROTECTION FIRE EXTINGUISHER DEMO
6		HILTI POWDER ACTUATED TOOL DEMO
		CHICK FIL-A BREAKFAST 
WEDNESDAY	6:30 AM	WHITE CAP & EBBERT CO HYDRATION
7		3M DROP TEST DEMO

THURSDAY	6:30 AM	ERGODYNE TOOL TETHERING
8		CERTEX RIGGING
FRIDAY	6:30 AM	DEWALT SILICA CONTROL
9		SUNBELT SCISSOR LIFT ATTACHMENTS
	11:00 AM	HABIT FOOD TRUCK  AT THE CANTINA SLAB
		RAFFLE WIN SOME SWAG
		SAFETY FAIR BOOTHS FROM SAFETY VENDORS
		CAREonsite VOLUNTARY HEALTH CHECKS

2025 MAY **SAFETY WEEK**

Photos



Safety Product Demonstration



Fall Protection Demonstration

Photos



Safety Briefing



Safety Breakfast

Photos



Morning Huddle



Safety Lunch

Hollywood Burbank Airport Replacement Passenger Terminal

5-19-25 Commission Mtg., Item No. 7.b.
Replacement Passenger Terminal Construction Update



Safety

- Work Craft Hours to Date – 937,346 Hours
- Safety Orientations to Date – 2,632
- Daily Average Workers Onsite – 520
- Pre-Task-Plans to Date – 7,151
- Site Security Incidents to Date – 0

Current Construction Statistics

- Terminal Concrete Poured to Date – 14,050 cubic yards
- Garage Concrete Poured to Date – 17,679 cubic yards
- Terminal Steel Erected to Date – 4,200 tons
- Total Virtual Design and Construction Clashes Resolved to Date – 9,992

Current Construction Activities

Terminal

- Ongoing Roofing Install
- Ongoing Overhead Mechanical, Electrical and Plumbing Install
- Ongoing Interior Framing
- Ongoing Exterior Skin Install

Garage

- Ongoing Vertical Construction
- Completed Slab on Grade Placement
- Continued Column Placement
- Continued Mechanical, Electrical and Plumbing Coordination

Civil

- Continued Panhandle Grading
- Continued Storm Drain Install
- Continued Electrical Ductbank Install
- Continued Retaining Wall Install

Photos



Terminal Electrical Overhead



Terminal to Garage Tunnel

Photos



Garage Backfill



Terminal Slab on Grade

Photos



Terminal Underground



Garage Level 2 Decking