



June 12, 2025

CALL AND NOTICE OF A REGULAR MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Legal, Government and Environmental Affairs Committee will be held Monday, June 16, 2025, at 8:30 a.m., in the Burbank Room of Hollywood Burbank Airport, 2627 N. Hollywood Way, Burbank, California 91505.

In addition to attending the meeting in person, members of the public may observe the meeting telephonically and may offer comment in real time through the following number:

*Dial In: (701) 802-5334
Access Code: 2451017#*

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
Burbank Room
Monday, June 16, 2025
8:30 a.m.



The public comment period is the opportunity for members of the public to address the Committee on agenda items and on airport-related non-agenda matters that are within the Committee's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.

Members of the public are requested to observe the following decorum when attending or participating in meetings of the Committee:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Committee during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to airport-related non-agenda matters that are within the Committee's subject matter jurisdiction.*
- *Limit comments to three minutes or to such other period of time as may be specified by the presiding officer.*



The following activities are prohibited:

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*



Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Committee less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 N. Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

Monday, June 16, 2025

1. Roll Call
2. Approval of Agenda
3. Public Comment
4. Approval of Minutes

- a. May 5, 2025

[See page 1]

5. Items for Discussion

- a. Federal Legislation Representation Services

No staff report attached. The Airport Authority is currently represented at the state level by the California Airports Council, an industry group of commercial service airports in the state and separately has also retained the representation services through California Public Policy Group. At the federal level, the Authority is a member of Airport Council International – North America, which advocates policies and provides services that strengthen the ability of commercial airports to serve their passengers, customers, and communities. Staff wishes to discuss with the Committee investigating the potential to engage services to assist representing the Authority at the federal level for issues and concerns specific to the operation of Hollywood Burbank Airport.

6. Items for Information

- a. Committee Pending Items

[See page 3]

7. Adjournment

**MINUTES OF THE REGULAR MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

MONDAY, MAY 5, 2025

A regular meeting of the Legal, Government and Environmental Affairs Committee was called to order on this date in the Burbank Room, 2627 N. Hollywood Way, Burbank, California, at 8:30 a.m., by Commissioner Gabel-Luddy.

1. ROLL CALL

Present: Commissioners Gabel-Luddy and Najarian

Absent: Commissioner Gordo

Also Present: Staff: Kathy David, Senior Deputy Executive Director, Greg Rabinovitz, Chief of Staff; Neil Gallucci, Airport Deputy Chief of Police

2. Approval of Agenda

Motion Commissioner Najarian moved approval of the agenda; seconded by Commissioner Gabel-Luddy.

Motion Approved The motion was unanimously approved (2–0, 1 absent).

3. Public Comment

There were no public comments.

4. Approval of Minutes

- a. **April 7, 2025**
 - b. **April 21, 2025**
- A draft copy of the Committee meeting minutes from April 7, 2025, and April 21, 2025, were included in the agenda packet for review and approval.

Motion Commissioner Najarian moved approval of the Committee meeting minutes, seconded by Commissioner Gabel-Luddy.

Motion Approved The motion was approved (2–0, 1 absent).

5. Items for Approval

- a. **Law Enforcement Cooperative Agreement – City of Burbank**
- Staff sought a Legal, Government and Environmental Affairs Committee recommendation to the Commission that it approve a revised Law Enforcement Cooperative Agreement with the City of Burbank as approved by the Burbank City Council on April 22, 2025. The Burbank Police Department (“BPD”) and the Burbank-Glendale-Pasadena Airport Authority Police Department (“Airport

Police”) share law enforcement jurisdiction at the Airport. The purpose of this mutual aid agreement is to set forth guidelines and responsibilities of the parties as they support each other.

Motion

Commissioner Najarian moved approval of the recommendation; seconded by Commissioner Gabel-Luddy.

Motion Approved

The motion was approved (2–0, 1 absent).

6. Items for Information

a. Committee Pending Items

Staff informed the Committee of future pending items that will come to the Committee for review.

7. Adjournment

There being no further business to discuss, the meeting was adjourned at 8:50 a.m.

**BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
JUNE 16, 2025
COMMITTEE PENDING ITEMS**

Future

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| 1. Award of Contract - Computer Aided Dispatch System | TBD |
| 2. Approval of Minor Amendment to the EIR; DA Condition of Approval No. 42 | TBD |
| 3. LEEDS to Density Presentation (tentative) (City of Burbank - Golden State Plan) | TBD |