



August 2, 2013

CALL AND NOTICE OF A REGULAR MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Finance and Administration Committee will be held Monday, August 5, 2013 at 10:30 a.m. (or immediately following the conclusion of the regular Airport Authority meeting), in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
FINANCE AND ADMINISTRATION COMMITTEE

Airport Skyroom
Monday, August 5, 2013
10:30 A.M. or Immediately Following the
Conclusion of the
Regular Airport Authority Meeting

NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

As a result of the convening of this meeting of the Finance and Administration Committee, each Committee member is entitled to receive and shall be provided \$200.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. Public Comment
2. Approval of Minutes
 - a. July 1, 2013 **[See page 1]**
3. Treasurer's Reports
 - a. May 2013 **[See page 5]**

The May 2013 Treasurer's Report is included in the agenda packet.

4. Items for Discussion

a. Status of Investment Portfolios

No staff report is attached. Via teleconference Columbia Management Investment Advisors, LLC, the Authority's investment manager, will provide an overview and discussion of the Operating and PFC investment portfolios.

5. Items for Information

a. Minor Lease Update – 4th Quarter FY 2013

No staff report is attached. Staff will present the fourth quarter FY 2013 Minor Lease Report.

b. Report on Purchase Orders and Professional Services – 4th Quarter FY 2013

No staff report is attached. Staff will provide an update on Purchase Orders and Professional Services.

c. Committee Pending Items

[See page 25]

Future

1) RITC Update

2) Other Transactions Agreement – TSA for Use of Space and Cost Reimbursement at Checkpoints and Baggage Screening

3) First Amendment to Non-Exclusive Automobile Rental Lease & Concession Agreement, Fox Rent-a-Car

6. Closed Session

a. Conference with Real Property Negotiators
(California Government Code Section 54956.8)

Property: B-6 Property Easements
Authority Negotiator: Executive Director
Negotiating Party: City of Burbank
Under Negotiation: Price and Terms of Payment

Property: A-1 North Property Easements
Authority Negotiator: Executive Director
Negotiating Party: City of Burbank
Under Negotiation: Price and Terms of Payment

Property: Bob Hope Airport Leasehold
Authority Negotiator: Executive Director
Negotiating Party: Alaska Airlines; Delta Airlines; jetBlue Airways; SeaPort Airlines; Southwest Airlines; United Air Lines; US Airways

Under Negotiation: Price and Terms of Payment

Property: Bob Hope Airport Leasehold
Authority Negotiator: Executive Director
Negotiating Party: Enterprise Rent-a-Car Company of Los Angeles, LLC;
The Hertz Corporation; Avis Budget Car Rental LLC;
Budget Rent a Car of Southern California;
DTG Operations, Inc.; Fox Rent A Car; Midway Car Rental

Under Negotiation: Price and Terms of Payment

b. Conference with Legal Counsel – Existing Litigation
(California Government Code Section 54956.9(d)(1))

Name of Case: In re Petition of Burbank-Glendale-Pasadena Airport Authority for
Order Permitting Entry on Property (Union Pacific) (Case No. BS131944)

c. Conference with Legal Counsel – Anticipated Litigation

Significant Exposure to Litigation (California Government Code Section 54956.9(d)(2)):
Two potential cases. Facts and Circumstances: (1) McCarthy Building Companies
Change Order Requests and (2) Fox Rent-a-Car Claim

7. Adjournment