



January 29, 2016

CALL AND NOTICE OF A REGULAR MEETING OF THE
FINANCE AND ADMINISTRATION COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Finance and Administration Committee will be held Monday, February 1, 2016 at 10:30 a.m. (or immediately following the conclusion of the regular Airport Authority meeting), in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
FINANCE AND ADMINISTRATION COMMITTEE
Airport Skyroom
Monday, February 1, 2016
10:30 A.M. or Immediately Following the
Conclusion of the
Regular Airport Authority Meeting

NOTE TO THE PUBLIC: Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

As a result of the convening of this meeting of the Finance and Administration Committee, each Committee member is entitled to receive and shall be provided \$200.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. Approval of Agenda
2. Public Comment
3. Approval of Minutes
 - a. January 19, 2016 **[See page 1]**
4. Treasurer's Reports
 - a. November 2015 **[See page 4]**
 - b. October 2015 **[See page 25]**

5. Contracts and Leases

a. Amendment to the Short Term Parking Space Reservation Agreement with Sunrise Ford, Inc.

- Staff Report Attached

[See page 46]

Staff seeks a Committee recommendation to the Commission to approve a proposed Amendment to the Short Term Parking Space Reservation Agreement with Sunrise Ford, for an additional 285 spaces in Lot D, located off Avon Street and north of the Regional Intermodal Transportation Center. Currently, Sunrise Ford reserves 287 parking spaces in Lot D and, due to operational needs, the tenant has requested to reserve an additional 285 parking spaces, bringing the total number of spaces under this Agreement to 572 parking spaces reserved for the parking of motor vehicles on a daily basis.

6. Items for Information

a. Pending Items

[See page 51]

Future

(1) Year-end FY 2015 Budget Performance Review

(2) Mid-year FY 2016 Budget Performance Review

**(3) Replacement Passenger Terminal –
Financial Alternatives Consultant**

**(4) Second Option Period to Audit Contract with
Macias Gini & O'Connell LLP (MGO)**

7. Other Contracts and Leases

8. Adjournment