



March 16, 2012

CALL AND NOTICE OF A REGULAR MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Legal, Government and Environmental Affairs Committee will be held Wednesday, March 21, 2012, at 8:30 a.m., in the Burbank Room of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE

Burbank Room
Wednesday, March 21, 2012
8:30 A.M.

NOTE TO THE PUBLIC: *Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.*

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

A G E N D A

1. Public Comment
2. Approval of Minutes
 - a. March 7, 2012 **[See page 1]**
3. Action Items
 - a. Annual Review and Adjustment for Noise Violation Fines
 - Staff Report Attached **[See page 4]**

Staff seeks a recommendation from the Legal, Government and Environmental Affairs Committee to the Authority that the monetary fines for violations of Rules 8 and 9 be adjusted for inflation as follows:

- ***Rule 8: \$1,388 (first violation)***
- ***Rule 8: \$2,017 (subsequent violations)***
- ***Rule 9: \$4,036 (each violation)***

b. Records Retention and Destruction

- Staff Report Attached

[See page 6]

The Airport Authority adopted Resolution No. 390 on April 5, 2004, providing for the implementation of a records retention and destruction policy and procedure for the Bob Hope Airport. It is Staff's recommendation that the Committee recommend to the full Authority that the items listed on the attached Records Destruction Inventories be destroyed. In compliance with Resolution No. 390 and Airport Procedure #2150, written consent from Authority Counsel for the destruction of these items is also attached.

c. Joint Application for
Metropolitan Transportation Authority Grant Funding for
Transit-Oriented Development

- Staff Report Attached

[See page 11]

Staff seeks a Committee recommendation to the Commission supporting the direction Staff is pursuing in order to obtain outside funding to assist both the Airport Authority and the City of Burbank in studying transit-oriented development on and adjacent to the Bob Hope Airport.

d. Resolution Revising Dates, Times and Places of the
Standing Advisory Committees

[See page 13]

No staff report is attached. At the request of the Committee, Staff has reviewed the potential of rescheduling the regular meetings of the Legal, Government and Environmental Affairs Committee to follow immediately after the meeting of the Commission. If this rescheduling takes place, then the meeting of the Legal, Government and Environmental Affairs Committee will occur simultaneously with the meeting of the Finance and Administration Committee. Staff will discuss the potential logistics to accommodate this schedule with the Committee. A draft resolution to address this change is attached.

4. Other Legal, Government and Environmental Matters

5. Closed Session

a. Conference with Real Property Negotiators
(California Government Code Section 54956.8)

Property:	Bob Hope Airport Leaseholds
Authority Negotiator:	Executive Director
Negotiating Parties:	Enterprise Rent-a-Car Company of Los Angeles, LLC; The Hertz Corporation; Avis Budget Car Rental LLC; Budget Rent a Car of Southern California; DTG Operations; Fox Rent A Car; and Midway Car Rental
Under Negotiation:	Price and Terms of Payment

Property: Bob Hope Airport Leasehold
Authority Negotiator: Executive Director
Negotiating Party: AVJET Corporation
Under Negotiation: Price and Terms of Payment

Property: Bob Hope Airport Leasehold
Authority Negotiator: Executive Director
Negotiating Party: D & L Studio Transportation Inc. dba Desmond's
Studio Production Services
Under Negotiation: Price and Terms of Payment

Property: B-6 Property Easements
Authority Negotiator: Executive Director
Negotiating Party: City of Burbank
Under Negotiation: Price and Terms of Payment

b. Conference with Legal Counsel – Existing Litigation
(California Government Code Section 54956.9(a))

Name of Case: In re Petition of Burbank-Glendale-Pasadena Airport Authority for
Order Permitting Entry on Property (Union Pacific) (Case No. BS131944)

c. Conference with Legal Counsel – Anticipated Litigation

Initiation of Litigation (California Government Code Section 54956.9(c)):
Two potential cases. One case: Noise Variance Application to Department of
Transportation, Division of Aeronautics

Significant Exposure to Litigation (California Government Code Section 54956.9(b)):
Two potential cases. Facts and Circumstances: Maintenance Department Claim

d. Conference with Labor Negotiator
(California Government code Section 54857.6(a))

Authority Representative: Executive Director
Unrepresented Employee: Director of Public Safety/Chief of Police

6. Adjournment

Subject to Approval

**MINUTES OF THE REGULAR MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

WEDNESDAY, MARCH 7, 2012

A regular meeting of the Legal, Government and Environmental Affairs Committee was called to order this date in the Burbank Room of the Burbank-Glendale-Pasadena Airport Authority, 2627 Hollywood Way, at 8:35 a.m., Burbank, California, by Chairman Wiggins.

ROLL CALL

Present: Commissioners Wiggins, Quintero and Madison (arrived at 8:44 a.m.)

Absent: None

Also Present: Staff: John Hatanaka, Senior Deputy Executive Director; Mark Hardymont, Director of Noise and Environmental Programs; Victor Gill, Director of Public Affairs and Communications; Sidney Allen, Special Projects Manager; Lucy Burghdorf, Public Relations and Government Affairs Manager; and Rachael Warecki, Public Relations and Social Media Specialist

1. Public Comment There were no public speakers.

2. Approval of Minutes

a. February 22, 2012 Commissioner Quintero moved approval of the minutes of the February 22, 2012, meeting. There being no objection, the minutes were approved 2-0 (1 absent).

In the interest of time, agenda items 3.b. and 3.c. were taken out of sequence.

3. Items for Information**b. Federal Legislative Update**

Cliff Madison, the Airport Authority's Washington, D. C., legislative consultant, via teleconference briefed the Committee regarding national airport-related issues and discussed H.R. 658 (FAA Modernization and Reform Act of 2012) which was signed into law on February 14, 2012. Regarding a provision in the bill affecting airports that are closed due to inclement weather, Mr. Madison will research the deadline for required contingency plans which airports must file with the FAA and report back to Staff.

Commissioner Madison noted that California Congresswoman Judy Chu, who now represents approximately 90% of the Pasadena area, is very familiar with the Bob Hope Airport and could be supportive to the Authority. The Authority's federal legislative consultant will contact Congresswoman Chu to arrange a tour of the Airport for her—hopefully during Congress' April 2012 break—and get back to Authority staff with additional information regarding scheduling.

c. State Legislative Update

Via teleconference the Authority's Sacramento legislative consultant, Michael Arnold, updated the Committee on airport-related legislative issues he has been monitoring and answered various questions from the Committee.

Bills which Mr. Arnold will continue to closely monitor include the following: AB 817 regarding vehicle rental contracts; AB 1704, which would prohibit coal tar pavement products for use on airport runways; AB 2182 regarding airport fire arms arrests; AB 2379, which would make a technical, nonsubstantive change to the definition of an authorized driver in vehicle contracts; and AB 957, the Senate version of the budget bill. With regard to AJR 25, an Assembly Joint Resolution that would restrict helicopter noise in the Los Angeles area, Staff will consult the Authority's federal legislative consultant to ascertain if there is an existing federal act on this issue.

The meeting continued with agenda item 3.a., followed by the remaining agenda items.

a. Review of Community Event Support

Staff briefed the Committee on the Authority's community event support in the three members cities. It has been the Authority's practice to participate in the three city chambers of commerce and support their events, and to sponsor other community events that would enhance acceptance of the Airport, in keeping with the requirements of FAA policy regarding airport revenue usage.

As part of the ongoing austerity efforts to proactively address the current economic conditions, Staff is examining the Authority's level of participation in various community events that typically involve membership or sponsorship expenses. Staff proposes to maintain as much participation as possible in these groups or events as originally envisioned in the adopted budget, but at a reduced level of contribution.

Staff discussed with the Committee a chart indicating community event support for the first half of fiscal year 2011/2012. Of some \$43,000 budgeted this year to cover chamber participation and community events,

approximately \$22,000 has been spent to date, leaving just under \$21,000 to be considered for revisions for the remainder of the fiscal year. In this regard, Staff discussed with the Committee potential reductions that would provide savings of approximately \$8,000.

Staff will re-evaluate the community event support, keeping in mind the standard of enhancing acceptance of the Airport in the community, and present it to the budget committee as part of its development of the proposed FY 2012/2013 budget presentation to the Finance and Administration Committee prior to submittal to the Commission.

**4. Other Legal,
Government and
Environmental Affairs
Matters**

Staff reported that in mid-December of 2011 the FAA issued a letter to airports regarding the fostering of small businesses and the guideline that is now to be included in DBE programs. Although dated December 2011, Staff did not receive the letter until February 2012. Staff is working with the Authority's legal counsel to prepare a draft submittal to the FAA for its review and comments prior to presenting it to the Legal, Government and Environmental Affairs Committee for consideration.

Regarding regularly scheduled meetings of the Legal, Government and Environmental Affairs Committee, Staff will look into the Committee's request to meet immediately following the Commission's regularly scheduled meetings and will report back to the Committee.

5. Closed Session

The meeting did not recess to closed session.

6. Adjournment

There being no further business, the meeting was adjourned at 9:50 a.m.

STAFF REPORT PRESENTED TO THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
LEGAL, GOVERNMENT AND
ENVIRONMENTAL AFFAIRS COMMITTEE
MARCH 21, 2012

ANNUAL REVIEW AND ADJUSTMENT OF
NOISE VIOLATION FINES

DESCRIPTION

Staff seeks a Committee recommendation to the Commission to authorize Staff to increase the noise fines associated with certain restricted operations and or Stage 2 aircraft as detailed in Rules 8 and 9 as described below, in accordance with the annual adjustment of noise violation fines required by Resolution No. 382.

BACKGROUND

Resolution No. 382 was adopted by the Airport Authority on March 20, 2003, and calls for noise violation fines contained in Rules 8 and 9 to be adjusted annually for inflation based on percentage changes in the Consumer Price Index (CPI). Historically, the January index has been used to calculate this adjustment and the new rates are effective each April 1.

Rule 8 prohibits the following activities between 10 p.m. and 7 a.m.:

- Intersection takeoffs
- "Touch and go" landings
- Maintenance run-ups
- Flight training operations
- Practice Approaches

The current first-time fine is \$1,359 and the fine for subsequent violations is \$1,976.

Rule 9 prohibits the operation of certain "noisy" aircraft between 10 p.m. and 7 a.m., pursuant to FAA Advisory Circular 36-1H. The current fine for each violation is \$3,953.

In 2011 Staff sent 32 notices to aircraft operators for suspected violations. After further investigation, all 32 of these operations were determined to be in compliance with the Airport Noise Rules. None of these notices resulted in the issuance of a noise fine.

JANUARY 2012 CPI INDEX LEVEL

The January 2012 CPI for All Urban Consumers in the Los Angeles, Riverside and Orange County area was 233.441 according to the U.S. Bureau of Labor Standards. This level represents an increase of 2.1% when compared to the January 2011 index reading of 228.652.

STAFF RECOMMENDATION

Staff seeks a recommendation from the Legal, Government and Environmental Affairs Committee to the full Commission that the monetary fines for violations of Rules 8 and 9 be adjusted as follows:

- Rule 8: \$1,388 (first violation)
- Rule 8: \$2,017 (subsequent violations)
- Rule 9: \$4,036 (each violation)

STAFF REPORT PRESENTED TO THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
LEGAL, GOVERNMENT AND
ENVIRONMENTAL AFFAIRS COMMITTEE
MARCH 21, 2012

RECORDS RETENTION AND DESTRUCTION

BACKGROUND

On April 5, 2004, the Airport Authority adopted Resolution No. 390, A Resolution of the Burbank-Glendale-Pasadena Airport Authority Providing for the Adoption of a Records Retention and Destruction Policy and Procedure for the Bob Hope Airport.

STAFF RECOMMENDATION

In accordance with Resolution No. 390 and Airport Procedure #2150, Staff recommends that the items listed on the attached Retention Log from the Financial Services Department (Attachment 1), the Records Destruction Inventory from the Administration Department (Attachment 2) be destroyed.

Written consent for the destruction of these items from Assistant Authority Counsel Terence Boga is attached (Attachment 3). Staff recommends that the Legal, Government and Environmental Affairs Committee recommend to the full Authority that the listed items be approved for destruction.

Retention Log Accounting Department

Year	Line #	Box #	Description - Record Type	Division	Retention Schedule	Year to Destroy	Status
2002		1	A/P Vendor # 0001 - 3600		AU+7	2009	
2002		2	A/P Vendor # 3602 - 7000		AU+7	2009	
2002		3	A/P Vendor # 7011 - 9450		AU+7	2009	
2002		4	A/P Vendor # 10500 - 21500		AU+7	2009	
2002		5	A/P Vendor # 21725 - 29990		AU+7	2009	
2002		6	A/P Vendor # 31000 - 36800		AU+7	2009	
2002		7	A/P Vendor #37000 - 53150		AU+7	2009	
2002		8	A/P Vendor # 53160 - 62325		AU+7	2009	
2002		9	A/P Vendor # 66340 - 66247		AU+7	2009	
2002		10	A/P Vendor # 66248 - Pacbell		AU+7	2009	
2002		11	A/P Vendor # 66249 - 77925		AU+7	2009	
2002		12	A/P Vendor # 78050 - 88000		AU+7	2009	
2002		13	A/P Vendor # 88100 - 93180		AU+7	2009	
2002		14	A/P Vendor # 93300 - VPR		AU+7	2009	
2002		15	A/P Reports FY 2002 Monthly report		AU+7	2009	
2002		16	A/P Reports FY 2002 G/L Transactions & Invoice posting		AU+7	2009	
2002		17	Deposit Details 07/01/01 - 08/31/01		AU+7	2009	
2002		18	Deposit Details 09/01/01 - 10/31/01		AU+7	2009	
2002		19	Deposit Details 11/01/01 - 12/31/01		AU+7	2009	
2002		20	Deposit Details 01/01/02 - 02/28/02		AU+7	2009	
2002		21	Deposit Details 03/01/02 - 04/30/02		AU+7	2009	
2002		22	Deposit Details 05/01/02 - 06/30/02		AU+7	2009	
2002		23	Payroll Reports FY 2002		AU+7	2009	
2002		24	Accounting Billing Invoices/Reports FY2001 & FY2002		AU+7	2009	
2002		25	PFC Deposits 2002		AU+7	2009	
2002		26	Bank Recons. FY2002		AU+7	2009	
2003		27	Bank Recons. FY2003		AU+7	2010	
2003		28	A/P Vendor # 0001 - 05601		AU+7	2010	
2003		29	A/P Vendor # 05650 - 06900		AU+7	2010	
2003		30	A/P Vendor # 06961 - 11000		AU+7	2010	
2003		31	A/P Vendor # 11300 (BGP Airport Assoc.)		AU+7	2010	
2003		32	A/P Vendor # 11600 - 20540		AU+7	2010	

Retention Log Accounting Department

Year	Line #	Box #	Description - Record Type	Division	Retention Schedule	Year to Destroy	Status
2003		33	A/P Vendor # 20580 - 26482		AU+7	2010	
2003		34	A/P Vendor # 26483 - 29780		AU+7	2010	
2003		35	A/P Vendor # 29781 - 36500		AU+7	2010	
2003		36	A/P Vendor # 36800 - 48500		AU+7	2010	
2003		37	A/P Vendor # 50664 - 58976		AU+7	2010	
2003		38	A/P Vendor # 58978 - 63998		AU+7	2010	
2003		39	A/P Vendor # 64699 - 66246		AU+7	2010	
2003		40	A/P Vendor # 66248 - SBC		AU+7	2010	
2003		41	A/P Vendor # 64699 - 66246		AU+7	2010	
2003		42	A/P Vendor # 66250 - 76950		AU+7	2010	
2003		43	A/P Vendor # 76967 - 83180		AU+7	2010	
2003		44	A/P Vendor # 87900 - 93175		AU+7	2010	
2003		45	A/P Vendor # 93200 - End		AU+7	2010	
2003		46	Accounting Billing Invoices/Reports FY2003		AU+7	2010	
2003		47	A/P Reports FY 2003 July - January		AU+7	2010	
2003		48	A/P Reports FY 2003 February - April		AU+7	2010	
2003		49	A/P Reports FY 2003 May - June		AU+7	2010	
2003		50	Operating, PFC Payroll Recon, Air Special, LAIF Reports		AU+7	2010	
2003		51	Operating and PFC Investments Reports		AU+7	2010	
2003		52	FY 2003 BAMTRAC Reports		AU+7	2010	
2003		53	Deposit Details 07/01/02 - 08/31/02		AU+7	2010	
2003		54	Deposit Details 09/01/02 - 10/31/02		AU+7	2010	
2003		55	Deposit Details 11/01/02 - 12/31/02		AU+7	2010	
2003		56	Deposit Details 01/01/03 - 02/28/03		AU+7	2010	
2003		57	Deposit Details 03/03/03 - 04/30/03		AU+7	2010	
2003		58	Deposit Details 05/01/03 - 06/30/03		AU+7	2010	

RECORD DESTRUCTION INVENTORY January 2012

<u>Record Type</u>	<u>Record Date</u>	<u>Retention</u>
<u>Administration</u>		
Video Tapes of Commission Meetings	2007-2009	CU+2
Audio Tapes of Commission Meetings	2007-2009	CU+2
Audio Tapes of Commission Standing Committee Meetings	2007-2009	CU+2
Economic Interests Leaving Office Statements	1987-2002	T+7

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MEMORANDUM

TO: John Hatanaka, Senior Deputy Executive Director
Burbank-Glendale-Pasadena Airport Authority
FROM: Terence Boga, Assistant General Counsel
DATE: February 28, 2012
SUBJECT: Records Destruction Request

Per your request, I have reviewed the inventories included with your January 24, 2012 records destruction request and attached to this memo. My review has been limited to the descriptions contained in the inventories, and did not involve review of any of the video or audio tapes, or examination of any of the boxes.

All of the records described in the Administration inventory are approved for destruction pursuant to Burbank-Glendale-Pasadena Airport Authority Resolution No. 390, Airport Procedure No. 2150 (which includes the Records Retention Policy), the Records Retention Schedule, and the California Government Code. Additionally, the records described in the Accounting Department inventory are approved for destruction pursuant to such authorities, with the exception of records relating to grants, bonds or passenger facility charges. Those particular items should be retained pending completion and adoption of the new records retention schedule that is currently being developed.

If you need anything else, please do not hesitate to contact me.

CONFIDENTIAL

THIS MATERIAL IS SUBJECT TO THE ATTORNEY-CLIENT AND/OR THE
ATTORNEY WORK PRODUCT PRIVILEGES. DO NOT DISCLOSE THE
CONTENTS HEREOF. DO NOT FILE WITH PUBLICLY ACCESSIBLE RECORDS.

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STAFF REPORT PRESENTED TO THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
LEGAL, GOVERNMENT AND
ENVIRONMENTAL AFFAIRS COMMITTEE
MARCH 21, 2012

JOINT APPLICATION FOR
METROPOLITAN TRANSPORTATION AUTHORITY GRANT FUNDING
FOR TRANSIT-ORIENTED DEVELOPMENT

SUMMARY

Staff seeks a Committee recommendation to the Commission supporting the direction Staff is pursuing in order to obtain outside funding to assist both the Airport Authority ("Authority") and the City of Burbank ("City") in studying transit-oriented development on and adjacent to the Bob Hope Airport.

BACKGROUND

In June 2011 the Authority commenced a Ground Access Study ("Study") that will comprehensively study a variety of public transportation improvements that could significantly reduce Airport traffic on local streets as well as reduce local non-Airport-related traffic. The Study is funded with a Federal Highway Administration ("FHWA") grant that has a 20% local match obligation.

In September 2011 contracts were awarded for the first two components of that Study to Emerson & Associates and to Unison Consulting for strategic planning and data collection and analysis, respectively. Staff and its project manager, Orangeline Development Authority ("OLDA"), are presently completing a combined Request for Qualifications & Proposals for the main body of the study, known as the Multi-Modal Ground Access Study ("MGAS").

On March 15, 2012, the City and the Authority jointly released the results of a community opinion survey that was recently conducted by an independent professional research firm. That survey, commissioned by the City and Airport staffs, is the initial step in an ongoing process of the City and the Airport working together to create a future vision for the Airport, including the future disposition and/or development of the B-6 property.

The Airport Authority and the Burbank City Council each tasked their staffs to work together to address these issues as the Airport Land Use Working Group ("ALUWG"). That group has identified a need for outside consulting services that would provide valuable information about how the development of a new Metrolink Station at Bob Hope Airport, as well as other proposed transportation improvements that may result from the ground access study, could affect traffic congestion. Further, it would be useful to identify the types and magnitude of development that could be considered for the B-6 property that would be harmonious with the long-term objectives of the City and the community, and how this development could take advantage of, and benefit from a new Metrolink Station and other forms of improved public transportation.

The City had previously sought to engage an outside planning firm to begin providing this core information. However, because of the State-mandated termination of the City's Redevelopment Agency and the funding that would have come from it to pay for this study, a different funding mechanism is now required.

On February 23, 2012, the Metropolitan Transportation Authority ("MTA") issued a supplemental round of requests for Transportation-Oriented Development ("TOD") proposals with up to \$1,000,000 in additional funding available to multiple public entities (MTA Staff Report and Program Guidelines attached). As described in greater detail below, Staff believes that this solicitation provides an opportunity to provide the ALUWG a mechanism for generating useful background data about potential transit-related land use at and in the vicinity of the Bob Hope Airport, while at the same time providing a funding opportunity that would aid the Authority in meeting its local match requirement under the primary funding source for the ongoing Ground Access Study.

PROPOSAL

Staff proposes to partner with the City of Burbank as joint applicants for a \$350,000 portion of this potential TOD funding. The scope of work currently being drafted for the MGAS will be expanded to include a subsection that incorporates the additional scope that meets the City's needs and requirements. This potential opportunity has been discussed in broad terms with the Airport Land Use Working Group and Staff has also participated in a meeting with City staff exploring this opportunity in greater detail.

Applications are due to MTA on April 6, 2012. The MTA Program Guidelines require that an application from a Joint Powers Authority or Agency must also include a Letter of Support from "all targeted local governments." The City staff confirmed that this proposed joint application and an appropriate draft letter of support have been placed on the City's agenda for its March 27, 2012, City Council meeting.

STAFF RECOMMENDATION

Staff seeks a Committee recommendation to the Commission supporting the direction Staff is pursuing in obtaining outside funding to assist both the Authority and City in studying transit-oriented development on and adjacent to the Bob Hope Airport.

RESOLUTION NO. ____

A RESOLUTION OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
REVISING THE DATES, TIMES, AND PLACES OF REGULAR MEETINGS
OF THE STANDING ADVISORY COMMITTEES

WHEREAS, on October, 20, 1997, the Commission adopted Resolution No. 334 establishing standing advisory committees and their principal functions; and

WHEREAS, on October 6, 2008, the Commission adopted Resolution No. 419 establishing the dates, time, and places of regular meetings of standing advisory committees; and

WHEREAS, the Legal, Government and Environmental Affairs Committee desires to reschedule the date, time and place of its regular meetings.

NOW, THEREFORE, THE COMMISSION FINDS, DETERMINES, AND RESOLVES AS FOLLOWS:

Section 1. Regular meetings of the standing advisory committees shall be held as follows:

Operations and Development Committee	First and Third Monday of each calendar month, at 8:30 a.m., in the Airport Skyroom of the Bob Hope Airport.
Finance and Administration Committee	First and Third Monday of each calendar month, at 10:30 a.m. or immediately following the conclusion of any regular meeting of the Commission occurring on such day, in the Airport Skyroom of the Bob Hope Airport.
Legal, Government and Environmental Affairs Committee	First and Third Monday of each calendar month, at 10:30 a.m. or immediately following the conclusion of any regular meeting of the Commission occurring on such day, in the Burbank Room of the Bob Hope Airport.

Section 2. Resolution No. 419 is hereby repealed.

Adopted this ____ day of _____, 2012.

Don Brown, President
BURBANK-GLENDALE-PASADENA
AIRPORT AUTHORITY

Attest:

Rafi Manoukian, Secretary
BURBANK-GLENDALE-PASADENA
AIRPORT AUTHORITY