



May 1, 2015

CALL AND NOTICE OF A REGULAR MEETING
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Burbank-Glendale-Pasadena Airport Authority will be held Monday, May 4, 2015, at 9:00 a.m. in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

Regular Meeting of Monday, May 4, 2015

9:00 A.M.

NOTE TO THE PUBLIC: Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.*
- *Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.*

Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

▼ ▼ ▼

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT

5. CONSENT CALENDAR

a. Salary Memorandum No. 1 for Amended and Restated Employment Agreement with Director of Public Safety/Chief of Police

[See page 1]

b. Conflict of Interest Code Update

[See page 3]

6. ITEMS FOR COMMISSION INFORMATION

a. Owner Controlled Insurance Program ("OCIP") Update

[No Staff Report]

b. March 2015 Passenger/Cargo Statistics
and Parking Information

[See page 17]

7. CLOSED SESSION

a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(California Government Code Section 54956.8)

Property:	B-6 Property Easements
Authority Negotiator:	Executive Director
Negotiating Party:	City of Burbank
Under Negotiation:	Price and Terms of Payment

Property:	B-6 Property
Authority Negotiator:	Executive Director
Under Negotiation:	Price and Terms of Payment

b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(California Government Code Section 54956.9(d)(1))

Name of Case: Burbank-Glendale-Pasadena Airport Authority
v. Arsual Investments (Case No. 15P03074)

Name of Case: Burbank-Glendale-Pasadena Airport Authority
v. Williams Pipeline Contractors, Inc. (Case No. 15P03075)

Name of Case: Burbank-Glendale-Pasadena Airport Authority
v. Affordable Storage, LLC (Case No. 15P03076)

c. THREAT TO PUBLIC SERVICES OR FACILITIES
(California Government Code Section 54957(a))

Consultation with Director of Public Safety

d. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(California Government Code Section 54957(b))

1) Title: Executive Director

2) Title: Senior Deputy Executive Director

8. ADJOURNMENT

COMMISSION NEWSLETTER

May 4, 2015

[Regarding agenda items]

5. CONSENT CALENDAR

(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)

- a. SALARY MEMORANDUM NO. 1 FOR AMENDED AND RESTATED EMPLOYMENT AGREEMENT WITH DIRECTOR OF PUBLIC SAFETY/CHIEF OF POLICE – A staff report is attached. Staff seeks Commission authorization to execute a salary memorandum for the Authority's amended and restated employment agreement with the Director of Public Safety/Chief of Police to provide a one-time merit bonus in the amount of \$5,062, which equals 3% of his annual salary.
- b. CONFLICT OF INTEREST CODE UPDATE – A staff report is attached. Staff seeks Commission approval of the attached conflict of interest code update.

6. ITEMS FOR COMMISSION INFORMATION

- a. OWNER CONTROLLED INSURANCE PROGRAM ("OCIP") – No staff report is attached. Representatives from Aon Risk Solutions and Old Republic Construction Program, Inc. will present the results of the Authority's OCIP program which covered the construction of the Regional Intermodal Transportation Center and associated projects.
- b. MARCH 2015 PASSENGER/CARGO STATISTICS AND PARKING INFORMATION – No staff report is attached. There were 337,432 passengers in March of this year, up 5.2% from 320,787 in 2014. The number of airline seats offered in March increased from 448,984 to 456,348, up 1.6% from last year, and the load factor rose from 71.5% last year to 73.9% this year. The year-to-date total of 919,137 passengers is up 2%. Cargo volume in March rose 5.7%, and year-to-date volume of 26,296,427 lbs. is up 5.2% from the first quarter of 2014. A report is included at the end of the agenda packet.

[Regarding non-agenda items]

CORRESPONDENCE

April 22, 2015, letter from Emzy Veazy III re campaign for the Burbank Bob Hope Airport to construct a new airport terminal.