



May 3, 2013

CALL AND NOTICE OF A REGULAR MEETING OF THE  
FINANCE AND ADMINISTRATION COMMITTEE  
OF THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Finance and Administration Committee will be held Monday, May 6, 2013 at 10:30 a.m. (or immediately following the conclusion of the regular Airport Authority meeting), in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary  
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING  
OF THE  
FINANCE AND ADMINISTRATION COMMITTEE

Airport Skyroom  
Monday, May 6, 2013  
10:30 A.M. or Immediately Following  
the Conclusion of the  
Regular Airport Authority Meeting

***NOTE TO THE PUBLIC:*** Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

*As a result of the convening of this meeting of the Finance and Administration Committee, each Committee member is entitled to receive and shall be provided \$200.*

▼ ▼ ▼

*In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.*

AGENDA

1. Public Comment
2. Approval of Minutes
  - a. April 15, 2013 **[See page 1]**
3. Treasurer's Reports
  - a. February 2013 **[See page 4]**

***The February 2013 Treasurer's Report is included in the agenda packet.***

4. Additional Match Funding –  
Ground Access Study

- Staff Report Attached

[See page 24]

**Staff seeks a Committee recommendation to the Airport Authority to approve an amendment to the Fiscal Year 2012/2013 budget to appropriate \$142,532 in funding to advance as additional local match to its \$4.3 million Surface Transportation and Uniform Relocation Assistance Act of 1987 grant obligations until the Los Angeles County Metropolitan Transportation Authority fulfills its commitment to provide the local match reimbursement.**

5. Other Contracts and Leases

6. Items for Discussion

- a. FY 2013/2014 Budget Development  
Revenue Projections

**No staff report is attached. Staff will continue discussions regarding the development of the FY 2013/2014 Budget, focusing on revenue projections. Projected FY 2013/2014 Revenues will be distributed to the Committee under separate cover prior to the May 6 meeting.**

7. Items for Information

- a. Committee Pending Items

[See page 35]

**Current**

- 1) FY 2013/2014 Budget Development – Revenue Projections**

**Future**

- 1) FY 2013/2014 Budget Development – Continue**

8. Other Contracts and Leases

9. Closed Session

- a. Conference with Real Property Negotiators  
(California Government Code Section 54956.8)

Property:	Bob Hope Airport Leasehold
Authority Negotiator:	Executive Director
Negotiating Party:	Seaport Airlines
Under Negotiation:	Price and Terms of Payment

Property: Bob Hope Airport Leasehold  
Authority Negotiator: Executive Director  
Negotiating Party: AVJET Corporation  
Under Negotiation: Price and Terms of Payment

Property: B-6 Property Easements  
Authority Negotiator: Executive Director  
Negotiating Party: City of Burbank  
Under Negotiation: Price and Terms of Payment

Property: Bob Hope Airport Leasehold  
Authority Negotiator: Executive Director  
Negotiating Party: Alaska Airlines, Delta Airlines, jetBlue Airways,  
Southwest Airlines, United Air Lines, US Airways  
Under Negotiation: Price and Terms of Payment

- b. Conference with Legal Counsel – Existing Litigation  
(California Government Code Section 54956.9(d)(1))

Name of Case: In re Petition of Burbank-Glendale-Pasadena Airport Authority for Order  
Permitting Entry on Property (Union Pacific) (Case No. BS131944)

## 10. Adjournment