



October 14, 2016

CALL AND NOTICE OF A REGULAR MEETING  
OF THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Burbank-Glendale-Pasadena Airport Authority will be held Monday, October 17, 2016, at 9:00 a.m., in the Airport Skyroom of the Hollywood Burbank Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary  
Burbank-Glendale-Pasadena Airport Authority



# **REGULAR COMMISSION MEETING**

## **AGENDA**

**OCTOBER 17, 2016**

**BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

**Regular Meeting of Monday, October 17, 2016**

**9:00 A.M.**

***NOTE TO THE PUBLIC: Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:***

- ***Turn off cellular telephones and pagers.***
- ***Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.***
- ***If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.***
- ***Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.***

***Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.***

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***In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.***

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. CONSENT CALENDAR
  - a. Committee Reports (For Noting and Filing)
    - 1) Operations and Development Committee
      - (i) September 6, 2016

***[See page 1]***

2) Legal, Government and Environmental Affairs Committee

(i) August 15, 2016

***[See page 3]***

b. Commission Minutes (For Approval)

1) October 3, 2016

***[See page 5]***

6. ITEMS FOR COMMISSION APPROVAL

a. Resolution No. 473 Supporting Measure B at the  
November 8, 2016, Burbank Special Municipal Election

***[See page 11]***

b. Resolution No. 472 Authorizing Grant Fund Transfer to  
Los Angeles County Metropolitan Transportation Authority

***[See page 15]***

c. DVSS Storage Area Network (SAN) Purchase and  
Installation Services

***[See page 21]***

d. Swanson Rink Professional Services Agreement  
Recapitalization in Node 1 and Node 2  
Baggage Screening Equipment

***[See page 24]***

e. Treasurer's Reports

1) June 2016

***[See page 35]***

7. ITEMS FOR COMMISSION DISCUSSION

a. Grand Opening of Up Pup 'N' Away

***[No Staff Report]***

b. Installation of Xeriscaping  
North Tower, Regional Intermodal Transportation Center

***[No Staff Report]***

8. CLOSED SESSION

a. PUBLIC EMPLOYMENT  
(California Government Code Section 54957(b))

Title: General Counsel

9. ADJOURNMENT

## COMMISSION NEWSLETTER

October 17, 2016

### *[Regarding agenda items]*

#### 5. CONSENT CALENDAR

*(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)*

- a. **COMMITTEE REPORTS:** Approved minutes of the following committee meetings are included in the agenda packet for information purposes: September 6, 2016, Operations and Development Committee and August 15, 2016, Legal, Government and Environmental Affairs Committee.
- b. **COMMISSION MINUTES – OCTOBER 3, 2016:** The draft minutes of this meeting are attached for Commission review and approval.

#### 6. ITEMS FOR COMMISSION APPROVAL

- a. **RESOLUTION NO. 473 SUPPORTING MEASURE B AT THE NOVEMBER 8, 2016, BURBANK SPECIAL MUNICIPAL ELECTION:** The Replacement Terminal Ad Hoc Committee recommends Commission adoption of the attached proposed Resolution No. 473 in support of Measure B at the November 8, 2016, Burbank Special Municipal Election.
- b. **RESOLUTION NO. 472 AUTHORIZING GRANT FUND TRANSFER TO LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY:** At the October 3, 2016, Legal, Government and Environmental Affairs Committee meeting, the Committee voted unanimously (3–0) to recommend to the Commission approval of proposed Resolution No. 472 (copy included with staff report) authorizing the transfer of unused FHWA (Federal Highway Administration) SURAA (Surface Transportation and Uniform Relocation Assistance Act) grant funds in the amount of \$110,266.75 to Metro (Los Angeles County Metropolitan Transportation Authority). These funds became available as a result of the Authority's Ground Access Study coming in under budget. By authorizing this transfer to Metro, the Authority can ensure that these funds will go towards construction of a Metrolink station at Hollywood Way and San Fernando Road. Without this transfer, the funds will revert to FHWA for reallocation to other projects in the United States.
- c. **DVSS STORAGE AREA NETWORK (SAN) PURCHASE AND INSTALLATION SERVICES:** This item has been included in the Commission's agenda for review and consideration subject to the recommendation of the Operations and Development Committee at its meeting immediately prior to the Commission meeting.

As part of the Authority's Information and ICT Department's continuing efforts to provide a technologically secure and advanced network infrastructure, Staff seeks the Commission's approval for an award of contract to PM2NET, Inc. for the

purchase and installation of two model GS3000 InforTrend EonStor systems, also known as Storage Area Networks, to replace the current Dell Compellent SANs that have reached their end of life and are not expandable to meet the current storage requirements of the Authority's Digital Video Surveillance System.

Staff seeks the Commission's authorization for the Executive Director to issue a purchase order to PM2NET, Inc. for the acquisition and installation of two InforTrend systems in the total amount of \$647,455, plus the utilization of the existing professional services blanket purchase order with Vigilant Technologies for installation/configuration support in the not-to-exceed amount of \$29,810, with an additional \$32,000 project contingency, for an aggregate combined cost of \$709,265.

- d. **SWANSON RINK PROFESSIONAL SERVICES AGREEMENT, RECAPITALIZATION IN NODE 1 AND NODE 2 BAGGAGE SCREENING EQUIPMENT:** As the TSA desires to move forward with the bidding process for these agreements, this item has been included in the Commission's agenda for review and consideration subject to the Operations and Development Committee's recommendation at its meeting immediately prior to the Commission meeting.

As part of a U.S. Department of Homeland Security – Transportation Security Administration funded multi-phase project to enhance the baggage inspection system at the Hollywood Burbank Airport, Staff seeks Commission authorization for the Executive Director to execute a time and materials Professional Services Agreement with Swanson Rink, Inc. in an amount not to exceed \$10,000 to provide the bidding support services for this project. As the cumulative cost of the multi-phase project exceeds the single transaction limit for Staff, Staff seeks the Committee's recommendation and Commission approval to execute this agreement.

- e. **TREASURER'S REPORTS – JUNE 2016:** The Treasurer's Report for June 2016 is included in the agenda packet. At the September 19, 2016, Finance and Administration Committee meeting, the Committee voted unanimously (3–0) to recommend that the Commission note and file the report with supplemental information regarding cash disbursements for FY 2016 capital projects.

## **7. ITEMS FOR COMMISSION DISCUSSION**

- a. **GRAND OPENING OF UP PUP 'N' AWAY:** Staff will provide the Commission with an update on this morning's grand opening of Up Pup 'N' Away. The new retail concessionaire is located in Terminal A. Up Pup 'N' Away offers a selection of dog-and-cat themed accessories and gifts, including clothing and food items.
- b. **INSTALLATION OF XERISCAPING, NORTH TOWER, REGIONAL INTERMODAL TRANSPORTATION CENTER:** Staff will provide the Commission with an update on the installation of drought-tolerant plants in the planters located at the foot of the escalators to the North Tower of the RITC. The succulent arrangements were designed and installed at no cost to the Authority by Mickey Hargitay Plants of West Hollywood.

***[Regarding non-agenda items]***

**NEWS RELEASES**

October 3, 2016 – Burbank-Glendale-Pasadena Airport Authority – Plug-in Electric  
Vehicle Charging Stations Installed at Hollywood Burbank Airport

**TRAVEL EXPENSE REPORTS SUMMARY**

Reporting Period: January 1, 2016 through June 30, 2016

*Approved October 3, 2016*

**MINUTES OF THE SPECIAL MEETING OF THE  
OPERATIONS AND DEVELOPMENT COMMITTEE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

**TUESDAY, SEPTEMBER 6, 2016**

A special meeting of the Operations and Development Committee was called to order on this date in the Airport Skyroom of the Burbank-Glendale-Pasadena Airport Authority, 2627 Hollywood Way, Burbank, California, at 8:32 a.m., by Chairman Brown.

**ROLL CALL**

**Present:** Commissioners Brown and Selvidge

**Absent:** Commissioner Sinanyan

**Also Present:** Staff: Frank Miller, Executive Director; Dan Feger, Director of Development Services; John Hatanaka, Senior Deputy Executive Director; Denis Carvill, Deputy Executive Director, Engineering, Maintenance, Operations and Airline Relations; Derrick Cheng, Administrative Assistant, Public Relations Department and Government and Environmental Affairs

**1. Approval of Agenda** Commissioner Selvidge moved approval of the agenda. The agenda was approved 2-0 (one absent.)

**2. Public Comment** There were no public speakers.

**3. Approval of Minutes**

**a. August 15, 2016** Commissioner Selvidge moved approval of the minutes of the August 15, 2016, meeting. There being no objection, the minutes were approved 2-0 (one absent.)

**4. Items for Discussion**

**a. Second Amendment to the Parking Management Agreement with Standard Parking Corporation** Staff presented to the Committee a recommendation to the Commission that it approve a month-to-month extension of the current Parking Management Agreement ("Agreement") with Standard Parking Corporation ("Standard Parking"). The Agreement is currently in a three-month extension that will expire on September 30, 2016.



At the July 11, 2016, Commission meeting, Staff updated the Commission regarding the parking vendor RFP process and reported that oral interviews had been conducted with four finalists. At the July 11 meeting, several Commissioners stated their desire for the Commission to be more involved in the selection process and for the new Executive Director to be in place prior to awarding a new parking management contract. Staff reported that the seven bid proposals received in mid-June 2016 will remain valid for review and award for 180 days.

Staff recommended approval of a second amendment to the parking management agreement with Standard Parking. The proposed amendment, to commence October 1, 2016, would provide a one-month extension to allow for the additional review period requested by the Commission and would have no financial impact on the Authority's operating budget for the current fiscal year.

**Motion**

Commissioner Selvidge moved approval of Staff's recommendation, seconded by Commissioner Brown.

**Motion Approved**

The motion was approved unanimously 2–0 (one absent.)

**5. Adjournment**

There being no further business, the meeting was adjourned at 8:38 a.m.

*Approved October 3, 2016*

**MINUTES OF THE REGULAR MEETING OF THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY  
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE**

**MONDAY, AUGUST 15, 2016**

A regular meeting of the Legal, Government and Environmental Affairs Committee was called to order this date in the Burbank Room, of the Burbank-Glendale-Pasadena Airport Authority, 2627 Hollywood Way, Burbank, California, 91505, at 11:20 a.m., by Chairman Bill Wiggins.

AB 23 Disclosure: The board secretary announced that, as a result of the convening of this meeting of the Legal, Government and Environmental Affairs Committee, each Committee member is entitled to receive and shall be provided \$200.

**ROLL CALL**

**Present:** Commissioners Wiggins, Quintero and Madison

**Absent:** None

**Also Present:** Staff: Dan Feger, Executive Director; Lucy Burghdorf, Director, Public Affairs and Communications; David Freedman, Director Business, Property and Administrative Services; and Mike Duong, Senior Manager, Business and Compliance

Airport Authority Assistant Counsel: Terence R. Boga of Richards, Watson & Gershon

**1. Approval of Agenda** The agenda was approved as presented.

**2. Public Comment** There were no public speakers.

**3. Approval of Minutes**

**a. July 11, 2016** Draft minutes of the July 11, 2016, Legal, Government and Environmental Affairs Committee were presented for approval. Commissioner Madison abstained from commenting on the minutes as he did not attend the meeting. The minutes were approved 2-0 (one abstention) as submitted by Staff.

**4. Contracts and Leases**

**a. Airport Access and Facilities Use Agreement, Class VIII Operators (Transportation Network Companies)** Staff reported it had successfully negotiated with each TNC (transportation network company) operating at the Airport (Wingz, Uber and Lyft) to provide significant revisions to the Use Agreement, including the ability for

the Airport to charge and collect on drop-off transactions, the establishment of a geo-fence to track TNC activity and monthly self-reporting. At the request of the TNCs, the number of violations per TNC which may cause suspension of the Use Agreement has been increased from six to 15 within a 60-day period. Staff noted that the drop-off fee will be \$3, the same as the pick-up fee.

Following Staff's presentation, the Committee concurred unanimously (3-0) to recommend to the Commission that it approve the revised form of Airport Access and Facilities Use Agreement for Class VIII Operators for TNCs operating at Hollywood Burbank Airport and authorize the Executive Director to execute same with each TNC.

**5. Closed Session**

The meeting did not recess to closed session.

**6. Adjournment**

There being no further business, the meeting was adjourned at 11:28 a.m.

Subject to Approval

**MINUTES OF THE REGULAR MEETING OF THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

**MONDAY, OCTOBER 3, 2016**

A regular meeting of the Burbank-Glendale-Pasadena Airport Authority was called to order this date in the Airport Skyroom, 2627 Hollywood Way, Burbank, California, at 9:01 a.m., by President Quintero.

**1. PLEDGE OF ALLEGIANCE**

Chief Skvarna led the assembly in the recitation of the Pledge of Allegiance to the Flag.

**2. ROLL CALL**

**Present:**

Commissioners Brown, Adams, Friedman (arrived at 9:09 a.m.), Sinanyan, Wiggins, Quintero, Madison, and Selvidge (via teleconference)

**Absent:**

Commissioner Tornek

**Also Present:**

Staff: Frank R. Miller, Executive Director; John Hatanaka, Senior Deputy Executive Director; Mark Hardymont, Director, Government and Environmental Affairs; Rod Mercado, Director, Human Resources; Chief John Scanlon, Airport Authority Fire Department; Airport Fire Department Captain Giacomo Nicolosi; Mary Tromp, Manager, Revenue Parking; and Derrick Cheng, Administrative Assistant, Public Relations Department and Government and Environmental Affairs Departments

Airport Authority General Counsel: Terrence R. Boga of Richards, Watson & Gershon

**3. APPROVAL OF AGENDA**

Commissioner Brown moved approval of the agenda, seconded by Commissioner Quintero. There being no objection, the agenda was approved (7-0) as follows:

**AYES:** Commissioners Adams, Brown, Sinanyan, Quintero, Selvidge, Madison and Wiggins

**NOES:** None

**ABSENT:** Commissioners Tornek and Friedman

#### **4. PUBLIC COMMENT**

Mike Nolan of Burbank commented on the following: the escalator in the RITC, which is currently out of order; parking passes issued by the Authority to the three JPA cities in accordance with Authority Resolution 417, which states the parking passes are only to be used for Airport-related business; and stated there needs to be more clarity regarding any earthquake remediation work that was completed on the current Terminal building.

Commissioner Wiggins responded to Mr. Nolan's comments regarding the RITC escalator and assured him the Commissioners and Authority staff are aware of the problem and are in the process of getting it back into working order.

#### **5. CONSENT CALENDAR**

##### **a. Committee Reports (For Noting and filing)**

##### **1) Finance and Administration Committee**

##### **(i) September 6, 2016**

Approved minutes of the September 6, 2016, Finance and Administration Committee were included in the agenda packet for information purposes.

##### **b. Commission Minutes (For Approval)**

##### **1) September 19, 2016**

Draft minutes of the September 19, 2016, Commission meeting were included in the agenda packet for review and approval.

##### **MOTION**

Commissioner Adams moved approval of the Consent Calendar, seconded by Commissioner Quintero.

##### **MOTION APPROVED**

The motion was approved (8-0) by the following vote:

**AYES:** Commissioners Adams, Brown, Friedman, Sinanyan, Quintero, Selvidge, Madison, and Wiggins

**NOES:** None

**ABSENT:** Commissioner Tornek

**6. ITEMS FOR COMMISSION  
DISCUSSION**

**a. Installation of Electrical Vehicle  
Charging Stations**

Staff provided background information regarding a 2015 agreement between the City of Burbank and the Authority regarding two interrelated Right of Entry Agreements, one agreement for the installation and maintenance of a photovoltaic system on the roof of the Regional Intermodal Transportation Center and the other agreement for the installation and transfer of ownership of plug-in electric vehicle charging ("PEV") stations. Staff advised the Commission that upon agreement between the Burbank City Council and the Authority, Department of Burbank Water and Power staff, in conjunction with Airport Engineering Department staff, began design and engineering efforts for a Level 2 charger installation in the replacement parking structure.

Staff reported that two Level 2 chargers were installed in the replacement parking structure located in the valet parking area. This installation, consisting of three dual connector PEVs was completed, inspected and approved for use on September 19, 2016. The dual PEV connectors can service a total of six vehicles with a charging time of 2–6 hours, depending on the type of vehicle being charged. There is a service fee of \$5 in addition to applicable parking charges. The chargers are available to Valet customers only. Service began on October 3, 2016.

Staff stated that in 2017, a DC fast-charge station will be installed in the short-term parking area next to a dedicated Americans with Disabilities Act accessible parking space. The DC fast-charge station will charge a vehicle with a minimum charging time of 20 minutes, depending on the vehicle.

**MOTION**

Commissioner Friedman moved that the report be noted and filed, seconded by Commissioner Sinanyan.

**MOTION APPROVED**

The motion was approved (8–0) by the following vote:

AYES: Commissioners Adams, Brown, Friedman, Quintero, Selvidge, Madison, Sinanyan and Wiggins

NOES: None

ABSENT: Commissioner Tornek

**b. 2016 Upcoming Fall/Holiday Charity Drive**

Staff announced that, with the rotating scheduled among the tri-cities, the Pasadena Police Activities League ("PAL") has been selected, with the concurrence of the three Pasadena Commissioners, as the recipient of this year's holiday season fund-raising. Lieutenant Tracey Ibarra of the Pasadena Police Department provided information regarding the many activities sponsored by PAL, in partnership with other civic organizations, for elementary, middle and high school youths in the Pasadena area.

Chief Scanlon introduced Capitan Giacomo Nicolosi of the Airport Authority Fire Department, who discussed three main charities the Fire Department supports: Firefighters Quest for Burn Survivors for which they raise money during the months of April/May; Breast Cancer Awareness Month in October; and the "Spark of Love" Toy Drive during the holiday season.

Capitan Nicolosi mentioned that \$5,000 was raised during the 2015 Breast Cancer Awareness Month with a goal of \$7,000 set for 2016 in partnership with Providence Saint Joseph Medical Center. Janice Polizzotto, Senior Officer for Corporate Partnerships, stated Saint Joseph Medical Center is honored and grateful to be the recipient of this fund-raising campaign.

Chief Scanlon spoke about fire prevention and the issue of fire safety with regard to decorating during the holiday season.

**7. ITEMS FOR COMMISSION INFORMATION**

**a. Receipt of Federal Grant Award Runway 15/33 Rehabilitation**

Staff updated the Commission regarding a federal grant received earlier this year for rehabilitation work on Runway 8/26. In 2015 the Authority received a federal grant for design work for Runway 15/33 and anticipated receiving the

remaining rehabilitation grant funds in 2017. However, during discussions with the Federal Aviation Administration, the agency advised it would consider providing grant funds a year earlier. Staff announced grant funding in the amount of \$9,680,880 was received by the Authority in September 2016, making it possible to accelerate the process of rehabilitating both runways.

**b. Airline Schedule Analysis**

Staff reported schedule change notices were received from United Airlines and American Airlines. United Airlines has added one additional flight and made a change in 20 of its aircraft to a model with more seat capacity. American Airlines has added two weekday flights to its Phoenix market.

**c. August 2016  
Passenger/Cargo Statistics  
and Parking Information**

Staff reported the statistics for the month of August and noted an overall increase in revenue passengers of 7.4% and a 13.2% increase in carrier capacity compared to August 2015.

Staff reported parking statistics for August 2015 show \$1,679,209 in overall parking revenue, a 3.9% increase in revenue compared to August 2015, with a 27% total increase in overall transactions, from 49,487 in August 2015 to 62,705 transactions for the month of August 2016.

In the month of August 2016 the Authority remitted approximately \$184,528 in transient parking taxes to the City of Burbank, for a total of \$1,397,055 paid to the City thus far this year.

**8. CLOSED SESSION**

The meeting recessed to closed session at 9:56 a.m. to discuss items listed on the closed session agenda as follows:

**a. PUBLIC EMPLOYEE  
(California Government Code Section 54957(b))**

Title: Deputy Executive Director, Engineering



**Meeting Reconvened to Open Session**

The meeting reconvened to Open Session at 10:35 a.m. with the same Commissioners present.

**9. ADJOURNMENT**

There being no further business, the meeting was adjourned at 10:35 a.m.

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Zareh Sinanyan, Secretary

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Date

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Bill Wiggins, President

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Date

**STAFF REPORT PRESENTED TO THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY  
OCTOBER 17, 2016**

**RESOLUTION NO. 473  
SUPPORTING MEASURE B AT THE NOVEMBER 8, 2016  
BURBANK SPECIAL MUNICIPAL ELECTION**

**SUMMARY**

The Replacement Terminal Ad Hoc Committee ("Committee") recommends Commission adoption of the attached Resolution No. 473 supporting Measure B at the November 8, 2016, Burbank Special Municipal Election.

**BACKGROUND**

On July 11, 2016, the Commission adopted Resolution No. 469 certifying the Final Environmental Impact Report for the Replacement Terminal Project, adopting findings pursuant to the California Environmental Quality Act ("CEQA"), adopting a Mitigation Monitoring and Reporting Program, and adopting a Statement of Overriding Considerations. Additionally, the Commission adopted Resolution No. 470 approving a Development Agreement with the City of Burbank ("Burbank"), approving a modification of the Amended and Restated Grant of Easements, Declaration of Use Restrictions and Agreement for Adjacent Property ("Easement Modification") with Burbank, and approving Burbank's proposed conditions of approval.

On July 25, 2016, the Burbank City Council adopted a resolution making CEQA findings as a responsible agency and adopting a Mitigation Monitoring and Reporting Program. At that meeting, the Council also adopted a resolution approving the Authority's Public Utilities Code Section 21661.6(e) applications and introduced an ordinance approving the Development Agreement, Easement Modification, and Planned Development amendments. On August 1 the Council adopted that ordinance as well as an ordinance calling a November 8, 2016, special election for voters to consider a ballot measure to ratify the replacement terminal deal. The ballot measure has been designated Measure B.

In order to memorialize the Commission's support for Measure B, the Committee and Staff have drafted the attached Resolution No. 473.

**RECOMMENDATION**

The Committee recommends that the Commission adopt Resolution No. 473 supporting Measure B at the November 8, 2016, Burbank Special Municipal Election.

## **RESOLUTION NO. 473**

### **A RESOLUTION OF THE BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY COMMISSION SUPPORTING MEASURE B AT THE NOVEMBER 8, 2016 BURBANK SPECIAL MUNICIPAL ELECTION**

The Burbank-Glendale-Pasadena Airport Authority Commission resolves as follows:

#### **Section 1. Findings.**

A. The Burbank-Glendale-Pasadena Airport Authority ("Airport Authority") owns and operates the Bob Hope Airport, which is now branded as the Hollywood Burbank Airport ("Airport"). A predecessor of United Airlines built and opened the Airport in 1930, and the Airport Authority acquired the Airport from Lockheed Air Terminal in 1978.

B. The Airport is an approximately 555-acre facility serving scheduled air carriers, general aviation, and military operations. Currently, the Airport has a 14-gate 232,000 square foot passenger terminal located south of Runway 8/26 and east of Runway 15/33.

C. The passenger terminal's location is noncompliant with Federal Aviation Administration ("FAA") airport design standards. Since 1980, the FAA has issued a series of letters to the Airport Authority seeking relocation of the passenger terminal due to safety concerns. One FAA safety concern is the routine occurrence of aircraft taxi operations, simultaneously with aircraft arrivals and departures, on taxilanes located adjacent to the passenger terminal inside the area commonly designated as "Runway Safety Area." Another FAA safety concern is the fact that the passenger terminal and aircraft parked at the terminal penetrate the object free area and aircraft parking limit line identified in Advisory Circular 150/5300-13A, the primary and transition surfaces designated in 14 C.F.R. Part 77, and the building restriction line identified on the Airport Layout Plan.

D. The central portion of the passenger terminal was constructed over 86 years ago and does not meet current California seismic safety design standards. Such portion was constructed using non-ductile concrete and unreinforced masonry, which are still present in the terminal.

E. The passenger terminal has many features that present accessibility challenges for disabled persons. These include the lack of an elevator in Building 9 to provide access to second floor airline offices, an undersized elevator in Building 10 that must be accessed through the kitchen, hallway slopes that exceed 2% and do not have landings and handrails, and aircraft door ramps that lack the width and turning radius necessary for wheelchairs.

F. After decades of litigation and negotiation, the Airport Authority Commission and the Burbank City Council have agreed upon a replacement terminal deal that will promote a harmonious relationship between the Airport Authority and the City of Burbank for the next 20 years. Under the deal, the Airport Authority receives a vested right to build a 14-gate 355,000 square foot replacement passenger terminal and other improvements. In exchange,

the Airport Authority's joint powers agreement is amended by the Cities of Burbank, Glendale, and Pasadena to establish new supermajority voting requirements for certain Airport Authority Commission decisions about the future of the Airport. Specifically, the new supermajority voting requirements would give Burbank's commissioners the ability to stop the Airport Authority from doing any of the following:

- Ending the voluntary nighttime curfew on scheduled airline operations;
- Changing the existing noise rules or how they are enforced;
- Expanding the existing terminal or any new terminal;
- Increasing the number of airline gates beyond the current fourteen;
- Abandoning the Airport Authority's support for Congressional approval to implement a mandatory nighttime curfew on all aircraft;
- Acquiring land; or
- Approving management contracts or leases in excess of 35 years.

G. On August 1, 2016, by a 4-1 vote, the Burbank City Council approved the replacement terminal deal and called a November 8, 2016 Burbank special municipal election for voters to consider a ballot measure to ratify City of Burbank Ordinance No. 16-3,882 ("Measure B"). By approving Measure B, voters would make effective the Burbank City Council's approval of a Development Agreement, amendments to Planned Development Zone Nos. 2004-169 and 2004-170, and a modification to the Adjacent Property Easement. Additionally, voters would authorize any future agreements necessary to implement the replacement terminal project.

H. If Measure B is approved by the voters, the Airport Authority will be permitted to: (i) construct a 14-gate 355,000 square-foot replacement passenger terminal, ancillary improvements including parking facilities (public and employee), a replacement airline cargo building, a ground service equipment maintenance building, and a replacement aircraft rescue and firefighting/ police/emergency operations center building; (ii) demolish the existing 232,000 square-foot passenger terminal and adjacent existing four-level public parking structure; and (iii) depending on the site of the replacement passenger terminal, relocate some general aviation uses.

I. If Measure B is approved by the voters, the replacement passenger terminal will be safer than the existing passenger terminal because of compliance with FAA airport design standards and California seismic safety standards. Additionally, the replacement passenger terminal will provide enhanced passenger amenities including: an enclosed baggage claim area; wider corridors and larger waiting areas; new restaurants and concessions; a lactation room and more family restrooms; centralized security screening; animal relief areas before and after the security screening checkpoint; shorter distance from terminal entrance to farthest gate; shorter distances from terminal to walkable public parking; and an Americans with Disabilities Act-compliant boarding ramp to front doors of aircraft.

Section 2.      Declaration of Support. The Burbank-Glendale-Pasadena Airport Authority Commission supports Measure B at the November 8, 2016 Burbank special municipal election and encourages voters to approve this Measure ratifying the replacement terminal deal between the Airport Authority and the City of Burbank.

ADOPTED, this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_  
Bill Wiggins, President  
Burbank-Glendale-Pasadena Airport Authority

Attest:

\_\_\_\_\_  
Zareh Sinanyan, Secretary

**STAFF REPORT PRESENTED TO THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY  
OCTOBER 17, 2016**

**RESOLUTION NO. 472 AUTHORIZING  
GRANT FUND TRANSFER TO  
LOS ANGELES COUNTY  
METROPOLITAN TRANSPORTATION AUTHORITY**

**SUMMARY**

At the October 3, 2016, Legal, Government and Environmental Affairs Committee meeting, the Committee voted unanimously (3–0) to recommend to the Commission approval of proposed Resolution No. 472 (copy attached) authorizing the transfer of unused Federal Highway Administration ("FHWA") Surface Transportation and Uniform Relocation Assistance Act ("STURAA") grant funds in the amount of \$110,266.75 to the Los Angeles County Metropolitan Transportation Authority ("Metro"). These funds became available as a result of the Authority's Ground Access Study coming in under budget. By authorizing this transfer to Metro, the Authority can ensure that these funds will go towards construction of a Metrolink station at Hollywood Way and San Fernando Road. Without this transfer, the funds will revert to FHWA for reallocation to other projects in the United States.

**BACKGROUND**

Utilizing a FHWA STURAA grant to improve ground access to the Airport, in 2010 the Authority initiated a Ground Access Study that ultimately cost \$2,084,844. Through Airport Authority Resolutions No. 448 and No. 457, the Commission previously transferred to Metro, without local matching funds, anticipated, unallocated STURAA grant funding in the amount of \$2,608,858 to support ground access improvements that benefit the tri-city region. In exchange Metro has: (i) committed to pay for and construct a Metrolink Station along the Antelope Valley Line at Hollywood Way and San Fernando Road; and (ii) provided the Authority with up to \$895,536 of Measure R funds to be used for the local match obligations on the STURAA grant used on the Ground Access Study and on the Federal Transit Administration grant used on the ground access portion of the Regional Intermodal Transportation Center.

**FUND TRANSFER REQUEST**

In May of this year, FHWA advised Metro that, before Metro can access the STURAA grant funds transferred by the Authority for the Metrolink station construction project, the Authority must first close out its Ground Access Study. FHWA will then close the STURAA grant and re-issue a separate grant to Metro for the remaining unallocated funds.

Accordingly, Staff took the necessary steps to close out the Ground Access Study, prepared a final report and accounting of the STURAA grant, and on May 26, 2016, sent a transmittal letter and the required documentation to Metro (copy attached). Additionally, Staff asked Metro to formally request the unused STURAA grant fund balance and identify any Authority action required to enable the transfer.

In late August, Metro personnel verbally followed up on the Authority's May 26, 2016, letter and requested that the Commission adopt a resolution memorializing that the Authority is willing to transfer to Metro the unused STURAA grant funds.

#### RECOMMENDATION

At the October 3, 2016, Legal, Government and Environmental Affairs Committee meeting, the Committee voted unanimously (3-0) to recommend to the Commission approval of proposed Resolution No. 472 authorizing the transfer of unused FHWA STURAA grant funds in the amount of \$110,266.75 to Metro to be applied towards the construction of a Metrolink station at Hollywood Way and San Fernando Road.

**RESOLUTION NO. 472**

**A RESOLUTION OF THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY COMMISSION  
INCREASING A COMMITMENT OF SURFACE TRANSPORTATION AND  
UNIFORM RELOCATION ASSISTANCE ACT GRANT FUNDING TO  
THE DEVELOPMENT AND IMPLEMENTATION OF A  
METROLINK STATION AT HOLLYWOOD WAY AND SAN FERNANDO ROAD**

WHEREAS, on April 2, 1987, Congress enacted the Surface Transportation and Uniform Relocation Assistance Act ("STURAA"), which included a \$3M appropriation for the Burbank-Glendale-Pasadena Airport "to carry out a highway project which demonstrates methods of coordinating construction and ground access to an airport and construction of terminal and parking facilities at such airport"; and

WHEREAS, on November 28, 1995, Congress amended STURAA to increase the size of the grant to \$5M, eliminate references in the grant to highway, terminal and parking facilities, and convert the intent of the earmark to preparation of a feasibility study and conducting preliminary engineering, design and construction of a link between the Airport and the Los Angeles County Metropolitan Transportation Authority ("MTA") commuter rail system; and

WHEREAS, the STURAA grant has been reduced to \$4.3M due to rescissions; and

WHEREAS, the STURAA grant is now secured and obligated for planning of intermodal access to the Airport, including a ground access study and the potential for a new Metrolink station at Hollywood Way and San Fernando Road; and

WHEREAS, MTA has committed resources to design a station on the Antelope Valley Line that would serve the Airport and is currently receiving construction proposals; and

WHEREAS, on June 18, 2012, the Commission adopted Resolution No. 448 committing up to \$1.75M of the STURAA grant to support MTA's development and implementation of a new Metrolink station at Hollywood Way and San Fernando Road; and

WHEREAS, on November 18, 2013, the Commission adopted Resolution No. 457 to provide for a \$858,858 increase of the Authority's commitment of STURAA grant funds for the new Metrolink station in exchange for the Authority's receipt of Measure R funds from MTA; and

WHEREAS, the Authority has completed its ground access study under budget and there are unused STURAA grant funds in the amount of \$110,266.75; and

WHEREAS, the Commission desires to transfer the unused STURAA grant funds to MTA for use on construction of the new Metrolink station at Hollywood Way and San Fernando Road.



NOW, THEREFORE, THE COMMISSION FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

Section 1. The Commission supports MTA's development and implementation of a new Metrolink station at Hollywood Way and San Fernando Road. The Executive Director is authorized to dedicate the Authority's unused \$110,266.75 STURAA grant funds to MTA in furtherance of such project. The Executive Director shall transmit a letter to MTA memorializing the commitment made by this Resolution.

Section 2. This Resolution shall be effective upon adoption.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_  
Bill Wiggins, President  
Burbank-Glendale-Pasadena Airport Authority

Attest:

\_\_\_\_\_  
Zareh Sinanyan, Secretary



May 26, 2016

Ms. Jeanet B. Owens  
Executive Officer, Regional Rail  
Los Angeles County Metropolitan  
Transportation Authority  
One Gateway Plaza, Mail Stop: 99-17-5  
Los Angeles, CA 90012-2952

Re: Close Out of Study Portion of FHWA STURAA Grant

Dear Ms. Owens:

Attached please find all of the requested forms associated with the Burbank-Glendale-Pasadena Airport Authority's use of a Federal Highway Administration (FHWA) Surface Transportation Uniform Relocation Assistance Act (STURAA) grant in connection with the preparation of a Ground Access Study for the Hollywood Burbank Airport.

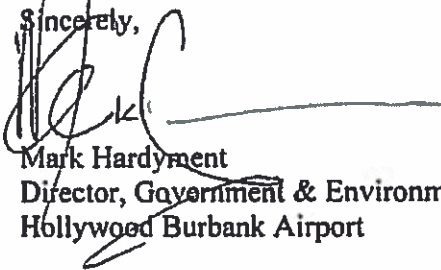
With the submittal of these forms this formally concludes the Airport Authority's Ground Access Study efforts under this grant and brings to a close our use of the funding provided under this Grant. Based upon agreement between the Airport Authority and Metro staff at a meeting yesterday, from this point forward Metro will assume responsibility for any further FHWA grant closure requirements and will provide the Airport Authority with a separate Memorandum of Understanding detailing the responsibilities of the parties.

It should be noted that the Airport Authority's Ground Access Study, which was most recently estimated to cost \$2,222,678, was completed under budget at a cost of \$2,084,844.06, resulting in a savings of \$137,833.94. In addition to the two prior resolutions which authorized the reallocation of approximately \$2.6M in STURAA grant funding to Metro for the construction of the Hollywood Way/San Fernando Metrolink platform, these additional funds can be made available to Metro for construction, however, we will need for Metro to inform the Airport Authority of what will be required to effect this additional transfer and it further underscores the Airport Authority's lack of available funding to perform any additional Study related functions, administrative or otherwise.

Jeanet Owens  
LA County Metropolitan Transportation Authority  
May 27, 2016  
Page 2

Should you have any questions regarding this matter please call me at (818) 565-1329.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Hardyment', followed by a horizontal line extending to the right.

Mark Hardyment  
Director, Government & Environmental Affairs  
Hollywood Burbank Airport

cc: Dan Feger, Executive Director

**STAFF REPORT PRESENTED TO THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY  
OCTOBER 17, 2016**

**DVSS STORAGE AREA NETWORK (SAN) PURCHASE AND  
INSTALLATION SERVICES**

**SUMMARY**

This item has been included in the Commission's agenda for review and consideration subject to the recommendation of the Operations and Development Committee at its meeting immediately prior to the Commission meeting.

As part of the Burbank-Glendale-Pasadena Airport Authority's ("Authority") Information and Communication Technologies ("ICT") Department's continuing efforts to provide a technologically secure and advanced network infrastructure, Staff seeks the Commission's approval for an award of contract to PM2NET, Inc. for the purchase and installation of two model GS3000 InforTrend EonStor systems, also known as Storage Area Networks ("SANs") to replace the current Dell Compellent SANs that have reached their end of life and are not expandable to meet the current storage requirements of the Authority's Digital Video Surveillance System ("DVSS").

Staff seeks the Commission's authorization for the Executive Director to issue a purchase order to PM2NET, Inc. for the acquisition and installation of two InforTrend systems in the total amount of \$647,455, plus the utilization of the existing professional services blanket purchase order with Vigilant Technologies for installation/configuration support in the not-to-exceed amount of \$29,810, with an additional \$32,000 project contingency for an aggregate combined cost of \$709,265.

**BACKGROUND**

Currently, the Authority's Primary Digital Video Surveillance System ("DVSS") recordings reside on two SANs manufactured by Dell which were installed in May 2010. These current SANs utilize older hard-drive technology and have reached their end-of-life cycle. These SANs reside in two separate locations in the Airport facility, providing backup failover capability. These pieces of equipment, which provide the storage for the video recordings from the DVSS system, are due for replacement. The InforTrend system provides a smaller equipment footprint, faster data read/write ability, and greater storage capacity with fewer devices, which doubles the total usable storage space for the Authority's system and provides for future capacity.

**REQUEST FOR PROPOSALS**

On August 3, 2016, Staff submitted Request for Proposals on PlanetBids for the most comprehensive solutions.

The RFP Project Description/Scope of Services included requirements that the selected proposer ("Vendor") shall design, procure, install, test and warrant a video data storage system that included a minimum set of specifications inclusive of a minimum 5-year, 24x7, 4-hour on-site hardware warranty, tax and installation.

A maximum of 100 points were awarded based upon the quality and thoroughness of the proposer's response to each evaluation factor as follows:

A maximum of 100 points were awarded based upon the quality and thoroughness of the proposer's response to each evaluation factor as follows:

CRITERIA	MAXIMUM POINTS
Experience	10
References	5
Project Team	5
Cost	50
Quality of Work/Technical Capability	25
Overall Responsiveness to RFP	5
<b>TOTAL POINTS</b>	<b>100</b>

Staff received twelve proposals of varying solutions and costs on August 19, 2016. A request for Best and Final Offers was submitted to all proposers on September 7, 2016, and subsequently received from all proposers on September 13, 2016. Staff completed evaluations and scoring of the proposals on September 15, 2016. The results are as follows:

PROPOSER	POINTS AWARDED	TOTAL PROPOSAL
PM2NET, Inc.	97.00	\$ 647,455.00
Nth Generation Computing	89.59	\$ 699,725.03
GST	79.58	\$ 760,319.76
Coastline Micro, Inc.	71.06	\$ 794,732.69
IT Savvy, Inc.	69.70	\$ 770,190.88
P1 Technologies	67.18	\$ 956,455.36
DTC	59.15	\$1,178,115.68
Cable Masters	45.18	\$1,552,304.03
CalNet Technology Group	43.71	\$2,153,031.05
NetExperts, Inc.	38.47	\$2,997,903.64
NovaCoast, Inc.	34.25	\$5,470,076.22
Tec-Refresh, Inc.	24.65	\$4,423,575.40

#### PROFESSIONAL SERVICES

If approved, PM2NET, Inc. will be responsible for the installation and configuration of the InforTrend systems in conjunction with ICT Staff and Vigilant Technologies, a currently approved ICT outside professional services vendor providing staff augmentation and support of ongoing technology initiatives through a time and materials blanket purchase order.

The estimated outside support costs for this project is estimated not-to-exceed \$29,810 for the installation of both storage arrays.

#### CONTINGENCY

Staff recommends an approximate 5% contingency of \$32,000 to cover any additional costs that may be incurred during the course of the installation.

### BUDGET IMPACT

The Authority's adopted FY 2017 Budget includes a line item for DVSS SAN replacement/upgrades in the amount of \$1,075,000. Of this amount, \$720,000 was allocated for this SAN replacement project. This project was programmed to be funded utilizing PFC revenues from a yet-to-be submitted application. In order to ensure the DVSS storage system is maintained, Staff recommends initially funding this project through Airport reserves pending reimbursement from PFC revenues upon FAA approval.

Below is a summary of the DVSS SAN replacement costs:

Acquisition of Both SANs	\$647,455
Outside Professional Services	29,810
Contingency	<u>32,000</u>
Total:	<u>\$709,265</u>

### STAFF RECOMMENDATION

Staff seeks a Committee recommendation to the Commission that it authorize the Executive Director to issue a purchase order to PM2NET, Inc. for the acquisition and installation of two InforTrend systems in the total amount of \$647,455.00, plus utilize the existing professional services blanket purchase order with Vigilant Technologies for installation/configuration support in the not-to-exceed amount of \$29,810, with an additional \$32,000 project contingency for an aggregate combined cost of \$709,265.

Subject to the recommendation of the Committee, this item has been included in the Commission's agenda for consideration at its meeting immediately following the Committee's meeting.

**STAFF REPORT PRESENTED TO THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY  
OCTOBER 17, 2016**

**SWANSON RINK PROFESSIONAL SERVICES AGREEMENT  
RECAPITALIZATION IN NODE 1 AND NODE 2  
BAGGAGE SCREENING EQUIPMENT**

**DESCRIPTION**

As the TSA desires to move forward with this project, this item has been included in the Commission's agenda for consideration subject to the recommendation of the Operations and Development Committee at its meeting immediately prior to the Commission meeting.

As part of a U.S. Department of Homeland Security – Transportation Security Administration ("TSA") funded multi-phase project to enhance the baggage inspection system at the Hollywood Burbank Airport ("Airport"), Staff seeks an Operations and Development Committee ("Committee") recommendation to the Commission to authorize the Executive Director to execute a time and materials Professional Services Agreement with Swanson Rink, Inc. ("Swanson Rink") in an amount not to exceed of \$10,000 to provide the bidding support services for this project. As the cumulative cost of the multi-phase project exceeds the single transaction limit for Staff, Staff seeks the Committee's recommendation and Commission approval to execute this agreement.

**BACKGROUND**

In 2012 the TSA approached the Authority with a project that the TSA wanted to implement and fund at the Airport, specifically the replacement of the older four CTX 9900 in-line inspection devices with newer technology. The TSA split the project into two phases. The initial phase, project design, included the preparation of construction documents for bidding and a detailed estimate of the construction costs. At the October 1, 2012, Commission meeting, the Commission approved an "Other Transaction Agreement" ("OTA") with TSA for the cost of the design and construction document preparation for the upgrade/replacement of the computerized tomographic x-ray ("CTX") equipment at the Airport that is used to inspect all checked baggage.

In May 2013 the Commission approved a Professional Services Agreement with Swanson Rink to provide the required design and cost estimating services. Swanson Rink was selected through a competitive selection process. Swanson Rink has completed the design phase only at this time.

The TSA has subsequently requested that the Authority move ahead with the bidding phase and provided a new OTA in the amount of \$12,100, copy attached, which was executed in August 2016 by the previous Executive Director. The second phase would be solicitation of construction bids and physical implementation of the construction effort. This second phase of work has since been divided into two sub-phases, making solicitation of construction bids the first sub-phase and the physical implementation of the construction effort the second sub-phase phase.

Staff has negotiated a professional services agreement time and materials fee not to exceed \$10,000 with Swanson Rink, copy attached, for performing the first sub-phase, solicitation of construction bids.

### PROJECT DETAILS

Swanson Rink will provide bidding support to Authority staff by addressing requests for information from potential bidders.

Funding: The bidding phase of the project was not included in the current FY 2016/2017 budget as it was not identified by TSA at the time the FY 2016/2017 budget was prepared. Because this is a pass-through OTA with full reimbursement from the TSA, there is not expected to be any impact on the budget. Staff has been assured by TSA that funding is in place and available.

Schedule: It is anticipated that bidding will commence by mid-November 2016.

Impact on Operation: None

### STAFF RECOMMENDATION

As the TSA desires to move forward with this project, this item has been included in the Commission's agenda for review and consideration subject to the recommendation of the Operations and Development Committee at its meeting immediately prior to the Commission meeting.

Staff seeks a Committee recommendation to the Commission to authorize the Executive Director to execute a time and materials Professional Services Agreement with Swanson Rink in an amount not to exceed \$10,000 for bidding support services.



**PROFESSIONAL SERVICES AGREEMENT**  
(Burbank-Glendale-Pasadena Airport Authority/Swanson Rink, Inc.)

THIS PROFESSIONAL SERVICES AGREEMENT ("Agreement") is dated October 17, 2016 for reference purposes and is executed by the Burbank-Glendale-Pasadena Airport Authority ("Authority"), a California joint powers agency, and Swanson Rink, Inc., a Colorado Corporation ("Consultant").

**RECITALS**

A. The Authority has executed an Other Transaction Agreement with the Transportation Security Administration ("TSA") for the Bob Hope Airport Recapitalization in Node 1 and Node 2 ("Project"). The Project involves modification or construction of terminal infrastructure to recapitalize TSA explosive detection systems located within the checked baggage inspection system. For Phase 1 of the Project, the Authority is required to: (i) prepare and issue a construction bid solicitation package; (ii) evaluate construction bids and select a contractor; and (iii) submit salient construction bid information to TSA for review and approval.

B. The Authority desires to retain Consultant as an independent contractor to perform bid support services for Phase 1 of the Project.

C. Consultant represents that it is fully qualified to perform such services by virtue of its experience and training.

**NOW, THEREFORE**, the parties agree as follows:

1. **Definitions.** For purposes of this Agreement, in addition to the definitions set forth above, the following definitions shall apply:

A. "Contract Administrator": Robert Anderson, Director, Engineering and Planning, or a substitute designated by the Executive Director.

B. "Contract Limit": Twelve thousand one hundred dollars (\$12,100). The contract limit is comprised of a ten thousand dollar (\$10,000) time and materials not-to-exceed for engineering services and up to three thousand one hundred dollars for documented reimbursable expenses (e.g. project-related transportation, subsistence, lodging, telephone calls, printing, and reproduction expenses).

C. "Executive Director": Frank Miller or his duly authorized designee.

D. "Indemnitees": the Authority, TBI Airport Management USA, and the respective officers, agents, employees and volunteers of each such entity.

E. "Scope of Work": the scope of work set forth in Consultant's September 27, 2016 proposal attached as Exhibit A.

2. **Consultant's Services.**

A. The nature, scope, and level of the specific services to be performed by Consultant are as set forth in the Scope of Work.

B. The services shall be performed in a timely, regular basis in accordance with Exhibit A and the instruction of the Contract Administrator. Time is of the essence in the performance of this Agreement.

C. All services rendered by Consultant shall be provided in accordance with all applicable rules, regulations and other laws of the Authority and any federal, state or local governmental agency having jurisdiction at the time service is rendered.

D. Consultant shall perform all work to the professional standards of the industry and in a manner reasonably satisfactory to the Authority. Consultant shall refer any decisions that must be made by the Authority to the Contract Administrator.

E. In the event any claim is brought against the Authority relating to Consultant's services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation that the Authority might require.

3. **Term.** This Agreement shall commence upon execution. Unless earlier terminated as provided herein, this Agreement shall remain in effect until the Scope of Work has been satisfactorily completed by Consultant or until February 28, 2017, whichever occurs first.

4. **Compensation.**

A. The Authority agrees to compensate Consultant, and Consultant agrees to accept as full satisfaction for the Scope of Work, according to Consultant's proportionate completion of the Scope of Work. In no event shall the compensation payable to Consultant under this Agreement exceed the Contract Limit.

B. On a monthly basis, Consultant shall submit to the Authority an invoice for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period, an estimate of the percentage complete, and a proportionate billing equal to the percentage complete. Within thirty (30) calendar days of receipt of each invoice, the Authority shall pay all undisputed amounts on the invoice. The Authority shall not withhold applicable taxes or other authorized deductions from the payments, and Consultant shall pay all required taxes on the payments.

5. **Independent Contractor Status.** Consultant is, and shall at all times remain as to the Authority, an independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of the Authority or to act otherwise on behalf of the Authority as an agent. Neither the Authority nor any of its officers, employees, agents or volunteers shall have control over the conduct of Consultant except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it is in any manner an employee of the Authority.

**6. Work Product Ownership.** All reports, documents or other written material developed by Consultant in the performance of this Agreement shall be and remain the property of the Authority without restriction or limitation upon use or dissemination by the Authority.

**7. Confidentiality.** Consultant shall preserve the confidentiality of all data, documents, discussion or other information that is developed or received by it or that is provided for performance of this Agreement. Consultant shall not disclose such information without the prior written authorization of the Executive Director. Upon request, all Authority data shall be returned to the Authority at the expiration or termination of this Agreement. Consultant's covenant under this section shall survive the expiration or termination of this Agreement.

**8. Conflict of Interest.** Consultant shall not maintain or acquire any financial interest that may be affected by the services. Consultant shall avoid the appearance of having any financial interest that would conflict in any manner with the services.

**9. Indemnification.**

A. Indemnity for Design Professional Services. To the fullest extent permitted by law, Consultant shall indemnify and hold harmless the Indemnitees from and against any and all claims, demands, damages, liabilities, losses, costs or expenses, including reimbursement of attorneys' fees and costs of defense (collectively "Claims"), whether actual, alleged or threatened, which arise out of, pertain to, or relate to, in whole or in part, the negligence, recklessness or willful misconduct of Consultant, its officers, employees, subcontractors or agents (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of design professional services under this Agreement by a "design professional" as the term is defined under California Civil Code Section 2782.8(c)(2).

B. Other Indemnities. Other than in the performance of design professional services, and to the fullest extent permitted by law, Consultant shall defend, hold harmless and indemnify the Indemnitees from and against any and all claims, demands, damages, liabilities, losses, costs or expenses, including attorneys' fees and costs of defense (collectively, "Damages"), in law or equity, which arise out of, pertain to, or relate to the acts or omissions of Consultant, its officers, employees, subcontractors, or agents (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of this Agreement, including the payment of all consequential damages, including the Authority's active or passive negligence, except for such loss or damage arising from the sole negligence or willful misconduct of the Authority, as determined by final arbitration or court decision or by the agreement of the parties. Consultant shall defend Indemnitees in any action or actions filed in connection with any such Damages with counsel of the Authority's choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs actually incurred in connection with such defense. Consultant shall reimburse Indemnitees for any and all legal expenses and costs incurred by Indemnitees in connection therewith or in enforcing the indemnity herein provided. Consultant's duty to defend pursuant to this paragraph B shall apply independent of any prior, concurrent or subsequent misconduct, negligent acts, errors or omissions of Indemnitees.

## **10. Insurance.**

A. During the term of this Agreement, Consultant shall procure, carry, maintain and keep in full force and effect, a policy or policies of insurance of types and with minimum limits described below:

1. Commercial General Liability: \$1,000,000 per occurrence for bodily injury, personal injury and property damage and \$2,000,000 general aggregate.
2. Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.
3. Professional Liability: \$1,000,000 per claim and \$2,000,000 annual aggregate.
4. Workers' Compensation: in accordance with State of California statutory requirements.

B. The insurance policy or policies shall contain, or shall be endorsed to contain, the following provisions:

1. The coverage shall contain no special limitations on the scope of protection afforded to the Indemnitees.
2. For any claims related to this Agreement, Consultant's insurance coverage shall be primary insurance as respects the Indemnitees. Any insurance or self-insurance maintained by the Indemnitees shall be excess of Consultant's insurance and shall not contribute with it.
3. Any failure to comply with reporting or other provisions of the policy, including breaches of warranties, shall not affect coverage provided to the Indemnitees.
4. Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
5. Coverage shall not be cancelled by either party except after thirty (30) days prior written notice by mail has been given to the Authority, ten (10) days notice if cancellation is due to nonpayment of premium.
6. Insurance is to be placed with insurers authorized to conduct business in the State of California with a minimum current A.M. Best's rating of no less than A:X, unless waived by the Contract Administrator.
7. Any deductibles or self-insured retentions must be declared to and approved by the Contract Administrator. At the option of the Authority, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Indemnitees, or

Consultant shall provide a financial guarantee satisfactory to the Authority guaranteeing payment of losses and related investigations, claim administration and defense expenses.

8. The workers' compensation insurer agrees to waive all rights of subrogation against the Authority for injuries to employees of Consultant resulting from work for the Authority or use of the Airport.

C. Consultant shall furnish to the Authority an original certificate or certificates of insurance and amendatory endorsements showing that required policies are in effect in the required amounts. The certificates and endorsements must be received and approved by the Authority prior to commencement of work.

**11. Termination.** Each party shall have the right to terminate this Agreement at any time for any reason on fifteen (15) calendar days written notice to the other party. In the event of termination, the Authority shall pay Consultant for services satisfactorily rendered to the last working day this Agreement is in effect.

**12. Suspension.** The Contract Administrator may suspend all or any part of the services for the Authority's convenience or for work stoppages beyond the control of the parties. Written notice of a suspension shall be given to Consultant.

**13. Notices.** Any notices, invoices or other documents related to this Agreement shall be deemed received on (a) the day of delivery if delivered by hand during the receiving party's regular business hours or by facsimile or e-mail before or during the receiving party's regular business hours; or (b) on the second business day following deposit in the United States mail, postage prepaid, to the addresses listed below, or to such other addresses as the parties may, from time to time, designate in writing pursuant to the provisions of this section.

**AUTHORITY:**

Burbank-Glendale-Pasadena Airport Authority  
2627 N. Hollywood Way  
Burbank, CA 91505  
Attn: Frank Miller, Executive Director  
E-mail: FMiler@bur.org

**CONSULTANT:**

Swanson Rink, Inc.  
1120 Lincoln St., Suite 1200  
Denver, CO 80218  
Attn: Stephen W. Bennett, P.E.  
E-mail: sbennett@swansonrink.com

**14. Assignability.** Consultant shall not assign, transfer or subcontract any interest in this Agreement or the performance of any of his obligations without the Executive Director's prior written consent. Any attempt by Consultant to assign, transfer or subcontract any rights, duties or obligations shall be void.

**15. Litigation.** In the event that either party shall commence legal action to enforce or interpret the provisions of this Agreement, the prevailing party shall be entitled to recover its costs of suit including reasonable attorneys' fees. The venue for litigation shall be Los Angeles County, California. The interpretation of this Agreement shall not be resolved by any rules of

construction providing for interpretation against the party who causes the uncertainty to exist or against the party who drafted the disputed language.

**16. Exhibits.** Exhibit A is incorporated in this Agreement by reference. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of Exhibit A, the provisions of this Agreement shall prevail.

**17. Incorporation of Mandatory Language.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted and this Agreement shall be read and enforced as though such provision were included. If through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon application of either party this Agreement shall promptly be amended to make such insertion or correction.

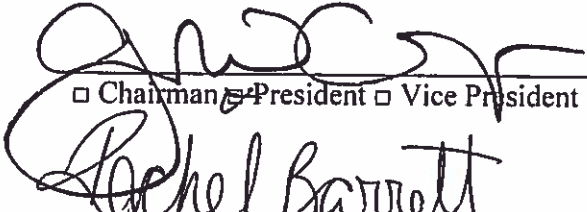
**18. Entire Agreement.** This Agreement, and the attached Exhibit, represents the entire and integrated contract between the Authority and Consultant related to the Project. This Agreement supersedes all prior oral or written negotiations, representations and contracts related to the Project. This Agreement may not be amended, nor any provision or breach waived, except in a writing that is signed by the parties and that expressly refers to this Agreement.

**TO EFFECTUATE THIS AGREEMENT,** the parties have caused their duly authorized representatives to execute this Agreement by signing below.

Burbank-Glendale-Pasadena  
Airport Authority

Swanson Rink, Inc.

\_\_\_\_\_  
Frank Miller, Executive Director

  
\_\_\_\_\_  
☐ Chairman ☒ President ☐ Vice President  
☒ Secretary ☐ Asst. Secretary  
☐ Chief Finance Officer ☐ Asst. Treasurer

[Pursuant to California Corporations Code Section 313, both signature lines must be executed unless the signatory holds at least one of the offices designated on each line.]

Approved as to form:

\_\_\_\_\_  
Richards, Watson & Gershon  
A Professional Corporation

**EXHIBIT A**  
**September 27, 2016 Consultant Proposal**  
**(attached)**



September 27, 2016

Mr. Paul Chang  
Bob Hope Airport  
2627 Hollywood Way  
Burbank, California 91505

**Reference: Project Number E12-14  
Checked Baggage Recapitalization Screening Design Services Project  
Bid Support - Revision 1**

Dear Mr. Chang:

We appreciate the opportunity to provide this proposal for additional engineering services for the above referenced project.

#### ***SCOPE OF PROJECT***

The scope of this project remains as described in our original agreement dated June 14, 2013 for the replacement of the existing Explosive Detection Systems (EDS) equipment in Terminal A at Bob Hope Airport (BUR) under the TSA EBSP Recapitalization Program.

#### ***SCOPE OF SERVICES***

Our scope of services for Bid Support will include the following:

- 1) One engineer will intend one onsite pre-bid meeting.
- 2) Bid Support
  - a) Review Bid Prior to Bid
  - b) Respond to jurisdictional Comments
  - c) Respond to RFIs.
  - d) Prepare ASIs.
  - e) Prepare Addendum items clarifying the bid documents as required.

#### ***ASSUMPTIONS AND CLARIFICATIONS***

1. This fee proposal is based on services being completed by January 31, 2017. If the Scope of Services is not completed by these dates through no fault of Swanson Rink, then the fee will be equitably adjusted.
2. It is understood that all the work contemplated will be performed on an active operating airport and that normal operations are to be maintained for the airport and its tenants throughout the duration of the work.



Mr. Paul Chang  
Project Number E12-14  
September 27, 2016  
Page 2

3. We assume the construction work will be performed starting January 2017, instead of the originally anticipated scheduled 2016 delivery. The result is a delay of one year for construction and Construction Administration work.

#### ***EXCLUSIONS***

1. Construction Administration services are not included in this proposal.
2. Any work other than what is defined in the Scope of Services.

#### ***FEE BASIS***

The fee for the proposed engineering services is *Ten Thousand No/100 Dollars (\$10,000.00)* on a Time and charges not to exceed basis.

Bid Assist Services	\$9,000
<u>Contingency</u>	<u>\$1,000</u>
<b>Total</b>	<b>\$10,000</b>

Reimbursable expenses incurred by Swanson Rink in the interest of the project include transportation, subsistence and lodging when traveling in connection with the project, long distance telephone calls, and printing and reproduction expenses. Delivery fees and postage is included in this fee.

This fee proposal is valid for sixty (60) days from the date of this letter.

#### ***TERMS AND CONDITIONS***

Terms and Conditions of this proposal are subject to our standard billing rates dated June 1, 2015.

We look forward to providing our services for this project. If there are any questions, please call.

Sincerely,  
**SWANSON RINK, INC.**

*Sent Via Email*

---

Stephen W. Bennett, PE  
Vice President, Aviation



September 19, 2016

Burbank-Glendale-Pasadena Airport Authority  
2627 Hollywood Way  
Burbank, CA 91505

Dear Commissioners:

The attached report, covering the month of June 2016, fulfills the legal requirements of the California Code and our Investment Policy. Based on projected income and expenses, as well as investment liquidity, there will be sufficient funds available to meet the needs of the Airport Authority for the six-month period following the date of the attached report.

Sincerely,

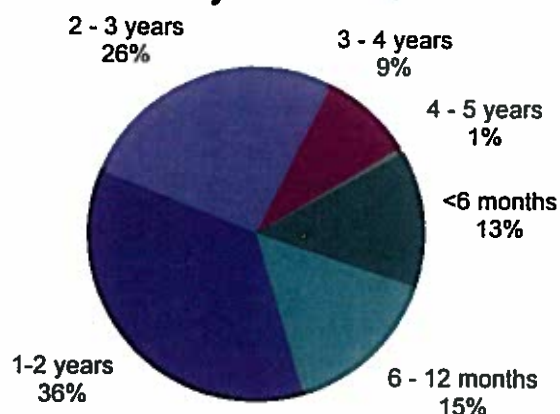
Ross Selvidge, Ph.D  
Treasurer

Attachments

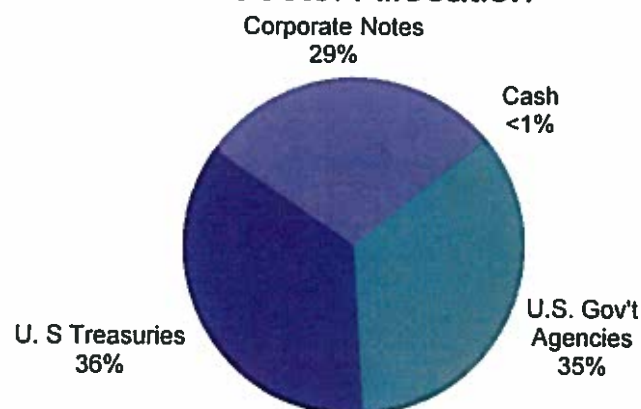
# Operating Portfolio Investment Guidelines Conformance as of June 30, 2016

	Legal Max Maturity	Actual Max Maturity	Policy Maximum	Policy Actual
U.S. Gov Agencies	5 Years	3.20 Years	70%	35%
Corporate Notes	5 Years	4.34 Years	30%	29%
LAIF	N/A	N/A	\$20 mil	N/A
Bankers Acceptances	6 Months	N/A	15%	N/A
Negotiable Certificates of Deposit	5 Years	N/A	15%	N/A
Non-Negotiable Certificates of Deposit	5 Years	N/A	15%	N/A
Commercial Paper	270 Days	N/A	15%	N/A
Repurchase Agreements	1 Year	N/A	10%	N/A
Money Market Fund	N/A	N/A	15%	<1%
U.S. Gov Securities (Treasuries)	5 Years	3.50 Years	No Limit	36%

**Maturity Distribution**



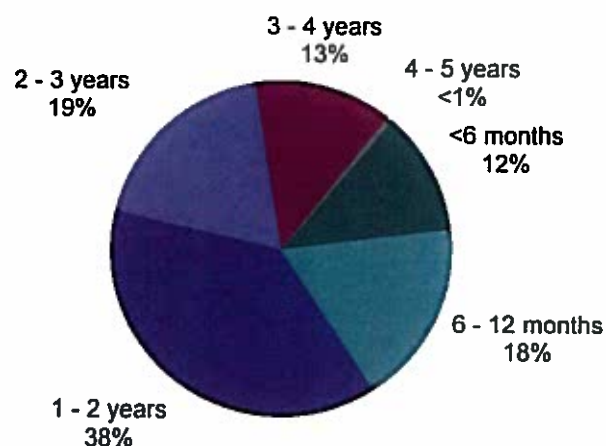
**Sector Allocation**



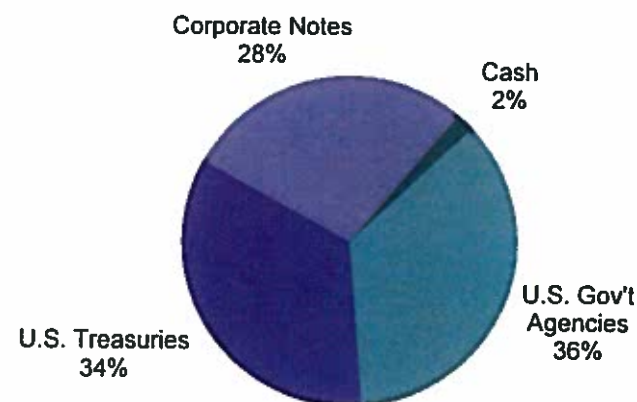
# PFC Portfolio Investment Guidelines Conformance as of June 30, 2016

	Legal Max Maturity	Actual Max Maturity	Policy Maximum	Policy Actual
U.S. Gov Agencies	5 Years	3.20 Years	70%	36%
Corporate Notes	5 Years	4.34 Years	30%	28%
LAIF	N/A	N/A	\$20 mil	N/A
Bankers Acceptances	6 Months	N/A	15%	N/A
Negotiable Certificates of Deposit	5 Years	N/A	15%	N/A
Non-Negotiable Certificates of Deposit	5 Years	N/A	15%	N/A
Commercial Paper	270 Days	N/A	15%	N/A
Repurchase Agreements	1 Year	N/A	10%	N/A
Money Market Fund	N/A	N/A	15%	2%
U.S. Gov Securities (Treasury's)	5 Years	3.50 Years	No Limit	34%

**Maturity Distribution**



**Sector Allocation**



**Burbank-Glendale-Pasadena Airport Authority - Operating Account**  
**Statement of Investments**  
**As of 06/30/16**

Purchase Date	Type of Investment	CUSIP	Coupon	Maturity Date	Eff. Mat. Date	Par Value	Purchase Cost	Market Value	Unrealized Gain/Loss	YTM	Days to Eff. Mat.	% Mkt Value
06/30/16	Columbia Treasury Reserves	097101307	0.000	06/30/16	06/30/16	\$ 141,911	\$ 141,911	\$ 141,911	\$ -	0.00%	0	0.07%
12/08/14	General Electric Capital Corp	36962G6X7	1.363	04/02/18	07/02/16	1,690,000	1,707,900	1,701,075	(6,825)	1.01%	2	0.80%
02/19/13	JPMorgan Chase & Co	46625HJA9	3.150	07/05/16	07/05/16	1,615,000	1,677,479	1,615,000	(62,479)	3.10%	5	0.76%
07/11/13	Duke Energy Indiana Inc	263901AE0	0.979	07/11/16	07/11/16	705,000	706,115	705,047	(1,068)	0.76%	11	0.33%
01/21/16	Oracle Corporation	68389XAR6	1.208	01/15/19	07/15/16	1,170,000	1,173,824	1,175,641	1,817	1.06%	15	0.55%
04/19/16	FFCB	3133EEZ52	0.473	03/22/18	07/22/16	5,000,000	4,986,879	4,990,610	3,731	0.61%	22	2.35%
07/08/15	Wells Fargo & Company	94974BFK1	1.268	04/23/18	07/23/16	1,500,000	1,502,735	1,503,446	711	1.17%	23	0.71%
08/20/13	Caterpillar Financial Services	14912L4X6	2.050	08/01/16	08/01/16	1,260,000	1,284,220	1,261,222	(22,998)	0.91%	32	0.59%
08/05/13	Halliburton Company	406216BB6	1.000	08/01/16	08/01/16	575,000	574,563	575,032	469	0.93%	32	0.27%
05/06/16	Apple Inc	037833AP5	0.934	05/06/19	08/06/16	1,200,000	1,196,747	1,198,332	1,585	1.02%	37	0.56%
02/21/13	Coca-Cola Company (The)	191216AU4	1.800	09/01/16	09/01/16	1,450,000	1,486,511	1,452,665	(33,846)	0.71%	63	0.68%
03/02/16	Johnson & Johnson	478160BW3	0.943	03/01/19	09/01/16	1,500,000	1,502,346	1,504,530	2,184	0.82%	63	0.71%
10/09/13	PNC Bank NA	69349LAN8	1.300	10/03/16	09/03/16	1,280,000	1,285,273	1,281,138	(4,135)	0.95%	65	0.60%
04/28/16	American Express Credit Corp	0258M0DY2	1.706	09/14/20	09/14/16	700,000	703,049	702,144	(905)	1.66%	76	0.33%
04/25/16	Home Depot Inc	437076BJ0	1.023	09/15/17	09/15/16	1,000,000	1,003,966	1,003,798	(168)	0.72%	77	0.47%
11/26/13	Key Bank NA	49327M2J2	1.100	11/25/16	10/25/16	500,000	499,620	500,308	688	0.95%	117	0.24%
10/15/13	Treasury Note	912828RM4	1.000	10/31/16	10/31/16	3,970,000	4,005,203	3,978,686	(26,517)	0.34%	123	1.88%
09/12/14	Procter & Gamble Co	742718ED7	0.750	11/04/16	11/04/16	1,000,000	999,680	1,000,168	488	0.70%	127	0.47%
03/20/14	Comcast Corporation	20030NAP6	6.500	01/15/17	01/15/17	1,375,000	1,522,824	1,415,325	(107,499)	1.05%	199	0.67%
12/30/13	Pfizer Inc	717081DD2	0.900	01/15/17	01/15/17	1,460,000	1,455,228	1,460,939	5,711	0.78%	199	0.69%
04/03/14	Treasury Note	912828SC5	0.875	01/31/17	01/31/17	2,050,000	2,049,920	2,055,107	5,187	0.45%	215	0.97%
04/26/16	Ace InA Holdings Inc	00440EAJ6	5.700	02/15/17	02/15/17	900,000	934,731	925,424	(9,307)	1.15%	230	0.44%
12/03/12	Walt Disney Co	25468PCS3	1.125	02/15/17	02/15/17	1,200,000	1,205,120	1,202,950	(2,170)	0.73%	230	0.57%
06/12/14	Branch Banking and Trust Company	07330NAH8	1.000	04/03/17	03/03/17	1,028,000	1,025,372	1,028,209	2,837	0.97%	246	0.48%
10/16/12	FHLMC	3137EADC0	1.000	03/08/17	03/08/17	6,000,000	6,045,930	6,019,674	(26,256)	0.52%	251	2.84%
05/20/14	US Bancorp	91159HHD5	1.650	05/15/17	04/15/17	1,500,000	1,519,595	1,507,182	(12,413)	1.10%	289	0.71%
05/21/12	FNMA	3135G0JA2	1.125	04/27/17	04/27/17	4,550,000	4,575,085	4,569,315	(5,770)	0.61%	301	2.15%
05/06/14	State Street Corporation	857477AD5	5.375	04/30/17	04/30/17	1,000,000	1,093,220	1,037,423	(55,797)	0.86%	304	0.49%
02/03/14	FHLB	3133XKQX6	4.875	05/17/17	05/17/17	4,375,000	4,868,587	4,539,382	(329,205)	0.59%	321	2.14%
01/28/15	FHLB	313379DD8	1.000	06/21/17	06/21/17	4,000,000	4,027,520	4,015,588	(11,932)	0.60%	356	1.89%
08/02/12	Treasury Note	912828TG5	0.500	07/31/17	07/31/17	1,275,000	1,266,020	1,274,602	8,582	0.53%	396	0.60%
09/29/15	FNMA Bench	3135G0ZL0	1.000	09/27/17	09/27/17	3,000,000	3,016,945	3,013,734	(3,211)	0.63%	454	1.42%
04/19/16	Treasury Note	912828TS9	0.625	09/30/17	09/30/17	7,750,000	7,743,340	7,757,270	13,930	0.55%	457	3.66%
11/02/12	Treasury Note	912828TW0	0.750	10/31/17	10/31/17	10,950,000	10,952,602	10,977,696	25,094	0.56%	488	5.17%
06/01/16	Praxair Inc	74005PBC7	1.050	11/07/17	11/07/17	685,000	683,718	685,523	1,805	0.99%	495	0.32%

**Burbank-Glendale-Pasadena Airport Authority - Operating Account**  
**Statement of Investments**  
**As of 06/30/16**

Purchase Date	Type of Investment	CUSIP	Coupon	Maturity Date	Eff. Mat. Date	Par Value	Purchase Cost	Market Value	Unrealized Gain/Loss	YTM	Days to Eff. Mat.	% Mkt Value
04/19/16	FHLB	3133XMQ87	5.000	11/17/17	11/17/17	2,500,000	2,665,725	2,648,858	(16,867)	0.66%	505	1.25%
09/10/14	FHLMC Reference Notes	3137EABA6	5.125	11/17/17	11/17/17	5,200,000	5,834,036	5,523,565	(310,471)	0.59%	505	2.60%
10/07/14	Metlife Inc	59156RBK3	1.903	12/15/17	12/15/17	800,000	805,636	807,245	1,609	1.28%	533	0.38%
05/06/14	Bank of New York Mellon Corp	06406HCE7	1.300	01/25/18	12/25/17	1,000,000	992,963	1,003,493	10,530	1.07%	543	0.47%
04/19/16	FHLMC Reference Notes	3137EADN6	0.750	01/12/18	01/12/18	3,750,000	3,748,050	3,756,428	8,378	0.64%	561	1.77%
08/07/15	Fifth Third Bank	31677QAV1	1.450	02/28/18	01/28/18	1,000,000	996,120	1,004,959	8,839	1.15%	577	0.47%
12/23/13	FNMA Benchmark Notes	3135G0TG8	0.875	02/08/18	02/08/18	6,000,000	5,904,390	6,030,594	126,204	0.56%	588	2.84%
11/18/15	Exxon Mobil Corp	30231GAL6	1.305	03/06/18	03/06/18	700,000	701,862	705,463	3,601	0.84%	614	0.33%
06/27/16	FHLB	3130A4GJ5	1.125	04/25/18	04/25/18	1,520,000	1,530,579	1,532,390	1,811	0.67%	664	0.72%
09/25/15	Boeing Co	097023BE4	0.950	05/15/18	05/15/18	944,000	938,314	944,700	6,386	0.91%	684	0.45%
03/11/14	Merck & Co Inc	58933YAG0	1.300	05/18/18	05/18/18	1,350,000	1,339,553	1,362,816	23,263	0.79%	687	0.64%
06/29/16	Chevron Corp	166764AE0	1.718	06/24/18	05/24/18	900,000	908,865	910,514	1,649	1.12%	693	0.43%
12/03/14	Treasury Note	912828VE7	1.000	05/31/18	05/31/18	13,010,000	12,972,601	13,110,619	138,018	0.59%	700	6.18%
08/05/15	FHLMC	3137EABP3	4.875	06/13/18	06/13/18	5,500,000	6,011,095	5,944,664	(66,431)	0.70%	713	2.80%
07/06/15	Southern California Gas Company	842434CN0	1.550	06/15/18	06/15/18	1,175,000	1,182,360	1,186,359	3,999	1.05%	715	0.56%
04/19/16	Treasury Note	912828XK1	0.875	07/15/18	07/15/18	7,750,000	7,762,715	7,792,383	29,668	0.60%	745	3.67%
04/19/16	FNMA Benchmark Notes	3135G0E33	1.125	07/20/18	07/20/18	3,750,000	3,771,825	3,782,996	11,171	0.69%	750	1.78%
07/06/15	Nevada Power Company	641423BW7	6.500	08/01/18	08/01/18	1,050,000	1,189,265	1,162,406	(26,859)	1.28%	762	0.55%
08/07/15	3M Company	88579YAP6	1.375	08/07/18	08/07/18	900,000	898,398	909,496	11,098	0.87%	768	0.43%
12/18/15	Berkshire Hathaway Finance Corp	084664BY6	2.000	08/15/18	08/15/18	1,550,000	1,577,051	1,584,236	7,185	0.95%	776	0.75%
08/18/15	Treasury Note	912828RE2	1.500	08/31/18	08/31/18	6,400,000	6,482,133	6,520,749	38,616	0.62%	792	3.07%
04/19/16	FNMA	3135G0E58	1.125	10/19/18	10/19/18	3,750,000	3,772,538	3,784,455	11,917	0.72%	841	1.78%
12/24/15	Simon Property Group LP	828807CQ8	2.200	02/01/19	11/01/18	865,000	875,364	884,019	8,655	1.33%	854	0.42%
11/03/15	Microsoft Corporation	594918BF0	1.300	11/03/18	11/03/18	650,000	649,898	655,903	6,005	0.91%	856	0.31%
04/13/16	Commonwealth Edison Company	202795JC5	2.150	01/15/19	12/15/18	1,000,000	1,018,088	1,019,959	1,871	1.35%	898	0.48%
09/25/15	Manufacturers & Traders Trust Co	55279HAE0	2.300	01/30/19	12/30/18	1,000,000	1,013,451	1,019,796	6,345	1.52%	913	0.48%
12/01/15	Treasury Note	912828A75	1.500	12/31/18	12/31/18	500,000	503,516	510,313	6,797	0.67%	914	0.24%
06/10/16	John Deere Capital Corp	24422ETE9	1.950	01/08/19	01/08/19	1,200,000	1,222,064	1,226,605	4,541	1.06%	922	0.58%
07/01/15	Treasury Note	912828SD3	1.250	01/31/19	01/31/19	4,000,000	4,003,594	4,059,064	55,470	0.67%	945	1.91%
01/14/16	IBM Corp	459200HT1	1.950	02/12/19	02/12/19	1,150,000	1,164,229	1,178,276	14,047	1.00%	957	0.56%
02/26/16	Cisco Systems Inc	17275RAE2	4.950	02/15/19	02/15/19	1,050,000	1,156,947	1,153,754	(3,193)	1.12%	960	0.54%
01/21/15	Union Pacific Corporation	907818DW5	2.250	02/15/19	02/15/19	1,050,000	1,078,576	1,078,810	234	1.19%	960	0.51%
06/30/16	Treasury Note	912828P53	0.750	02/15/19	02/15/19	5,000,000	5,008,984	5,009,765	781	0.67%	960	2.36%
09/15/14	Unitedhealth Group Inc	91324PCB6	1.625	03/15/19	03/15/19	720,000	706,025	727,366	21,341	1.24%	988	0.34%
12/07/15	FHLMC	3137EACA5	3.750	03/27/19	03/27/19	3,500,000	3,763,900	3,778,866	14,966	0.81%	1000	1.78%

**Burbank-Glendale-Pasadena Airport Authority - Operating Account**  
**Statement of Investments**  
**As of 06/30/16**

Purchase Date	Type of Investment	CUSIP	Coupon	Maturity Date	Eff. Mat. Date	Par Value	Purchase Cost	Market Value	Unrealized Gain/Loss	YTM	Days to Eff. Mat.	% Mkt Value
04/16/16	Lowes Companies Inc	548661DL8	1.150	04/15/19	04/15/19	1,000,000	998,565	1,001,532	2,967	1.09%	1019	0.47%
09/12/14	Public Service Electric And Gas	74456QBG0	1.800	06/01/19	05/01/19	1,129,000	1,122,407	1,147,587	25,180	1.22%	1035	0.54%
12/08/14	Target Corporation	87612EBB1	2.300	06/26/19	06/26/19	1,005,000	1,027,143	1,038,874	11,731	1.15%	1091	0.49%
03/17/15	FNMA Bench	3135G0ZG1	1.750	09/12/19	09/12/19	4,500,000	4,545,910	4,624,605	78,695	0.87%	1169	2.18%
04/01/16	Treasury Note	912828F62	1.500	10/31/19	10/31/19	3,905,000	3,970,134	3,995,912	25,778	0.79%	1218	1.88%
05/26/15	Arizona Public Service Company	040555CR3	2.200	01/15/20	12/15/19	950,000	956,522	973,100	16,578	1.49%	1263	0.46%
01/19/16	Treasury Note	912828G95	1.625	12/31/19	12/31/19	2,750,000	2,797,266	2,825,947	28,681	0.82%	1279	1.33%
04/21/16	Pepsico Inc	713448BN7	4.500	01/15/20	01/15/20	1,300,000	1,445,830	1,442,237	(3,593)	1.33%	1294	0.68%
04/25/16	Medtronic Inc	585055BG0	2.500	03/15/20	03/15/20	1,200,000	1,241,266	1,244,536	3,270	1.47%	1354	0.59%
05/08/15	United Technologies Corporation	913017BR9	4.500	04/15/20	04/15/20	1,150,000	1,283,709	1,281,557	(2,152)	1.39%	1385	0.60%
03/08/16	Public Service Company of Colorado	744448CD1	3.200	11/15/20	05/15/20	1,080,000	1,135,783	1,149,283	13,500	1.67%	1415	0.54%
04/21/16	Travelers Cos Inc	89417EAG4	3.900	11/01/20	11/01/20	900,000	984,932	987,617	2,685	1.57%	1585	0.47%
	Subtotal					\$192,407,911	\$196,083,955	\$195,800,767	\$ (283,188)	0.77%	603	92.28%
	Local Agency Investment Fund (LAIF)					16,362,604	16,362,604	16,372,769	10,165	0.58%	167	7.72%
	Subtotal					\$208,770,515	\$212,446,559	\$212,173,536	\$ (273,023)	0.76%	569	100.00%
	Operating Bank Balance						3,090,657					
	TOTAL						\$215,537,216					



**Burbank-Glendale-Pasadena Airport Authority - Operating Account**  
**Statement of Purchases - Maturities - Sales**  
**As of 06/30/16**

**PURCHASES**

Purchase Date	Type of Investment	CUSIP	Coupon	Maturity Date	Par Value	Purchase Price	Purchase Cost	Prepaid Interest
06/10/16	John Deere Capital Corp	24422ETE9	1.950	01/08/19	1,000,000.00	101.83600	\$ 1,018,360.00	\$ (8,233.33)
06/10/16	John Deere Capital Corp	24422ETE9	1.950	01/08/19	200,000.00	101.85200	203,704.00	(1,646.67)
06/18/16	Treasury Note	912828G95	1.625	12/31/19	1,000,000.00	102.45703	1,024,570.31	(7,678.57)
06/29/16	Chevron Corp	166764AE0	1.718	06/24/18	900,000.00	100.98500	908,865.00	(214.75)
06/27/16	FHLB	3130A4GJ5	1.125	04/25/18	1,520,000.00	100.69600	1,530,579.20	(2,945.00)
06/30/16	Treasury Note	912828P53	0.750	02/15/19	5,000,000.00	100.17969	5,008,984.38	(14,010.99)
<b>TOTAL PURCHASES</b>					<b>\$ 9,620,000.00</b>		<b>\$ 9,695,062.89</b>	<b>\$ (34,729.31)</b>

**MATURITIES**

Purchase Date	Type of Investment	CUSIP	Coupon	Maturity Date	Par Value	Purchase Price	Purchase Cost	Gain / (Loss)
04/18/13	John Deere Capital Corp	24422ERC5	2.250	06/07/16	\$ 1,260,000.00	103.06113	\$ 1,298,570.25	\$ (38,570.25)
06/24/13	Chevron Corp	166764AC4	0.889	06/24/16	890,000.00	100.30562	892,720.00	(2,720.00)
06/17/13	FHLB	3133834R9	0.375	06/24/16	1,500,000.00	99.39500	1,490,925.00	9,075.00
10/21/13	Treasury Note	91282QR4	1.500	06/30/16	5,050,000.00	102.30020	5,166,160.15	(116,160.15)
<b>TOTAL MATURITIES</b>					<b>\$ 8,700,000.00</b>		<b>\$ 8,848,375.40</b>	<b>\$ (148,375.40)</b>

**SALES / REDEMPTIONS**

Purchase Date	Type of Investment	CUSIP	Coupon	Maturity Date	Sale Date	Par Value	Sale Price	Sale Amount	Purchase Cost	Gain / (Loss)
								\$ -		\$ -
								-		-
								-		-
								-		-
<b>TOTAL SALES</b>						<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**Burbank-Glendale-Pasadena Airport Authority - Operating Account**  
**Earnings Report**  
**06/01/16-06/30/16**

Type of Investment	Coupon	Maturity Date	Previous Accrual	Realized Interest For Period	Interest Paid At Purc/Recv	Current Accrual	Interest Earned	Amrt/Accrt For Period	Adjusted Total Int. Earned	
FIXED INCOME										
John Deere Capital Corp	MTN	2.250	06/07/16	13,702.51	14,175.00	-	-	472.49	(332.99)	139.50
Chevron Corp	NOTE	0.889	06/24/16	3,450.55	3,956.05	-	-	505.50	(97.45)	408.05
FHLB	NOTE	0.375	06/24/16	2,453.13	2,812.50	-	-	359.37	192.02	551.39
Treasury Note	NOTE	1.500	06/30/16	31,839.97	37,875.00	-	-	6,035.03	(3,954.30)	2,080.73
JPMorgan Chase & Co	NOTE	3.150	07/05/16	20,631.63	-	-	24,871.00	4,239.37	(2,731.49)	1,507.88
Duke Energy Indiana Inc	NOTE	0.979	07/11/16	958.41	-	-	1,533.46	575.05	(35.39)	539.66
Caterpillar Financial Services	NOTE	2.050	08/01/16	8,610.00	-	-	10,762.50	2,152.50	(1,122.97)	1,029.53
Halliburton Company	NOTE	1.000	08/01/16	1,916.67	-	-	2,395.83	479.16	12.19	491.35
Coca-Cola Company (The)	NOTE	1.800	09/01/16	6,525.00	-	-	8,700.00	2,175.00	(1,270.76)	904.24
PNC Bank NA	NOTE	1.300	10/03/16	2,680.88	-	-	4,067.55	1,386.67	(325.13)	1,061.54
Treasury Note	NOTE	1.000	10/31/16	3,452.17	-	-	6,688.59	3,236.42	(949.71)	2,286.71
Procter & Gamble Co	NOTE	0.750	11/04/16	562.50	-	-	1,187.50	625.00	12.44	637.44
Key Bank NA	NOTE	1.100	11/25/16	91.67	-	-	550.00	458.33	10.86	469.19
Comcast Corporation	NOTE	6.500	01/15/17	33,763.88	-	-	41,211.81	7,447.93	(6,201.41)	1,246.52
Pfizer Inc	NOTE	0.900	01/15/17	4,964.00	-	-	6,059.00	1,095.00	78.12	1,173.12
Treasury Note	MTN	0.875	01/31/17	6,012.02	-	-	7,490.38	1,478.36	2.33	1,480.69
Ace InA Holdings Inc	NOTE	5.700	02/15/17	15,105.00	-	-	19,380.00	4,275.00	(3,605.29)	669.71
Walt Disney Co	MTN	1.125	02/15/17	3,975.00	-	-	5,100.00	1,125.00	(204.17)	920.83
FHLMC	NOTE	1.000	03/08/17	13,833.33	-	-	18,833.33	5,000.00	(1,029.26)	3,970.74
Branch Banking and Trust Company	MTN	1.000	04/03/17	1,656.22	-	-	2,512.89	856.67	90.27	946.94
FNMA	NOTE	1.125	04/27/17	4,834.38	-	-	9,100.00	4,265.62	(632.14)	3,633.48
State Street Corporation	NOTE	5.375	04/30/17	4,628.47	-	-	9,107.64	4,479.17	(3,575.78)	903.39
US Bancorp	NOTE	1.650	05/15/17	1,100.00	-	-	3,162.50	2,062.50	(746.62)	1,315.88
FHLB	NOTE	4.875	05/17/17	8,294.27	-	-	26,067.71	17,773.44	(14,292.63)	3,480.81
FHLB	NOTE	1.000	06/21/17	17,814.21	20,000.00	-	1,092.90	3,278.69	(943.54)	2,335.15
Treasury Note	NOTE	0.500	07/31/17	2,136.68	-	-	2,662.09	525.41	150.30	675.71
Home Depot Inc	NOTE	1.023	09/15/17	2,175.01	2,565.39	-	454.44	844.82	(234.67)	610.15
FNMA Bench	NOTE	1.000	09/27/17	5,333.34	-	-	7,833.34	2,500.00	(708.01)	1,791.99
Treasury Note	NOTE	0.625	09/30/17	8,205.26	-	-	12,175.55	3,970.29	377.71	4,348.00
Treasury Note	NOTE	0.750	10/31/17	7,141.30	-	-	13,836.28	6,694.98	(197.28)	6,497.70
Praxair Inc	NOTE	1.050	11/07/17	479.50	-	-	1,078.88	599.38	73.43	672.81
FHLB	NOTE	5.000	11/17/17	4,861.11	-	-	15,277.78	10,416.67	(8,753.08)	1,663.59
FHLMC Reference Notes	NOTE	5.125	11/17/17	10,363.89	-	-	32,572.22	22,208.33	(16,583.33)	5,625.00
Mellife Inc	NOTE	1.903	12/15/17	3,213.96	3,806.00	-	676.62	1,268.66	(147.30)	1,121.36

**Burbank-Glendale-Pasadena Airport Authority - Operating Account**  
**Earnings Report**  
**06/01/16-06/30/16**

Type of Investment		Coupon	Maturity Date	Previous Accrual	Realized Interest For Period	Interest Paid At Purc/Recv	Current Accrual	Interest Earned	Amrt/Accrt For Period	Adjusted Total Int. Earned
FHLMC Reference Notes	NOTE	0.750	01/12/18	10,859.38	-	-	13,203.13	2,343.75	93.90	2,437.65
Bank of New York Mellon Corp	NOTE	1.300	01/25/18	4,550.00	-	-	5,633.33	1,083.33	139.73	1,223.06
FNMA Benchmark Notes	NOTE	0.875	02/08/18	16,479.17	-	-	20,854.16	4,374.99	2,127.75	6,502.74
Fifth Third Bank	NOTE	1.450	02/28/18	3,665.28	-	-	4,873.62	1,208.34	136.55	1,344.89
Exxon Mobil Corp	NOTE	1.305	03/06/18	2,156.88	-	-	2,918.13	761.25	(67.46)	693.79
FFCB	NOTE	0.473	03/22/18	656.95	2,036.53	-	597.56	1,977.14	560.71	2,537.85
General Electric Capital Corp	NOTE	1.363	04/02/18	3,770.40	-	-	5,760.16	1,989.76	(524.47)	1,465.29
Wells Fargo & Company	NOTE	1.268	04/23/18	2,060.67	-	-	3,645.79	1,585.12	(86.62)	1,498.50
FHLB	NOTE	1.125	04/25/18	-	-	2,945.00	3,135.00	190.00	(64.31)	125.69
Boeing Co	NOTE	0.950	05/15/18	398.57	-	-	1,145.91	747.34	181.02	928.36
Merck & Co Inc	NOTE	1.300	05/18/18	633.75	-	-	2,096.24	1,462.49	155.25	1,617.74
Treasury Note	NOTE	1.000	05/31/18	355.47	-	-	11,019.40	10,663.93	757.22	11,421.15
FHLMC	NOTE	4.875	06/13/18	125,125.00	134,062.50	-	13,406.25	22,343.75	(17,787.45)	4,556.30
Southern California Gas Company	NOTE	1.550	06/15/18	8,397.99	9,106.25	-	809.45	1,517.71	(273.93)	1,243.78
Chevron Corp	NOTE	1.718	06/24/18	-	-	214.75	300.65	85.90	(25.88)	60.02
Treasury Note	NOTE	0.875	07/15/18	25,709.13	-	-	31,298.08	5,588.95	(466.89)	5,122.06
FNMA Benchmark Notes	NOTE	1.125	07/20/18	15,351.56	-	-	18,867.19	3,515.63	(807.34)	2,708.29
Nevada Power Company	NOTE	6.500	08/01/18	22,750.01	-	-	28,437.49	5,687.48	(4,159.45)	1,528.03
3M Company	NOTE	1.375	08/07/18	3,918.75	-	-	4,950.00	1,031.25	44.50	1,075.75
Berkshire Hathaway Finance Corp	NOTE	2.000	08/15/18	9,127.77	-	-	11,711.11	2,583.34	(899.66)	1,683.68
Treasury Note	NOTE	1.500	08/31/18	24,260.86	-	-	32,086.96	7,826.10	(2,234.54)	5,591.56
FNMA	NOTE	1.125	10/19/18	4,921.88	-	-	8,437.50	3,515.62	(751.25)	2,764.37
Microsoft Corporation	NOTE	1.300	11/03/18	657.22	-	-	1,361.38	704.16	2.55	706.71
Treasury Note	NOTE	1.500	12/31/18	3,152.47	3,750.00	-	20.38	617.91	(93.66)	524.25
John Deere Capital Corp	NOTE	1.950	01/08/19	-	-	9,880.00	11,245.00	1,365.00	(499.29)	865.71
Commonwealth Edison Company	NOTE	2.150	01/15/19	8,122.22	-	-	9,913.89	1,791.67	(566.04)	1,225.63
Oracle Corporation	NOTE	1.208	01/15/19	1,845.76	-	-	3,023.89	1,178.13	(111.65)	1,066.48
Manufacturers & Traders Trust Co	NOTE	2.300	01/30/19	7,730.55	-	-	9,647.23	1,916.68	(374.87)	1,541.81
Treasury Note	NOTE	1.250	01/31/19	16,758.24	-	-	20,879.12	4,120.88	(82.30)	4,038.58
Simon Property Group LP	NOTE	2.200	02/01/19	6,343.34	-	-	7,929.16	1,585.82	(328.59)	1,257.23
IBM Corp	NOTE	1.950	02/12/19	6,789.79	-	-	8,658.54	1,868.75	(404.60)	1,464.15
Cisco Systems Inc	NOTE	4.950	02/15/19	15,303.75	-	-	19,635.00	4,331.25	(3,056.13)	1,275.12
Treasury Note	NOTE	0.750	02/15/19	-	-	14,010.99	14,114.01	103.02	(9.36)	93.66
Union Pacific Corporation	NOTE	2.250	02/15/19	6,956.26	-	-	8,925.00	1,968.74	(687.24)	1,281.50
Johnson & Johnson	NOTE	0.943	03/01/19	3,469.55	3,456.13	-	1,178.81	1,165.39	(67.25)	1,098.14

**Burbank-Glendale-Pasadena Airport Authority - Operating Account**  
**Earnings Report**  
**06/01/16-06/30/16**

Type of Investment		Coupon	Maturity Date	Previous Accrual	Realized Interest For Period	Interest Paid At Purc/Recv	Current Accrual	Interest Earned	Amrt/Accrt For Period	Adjusted Total Int. Earned
Unitedhealth Group Inc	NOTE	1.625	03/15/19	2,470.00	-	-	3,445.00	975.00	258.80	1,233.80
FHLMC	NOTE	3.750	03/27/19	23,333.33	-	-	34,270.83	10,937.50	(6,652.94)	4,284.56
Lowes Companies Inc	NOTE	1.150	04/15/19	1,309.72	-	-	2,268.06	958.34	40.15	998.49
Apple Inc	NOTE	0.934	05/06/19	809.55	-	-	1,743.65	934.10	89.13	1,023.23
Public Service Electric And Gas	NOTE	1.800	06/01/19	10,161.00	10,161.00	-	1,693.50	1,693.50	90.00	1,783.50
Target Corporation	NOTE	2.300	06/26/19	9,952.30	11,557.50	-	321.05	1,926.25	(509.90)	1,416.35
FNMA Bench	NOTE	1.750	09/12/19	17,281.26	-	-	23,843.75	6,562.49	(913.81)	5,648.68
Treasury Note	NOTE	1.500	10/31/19	5,093.48	-	-	9,868.61	4,775.13	(1,493.91)	3,281.22
Treasury Note	NOTE	1.625	12/31/19	11,953.13	22,343.75	7,678.57	121.44	2,833.49	(681.84)	2,151.65
Arizona Public Service Company	NOTE	2.200	01/15/20	7,895.55	-	-	9,637.23	1,741.68	(139.50)	1,602.18
Pepsico Inc	NOTE	4.500	01/15/20	22,100.00	-	-	26,975.00	4,875.00	(3,292.49)	1,582.51
Medtronic Inc	NOTE	2.500	03/15/20	6,333.33	-	-	8,833.33	2,500.00	(884.29)	1,615.71
United Technologies Corporation	NOTE	4.500	04/15/20	6,612.50	-	-	10,925.00	4,312.50	(2,441.45)	1,871.05
American Express Credit Corp	NOTE	1.706	09/14/20	2,584.28	3,009.54	-	563.80	989.06	(58.30)	930.76
Travelers Cos Inc	NOTE	3.900	11/01/20	2,925.00	-	-	5,850.00	2,925.00	(1,581.68)	1,343.32
Public Service Company of Colorado	NOTE	3.200	11/15/20	1,535.99	-	-	4,416.00	2,880.01	(1,126.96)	1,753.05
<b>Subtotal</b>				<b>\$ 751,394.96</b>	<b>\$ 284,673.14</b>	<b>\$ 34,729.31</b>	<b>\$ 782,936.56</b>	<b>\$ 281,485.43</b>	<b>\$ (117,205.07)</b>	<b>\$ 164,280.36</b>
<b>CASH EQUIVALENTS</b>										
Blackrock Liquidity Funds				-	385.96	-	-	385.96	-	385.96
BOA Temp Overnight Deposit				-	-	-	-	-	-	-
Bond Cash Adjustment				-	48.02	-	-	48.02	-	48.02
Columbia Treasury Reserves				-	-	-	-	-	-	-
<b>Subtotal</b>				<b>\$ -</b>	<b>\$ 433.98</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 433.98</b>	<b>\$ -</b>	<b>\$ 433.98</b>
<b>LAIF</b>										
Local Agency Investment Fund				14,794.99	-	-	22,131.99	7,337.00	-	7,337.00
<b>TOTAL</b>				<b>\$ 766,189.95</b>	<b>\$ 285,107.12</b>	<b>\$ 34,729.31</b>	<b>\$ 805,068.55</b>	<b>\$ 289,256.41</b>	<b>\$ (117,205.07)</b>	<b>\$ 172,051.34</b>

**Burbank-Glendale-Pasadena Airport Authority - PFC Account**  
**Statement of Investments**  
**As of 06/30/16**

Purchase Date	Type of Investment	CUSIP	Coupon	Maturity Date	Eff Mat. Date	Par Value	Purchase Cost	Market Price	Unrealized Gain/Loss	YTM	Days to Eff. Mat.	% Mkt Value
06/30/16	Columbia Treasury Reserves	097101307	0.000	06/30/16	06/30/16	\$ 398,575	\$ 398,575	100.00	\$ -	0.00%	0	1.82%
01/21/15	General Electric Capital Corp	36962G6X7	1.363	04/02/18	07/02/16	185,000	186,693	100.66	(481)	1.01%	2	0.85%
02/19/13	JPMorgan Chase & Co	46625HJA9	3.150	07/05/16	07/05/16	185,000	195,921	100.00	(10,921)	3.10%	5	0.84%
02/20/15	Duke Energy Indiana Inc	263901AE0	0.979	07/11/16	07/11/16	100,000	100,176	100.01	(169)	0.76%	11	0.46%
01/21/16	Oracle Corporation	68389XAR6	1.208	01/15/19	07/15/16	125,000	125,299	100.48	304	1.06%	15	0.57%
10/05/15	Wells Fargo & Company	94974BFK1	1.268	04/23/18	07/23/16	175,000	175,592	100.23	(190)	1.17%	23	0.80%
07/09/14	Caterpillar Financial Services	14912A4X6	2.050	08/01/16	08/01/16	135,000	138,074	100.10	(2,943)	0.91%	32	0.62%
07/09/14	Halliburton Company	406216BB6	1.000	08/01/16	08/01/16	100,000	100,516	100.01	(510)	0.93%	32	0.46%
05/06/16	Apple Inc	037833AP5	0.934	05/06/19	08/06/16	135,000	134,634	99.86	178	1.02%	37	0.62%
02/20/15	PNC Funding Corp	693476BM4	2.700	09/19/16	08/19/16	100,000	102,528	100.23	(2,298)	1.64%	50	0.46%
03/06/13	Coca-Cola Company (The)	191216AU4	1.800	09/01/16	09/01/16	200,000	207,142	100.18	(6,774)	0.71%	63	0.91%
03/02/16	Johnson & Johnson	478160BW3	0.943	03/01/19	09/01/16	160,000	160,136	100.30	347	0.82%	63	0.73%
04/26/16	Home Depot Inc	437076BJ0	1.023	09/15/17	09/15/16	100,000	100,397	100.38	(17)	0.72%	77	0.46%
05/06/15	Treasury Note	912828RM4	1.000	10/31/16	10/31/16	375,000	377,871	100.22	(2,050)	0.34%	123	1.72%
09/12/14	Procter & Gamble Co	742718ED7	0.750	11/04/16	11/04/16	125,000	124,960	100.02	61	0.70%	127	0.57%
07/09/14	Comcast Corporation	20030NAP6	6.500	01/15/17	01/15/17	150,000	165,457	102.93	(11,058)	1.05%	199	0.70%
09/12/14	Pfizer Inc	717081DD2	0.900	01/15/17	01/15/17	160,000	159,874	100.06	229	0.78%	199	0.73%
05/06/15	Treasury Note	912828SC5	0.875	01/31/17	01/31/17	350,000	351,859	100.25	(987)	0.45%	215	1.60%
04/26/16	Ace InA Holdings Inc	00440EAJ6	5.700	02/15/17	02/15/17	100,000	103,859	102.82	(1,034)	1.15%	230	0.47%
02/19/13	Walt Disney Company (The)	25468PCS3	1.125	02/15/17	02/15/17	160,000	159,987	100.25	406	0.73%	230	0.73%
03/19/12	FHLMC	3137EADC0	1.000	03/08/17	03/08/17	755,000	746,165	100.33	11,311	0.52%	251	3.46%
07/09/14	US Bancorp	91159HHD5	1.650	05/15/17	04/15/17	175,000	176,803	100.48	(965)	1.10%	289	0.80%
05/06/15	FNMA	3135G0JA2	1.125	04/27/17	04/27/17	300,000	302,598	100.42	(1,324)	0.61%	301	1.38%
09/12/14	State Street Corporation	857477AD5	5.375	04/30/17	04/30/17	110,000	119,523	103.74	(5,406)	0.86%	304	0.52%
07/07/14	FHLB	3133XKQX6	4.875	05/17/17	05/17/17	875,000	957,246	103.76	(49,370)	0.59%	321	4.14%
01/28/15	FHLB	313379DD8	1.000	06/21/17	06/21/17	700,000	704,816	100.39	(2,088)	0.60%	356	3.21%
10/17/12	Treasury Note	912828TG5	0.500	07/31/17	07/31/17	1,265,000	1,259,009	99.97	5,596	0.53%	396	5.77%
03/17/15	FNMA Bench	3135G0ZL0	1.000	09/27/17	09/27/17	700,000	700,924	100.46	2,281	0.63%	454	3.21%
09/25/14	Treasury Note	912828TW0	0.750	10/31/17	10/31/17	940,000	932,264	100.25	10,114	0.56%	488	4.30%
06/01/16	Praxair Inc	74005PBC7	1.050	11/07/17	11/07/17	75,000	74,859	100.08	198	0.99%	495	0.34%
11/20/14	FHLB	3133XMQ87	5.000	11/17/17	11/17/17	450,000	501,998	105.95	(25,204)	0.66%	505	2.18%
09/10/14	FHLMC Reference Notes	3137EABA6	5.125	11/17/17	11/17/17	800,000	897,594	106.22	(47,815)	0.59%	505	3.88%
10/07/14	Mellife Inc	59156RBK3	1.903	12/15/17	12/15/17	100,000	100,663	100.91	243	1.28%	533	0.46%
07/09/14	Bank Of New York Mellon Corp	06406HCE7	1.300	01/25/18	12/25/17	100,000	98,925	100.35	1,424	1.07%	543	0.46%

**Burbank-Glendale-Pasadena Airport Authority - PFC Account**  
**Statement of Investments**  
**As of 06/30/16**

Purchase Date	Type of Investment	CUSIP	Coupon	Maturity Date	Eff Mat. Date	Par Value	Purchase Cost	Market Price	Unrealized Gain/Loss	YTM	Days to Eff. Mat.	% Mkt Value
07/07/14	FNMA Benchmark Notes	3135G0TG8	0.875	02/08/18	02/08/18	1,000,000	986,045	100.51	19,054	0.56%	588	4.59%
10/28/15	Exxon Mobil Corp	30231GAL6	1.305	03/06/18	03/06/18	100,000	100,776	100.78	4	0.84%	614	0.46%
06/25/16	FHLB	3130A4GJ5	1.125	04/25/18	04/25/18	555,000	559,246	100.82	278	0.67%	664	2.55%
09/25/15	Boeing Co	097023BE4	0.950	05/15/18	05/15/18	94,000	93,432	100.07	638	0.91%	684	0.43%
07/09/14	Merck & Co Inc	58933YAG0	1.300	05/18/18	05/18/18	150,000	148,778	100.95	2,646	0.79%	687	0.69%
06/29/16	Chevron Corp	166764AE0	1.718	06/24/18	05/24/18	100,000	100,985	101.17	183	1.12%	693	0.46%
02/18/15	Treasury Note	912828VE7	1.000	05/31/18	05/31/18	825,000	825,248	100.77	6,133	0.59%	700	3.80%
09/25/14	FHLMC	3137EABP3	4.875	06/13/18	06/13/18	750,000	834,773	108.08	(24,137)	0.70%	713	3.70%
04/21/16	Southern California Gas Company	842434CN0	1.550	06/15/18	06/15/18	125,000	125,896	100.97	312	1.05%	715	0.58%
02/29/16	Nevada Power Company	641423BW7	6.500	08/01/18	08/01/18	115,000	127,818	110.71	(507)	1.28%	762	0.58%
06/30/16	3M Company	88579YAP6	1.375	08/07/18	08/07/18	100,000	101,129	101.06	(74)	0.87%	768	0.46%
12/18/15	Berkshire Hathaway Finance Corp	084664BY6	2.000	08/15/18	08/15/18	165,000	167,603	102.21	1,042	0.95%	776	0.77%
12/10/15	Treasury Note	912828RE2	1.500	08/31/18	08/31/18	800,000	809,246	101.89	5,848	0.62%	792	3.72%
12/24/15	Simon Property Group LP	828807CQ8	2.200	02/01/19	11/01/18	97,000	97,924	102.20	1,209	1.33%	854	0.45%
01/21/16	Microsoft Corporation	5594918BF0	1.300	11/03/18	11/03/18	100,000	100,032	100.91	876	0.91%	856	0.46%
04/13/16	Commonwealth Edison Company	202795JC5	2.150	01/15/19	12/15/18	115,000	117,094	102.00	201	1.35%	898	0.54%
11/16/15	Treasury Note	912828A75	1.500	12/31/18	12/31/18	600,000	604,953	102.06	7,422	0.67%	914	2.80%
09/25/15	BB&T Corp	05531FAQ6	2.250	02/01/19	01/02/19	110,000	111,642	102.43	1,032	1.29%	916	0.51%
06/30/16	John Deere Capital Corp	24422ETE9	1.950	01/08/19	01/08/19	135,000	138,016	102.22	(23)	1.06%	922	0.63%
04/01/15	Treasury Note	912828SD3	1.250	01/31/19	01/31/19	900,000	905,625	101.48	7,664	0.67%	945	4.17%
01/14/16	IBM Corp	459200HT1	1.950	02/12/19	02/12/19	110,000	111,065	102.46	1,640	1.00%	957	0.51%
02/26/16	Cisco Systems Inc	17275RAE2	4.950	02/15/19	02/15/19	125,000	137,609	109.88	(257)	1.12%	960	0.63%
01/21/15	Union Pacific Corporation	907818DW5	2.250	02/15/19	02/15/19	115,000	118,266	102.74	(111)	1.19%	960	0.54%
09/15/14	Unitedhealth Group Inc	91324PCB6	1.625	03/15/19	03/15/19	100,000	98,472	101.02	2,551	1.24%	988	0.46%
04/20/16	Lowes Companies Inc	548661DL8	1.150	04/15/19	04/15/19	110,000	109,881	100.15	288	1.09%	1019	0.50%
09/12/14	Public Service Electric And Gas	74456QBG0	1.800	06/01/19	05/01/19	124,000	123,022	101.65	3,019	1.22%	1035	0.58%
01/21/15	Target Corporation	87612EBB1	2.300	06/26/19	06/26/19	110,000	113,227	103.37	481	1.15%	1091	0.52%
01/28/15	FNMA Bench	3135G0ZG1	1.750	09/12/19	09/12/19	740,000	749,249	102.77	11,242	0.87%	1169	3.47%
04/01/16	Treasury Note	912828F62	1.500	10/31/19	10/31/19	610,000	620,175	102.33	4,026	0.79%	1218	2.85%
05/26/15	Arizona Public Service Company	040555CR3	2.200	01/15/20	12/15/19	100,000	100,341	102.43	2,091	1.49%	1263	0.47%
01/11/16	Treasury Note	912828G95	1.625	12/31/19	12/31/19	760,000	771,928	102.76	9,061	0.82%	1279	3.57%
12/14/15	Pepsico Inc	713448BN7	4.500	01/15/20	01/15/20	140,000	153,849	110.94	1,469	1.33%	1294	0.71%
04/25/16	Medtronic Inc	585055BG0	2.500	03/15/20	03/15/20	130,000	134,471	103.71	354	1.47%	1354	0.62%
05/18/15	United Technologies Corporation	913017BR9	4.500	04/15/20	04/15/20	125,000	139,686	111.44	(386)	1.39%	1385	0.64%

**Burbank-Glendale-Pasadena Airport Authority - PFC Account**  
**Statement of Investments**  
**As of 06/30/16**

Purchase Date	Type of Investment	CUSIP	Coupon	Maturity Date	Eff Mat. Date	Par Value	Purchase Cost	Market Price	Unrealized Gain/Loss	YTM	Days to Eff. Mat.	% Mkt Value
09/25/15	American Express Credit Corp	0258M0DT3	2.375	05/26/20	04/25/20	65,000	65,156	102.31	1,348	1.76%	1395	0.30%
03/08/16	Public Service Company of Colorado	744448CD1	3.200	11/15/20	05/15/20	115,000	120,648	106.42	1,729	1.67%	1415	0.56%
04/21/16	Travelers Cos Inc	89417EAG4	3.900	11/01/20	11/01/20	100,000	109,436	109.74	299	1.57%	1585	0.50%
Subtotal						\$ 21,478,575	\$ 21,975,679		\$ (70,267)	0.76%	608	100.00%
PFC Bank Balance							357					
TOTAL							\$ 21,976,036					

**Burbank-Glendale-Pasadena Airport Authority - PFC Account**  
**Statement of Purchases - Maturities - Sales**  
**As of 06/30/16**

**PURCHASES**

Purchase Date	Type of Investment	CUSIP	Coupon	Maturity Date	Par Value	Purchase Price	Purchase Cost	Prepaid Interest
06/24/16	Treasury Note	912828RE2	1.500	08/31/18	\$ 300,000.00	101.51953	\$ 304,558.59	\$ (1,418.48)
06/29/16	Chevron Corp	166764AE0	1.718	06/24/18	100,000.00	100.98500	100,985.00	(23.86)
06/25/16	FHLB	3130A4GJ5	1.125	04/25/18	265,000.00	100.69600	266,844.40	(513.44)
06/30/16	3M Company	88579YAP6	1.375	08/07/18	100,000.00	101.12900	101,129.00	(546.18)
06/30/16	BB&T Corp	05531FAQ6	2.250	02/01/19	35,000.00	102.46900	35,864.15	(325.94)
06/28/16	FHLB	3130A4GJ5	1.125	04/25/18	290,000.00	100.82800	292,401.20	(570.94)
06/30/16	John Deere Capital Corp	24422ETE9	1.950	01/08/19	135,000.00	102.23400	138,015.90	(1,257.75)
06/28/16	Treasury Note	912828G95	1.625	12/31/19	235,000.00	102.90234	241,820.51	(1,888.39)
06/30/16	US Bancorp	91159HHD5	1.650	05/15/17	25,000.00	100.51500	25,128.75	(51.56)
06/30/16	Wells Fargo & Company	94974BFK1	1.268	04/23/18	25,000.00	100.26800	25,067.00	(58.12)
<b>TOTAL PURCHASES</b>					<b>\$ 1,510,000.00</b>		<b>\$ 1,531,814.50</b>	<b>\$ (6,654.66)</b>

**MATURITIES**

Purchase Date	Type of Investment	CUSIP	Coupon	Maturity Date	Par Value	Purchase Price	Purchase Cost	Gain / (Loss)
02/19/13	John Deere Capital Corp	24422ERC5	2.250	06/07/16	\$ 150,000.00	104.31900	\$ 156,478.50	\$ (6,478.50)
11/04/14	Chevron Corp	166764AC4	0.889	06/24/16	125,000.00	100.58300	125,728.75	(728.75)
04/28/16	FHLB	3133834R9	0.375	06/24/16	225,000.00	100.00300	225,006.75	(6.75)
02/24/16	Treasury Note	912828QR4	1.500	06/30/16	325,000.00	100.37891	326,231.45	(1,231.45)
<b>TOTAL MATURITIES</b>					<b>\$ 825,000.00</b>		<b>\$ 833,445.45</b>	<b>\$ (8,445.45)</b>

**SALES / REDEMPTIONS / DELIVERS**

Purchase Date	Type of Investment	CUSIP	Coupon	Maturity Date	Sale Date	Par Value	Sale Price	Sale Amount	Purchase Cost	Gain / (Loss)
								\$ -		\$ -
								-		-
								-		-
								-		-
						<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**Burbank-Glendale-Pasadena Airport Authority - PFC Account**  
**Earnings Report**  
**06/01/16-06/30/16**

Type of Investment	Type	Coupon	Maturity Date	Previous Accrual	Realized Interest For Period	Interest Paid At Purc/Recv	Current Accrual	Interest Earned	Amrt/Accrt For Period	Adjusted Total Int. Earned
<b>FIXED INCOME</b>										
John Deere Capital Corp	MTN	2.250	06/07/16	1,631.25	1,687.50	-	-	56.25	(32.72)	23.53
Chevron Corp	MTN	0.889	06/24/16	484.63	555.63	-	-	71.00	(28.41)	42.59
FHLB	NOTE	0.375	06/24/16	367.97	421.88	-	-	53.91	(2.77)	51.14
Treasury Note	NOTE	1.500	06/30/16	2,049.11	2,437.50	-	-	388.39	(281.20)	107.19
JPMorgan Chase & Co	NOTE	3.150	07/05/16	2,363.38	-	-	2,849.00	485.62	(269.42)	216.20
Duke Energy Indiana Inc	NOTE	0.979	07/11/16	135.94	-	-	217.51	81.57	(10.53)	71.04
Caterpillar Financial Services	NOTE	2.050	08/01/16	922.49	-	-	1,153.13	230.64	(142.46)	88.18
Halliburton Company	NOTE	1.000	08/01/16	333.33	-	-	416.67	83.34	(21.90)	61.44
Coca-Cola Company (The)	NOTE	1.800	09/01/16	900.00	-	-	1,200.00	300.00	(170.73)	129.27
PNC Funding Corp	NOTE	2.700	09/19/16	540.00	-	-	765.00	225.00	(140.70)	84.30
Treasury Note	NOTE	1.000	10/31/16	326.09	-	-	631.79	305.70	(158.34)	147.36
Procter & Gamble Co	NOTE	0.750	11/04/16	70.31	-	-	148.44	78.13	1.56	79.69
Comcast Corporation	NOTE	6.500	01/15/17	3,683.34	-	-	4,495.83	812.49	(679.54)	132.95
Pfizer Inc	NOTE	0.900	01/15/17	544.00	-	-	664.00	120.00	0.84	120.84
Treasury Note	NOTE	0.875	01/31/17	1,026.44	-	-	1,278.85	252.41	(87.71)	164.70
Ace InA Holdings Inc	NOTE	5.700	02/15/17	1,678.33	-	-	2,153.33	475.00	(400.59)	74.41
Walt Disney Company (The)	MTN	1.125	02/15/17	530.00	-	-	680.00	150.00	0.26	150.26
FHLMC	NOTE	1.000	03/08/17	1,740.69	-	-	2,369.86	629.17	209.60	838.77
FNMA	NOTE	1.125	04/27/17	318.75	-	-	600.00	281.25	(109.62)	171.63
State Street Corporation	NOTE	5.375	04/30/17	509.13	-	-	1,001.83	492.70	(387.96)	104.74
US Bancorp	NOTE	1.650	05/15/17	110.01	-	51.56	368.96	207.39	(63.45)	143.94
FHLB	NOTE	4.875	05/17/17	1,658.86	-	-	5,213.55	3,554.69	(2,848.54)	706.15
FHLB	NOTE	1.000	06/21/17	3,117.49	3,500.00	-	191.26	573.77	(165.12)	408.65
Treasury Note	NOTE	0.500	07/31/17	2,119.92	-	-	2,641.21	521.29	242.77	764.06
Home Depot Inc	NOTE	1.023	09/15/17	217.50	256.54	-	45.44	84.48	(23.47)	61.01
FNMA Bench	NOTE	1.000	09/27/17	1,244.44	-	-	1,827.78	583.34	(30.46)	552.88
Treasury Note	NOTE	0.750	10/31/17	613.04	-	-	1,187.77	574.73	212.09	786.82
Praxair Inc	NOTE	1.050	11/07/17	52.50	-	-	118.13	65.63	8.08	73.71
FHLB	NOTE	5.000	11/17/17	875.00	-	-	2,750.00	1,875.00	(1,448.40)	426.60
FHLMC Reference Notes	NOTE	5.125	11/17/17	1,594.45	-	-	5,011.11	3,416.66	(2,574.43)	842.23
Metlife Inc	NOTE	1.903	12/15/17	401.74	475.75	-	84.58	158.59	(17.33)	141.26
Bank Of New York Mellon Corp	NOTE	1.300	01/25/18	455.00	-	-	563.33	108.33	26.46	134.79
FNMA Benchmark Notes	NOTE	0.875	02/08/18	2,746.53	-	-	3,475.70	729.17	337.87	1,067.04



**Burbank-Glendale-Pasadena Airport Authority - PFC Account**  
**Earnings Report**  
**06/01/16-06/30/16**

Type of Investment	Type	Coupon	Maturity Date	Previous Accrual	Realized Interest For Period	Interest Paid At Purc/Recv	Current Accrual	Interest Earned	Amrt/Accrt For Period	Adjusted Total Int. Earned
Exxon Mobil Corp	NOTE	1.305	03/06/18	308.13	-	-	416.88	108.75	(27.45)	81.30
General Electric Capital Corp	NOTE	1.363	04/02/18	412.74	-	-	630.55	217.81	(47.41)	170.40
Wells Fargo & Company	NOTE	1.268	04/23/18	206.06	-	58.12	425.34	161.16	(17.01)	144.15
FHLB	NOTE	1.125	04/25/18	-	-	1,084.38	1,144.69	60.31	(22.17)	38.14
Boeing Co	NOTE	0.950	05/15/18	39.68	-	-	114.10	74.42	18.10	92.52
Merck & Co Inc	NOTE	1.300	05/18/18	70.42	-	-	232.92	162.50	21.73	184.23
Treasury Note	NOTE	1.000	05/31/18	22.54	-	-	698.77	676.23	(35.89)	640.34
FHLMC	NOTE	4.875	06/13/18	17,062.50	18,281.25	-	1,828.13	3,046.88	(2,150.83)	896.05
Southern California Gas Company	NOTE	1.550	06/15/18	893.40	968.75	-	86.11	161.46	(34.74)	126.72
Chevron Corp	NOTE	1.718	06/24/18	-	-	23.86	33.41	9.55	(2.88)	6.67
Nevada Power Company	NOTE	6.500	08/01/18	2,491.67	-	-	3,114.58	622.91	(444.46)	178.45
3M Company	NOTE	1.375	08/07/18	-	-	546.18	550.00	3.82	(1.49)	2.33
Berkshire Hathaway Finance Corp	NOTE	2.000	08/15/18	971.66	-	-	1,246.66	275.00	(83.16)	191.84
Treasury Note	NOTE	1.500	08/31/18	1,895.38	-	1,418.48	4,010.87	697.01	(181.33)	515.68
Microsoft Corporation	NOTE	1.300	11/03/18	101.11	-	-	209.44	108.33	(0.96)	107.37
Treasury Note	NOTE	1.500	12/31/18	3,782.97	4,500.00	-	24.45	741.48	(129.34)	612.14
John Deere Capital Corp	NOTE	1.950	01/08/19	-	-	1,257.75	1,265.06	7.31	(3.32)	3.99
Commonwealth Edison Company	NOTE	2.150	01/15/19	934.06	-	-	1,140.10	206.04	(65.41)	140.63
Oracle Corporation	NOTE	1.208	01/15/19	197.20	-	-	323.06	125.86	(8.41)	117.45
Treasury Note	NOTE	1.250	01/31/19	3,770.60	-	-	4,697.81	927.21	(137.86)	789.35
BB&T Corp	NOTE	2.250	02/01/19	562.50	-	325.94	1,031.26	142.82	(20.79)	122.03
Simon Property Group LP	NOTE	2.200	02/01/19	711.33	-	-	889.17	177.84	(28.17)	149.67
IBM Corp	NOTE	1.950	02/12/19	649.46	-	-	828.21	178.75	(28.83)	149.92
Cisco Systems Inc	NOTE	4.950	02/15/19	1,821.88	-	-	2,337.50	515.62	(353.84)	161.78
Union Pacific Corporation	NOTE	2.250	02/15/19	761.90	-	-	977.50	215.60	(72.85)	142.75
Johnson & Johnson	NOTE	0.943	03/01/19	370.09	368.65	-	125.75	124.31	(3.89)	120.42
Unitedhealth Group Inc	NOTE	1.625	03/15/19	343.05	-	-	478.47	135.42	28.24	163.66
Lowes Companies Inc	NOTE	1.150	04/15/19	144.07	-	-	249.49	105.42	3.32	108.74
Apple Inc	NOTE	0.934	05/06/19	91.07	-	-	196.16	105.09	10.03	115.12
Public Service Electric And Gas	NOTE	1.800	06/01/19	1,116.00	1,116.00	-	186.00	186.00	15.50	201.50
Target Corporation	NOTE	2.300	06/26/19	1,089.31	1,265.00	-	35.14	210.83	(65.69)	145.14
FNMA Bench	NOTE	1.750	09/12/19	2,841.81	-	-	3,920.97	1,079.16	(167.20)	911.96
Treasury Note	NOTE	1.500	10/31/19	795.65	-	-	1,541.58	745.93	(233.37)	512.56
Treasury Note	NOTE	1.625	12/31/19	3,585.94	6,175.00	1,888.39	33.56	734.23	(121.97)	612.26

**Burbank-Glendale-Pasadena Airport Authority - PFC Account  
Earnings Report  
06/01/16-06/30/16**

Type of Investment	Type	Coupon	Maturity Date	Previous Accrual	Realized Interest For Period	Interest Paid At Purc/Recv	Current Accrual	Interest Earned	Amrt/Accrt For Period	Adjusted Total Int. Earned
Arizona Public Service Company	NOTE	2.200	01/15/20	831.11	-	-	1,014.44	183.33	(6.24)	177.09
Pepsico Inc	NOTE	4.500	01/15/20	2,380.00	-	-	2,905.00	525.00	(285.70)	239.30
Medtronic Inc	NOTE	2.500	03/15/20	686.11	-	-	956.95	270.84	(95.80)	175.04
United Technologies Corporation	NOTE	4.500	04/15/20	718.75	-	-	1,187.50	468.75	(247.94)	220.81
American Express Credit Corp	NOTE	2.375	05/26/20	21.44	-	-	150.09	128.65	(2.86)	125.79
Travelers Cos Inc	NOTE	3.900	11/01/20	325.00	-	-	650.00	325.00	(175.74)	149.26
Public Service Company of Colorado	NOTE	3.200	11/15/20	163.55	-	-	470.21	306.66	(113.16)	193.50
<b>Subtotal</b>				<b>\$ 88,531.80</b>	<b>\$ 42,009.45</b>	<b>\$ 6,654.66</b>	<b>\$ 86,461.94</b>	<b>\$ 33,284.93</b>	<b>\$ (14,377.51)</b>	<b>\$ 18,907.42</b>
<b>CASH EQUIVALENTS</b>										
Blackrock Liquidity Funds				-	91.48	-	-	91.48	-	91.48
BOA Temp Overnight Deposit				-	0.44	-	-	0.44	-	0.44
Bond Cash Adjustment				-	12.00	-	-	12.00	-	12.00
Columbia Treasury Reserve				-	-	-	-	-	-	-
<b>Subtotal</b>				<b>\$ -</b>	<b>\$ 103.92</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 103.92</b>	<b>\$ -</b>	<b>\$ 103.92</b>
<b>TOTAL</b>				<b>\$ 88,531.80</b>	<b>\$ 42,113.37</b>	<b>\$ 6,654.66</b>	<b>\$ 86,461.94</b>	<b>\$ 33,388.85</b>	<b>\$ (14,377.51)</b>	<b>\$ 19,011.34</b>

# BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

## SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS MONTH AND TWELVE MONTHS ENDED JUNE 30, 2016 & 2015

Monthly Performance					June 2016	Fiscal YTD Performance (July 2015 - June 2016)				
Actual \$ Jun 2016	Budget Jun 2016	Actual \$ Prior Year Jun 2015	Note	Variance Actual Vs. Budget		Actual \$ Fiscal YTD	Fiscal YTD Budget	Actual \$ Prior Year Fiscal YTD	Note	Variance Actual Vs. Budget
<b>OPERATING ACTIVITY</b>										
<b>CASH RECEIPTS FROM OPERATIONS</b>										
\$279,715	\$284,913	\$278,600	(2)	(\$5,198)	Landing/Fuel Fees	\$3,485,537	\$3,419,000	\$3,411,003	(2)	\$66,537
1,652,581	1,653,000	1,761,491	(3)	(419)	Parking Fees	19,665,839	19,385,000	19,452,726	(3)	280,839
1,104,903	902,080	856,846	(4)	202,823	Rental Receipts - Terminal Building	11,537,549	10,824,971	10,694,494	(4)	712,578
1,205,140	903,344	968,778	(5)	301,796	Rental Receipts - Other Buildings	11,991,403	10,840,029	11,630,370	(5)	1,151,374
105,475	59,163	120,379	(6)	46,312	Other Receipts	1,428,872	710,000	1,191,227	(6)	718,872
126,247	120,837	(106,990)	(7)	5,410	Investment Receipts - Treasurer/Other Interest Earned	1,594,495	1,450,000	1,264,447	(7)	144,495
<u>\$4,474,061</u>	<u>\$3,923,337</u>	<u>\$3,879,104</u>	<u>(1)</u>	<u>\$550,724</u>		<u>\$49,703,695</u>	<u>\$46,629,000</u>	<u>\$47,644,267</u>	<u>(1)</u>	<u>\$3,074,695</u>
<b>CASH DISBURSEMENTS FROM OPERATIONS</b>										
(\$95,328)	(\$131,753)	(\$65,690)	(9)	\$36,425	Administrative Supplies & Costs	(\$902,474)	(\$1,138,220)	(\$926,139)	(9)	\$235,746
(280,598)	(393,507)	(287,552)	(10)	112,909	Operating Supplies & Maintenance	(3,224,801)	(4,092,095)	(3,828,717)	(10)	867,294
(3,351,860)	(3,184,029)	(640,192)	(11)	(167,831)	Contractual Operating Costs	(24,657,894)	(24,406,954)	(21,085,086)	(11)	(250,940)
(370,950)	(236,023)	(224,231)	(12)	(134,927)	Contractual Professional Services	(4,399,104)	(4,492,265)	(4,379,858)	(12)	93,161
(350,765)	(364,902)	(340,796)	(13)	14,137	Wages & Benefits	(4,683,559)	(4,806,533)	(4,543,871)	(13)	122,974
(15,206)	(64,889)	(17,840)	(14)	49,683	Other Operating Costs	(294,431)	(613,624)	(347,699)	(14)	319,193
(358,454)	(358,456)	(129,288)		2	Bond Debt Service - 2015 Bonds	(4,301,448)	(4,301,450)	(5,303,201)		2
0	0	0	(15)	0	Parking Tax	(2,089,669)	(2,066,250)	(2,052,709)	(15)	(23,419)
<u>(\$4,823,161)</u>	<u>(\$4,733,559)</u>	<u>(\$1,705,589)</u>	<u>(8)</u>	<u>(\$89,602)</u>		<u>(\$44,553,380)</u>	<u>(\$45,917,391)</u>	<u>(\$42,467,280)</u>	<u>(8)</u>	<u>\$1,364,011</u>
<b>INCREASE (DECREASE) IN CASH FROM OPERATIONS</b>										
<u>(\$349,100)</u>	<u>(\$810,222)</u>	<u>\$2,173,515</u>		<u>\$461,122</u>		<u>\$5,150,315</u>	<u>\$711,609</u>	<u>\$5,176,987</u>		<u>\$4,438,706</u>
<b>FACILITY IMPROVEMENT / NOISE MITIGATION TRANSACTIONS</b>										
<b>CASH DISBURSEMENTS</b>										
(\$274)	\$0	(\$2,726)	(16)	(\$274)	Sound Insulation Program Costs	(\$385,503)	(\$25,000)	(\$2,365,111)	(16)	(\$360,503)
(2,123,236)	(7,858,629)	(2,648,599)	(17)	5,735,393	Other Facility Improvement Program Project Costs	(14,375,900)	(14,787,750)	(11,685,129)	(17)	411,850
0	0	(90,417)	(18)	0	Regional Intermodal Transportation Center	133,135	0	(4,996,781)	(18)	133,135
<u>(\$2,123,510)</u>	<u>(\$7,858,629)</u>	<u>(\$2,741,742)</u>		<u>\$5,735,119</u>		<u>(\$14,628,268)</u>	<u>(\$14,812,750)</u>	<u>(\$19,047,021)</u>		<u>\$184,482</u>
<b>CASH RECEIPTS FROM FUNDING SOURCES</b>										
\$0	\$0	\$0	(16)	\$0	FAA Grants - Sound Insulation Program	\$303,958	\$0	\$1,912,838	(16)	\$303,958
1,959,079	2,293,415	1,442,008	(19)	(334,336)	FAA Grants - Facility Improvement Program	4,093,483	5,181,937	2,076,015	(19)	(1,088,454)
59,241	114,920	0	(20)	(55,679)	Other Grants	180,732	175,000	1,552,260	(20)	5,732
0	0	0		0	Bond Proceeds Reimbursement	0	0	536,328		0
0	0	0		0	Customer Facility Charge Receipts/Reserves	0	0	(512,960)		0
407,540	2,610,469	308,480	(21)	(2,202,929)	Passenger Facility Charge Receipts/Reserves	7,295,429	4,493,563	5,939,410	(21)	2,801,866
848,129	2,225,235	371,167	(22)	(1,377,106)	Facility Development Fund (Authority Reserves)	5,133,568	4,624,500	6,002,824	(22)	509,068
<u>\$3,273,989</u>	<u>\$7,244,039</u>	<u>\$2,121,655</u>		<u>(\$3,970,050)</u>		<u>\$17,007,170</u>	<u>\$14,475,000</u>	<u>\$17,506,715</u>		<u>\$2,532,170</u>
<b>INCREASE (DECREASE) - FACILITY / NOISE MITIGATION TRANSACTIONS</b>										
<u>\$1,150,479</u>	<u>(\$614,590)</u>	<u>(\$620,087)</u>		<u>\$1,765,069</u>		<u>\$2,378,902</u>	<u>(\$337,750)</u>	<u>(\$1,540,306)</u>		<u>\$2,716,652</u>
<b>NET ACTIVITY VS. BUDGET</b>										
<u>\$801,379</u>	<u>(\$1,424,812)</u>	<u>\$1,553,428</u>		<u>\$2,226,191</u>		<u>\$7,529,217</u>	<u>\$373,859</u>	<u>\$3,636,681</u>		<u>\$7,155,358</u>
<u>(\$848,129)</u>	<u>(\$2,225,235)</u>	<u>(\$371,167)</u>		<u>\$1,377,106</u>	<b>LESS USE OF AUTHORITY RESERVES</b>	<u>(\$5,133,568)</u>	<u>(\$4,624,500)</u>	<u>(\$6,002,824)</u>		<u>(\$509,068)</u>
<b>NET INCREASE (DECREASE) IN CASH - TOTAL</b>										
<u>(\$46,750)</u>	<u>(\$3,650,047)</u>	<u>\$1,182,261</u>		<u>\$3,603,297</u>	<u>(see note below)</u>	<u>\$2,395,649</u>	<u>(\$4,250,641)</u>	<u>(\$2,366,143)</u>		<u>\$6,646,290</u>

Notes: (a) The FY 2016 adopted budget approved use of \$4,624,500 of Authority Reserves to provide funding for the airport share of capital projects. See additional discussion at note 23.

(b) In April 2016, the Authority closed on the sale of the B-6 Trust and the Kenwood Lot properties. Net proceeds of \$63.2 million and \$2.1 million, respectively, were deposited to the Facility Development Reserve and invested in accordance with the 2016 Investment Policy.

# **BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

## **NOTES TO SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS MONTH AND TWELVE MONTHS ENDED JUNE 30, 2016 & 2015**

### **General Comments**

The Schedule of Cash Receipts and Disbursements ("Schedule") represents the cash basis activity for the month and fiscal year-end compared to the allocation of the annual adopted budget.

The Schedule consists of two sections: Operating Activity and Facility Improvement/Noise Mitigation Transactions. Receipts are shown as positive amounts and disbursements as negative amounts. Favorable budget variances are shown as positive amounts and unfavorable variances as negative amounts. Because this Schedule is on a cash basis, cash timing differences may contribute to budget variances.

The Operating Activity receipts include charges for services (parking, landing fees and concessions), tenant rents, fuel flowage fees, other revenues and investment receipts. The Operating Activity disbursements include costs of services, materials, contracts, personnel and debt service.

Facility Improvement/Noise Mitigation Transactions represent the activity for the Authority's capital program, which consists of (a) the Sound Insulation Program, (b) Other Facility Improvement Program Projects, and (c) the Regional Intermodal Transportation Center ("RITC"). The RITC project was completed in FY 2015.

The FY 2016 Capital Program expenditures are primarily funded by the following sources:

- FAA-approved Passenger Facility Charge ("PFC") program receipts/reserves;
- Grants;
- Facility Development Funds (Authority Reserves).

The notes below provide additional information regarding the performance results detailed in the "Schedule of Cash Receipts and Disbursements."

A Supplemental Schedule of Cash Receipts and Disbursements reflecting the activities related to the Series 2012 Bond debt service and repayment to the Authority of the loans provided to the Rent-A-Car Companies ("RACs") for the Regional Intermodal Transportation Center is also presented.

### **NOTE (1) - Cash Receipts from Operations**

Cash receipts from operations are ahead of budget at fiscal year-end due to better than expected performance primarily in parking, concessions and filming revenues. On the accrual basis, all categories of operating revenues are favorably ahead of budget FYTD 2016 by \$2,850,184. See notes 2 through 7 for additional information regarding operating receipts.

### **NOTE (2) - Landing/Fuel Fees**

Landing fees are based on landed weight of the aircraft. Fuel fees are charged at a rate of \$0.05 a gallon to non-signatory air carriers for fuel uploaded at BUR. Landing fees and fuel fees performed ahead of the budget forecast at fiscal year-end. Accrual basis revenues for this line item are ahead of budget at fiscal year-end by \$150,133.

### **NOTE (3) - Parking Fees**

Parking fee revenues performed ahead of the budget forecast. Accrual basis parking fees are \$315,020 ahead of budget at fiscal year-end.

### **NOTE (4) - Rental Receipts - Terminal Building**

Terminal Building rental receipts exceed the budget at fiscal year-end primarily due to the timing of receipts and additional concession revenues received above the minimum annual guarantee. Accrual basis terminal building rents are \$580,825 ahead of budget at fiscal year-end.

(Continued)

# BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

## NOTES TO SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS MONTH AND TWELVE MONTHS ENDED JUNE 30, 2016 & 2015

**NOTE (5) – Rental Receipts - Other Buildings**

Other Buildings rental receipts exceed the budget at fiscal year-end primarily due to the timing of receipts. This line item includes a settlement from the unlawful detainer claim against Affordable Storage and reimbursement for utilities billed in FY 2015. Accrual basis other building receipts are \$709,161 ahead of budget at fiscal year-end.

**NOTE (6) – Other Receipts**

This category consists primarily of off-airport access fees and film location revenues. This line item favorably exceeds the budget at fiscal year-end primarily due to strong film location revenues. Accrual basis other revenues are \$728,693 ahead of budget at fiscal year-end.

**NOTE (7) – Investment Receipts - Treasurer**

This line item represents cash received from the investment of funds. These receipts fluctuate in response to interest rate and portfolio balance changes and the timing of coupon payments and individual investment maturities and sales. Accrual basis investment income, including the interest earned on the RITC loans to the rental car companies, exceeds the budget at fiscal year-end by \$366,352.

**NOTE (8) – Cash Disbursements from Operations**

Overall operating disbursements are favorably under budget at fiscal year-end. On an accrual basis operating disbursements are favorably within budget parameters. See additional information on operating disbursements in notes 9 through 15.

**NOTE (9) – Administrative Supplies & Costs**

This line item includes office supplies, printing, postage and delivery, office equipment service and lease, recruiting, membership, uniform, Commission meeting, conference and training costs. This line item is under budget at fiscal year-end primarily due lower than anticipated expenses and due to the timing of payments.

**NOTE (10) – Operating Supplies & Maintenance**

This line item includes utilities, fuel, general repairs and maintenance, landscaping, supplies and telephone costs. This line item is under budget at fiscal year-end primarily due to lower than budgeted fuel costs and the timing of payments.

**NOTE (11) – Contractual Operating Costs**

This line item includes various contractual operating costs such as ARFF services, janitorial services, systems and vehicle repair, parking operations and the TBI Airport Management contract costs. This line item exceeds the budget at fiscal year-end due to the timing of payments; specifically, the payment in July of May and June TBI Airport Management costs (this offsets June 2015 which was under budget by a corresponding amount). This line item is within budget on the accrual basis.

**NOTE (12) – Contractual Professional Services**

This line item includes various professional services such as legal, auditing, noise, financial and insurance.

**NOTE (13) – Wages and Benefits**

Wages and Benefits consist of payroll and fringe benefit costs for the Airport Police officers, and include the impact of the terms of the Memorandum of Understanding effective February 2014. Wages and benefits include overtime for film location services which are recovered through the related revenue. Wages and benefits are under budget at fiscal year-end primarily due to savings in worker's compensation premium costs.

(Continued)

# **BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

## **NOTES TO SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS MONTH AND TWELVE MONTHS ENDED JUNE 30, 2016 & 2015**

### **NOTE (14) – Other Operating Costs**

This line item includes public relations/advertising, air service retention, license and permits and bad debt expense. This line item is under budget at fiscal year-end primarily due to lower than expected expenditures related to the Airport branding program.

### **NOTE (15) – Parking Tax**

The 12% City of Burbank parking tax is paid quarterly for the prior three-month period. The amount due in July 2016 of \$544,548 reflects the parking activity for the months of April, May and June. At fiscal year end, parking tax was over budget due to higher than forecasted parking revenues.

### **NOTE (16) – Sound Insulation Program**

The FY 2016 Sound Insulation Program expenditures represent the closeout of the single family modules in the program. A Part 150 Study is under final FAA review and upon conclusion may result in eligible multi-family and an additional number of single family residences being added to the sound insulation program in the future.

### **NOTE (17) – Other Facility Improvement Program Projects**

Other Facility Improvement Program project expenditures are under budget at fiscal year-end by \$411,850. Highlights of project expenditures for the fiscal year are the completion of the Airfield Lighting project which was reimbursed through PFC revenues; additional expenditures beyond the budget "place holder" for the Replacement Passenger Terminal project; completion costs associated with the Taxiway B Rehabilitation project; completion of replacement carpet in the main terminal; various IT related infrastructure projects; and a significant amount of work towards the installation of the replacement emergency generator. Certain approved and budgeted FY 2016 projects were deferred to future budget years.

### **NOTE (18) – Regional Intermodal Transportation Center**

The Regional Intermodal Transportation Center project was completed in FY 2015. \$30,590 of final completion expenditures related to FY 2015 were paid in the current year.

Due to the strong safety measures taken during the construction of the RITC and other OCIP-covered projects, the Insurance Underwriter returned \$500,000 of excess OCIP reserves to the Authority. The Authority paid the portion of the refund related to the 2012 Bonds (\$336,275) to the 2012 Bond Trustee (See Supplemental Schedule), and the balance of \$163,725 reduced the net cost of the RITC Project expenditures.

### **NOTE (19) – FAA Grants – Other Facility Improvement Program Projects**

FAA Grants – Other Facility Improvement Program Projects are under budget at fiscal year-end by \$1,088,454 due to the timing of grant reimbursements for eligible expenditures or timing of project expenditures.

### **NOTE (20) – Other Grants**

Other grants represent federal grants, other than FAA AIP grants, and local grants that fund or partially fund the Ground Access Study. \$158,901 in grant funds were received at fiscal year-end related to the Ground Access Study, of which approximately \$25,000 related to FY 2015 expenditures.

### **NOTE (21) – Passenger Facility Charge Receipts/Reserves**

A number of capital projects are budgeted to be funded or partially funded by Passenger Facility Charges. A PFC Application was approved in August 2015 for the Airfield Lighting project. Cumulative expenditures for this project were reimbursed through PFC revenues during the fiscal year. This line item is ahead of budget at fiscal year-end due to the reimbursement for Airfield Lighting project expenditures.

(Continued)

**BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY****NOTES TO SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS  
MONTH AND TWELVE MONTHS ENDED JUNE 30, 2016 & 2015****NOTE (22) – Facility Development Fund (Authority Reserves)**

The FY 2016 adopted budget programmed the use of Authority Reserves as a funding source for the airport share of capital projects. This line item exceeds the budget at fiscal year-end primarily due to expenditures related to the Replacement Passenger Terminal project.



**BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**  
**SUPPLEMENT SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS**  
**REGIONAL INTERMODAL TRANSPORTATION CENTER / CONSOLIDATED RENTAL CAR FACILITY PAYMENTS AND COLLECTIONS**  
**MONTH AND TWELVE MONTHS ENDED JUNE 30, 2016 & 2015**

Monthly Performance					June 2016	Fiscal YTD Performance (July 2015 - June 2016)				
Actual \$ Jun 2016	Budget Jun 2016	Actual \$ Prior Year Jun 2015	Note	Variance Actual Vs. Budget		Actual \$ Fiscal YTD	Fiscal YTD Budget	Actual \$ Prior Year Fiscal YTD	Note	Variance Actual Vs. Budget
\$480,884	\$410,000	\$475,026	(1)	\$70,884	Customer Facility Charge Receipts	\$5,761,140	\$4,920,000	\$5,550,353	(1)	\$841,140
110,756	101,858	153,942	(2)	8,898	Facility Rent	1,150,378	1,222,362	2,313,119	(2)	(71,984)
(822,650)	(486,375)	(486,007)	(3)	(336,275)	Payments to Bond Trustee for 2012 Bond Debt Service	(6,172,830)	(5,836,555)	(5,832,095)	(3)	(336,275)
(27,709)	(25,483)	(54,098)	(4)	(2,226)	Loan Principal Repayments to the Authority	(287,800)	(305,807)	(812,871)	(4)	18,007
<u>(\$258,719)</u>	<u>\$0</u>	<u>\$88,863</u>	<u>(5)</u>	<u>(\$258,719)</u>		<u>\$450,888</u>	<u>\$0</u>	<u>\$1,218,506</u>	<u>(5)</u>	<u>\$450,888</u>

**General Comments**

The debt service on the 2012 Revenue Bonds and the repayment to the Authority of the loans to the Rent-A-Car Companies ("RACs") is payable from Customer Facility Charges ("CFCs") and Facility Rents. Under the terms of the Bond Indenture, as amended, all CFCs collected subsequent to July 1, 2014 are remitted to the Bond Trustee for the 2012 Bond debt service.

On July 1, 2014, the terms and conditions of the Non-Exclusive Concession and Lease Agreement with the respective Rent-A-Car Companies became effective, including the collection of Facility Rent.

**Note (1) – Customer Facility Charge ("CFC") Receipts**

CFCs of \$6 per day per transaction, up to a maximum of five days, are collected and applied to the 2012 Bond debt service. CFCs received in June and at fiscal year-end exceeded the budget due to better than expected car rental activity.

**Note (2) – Facility Rent**

Facility Rent are under budget fiscal year-end due to the timing of receipts.

**Note (3) – Payments to Bond Trustee for 2012 Bond Debt Service**

Due to the strong safety measures taken during the construction of the RITC and other OCIP-covered projects, the Insurance Underwriter returned \$500,000 of excess OCIP reserves to the Authority. The Authority paid the portion of the refund related to the 2012 Bonds (\$336,275) to the Bond Trustee.

**Note (4) – Loan Principal Repayments to the Authority**

Repayments of the loan principal to the Authority from the Rent-A-Car Companies are under budget fiscal year-end (\$18,007) due to timing of receipts. The principal portion of the payment will be deposited as reimbursement to the Authority's Facility Development Fund. The interest portion of the loan repayment is recorded as investment income.

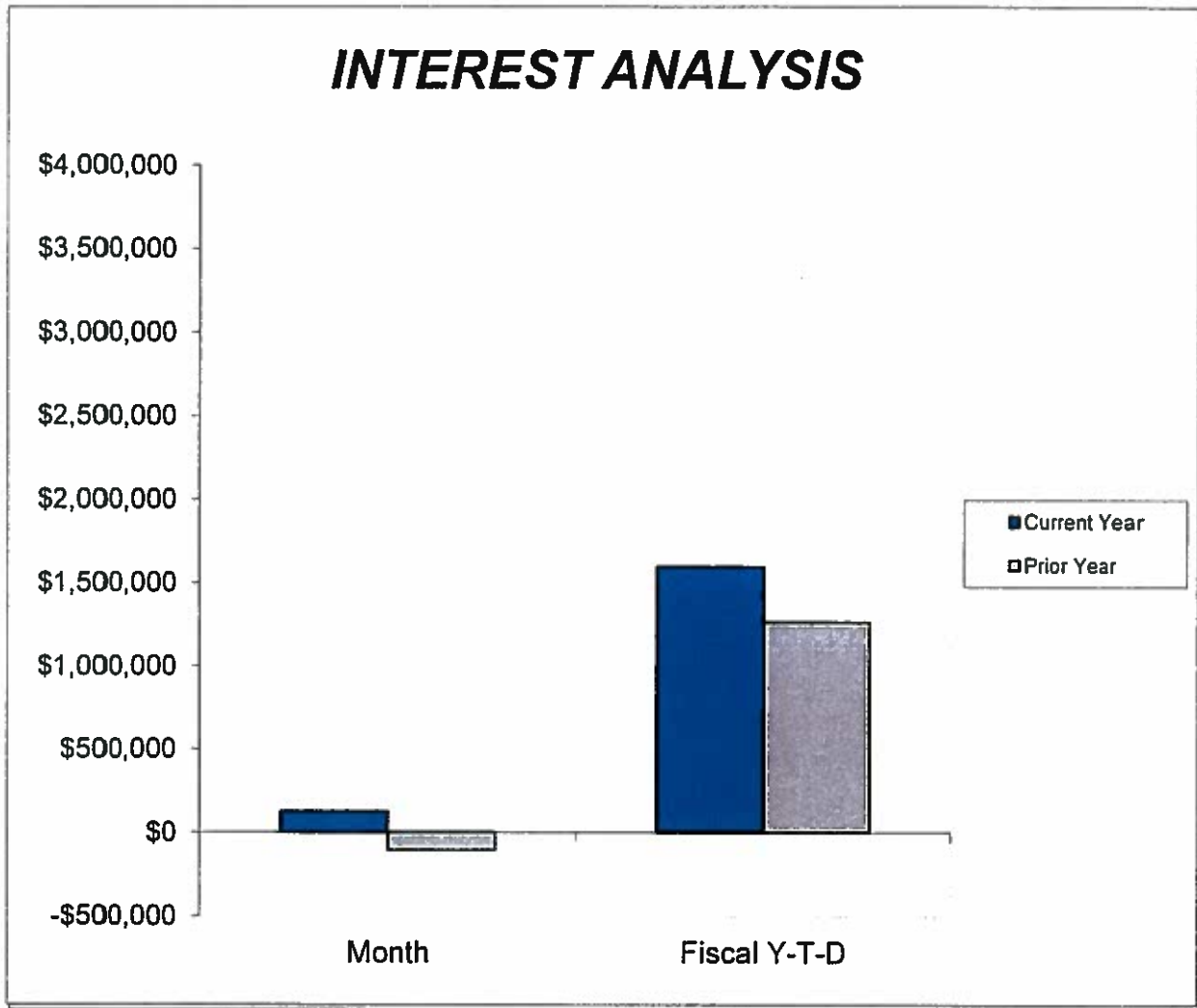
**Note (5) – Net RITC / ConRAC Facility Payments and Collections**

A positive amount in this line indicates that cash has been received above the required payment obligations. At fiscal year-end, upon conclusion of the required reconciliation, any excess surplus accumulated will be evaluated and applied toward the allowed uses under the terms and conditions of the Non-Exclusive Concession and Lease Agreement with the Rent-A-Car Companies.

In the event of a shortfall of receipts to meet the required payment obligations (i.e., CFC collections perform under budget projections), the Authority holds the right to adjust the Facility Rent paid by the Rent-A-Car Companies on a 30-day notice.



## ***Burbank-Glendale-Pasadena Airport Authority***



	June 2016	June 2015
Interest Receipts - - Month	\$126,247	(\$106,990)
Interest Receipts - - Fiscal Y-T-D	\$1,594,495	\$1,264,447
Month End Portfolio Balance	\$215,537,216	\$144,766,440
Yield to Maturity	0.76%	0.67%

## **Supplement to the June 2016 Treasurer's Report**

### **FY 2016 Cash Disbursements**

#### **Facility Improvement / Noise Mitigation Transactions**

**BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**  
**FY 2016 Cash Disbursements - Facility Improvement / Noise Mitigation Transactions**

PROJECT DESCRIPTION	Budgeted Cost	Cash Basis FY 2016 Cost	Budget Variance (Fav. / Unfav.)	Project Status at June 30, 2016
<b>BUILDING IMPROVEMENTS</b>				
Building #10 Roof Replacement	\$ 435,000	\$ 18,673	\$ 416,327	Deferred.
Terminal Carpet: Phase Two	350,000	356,391	(6,391)	Completed.
Maintenance Dept. Electrical Service Upgrades	300,000	27,113	272,887	Design FY 2016 - budgeted for completion FY 2017.
Building #36 Server Room Upgrades	200,000	52,148	147,852	Initiated FY 2016 - budgeted for completion FY 2017.
Terminal High Voltage Electrical Upgrades	165,000	251,624	(86,624)	Initiated FY 2016 - budgeted for completion FY 2017.
Building #36 Roof Replacement	100,000	159,407	(59,407)	Completed.
Administration Offices: Carpet Replacement	30,000	31,218	(1,218)	Completed.
Minor Building Improvements	175,000	127,186	47,814	Completed.
<b>TOTAL BUILDING IMPROVEMENTS</b>	<b>\$ 1,755,000</b>	<b>\$ 1,023,760</b>	<b>\$ 731,240</b>	
<b>OTHER IMPROVEMENTS</b>				
Emergency Back-up Generator Replacement	\$ 2,100,000	\$ 969,207	\$ 1,130,793	Initiated FY 2016 - budgeted for completion FY 2017.
Ramp Lighting Fixture Wiring Replacement	100,000	68,000	32,000	Completed.
New Hydrant: Terminal A Baggage Claim	25,000	-	25,000	Project cancelled - low cost alternative implemented.
ARFF Station: Seismic Stabilization of Trailers	-	103,755	(103,755)	Completed.
<b>TOTAL OTHER IMPROVEMENTS</b>	<b>\$ 2,225,000</b>	<b>\$ 1,140,962</b>	<b>\$ 1,084,038</b>	
<b>IT / COMMUNICATIONS / SECURITY</b>				
Fiber Optic Installation: Phase 7	\$ 340,000	\$ 4,322	\$ 335,678	Deferred.
DVSS Camera Replacements / Elevated Walkway	415,000	-	415,000	Deferred to future fiscal year.
Primary Server SAN Replacement	175,000	140,316	34,684	Completed.
DVSS Storage SAN Replacement	150,000	45,449	104,551	Initiated FY 2016 - Budgeted for completion FY 2017.
Upgrade Phone / Voicemail System	150,000	-	150,000	Deferred - Budgeted in FY 2017.
Access Control/ IET Upgrades	140,000	28,157	111,843	Initiated FY 2016 - Budgeted for completion FY 2017.
Computer Switch Stack Replacement	120,000	99,369	20,631	Completed.
Replace Firewall and Anti-Virus Solutions	100,000	54,279	45,721	Completed.
<b>TOTAL IT / COMMUNICATIONS / SECURITY</b>	<b>\$ 1,590,000</b>	<b>\$ 371,892</b>	<b>\$ 1,218,108</b>	
<b>EQUIPMENT</b>				
Skiddometer Replacement	\$ 115,000	\$ -	\$ 115,000	Completed - costs accrued into FY 2016.
Maintenance Equipment	230,000	-	230,000	Deferred - budgeted in FY 2017.
<b>TOTAL EQUIPMENT</b>	<b>\$ 345,000</b>	<b>\$ -</b>	<b>\$ 345,000</b>	
<b>RUNWAY / TAXIWAY / ROADWAY PROJECTS</b>				
Taxiway B Rehabilitation	\$ 3,800,000	\$ 3,074,384	\$ 725,616	Completed.
RPZ Land Acquisition: Hollyona Property	1,400,000	20,320	1,379,680	Deferred.
Landside Paving Replacement	700,000	481,353	218,647	Completed.
Runway 8/26 & 15/33 Rehabilitation: Design	600,000	1,092,956	(492,956)	R/W 8/26 completed; R/W 15/33 in FY 2017.
Runway Shoulder Rehabilitation (completion)	300,000	1,035,146	(735,146)	Completed.
Obstruction Removal (multi-phase)	250,000	-	250,000	Deferred - Budgeted in FY 2017.
Hangar #2 Ramp Paving: Phase 2	180,000	273,871	(93,871)	Completed.
Blast Fence Hangar #42	150,000	3,975	146,025	Initiated FY 2016 - Budgeted for completion FY 2017.
Runway Airfield Lighting	-	2,586,109	(2,586,109)	Completed utilizing approved PFC revenues.
Precision Approach Path Indicator (PAPI)	-	10,134	(10,134)	Completed.
Flight East Paving Improvements	-	534	(534)	Completed.
<b>TOTAL RUNWAY / TAXIWAY / ROADWAY</b>	<b>\$ 7,380,000</b>	<b>\$ 8,578,782</b>	<b>\$ (1,198,782)</b>	
<b>NOISE MITIGATION</b>				
Part 150 Study (completion)	\$ 80,000	\$ 31,958	\$ 48,042	Completion - subject to FAA approval.
Residential Acoustical Treatment Program	25,000	385,503	(360,503)	Completed - subject to above.
<b>TOTAL NOISE MITIGATION</b>	<b>\$ 105,000</b>	<b>\$ 417,461</b>	<b>\$ (312,461)</b>	
<b>DEVELOPMENT</b>				
Replacement Terminal Development	\$ 500,000	\$ 2,738,250	\$ (2,238,250)	Ongoing.
B-6 Property Disposition	400,000	173,028	226,972	Completed.
Transportation Planning	175,000	70,484	104,516	Multi-year program.
Reimbursements - Other Sources	-	(168,084)	168,084	TSA OTA, OCIP Premium, Insurance Proceeds.
<b>TOTAL DEVELOPMENT</b>	<b>\$ 1,075,000</b>	<b>\$ 2,813,678</b>	<b>\$ (1,738,678)</b>	
<b>O &amp; M CAPITAL</b>	<b>\$ 337,750</b>	<b>\$ 281,733</b>	<b>\$ 56,017</b>	Substantially Completed.
<b>Total</b>	<b>\$ 14,812,750</b>	<b>\$ 14,628,268</b>	<b>\$ 184,482</b>	



# News Release

***BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY***

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## **PLUG-IN ELECTRIC VEHICLE CHARGING STATIONS INSTALLED AT HOLLYWOOD BURBANK AIRPORT**

BURBANK, Calif., October 3, 2016 — The Burbank Water and Power Department (BWP) installed three dual connector Siemens VersiCharge Level 2 Plug-In Electric Vehicle (PEV) charging stations in the Hollywood Burbank Airport's Valet parking garage late last month. These charging stations are part of a Right of Entry Agreement that the Burbank-Glendale-Pasadena Airport Authority and the City of Burbank entered into in 2015. In addition to these charging stations, that agreement requires the City to install one Level 3 DC Fast Charge PEV charging station at the Airport.

The City is installing PEV charging stations at the Airport as part of its objective to promote the use of alternative fuel vehicles to support sustainability goals, reduce environmental pollution and support the efficient use of natural resources. A separate, but related Right of Entry Agreement, allows the City to install and maintain a rooftop Photovoltaic System on the Authority's Regional Intermodal Transportation Center (RITC) to provide clean energy to Burbank's power grid and further promote these goals.

The Level 2 charging stations are compatible with all plug-in electric vehicles and offer unparalleled usability, safety, energy management and affordability. Tesla owners will need to supply a public charging station "adapter," which comes with the vehicle at the time of purchase.

"California is still in the infancy stage of electrifying its transportation sector and we are happy to partner with the Hollywood Burbank Airport to further that growth. The City and BWP will continue to promote clean technology," said Burbank Mayor Jess Talamantes.

(more)

## PLUG-IN ELECTRIC VEHICLE CHARGING STATIONS

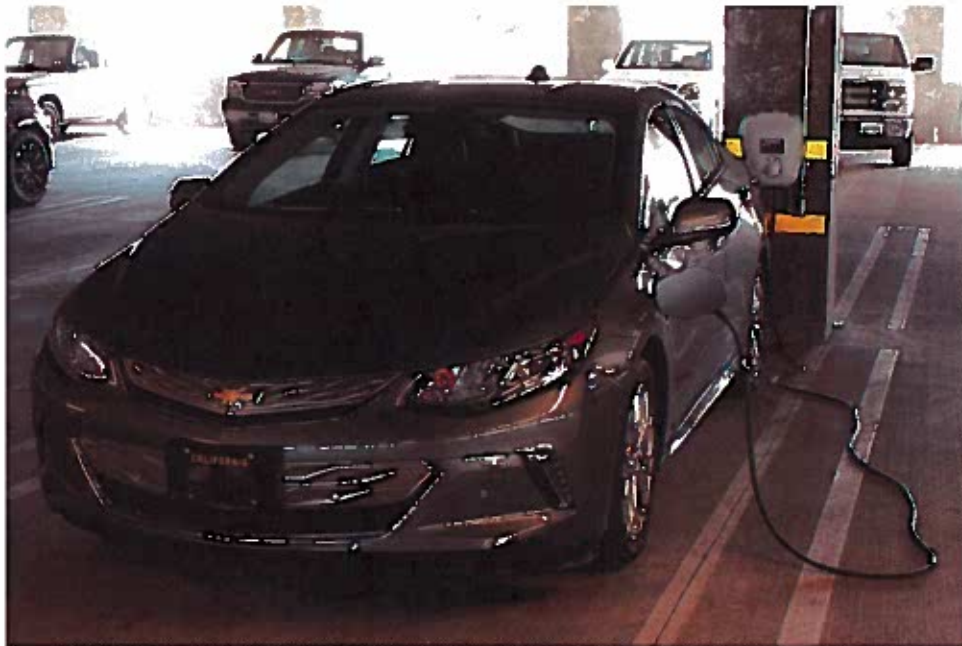
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The Level 2 PEV charging stations will provide a valuable service to the Airport's Valet customers with electric vehicles, charging a vehicle in two to six hours. Customers do not pay a charge for the electricity; however, a nominal handling fee of \$5 is added for this service.

"The Authority is pleased to have these electric vehicle charging stations added to the list of conveniences for our customers, providing them the ability to charge their vehicles while using valet parking at the Airport," said Airport Authority President Bill Wiggins. "Any time the Airport can help reduce greenhouse gas emissions from the transportation sector and partner with the City of Burbank to do so, we're happy to participate."

An installation of a Level 3 DC Fast Charge PEV Station in the Short Term Parking area is currently scheduled for 2017. That charging station will have the ability to energize an electric vehicle in as little as 20 minutes. It will be located next to a dedicated Americans with Disabilities Act accessible parking space with appropriate signage.



*An electric vehicle charges, using one of the Siemens VersiCharge Level 2 Plug-In Electric Vehicle (PEV) charging stations in the Hollywood Burbank Airport's Valet parking garage. The charging stations were installed by the Burbank Water and Power Department (BWP).*

## TRAVEL EXPENSE REPORTS SUMMARY

REPORT PERIOD: January 1, 2016, through June 30, 2016

Commissioner	Departure Date	Return Date	Destination	Purpose	Expenditures					Total
					Travel	Method	Food	Lodging	Fees/Misc	
Adams, R.					\$ -		\$ -	\$ -	\$ -	\$ -
Brown, D.*	12/15/2015	12/17/2015	Washington, DC	Mtg.- Congressman Schiff and FAA Director Angeles	\$ 1,080.94	Air	\$ -	\$ 719.06	\$ 49.78	\$ 1,849.78
Brown, D.	1/9/2016	1/15/2016	Wailea, Maui, HI	AAAE Aviation Issues Conference	\$ 601.00	Air/Shuttle	\$ 157.72	\$ 1,950.75	\$ 8.85	\$ 2,718.32
Friedman, L.					\$ -		\$ -	\$ -	\$ -	\$ -
Quintero, F.*	12/15/2015	12/17/2015	Washington, DC	Mtg.- Congressman Schiff and FAA Director Angeles	\$ 1,084.24	Air	\$ 77.63	\$ 719.06	\$ 50.00	\$ 1,930.93
Quintero, F.	1/9/2016	1/15/2016	Wailea, Maui, HI	AAAE Aviation Issues Conference	\$ 847.28	Air/Taxi/Auto	\$ 100.81	\$ 2,129.94	\$ 140.00	\$ 3,218.03
Selvidge, R.					\$ -		\$ -	\$ -	\$ -	\$ -
Sinanyan, Z.*	12/16/2015	12/17/2015	Washington, DC	Mtg.- Congressman Schiff and FAA Director Angeles	\$ 716.48	Air/Taxi	\$ 99.12	\$ 325.18	\$ 9.95	\$ 1,150.73
Sinanyan, Z.	1/9/2016	1/15/2016	Wailea, Maui, HI	AAAE Aviation Issues Conference	\$ 733.76	Air/Taxi/Uber	\$ 255.58	\$ 2,129.94	\$ -	\$ 3,119.28
Sinanyan, Z.	3/14/2016	3/16/2016	Washington, DC	ACI-NA/AAAE Legislative Conference	\$ 1,048.87	Air/Uber	\$ 107.53	\$ 770.59	\$ -	\$ 1,926.99
Tomek, T.					\$ -		\$ -	\$ -	\$ -	\$ -
Wiggins, B.	1/9/2016	1/15/2016	Wailea, Maui, HI	AAAE Aviation Issues Conference	\$ 1,084.16	Air/Uber	\$ 246.16	\$ 2,129.94	\$ 77.60	\$ 3,537.86
										\$ 19,451.92

\*Travel Expenses Incurred in December 2015; Expense Report Finalized in February 2016