



October 16, 2015

CALL AND NOTICE OF A REGULAR MEETING
OF THE OPERATIONS AND DEVELOPMENT COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Operations and Development Committee will be held Monday, October 19, 2015, at 8:30 a.m. in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
OPERATIONS AND DEVELOPMENT COMMITTEE

Airport Skyroom
Monday, October 19, 2015
8:30 A.M.

NOTE TO THE PUBLIC: Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. Approval of Agenda
2. Public Comment
3. Contracts and Leases
 - a. Award of Contract, Project Number E15-08
Building 36 Roof Replacement
 - Staff Report Attached

[See page 1]

Staff seeks a Committee recommendation to the Commission that it award a construction contract in the amount of \$118,950 to Best Contracting Services, Inc. for reroofing approximately 10,300 square feet of roofing on Building 36. Staff also seeks approval of an approximate 10% contingency in the amount of \$12,000 to permit Staff to authorize any necessary changes in the scope of the project during the course of construction.

In order to address the condition of the roof prior to the potential “El Niño” rainy season, and subject to the recommendation of the Committee, this item has been placed on the Commission’s agenda for consideration at its meeting immediately following the Committee meeting.

b. Relocation of High-Voltage Equipment

- Staff Report Attached

[See page 4]

Staff seeks a Committee recommendation to the Commission authorizing the Executive Director to award a purchase order to GA Technical Services, Inc. in the amount of \$72,314.52 for additional construction effort associated with the Terminal High-Voltage Phase 2 project. Staff also seeks an additional increase of \$10,000 in the approved contingency to cover any additional expenses to complete this project.

c. Award of Contract, Project Number E15-15
Building 36 Parking Lot Pavement

- Staff Report Attached

[See page 7]

Staff seeks a Committee recommendation to the Commission that it award a construction contract in the amount of \$203,293 to Griffith Company for rehabilitation of the parking lot and entrance road pavement at Building 36. Staff also seeks approval of an approximate 10% contingency in the amount of \$20,000 to permit Staff to authorize any necessary changes in the scope of the project during the course of construction.

d. Hewlett Packard Network Switch Chassis Purchase and
Installation Services

- Staff Report Attached

[See page 10]

As part of the Authority's Information and Communication Technologies Department's continuing efforts to provide a technologically secure and advanced network infrastructure, Staff seeks a Committee recommendation to the Commission for approval of the purchase and installation of two (2) Hewlett Packard 5400 Series switch chassis plus the acquisition of one spare switch chassis to replace the current network switch stacks.

These switch chassis are in addition to one switch chassis that was recently installed in Building 9 as detailed in the staff report. The aggregate cost for the acquisition and installation of all three of these switch chassis is \$95,794.01. Because the aggregate cost of these chassis switches exceeds the Executive Director's signature authority, Staff brings this item to the Committee and Commission for approval.

4. Other Contracts and Leases and Capital Projects

5. Adjournment