



October 1, 2020

CALL AND NOTICE OF A REGULAR MEETING OF THE
OPERATIONS AND DEVELOPMENT COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Operations and Development Committee will be held Monday, October 5, 2020, at 8:30 a.m., in the Airport Skyroom of Hollywood Burbank Airport, 2627 N. Hollywood Way, Burbank, California 91505.

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Commission or staff may participate in this meeting via teleconference. In the interest of maintaining appropriate social distancing, members of the public may observe and participate in the meeting telephonically through the following number:

Dial In: (978) 990-5000

Access Code: 880737#

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
OPERATIONS AND DEVELOPMENT COMMITTEE
Airport Skyroom
Monday, October 5, 2020
8:30 a.m.

The public comment period is the opportunity for members of the public to address the Committee on agenda items and on airport-related non-agenda matters that are within the Committee's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached

Members of the public are requested to observe the following decorum when attending or participating in meetings of the Committee:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Committee during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to airport-related non-agenda matters that are within the Committee's subject matter jurisdiction.*
- *Limit comments to five minutes or to such other period of time as may be specified by the presiding officer.*



The following activities are prohibited:

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*



Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Committee less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 N. Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

A G E N D A

Monday, October 5, 2020

1. Approval of Agenda

2. Public Comment

3. Approval of Minutes

a. September 21, 2020

[See page 1]

4. Contracts and Leases

a. Award of Contract – Acquisition of Replacement Storage Array

- Staff report attached

[See page 3]

Staff seeks an Operations and Development Committee recommendation to the Commission to approve the purchase and installation of two Tegile IntelliFlash T4200 Hybrid Storage Arrays, also known as Storage Area Networks (“SANs”), to replace two current SANs that will soon be reaching their end of life and will no longer be supported by the manufacturer.

The aggregate cost for the acquisition and installation of these SANs is \$123,015.42. Appropriations, in the amount of \$75,000, were included for this project in the adopted FY 2020/2021 budget. The shortfall of \$48,015.42 in appropriations, subject to budget performance in the fiscal year, is to be supported by the carryover of CARES Act funds from FY 2020.

5. Items for Information

a. Committee Pending Items

[See page 6]

6. Adjournment

**MINUTES OF THE REGULAR MEETING OF THE
OPERATIONS AND DEVELOPMENT COMMITTEE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

MONDAY, SEPTEMBER 21, 2020

A regular meeting of the Operations and Development Committee was called to order on this date in the Airport Skyroom, 2627 N. Hollywood Way, Burbank, California, at 8:33 a.m., by Commissioner Devine.

ROLL CALL

Present: Commissioners Devine (via teleconference) and Brown; Commissioner Kennedy was present during the meeting, but his voice could not be heard due to technical difficulties.

Absent: None

Also Present: Staff: Frank Miller, Executive Director; John Hatanaka, Senior Deputy Executive Director; Tom Lenahan, Fire Chief, Airport Fire Department; Tom Janowitz, Sr. Manager, Ground Access

1. Approval of Agenda The agenda was approved as presented.

2. Public Comment There were no public comments.

3. Approval of Minutes

a. August 17, 2020 Commissioner Brown moved approval of the minutes of the August 17, 2020 meeting seconded by Commissioner Devine (via teleconference). There being no objection, a voice vote was taken to accommodate those participating via teleconference. The motion was approved (3-0).

4. Contracts and Leases

**a. Award of Contract
Aircraft Rescue Firefighting
("ARFF") Vehicle Replacement** Staff presented to the Committee a recommendation for Commission approval to award an ARFF Vehicle Purchase Contract and related Purchase Order for \$808,912.33 to Rosenbauer Minnesota, LLC for a Rosenbauer Panther 4x4 ARFF vehicle with a no later than August 31, 2021, delivery date.

Appropriations of \$875,00.00 for this acquisition are in the FY 2020/2021 Facility Improvement (Capital) Budget. The base vehicle acquisition of \$753,166.26, funded through an AIP Grant with the local sponsor match and ancillary equipment of \$55,746.07, through

an additional allocation of CARES Act Grant funding for AIP Grant awards.

Motion

Commissioner Brown moved approval of Staff's recommendation, seconded by Commissioner Devine (via teleconference).

Motion Approved

There being no objection, a voice vote was taken to accommodate those participating via teleconference. The motion was approved (3-0).

5. Items for Information

**a. Contract Amendment –
MV Transportation**

Staff briefed the Committee on the status of the MV Transportation agreement, the Authority's contracted shuttle service provider, regarding the terms of the current agreement, and a proposal to amend the agreement to reflect a reduced scope, size of the fleet, and on-call services.

b. Committee Pending Items

Staff informed the Committee of future pending items that will come to the Committee for review.

6. Adjournment

There being no further business, the meeting adjourned at 8:47 a.m.

**STAFF REPORT PRESENTED TO
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
OPERATIONS AND DEVELOPMENT COMMITTEE
OCTOBER 5, 2020**

**TEGILE INTELLIFLASH T4200 HYBRID STORAGE ARRAY PURCHASE AND
INSTALLATION SERVICES FOR PRIMARY NETWORK**

SUMMARY

Staff seeks an Operations and Development Committee ("Committee") recommendation to the Commission to approve the purchase and installation of two Tegile IntelliFlash T4200 Hybrid Storage Arrays, also known as Storage Area Networks ("SANs"), to replace two current SANs that will soon be reaching their end of life and will no longer be supported by the manufacturer.

The aggregate cost for the acquisition and installation of these SANs is \$123,015.42. Appropriations, in the amount of \$75,000, were included for this project in the adopted FY 2020/2021 budget. The shortfall of \$48,015.42 in appropriations, subject to budget performance in the fiscal year, is to be supported by the carryover of CARES Act funds from FY 2020.

BACKGROUND

The SANs, which store the Authority's Primary Domain Network, are nearing its end-of-life cycle. This equipment, originally purchased and installed in December 2015, utilizes older flash drive technology and is strategically located in separate locations at the Airport to support system redundancy. The current equipment provides a total usable storage space of 48 terabytes ("TB") airport-wide that is an integral part of the Primary Virtual Network Servers and End User Data Storage system.

In addition to the equipment reaching its end of life cycle as well as not being supported by the manufacturer later this year, Staff recognized the need to build additional storage capacity for the Airport's current and future operations. The Tegile IntelliFlash T4200 SANs utilize newer technology that provides a smaller footprint, faster data read/write ability, and greater storage capacity. Each SANs provides a total usable storage space of 58 TB for each location with a combined total of 116 TB that will accommodate future data storage needs.

REQUEST FOR BIDS

Staff issued specifications for SANs that utilize newer technology and greater storage capacity using the Tegile IntelliFlash T4200 SANs. Requests for Bids for this specific SAN with installation was issued via PlanetBids. A total of four responses were received on August 26, 2020. Two bid responses were deemed to be complete for the acquisition and installation of the two Tegile IntelliFlash T4200 SANs from the following vendors:

- CHANDLER AUTOMATED SYSTEMS DBA VIGILANT TECHNOLOGIES \$123,015.42
- CLUTCH SOLUTIONS \$162,234.58

Vigilant Technologies has undertaken similar work at the Airport in the past and has completed such work satisfactorily.

BUDGET IMPACT

Appropriations to address the Primary SANs replacement in the amount of \$75,000 are included as part of the Authority's adopted FY 2020/2021 budget.

The cost for replacement is summarized as follows:

Acquisition of two SANs:	\$123,015.42
Installation and configuration	<u>Included</u>
Total:	<u>\$123,015.42</u>

The shortfall of \$48,015.42 in appropriations, subject to budget performance in the fiscal year, is to be supported by the \$1.7 Million in CARES Act funds carried over from FY 2020.

STAFF RECOMMENDATION

Staff seeks a Committee recommendation to the Commission that it authorize the Executive Director to issue a purchase order to Vigilant Technologies for the acquisition, installation and configuration of two (2) Tegile IntelliFlash T4200 Hybrid SANs in the total amount of \$123,015.42.

NETWORK STORAGE HARDWARE - RFQ ICT20-01
BID RESULTS

Bid Results for NETWORK STORAGE HARDWARE (RFQ ICT20-01)
Issued on 08/19/2020
Bid Due on August 26, 2020 4:00 PM (Pacific)

Item Num	Section	Item Code	Item Type	Description	Unit of Measure	Quantity	Chandler Automated Systems	Clutch Solutions	Non Responsive	
									CDW Government LLC	Connection, MoreDirect Enterprise Soluti
1	Main Bid			Tegile Xeon T4200 Inteliflash 52TB	EA	2	\$89,000.00	\$125,283.26	\$112,054.90	\$114,659.88
2	Main Bid			Inteliflash Quad Port 10GB SFP Network Adapters	EA	4	\$10,048.00	\$8,739.12	\$7,039.88	\$7,200.64
3	Main Bid			Inteliflash 12-mo Platinum Support (12mo x 2 units = 24)	Month	24	\$13,440.00	\$15,026.16	\$9,317.04	\$13,759.44
4	Main Bid			Delivery-Non-taxable-FOB Destination	LS	1	\$375.00	\$859.00	\$0.00	\$750.00
5	Main Bid			10.25% City of Burbank Sales/Use Tax	LS	1	\$9,379.98	\$15,226.22	\$12,207.22	\$13,977.92
						Subtotal	\$122,242.98	\$164,633.76	\$140,619.04	\$150,347.88
						Total	\$122,242.98	\$164,633.76	\$140,619.04	\$150,347.88
						New- Subtotal	\$112,488.00	\$148,548.54	\$112,411.82	\$135,619.96
4	Main Bid			Delivery-Non-taxable-FOB Destination	LS	FOB	\$375.00	\$859.00	\$0.00	\$750.00
5	Main Bid			10.25%	LS	Tax 10.25%	\$10,152.42	\$13,686.04	\$12,207.22	\$12,490.70
						New Total	\$123,015.42	\$163,093.58	\$140,619.03	\$148,860.66
6				Bid Terms Acknowledgement Form/RFQ Signed			Yes	Yes	Yes	NO
7				Provided Company Profile			Yes	Yes	Yes	NO
8				Provided References			Yes/3	Yes/2	Yes/2	NO
9				Provided Product Warranty Information			Yes	Yes	No	NO


DN: cn=Alisa DeHoyos, o=Burbank-Glendale-Pasadena Airport Authority, ou=Procurement, email=adehoyos@bur.org, c=US
Date: 2020.09.29 12:05:07 -07'00'
Adobe Acrobat version: 2020.012.20048

**BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
OPERATIONS AND DEVELOPMENT COMMITTEE
OCTOBER 5, 2020**

COMMITTEE PENDING ITEMS

Future

1. Contract Amendment - MV Transportation
2. Contract Amendment – Universal Allied Security
3. Award of Contract - Acquisition of Body Cameras (APD)