



June 17, 2021

CALL AND NOTICE OF THE REGULAR MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that the regular meeting of the Legal, Government and Environmental Affairs Committee will be held Monday, June 21, 2021, at 9:30 a.m., or immediately following the Commission meeting, in the Burbank Room of Hollywood Burbank Airport, 2627 N. Hollywood Way, Burbank, California 91505.

Pursuant to Governor Newsom's Executive Order N-29-20, members of the Commission or staff may participate in this meeting via teleconference. In the interest of maintaining appropriate social distancing, members of the public may observe and participate in the meeting telephonically through the following number:

Dial In: (701) 802-5334

Access Code 2451017

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE

Burbank Room
Monday, June 21, 2021
9:30 a.m., or Immediately Following
the Conclusion of the
Commission Meeting

As a result of the convening of this meeting of the Legal, Government and Environmental Affairs Committee, each Committee member in attendance is entitled to receive and shall be provided \$200.

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The public comment period is the opportunity for members of the public to address the Committee on agenda items and on airport-related non-agenda matters that are within the Committee's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.

Members of the public are requested to observe the following decorum when attending or participating in meetings of the Committee:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Committee during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to airport-related non-agenda matters that are within the Committee's subject matter jurisdiction.*
- *Limit comments to five minutes or to such other period of time as may be specified by the presiding officer.*

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The following activities are prohibited:

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*

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Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Committee less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 N. Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

A G E N D A

Monday, June 21, 2021

1. Roll Call
2. Staff Announcement: AB 23
3. Approval of Agenda
4. Public Comment
(For items not on the Agenda. Public Comment on specific Agenda items will be received at the time the item is presented.)
5. Approval of Minutes
 - a. April 5, 2021 **[See page 1]**
6. Items for Discussion
 - a. Committee Organizational Discussion

No staff report included. With new Commissioners assigned to Standing Committees of the Commission, this item has been placed on the agenda to provide the Committee an opportunity to discuss Committee organization and elect a Chairperson.
7. Items for Information
 - a. Committee Pending Items **[See page 3]**
8. Adjournment

**MINUTES OF THE REGULAR MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

MONDAY, APRIL 5, 2021

A regular meeting of the Legal, Government and Environmental Affairs Committee was called to order on this date in the Burbank Room, 2627 N. Hollywood Way, Burbank, California, at 9:37 a.m., by Commissioner Wiggins.

1. ROLL CALL

Present:	Commissioners Agajanian (via teleconference), and Wiggins
Absent:	Commissioner Madison
Also Present:	Frank Miller, Executive Director; Patrick Lammerding, Deputy Executive Director, Planning and Development; Scott Kimball, Deputy Executive Director, Business and Properties, SMS, Procurement, and Operations
	Airport Authority Counsel: Terence R. Boga of Richards, Watson & Gershon

2. Staff Announcement: AB 23

The Assistant Board Secretary announced that, as a result of the convening of this meeting of the Legal, Government and Environmental Affairs Committee, each Committee member in attendance is entitled to receive and shall be provided \$200.

3. Approval of Agenda

The agenda was approved as presented.

4. Public Comment

There were no public speakers.

5. Approval of Minutes

a. March 15, 2021

Commissioner Agajanian (via teleconference) moved approval of the minutes of the March 15, 2021, meeting seconded by Commissioner Wiggins. There being no objection, a voice vote was taken to accommodate those participating via teleconference. The motion was approved (2-0, 1 absent).

6. Contracts and Leases

a. Approval of Professional Services Agreement Extension RS&H California, Inc.

Staff sought a Committee recommendation to the Commission for approval of a Second Amendment to the Professional Services Agreement ("Agreement"), with RS&H California, Inc. that extends the term of the

Agreement for a period of six months to complete the preparation of an Environmental Impact Statement for the Replacement Passenger Terminal project.

Motion

Commissioner Agajanian (via teleconference) moved approval of Staff's recommendation, seconded by Commissioner Wiggins.

Motion Approved

There being no objection, a voice vote was taken to accommodate those participating via teleconference. The motion was approved (2-0, 1 absent).

7. Closed Session

The meeting recessed to closed session at 9:40 a.m. to consider the items listed on the closed session agenda and to confer with legal counsel.

**a. Conference with Real Property Negotiators
(California Government Code Section 54956.8)**

**Property: Bob Hope Airport Leaseholds
Authority Negotiator: Executive Director
Negotiating Party: Deluxe Public Charter LLC
Under Negotiation: Price and Terms of Payment**

The meeting reconvened to open session at 9:45 a.m., with 1 Commissioner present and 1 connected via teleconference. No reportable action taken on the presented item.

8. Items for Information

a. Committee Pending Items

Staff informed the Committee of future pending items that will come to the Committee for review.

9. Adjournment

There being no further business, the meeting was adjourned at 9:46 a.m.

**BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
LEGAL GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
JUNE 21, 2021**

COMMITTEE PENDING ITEMS

Future

1. Adoption of proposed Automatic License Plate Recognition System (ALPRS) policy
2. Access Agreement (PFAS Testing; Boeing) – Aviall Parcel
3. Restricted Land Covenant – Adjacent Parcel; RWQCB