



February 3, 2022

CALL AND NOTICE OF THE REGULAR MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that the regular meeting of the Legal, Government and Environmental Affairs Committee will be held Monday, February 7, 2022, at 9:30 a.m., or immediately following the Commission meeting, in the Burbank Room of Hollywood Burbank Airport, 2627 N. Hollywood Way, Burbank, California 91505.

Pursuant to Government Code Section 54953(e), members of the Committee may participate in this meeting via teleconference. In the interest of maintaining appropriate social distancing, a physical location is not being provided for the public to attend or comment. Members of the public may observe the meeting telephonically and may offer comment in real time through the following number:

(818) 862-3332

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE

Burbank Room
Monday, February 7, 2022
9:30 a.m., or Immediately Following
the Conclusion of the
Commission Meeting

As a result of the convening of this meeting of the Legal, Government and Environmental Affairs Committee, each Committee member in attendance is entitled to receive and shall be provided \$200.

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The public comment period is the opportunity for members of the public to address the Committee on agenda items and on airport-related non-agenda matters that are within the Committee's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.

When in-person attendance or participation at meetings of the Commission is allowed, members of the public are requested to observe the following rules of decorum:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Committee during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to airport-related non-agenda matters that are within the Committee's subject matter jurisdiction.*
- *Limit comments to five minutes or to such other period of time as may be specified by the presiding officer.*

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The following activities are prohibited:

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*

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Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Committee less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 N. Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

A G E N D A

Monday, February 7, 2022

1. Roll Call
2. Staff Announcement: AB 23
3. Approval of Agenda
4. Public Comment
5. Approval of Minutes
 - a. January 18, 2022 ***[See page 1]***
6. Items for Information
 - a. Committee Pending Items ***[See page 4]***
7. Closed Session
 - a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(California Government Code Section 54956.9(d)(1))
Name of Case: City of Los Angeles v. FAA et al. (Case No. 21-71170)
8. Adjournment

**MINUTES OF THE SPECIAL MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

MONDAY, JANUARY 18, 2022

A special meeting of the Legal, Government and Environmental Affairs Committee was called to order on this date in the Burbank Room, 2627 N. Hollywood Way, Burbank, California, at 10:36 a.m., by Commissioner Agajanian.

1. ROLL CALL

Present: Commissioners Agajanian, Williams and Gabel-Luddy (via teleconference)

Absent: None

Also Present: Staff: Scott Kimball, Deputy Executive Director, Business and Properties, SMS, Procurement, and Operations; John Hatanaka, Senior Deputy Executive Director (left the meeting at 10:40 a.m.); Patrick Lammerding, Deputy Executive Director, Planning and Development; Edward B. Skvarna, Chief of Police; Airport Police Department and Director, Public Safety, (left the meeting at 10:48 a.m.); Pamela Marcello, Senior Director, Government and Public Affairs (left the meeting at 10:48 a.m.)

Authority Counsel: Terence R. Boga of Richards, Watson & Gershon and Tom Ryan of McDermott, Will & Emery

2. Staff Announcement: AB 23 The Assistant Board Secretary announced that, as a result of the convening of this meeting of the Legal, Government and Environmental Affairs Committee, each Committee member in attendance is entitled to receive and shall be provided \$200.

3. Approval of Agenda The agenda was approved as presented.

At the request of the Senior Deputy Executive Director, Item No. 6.b. and 6.c. was taken after Item No. 3., Approval of Agenda.

6. Items for Approval

b. Amendment No. 1 to Professional Services Agreement Conway Consulting, Ltd. Staff sought a Committee recommendation to the Commission for approval of Amendment No. 1 to the Professional Services Agreement with Conway Consulting, Ltd., providing an expanded time and materials scope of services with an additional not-to-exceed funding authorization of \$134,000 through

June 30, 2022. The increase in funding authorization will provide for additional technical planning and support services anticipated to be required from Conway Consulting through the end of the fiscal year for Commission approved restart of the Replacement Passenger Terminal program.

Motion

Commissioner Gabel-Luddy moved approval of Staff's recommendation seconded by Commissioner Williams.

Motion Approved

There being no objection, a voice vote was taken to accommodate the Commissioners participating via teleconference. The motion was approved (3-0).

**c. Airport Use Agreement
Amendment and Airport Use and
Facilities Operating Permit**

Staff sought a Committee recommendation to the Commission for approval of the following actions:

1. Proposed form of Airport Use Agreement Amendment, and,
2. Authorization for the Executive Director to execute the Amendment or an Airport Use and Facilities Operating Permit with the Airlines operating at the Airport.

Motion

Commissioner Williams moved approval of Staff's recommendation seconded by Commissioner Gabel-Luddy.

Motion Approved

There being no objection, a voice vote was taken to accommodate the Commissioners participating via teleconference. The motion was approved (3-0).

4. Public Comment

There were no public comments.

5. Approval of Minutes

a. December 13, 2021

Commissioner Gabel-Luddy moved approval of the minutes of the December 13, 2021, special meeting, seconded by Commissioner Williams. There being no objection, a voice vote was taken to accommodate the Commissioners participating via teleconference. The motion was approved (3-0).

6. Items for Approval (Continued)

**a. Updated Automated License Plate
Recognition System Policy**

Staff sought a Committee recommendation to the Commission for the adoption of an updated Automated License Plate Recognition System policy, governing how the data gathered by the system is accessed and managed by the Airport Police Department.

Motion

Commissioner Williams moved approval of Staff's recommendation seconded by Commissioner Gabel-Luddy.

Motion Approved

There being no objection, a voice vote was taken to accommodate the Commissioners participating via teleconference. The motion was approved (3-0).

7. Items for Information

a. Committee Pending Items

Staff informed the Committee of future pending items that will come to the Committee for review.

8. Closed Session

The meeting recessed to closed session at 10:48 a.m. to consider the items listed on the closed session agenda, and to confer with legal counsel.

a. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

(California Government Code Section 54956.9(d)(1))

Name of Case: City of Los Angeles v. FAA et al. (Case No. 21-71170)

The meeting reconvened to open session at 11:14 a.m. with all three Commissioners present. No reportable action was taken on the presented item.

9. Adjournment

There being no further business, the meeting was adjourned at 11:15 a.m.

**BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
FEBRUARY 7, 2022**

COMMITTEE PENDING ITEMS

Future

1. Annual Noise Fine CPI Increase
2. AQMD – AQIP Compliance Report; Airport Authority Fleet Management
3. Restricted Land Covenant - Adjacent Parcel; RWQCB