



September 29, 2022

CALL AND NOTICE OF THE REGULAR MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that the regular meeting of the Legal, Government and Environmental Affairs Committee will be held Monday, October 3, 2022, at 9:30 a.m., or immediately following the Commission meeting, in the Burbank Room of Hollywood Burbank Airport, 2627 N. Hollywood Way, Burbank, California 91505.

Pursuant to Government Code Section 54953(e), members of the Committee may participate in this meeting via teleconference. In the interest of maintaining appropriate social distancing, a physical location is not being provided for the public to attend or comment. Members of the public may observe the meeting telephonically and may offer comment in real time through the following number:

Dial In: (701) 802-5334
Access Code: 2451017#

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE

Burbank Room
Monday, October 3, 2022
9:30 a.m., or Immediately Following
the Conclusion of the
Commission Meeting

As a result of the convening of this meeting of the Legal, Government and Environmental Affairs Committee, each Committee member in attendance is entitled to receive and shall be provided \$200.

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The public comment period is the opportunity for members of the public to address the Committee on agenda items and on airport-related non-agenda matters that are within the Committee's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.

When in-person attendance or participation at meetings of the Commission is allowed, members of the public are requested to observe the following rules of decorum:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Committee during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to airport-related non-agenda matters that are within the Committee's subject matter jurisdiction.*
- *Limit comments to five minutes or to such other period of time as may be specified by the presiding officer.*

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The following activities are prohibited:

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*

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Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Committee less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 N. Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

A G E N D A

Monday, October 3, 2022

1. Roll Call
2. Staff Announcement: AB 23
3. Approval of Agenda
4. Public Comment
5. Approval of Minutes

- a. September 19, 2022

[See page 1]

6. Items for Approval

- a. Transfer of Custody Services for the Authority's Managed Assets
The Bank of New York Mellon Corporate Trust Company, N.A.

[See page 3]

In June 2022, Bank of America ("BofA") notified Staff that by the end of 2022 it will be terminating its Global Custody and Agency Services ("GCAS"), which provides custodial services for the Authority's investment portfolio accounts. BofA further informed Staff that the Authority must make arrangements to transition managed assets to another custodian by the end of November 2022.

Normally, this item would be presented to the Finance and Administration Committee, but that Committee will not meet on October 3, 2022 due to lack of a quorum. Because of the time sensitivity of this item, Staff seeks a Legal, Government and Environmental Affairs Committee recommendation to the Commission that it approve a proposed transfer of the Authority's managed assets from BofA's GCAS to the Bank of New York Mellon Corporate Trust Company's, N.A., Global Custody Services.

- b. Professional Services Agreement - Trifiletti Consulting, Inc.

[See page 24]

Staff seeks a Legal, Government and Environmental Affairs Committee recommendation to the Commission for approval of a new Professional Services Agreement ("PSA") with Trifiletti Consulting, Inc. to provide for continued environmental services in support with the Authority's Memorandum of Understanding and the implementation of the voluntary Airport measures identified in the Air Quality Improvement Plan with the South Coast Air Quality Management District. The requested PSA will cover the period from November 1, 2022, to October 31, 2023.

7. Items for Discussion

- a. Hertz Corporation; Electric Vehicle Program at Hollywood Burbank Airport

No staff report attached. Staff will brief the committee on the Hertz Corporation's investment into electric vehicles, and supporting electric charging stations for their operation at the Regional Intermodal Transportation Center.

8. Items for Information

- a. Committee Pending Items

[See page 32]

9. Adjournment