



December 2, 2022

CALL AND NOTICE OF THE REGULAR MEETING OF THE
EXECUTIVE COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that the regular meeting of the Executive Committee will be held Wednesday, December 7, 2022, at 9:00 a.m., in the Burbank Room of Hollywood Burbank Airport, 2627 N. Hollywood Way, Burbank, California 91505.

Pursuant to Government Code Section 54953(e), members of the Committee may participate in this meeting via teleconference. In the interest of maintaining appropriate social distancing, a physical location is not being provided for the public to attend or comment. Members of the public may observe the meeting telephonically and may offer comment in real time through the following number:

(701) 802-5334

Access Code: 2451017#

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
EXECUTIVE COMMITTEE
Burbank Room
Wednesday, December 7, 2022
9:00 a.m.

The public comment period is the opportunity for members of the public to address the Committee on agenda items. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.

When in-person attendance or participation at meetings of the Commission is allowed, members of the public are requested to observe the following rules of decorum:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Committee during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to airport-related non-agenda matters that are within the Committee's subject matter jurisdiction.*
- *Limit comments to five minutes or to such other period of time as may be specified by the presiding officer.*



The following activities are prohibited:

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*



Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Committee less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 N. Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

A G E N D A

Wednesday, December 7, 2022

1. Roll Call
2. Approval of Agenda
3. Public Comment
4. Approval of Minutes
 - a. November 2, 2022 **[See page 1]**
5. Items for Approval
 - a. Award of Professional Services Agreement
Bond and Disclosure Counsel Services
Replacement Passenger Terminal Project **[See page 3]**

Staff seeks an Executive Committee recommendation to the Commission to award a Professional Services Agreement to Orrick Herrington Sutcliffe LP to provide Bond and Disclosure Counsel services in support of the financing program for the development of the Replacement Passenger Terminal project at Hollywood Burbank Airport.
 - b. Award of Replacement Passenger Terminal Design-Build Agreement
Implementing a Project Studied in a Previously Certified Environment
Impact Report **[See page 5]**

Staff seeks an Executive Committee recommendation to the Commission to: (i) award a Design-Build Agreement to Holder, Pankow, TEC, Joint Venture ("HPTJV") for the Replacement Passenger Terminal Project pursuant to a previously certified Environmental Impact Report; (ii) authorize initial funding of \$55,000,000 and (iii) authorize the issuance of a Notice to Proceed. HPTJV is comprised of Holder Construction Group, LLC, Charles Pankow Builders, Ltd., and TEC Management Consultants, Inc. d.b.a. TEC Constructors & Engineers.
 - c. Replacement Passenger Terminal Program Manager
Jacobs Project Management Company Task Order Authorization **[See page 12]**

Staff seeks an Executive Committee recommendation to the Commission for approval of Task Order #3 in the amount of \$10,438,765 with Jacobs Project Management Co. for program management services for the Replacement Passenger Terminal project.
6. Items for Information
 - a. Committee Pending Items **[See page 23]**

7. Closed Session

- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(California Government Code Section 54956.9(d)(1))

Name of Case: City of Los Angeles v. FAA et al. (Case No. 21-71170)

8. Adjournment

**MINUTES OF THE REGULAR MEETING OF THE
EXECUTIVE COMMITTEE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

WEDNESDAY, NOVEMBER 2, 2022

A regular meeting of the Executive Committee was called to order on this date in the Burbank Room, 2627 N. Hollywood Way, Burbank, California, at 9:01 a.m., by Commissioner Gabel-Luddy.

1. ROLL CALL

Present: Commissioners Gabel-Luddy (via teleconference)
Najarian (via teleconference) and Williams (via teleconference)

Absent: None

Also Present: Staff: Frank Miller, Executive Director;
John Hatanaka, Senior Deputy Executive Director;
Patrick Lammerding (arrived at 9:20 a.m.), Deputy Executive Director, Planning and Development;
Kathy David, Deputy Executive Director, Finance and Administration

Authority Counsel: Terence Boga, Esq.,
Richards, Watson & Gershon; Tom Ryan, Esq.,
McDermott, Will & Emery

2. Approval of Agenda

Motion Commissioner Najarian (via teleconference) moved approval; seconded by Commissioner Williams (via teleconference).

Motion Approved A voice vote was taken to accommodate those participating via teleconference. The motion was approved (3–0).

3. Public Comment There were no public comments.

4. Approval of Minutes

a. October 5, 2022 Commissioner Najarian (via teleconference) moved approval of the minutes of the October 5, 2022 meeting, seconded by Commissioner Williams (via teleconference). There being no objection, a voice vote was taken to accommodate the Commissioners participating via teleconference. The motion was approved (3–0).

5. Items for Approval

a. Agenda Item Protocol

Staff sought an Executive Committee recommendation to the Commission that it establish an agenda item protocol for items submitted to the Commission or a Committee.

The Committee discussed Staff's recommendation and proposed a revised Staff report for presentation to the Commission.

Motion

Commissioner Williams (via teleconference) moved approval; seconded by Commissioner Najarian (via teleconference).

Motion Approved

A voice vote was taken to accommodate those participating via teleconference. The motion was approved (3–0).

6. Items for Information

a. Committee Pending Items

Staff informed the Committee of future pending items that will come to the Committee for review.

7. Closed Session

The meeting convened to Closed Session at 9:30 a.m.

a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (California Government Code Section 54956.9(d)(1))

Name of Case: City of Los Angeles v. FAA et al. (Case No. 21-71170)

The meeting reconvened to open session at 9:45 a.m. with Commissioners Gabel-Luddy, Williams, and Najarian all present (via teleconference). No reportable action was taken.

8. Adjournment

There being no further business, the meeting was adjourned at 9:50 a.m.

**STAFF REPORT PRESENTED TO
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
EXECUTIVE COMMITTEE
DECEMBER 7, 2022**

**AWARD OF PROFESSIONAL SERVICES AGREEMENT
BOND AND DISCLOSURE COUNSEL SERVICES
REPLACEMENT PASSENGER TERMINAL PROJECT**

Presented by John Hatanaka
Senior Deputy Executive Director

SUMMARY

Staff seeks an Executive Committee ("Committee") recommendation to the Commission to award a Professional Services Agreement ("Agreement"), copy attached, to Orrick Herrington Sutcliffe LP ("Orrick") to provide Bond and Disclosure Counsel services in support of the financing program for the development of the Replacement Passenger Terminal ("RPT") project at Hollywood Burbank Airport.

BACKGROUND

Since 2004, Orrick has served as the Authority's Bond and Disclosure Counsel for the 2005, 2012 and 2015 General Airport Revenue Bond issues. These bond issues served to provide the Authority the funding for either capital projects or refunding of previous bond issues. The typical services Bond and Disclosure Counsel provide are drafting of resolutions and major legal documents required for the authorization, sale and issuance of bonds such as a master indenture of trust, which is an agreement between a bond issuer and a trustee that represents the bondholder's interest. Bond and Disclosure Counsel also lead preparations for a Tax Equity and Fiscal Responsibility Act ("TEFRA") authorization and provides legal opinions related to the issuance of debt.

For the RPT project, Orrick will provide these services in conjunction with a three-phase (interim, construction and close-out) financing program proposed by Public Resources Advisory Group ("PRAG"), the Authority's Municipal Financial Advisor. Additionally, Orrick will review a Request for Proposals and address inquiries associated with a proposed interim financing commercial paper program, review a proposed Transportation Infrastructure Finance and Innovation Act ("TIFIA") federal loan through the Build America Bureau, draft the preliminary and final Official Statement in connection with the offering and sale of bonds and prepare the required Continuing Disclosure Agreement.

FEES

Normally, Bond and Disclosure Counsel services are a fixed fee based on the financing structure. At this time, due to uncertainties regarding the best financing structure, availability of federal grants and federal TIFIA loans, and other funding sources to support the RPT project, it is premature to set the appropriate fee. Orrick is willing to provide services to the Authority and, at or around the time of pricing of the bond issue, work with Staff and Authority General Counsel to determine the fee and expenses to be paid for these services. Previously fixed fees for these legal services have ranged from \$75,000 to \$225,000 depending on the size and complexity of

the issuance. The fee schedule is detailed in Exhibit B of the Agreement and includes a 15% discount on Orrick's standard hourly rate for legal services related to the TIFIA loan.

TERMINATION

Either party may terminate the Agreement at any time with or without cause.

FUNDING

Funding for Bond and Disclosure Counsel services can be accommodated in the appropriations for the RPT project in the adopted FY 2023 budget.

STAFF RECOMMENDATION

Staff seeks the Committee's recommendation to the Commission that it approve the proposed Agreement with Orrick for Bond and Disclosure Counsel services and authorize the President to execute the same.

**STAFF REPORT PRESENTED TO THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
EXECUTIVE COMMITTEE
DECEMBER 7, 2022**

**AWARD OF REPLACEMENT PASSENGER TERMINAL DESIGN-BUILD AGREEMENT
IMPLEMENTING A PROJECT STUDIED IN A
PREVIOUSLY CERTIFIED ENVIRONMENTAL IMPACT REPORT**

Presented by Frank Miller
Executive Director

SUMMARY

Staff seeks an Executive Committee (“Committee”) recommendation to the Commission to: (i) award a Design-Build Agreement to Holder, Pankow, TEC, Joint Venture (“HPTJV”) for the Replacement Passenger Terminal (“RPT”) Project pursuant to a previously certified Environmental Impact Report (“EIR”); (ii) authorize initial funding of \$55,000,000 and (iii) authorize the issuance of a Notice to Proceed. HPTJV is comprised of Holder Construction Group, LLC (“Holder”), Charles Pankow Builders, Ltd. (“Pankow”), and TEC Management Consultants, Inc. d.b.a. TEC Constructors & Engineers (“TEC”).

BACKGROUND

The Commission approved the use of the progressive design-build project delivery method for the RPT Project on May 20, 2019. In accordance with Federal Aviation Administration (“FAA”) requirements and state law, the procurement of progressive design-build services has been conducted as a two-step process consisting of: (1) issuance of a Request for Qualifications (“RFQ”); and (2) issuance of a Request for Proposals (“RFP”) to shortlisted respondents.

On May 12, 2022, Jacobs Project Management Co. (“Jacobs”) assumed program management duties for the RPT Project. As part of the initial effort, Jacobs completed progressive design-build services procurement documents. The RFQ was released on May 20, 2022. A five-member evaluation panel, described below, reviewed Statement of Qualifications (“SOQ”) submittals and recommended a shortlist of three design-build teams. The Commission approved the shortlist on July 18, 2022.

An RFP was issued to the three shortlisted teams the next day. The RFP requested that each team submit a Technical Proposal and a Cost Proposal in separate packages. On August 16, 2022, a mandatory pre-proposal meeting was held at the Airport. All three shortlisted teams were present with their architects and civil engineers. During the proposal preparation period, all three teams interacted with the sub-trades and stressed the importance of engaging the sub-trades early in the RPT Project if they were to be awarded the contract.

On October 11, 2022, the Authority received Technical Proposals and Cost Proposals from all three shortlisted teams. Upon review, all proposals were deemed to be responsive to the RFP.

The three proposers were (listed in alphabetical order):

Proposer	Additional Team Members
Austin Webcor	Fentress – Architect TY Lin – Engineer Granite – Pre-con & Civil Partner
HPTJV (Holder, Pankow, TEC Joint Venture)	Corgan – Architect CannonDesign – Architect Burns & McDonnell - Engineer
Turner Flatiron	HNTB – Civil Engineer

PROPOSAL EVALUATION PROCESS

Staff reconvened the five-member evaluation panel to review and score the Technical Proposals and conduct interviews of the three teams. The evaluation panel membership was constant throughout the procurement process and consisted of the following individuals: Executive Director Frank Miller; an airline representative; one current and one former City of Burbank employee (both having extensive knowledge of the RPT Project); and an advisor from San Francisco International Airport. (The identity of the evaluation members will be disclosed when this item is presented to the Commission.)

The Authority retained the services of Ms. Rebekah Gladson, FAIA, AUA, DBIA of XI-3 Corporation to assist in the coordination of the evaluation panel and provide technical support to the panel. Ms. Gladson has over 30 years of experience with progressive design-build programs and most recently provided similar services to Los Angeles World Airports and the University of California, Irvine where she served as Vice-Chancellor. To avoid the appearance of bias, Jacobs was not included in the evaluation panel and did not participate in the evaluations due to a previous role (prior to RFQ issuance) on one of the competing teams.

The proposal evaluation process was conducted as follows.

The Technical Proposals were evaluated and scored over a four-week period. The Technical Proposals were scored against the evaluation criteria presented in the RFP and listed in the table below.

Scoring Criteria	Available Technical Points
Management and Staffing Plan	200
Conceptual Project Schedule	400
DB Project Approach	400
Total Technical Proposal	1,000
Oral Interviews	500
Total Available Technical Points	1,500

Following the completion of the Technical Proposal evaluation and scoring, team interviews were conducted on November 16 and 17, 2022. Each interview was two hours and focused on the following: the team's approach to the project; the qualifications and experience of the project team; responses to questions related to the team's Technical Proposal; and solution to a scenario problem provided during the interview. As shown above, 500 additional technical points were available through the interview process. Following completion of the interviews the total technical points, comprised of the Technical Proposal score and the interview score, were calculated and recorded.

Following the recording of the total technical points, the evaluation panel was excused, and the Cost Proposals were opened by Authority staff and Ms. Gladson. The Cost Proposals consisted of pricing for certain elements of the project costs based on Jacobs' estimated total cost of work of \$715,000,000. An example of the cost proposal form is shown below.



Burbank-Glendale-Pasadena Airport Authority
elevateBUR.com

DESIGN-BUILDER: _____

In accordance with the Request for Proposals (RFP) – Replacement Passenger Terminal Project for this Work in the Cities of Burbank and Los Angeles, California, we offer to furnish all labor, tools, materials, appliances, equipment, insurance, and incidentals necessary and reasonably inferable to complete the Work mentioned in the RFP, at the following prices:

PROPOSED FEES AND PERCENTAGES				
ITEM	DESCRIPTION	PROPOSED FEE		
001	Design-BUILDER's Fee (Overhead & Profit)	____ . ____ %		

ITEM	DESCRIPTION	DESIGN SERVICES	PRECONSTRUCTION SERVICES (Including Item 001 Fee)	CONSTRUCTION COSTS
	Cost of Work (Estimated Including Allowances)			\$715,000,000
002	Phase 1 Design Price (Lump Sum)			
003	Phase 2 Design Price (Lump Sum)			
004	Preconstruction Price (Lump Sum)			
005	General Conditions (Lump Sum Based on Estimated Cost of Work)			
006	Extended Fee (Item 001 x (Cost of Work + Item 004 + Item 005))			
007	TOTAL Project Cost (Cost of Work + Items 002 through 006)			

As shown on the form, the shortlisted firms were asked to provide their proposed fee covering overhead and profit (presented as a percentage), the costs for design services for the two phases of the RPT Project, costs for preconstruction services, and estimated general condition costs during construction based on the \$715,000,000 cost of work estimate.

The proposed costs, inclusive of the estimated cost of work, were totaled and defined as the “Total Project Cost” for the purposes of the evaluation. It is important to note that the actual project costs will change as the design progresses and a more detailed estimate of the cost of work is developed during the first phase of the project.

The final evaluation process, inclusive of both the technical scores and cost proposals, was conducted as follows.

The technical scores were converted into an “Efficiency Percentage” by dividing each team’s technical score by the total available points (1,500). The “Total Project Cost” for each team was then divided by their respective efficiency percentage. The resulting quotient represents the “Lowest Ultimate Cost” or best value to the Authority based on the combined Technical Proposal and Cost Proposal, and the FAA approved the use of this method as the basis for the final selection. The calculation is shown below.

Lowest Ultimate Cost = “Total Project Cost \$ / Efficiency Points”

The Lowest Ultimate Cost does not represent the actual total project cost to the Authority. It is a calculation used to determine the proposer presenting the best value to the Authority.

The final results of the proposal evaluation process are shown in the following table.

Proposal Submission Requirements	Available Points	HPTJV	Austin Webcor	Turner Flatiron
Management and Staffing Plan	200	170	169	118
Conceptual Project Schedule	400	294	368	269
DB Project Approach	400	341	339	313
Consent to Design-Build Agreement - Proof of Insurance (Review of Comments)	GC Review	No Score	No Score	No Score
Oral Interviews	500	480	324	214
Total Technical Score	1,500 Possible	1,285	1,200	914
Efficiency Percentage		0.857	0.8	0.61
Total Project Cost		\$ 873,923,382.00	\$ 888,570,378.00	\$ 967,120,000.00
Best Value to Authority		1,019,747,236.9	1,110,712,972.5	1,585,442,622.9
Ranking		# 1	# 2	# 3

As shown, HPTJV was the number one ranked “Best Value to Authority” proposer with both the highest Technical Proposal score and the lowest Cost Proposal. In addition, HPTJV’s Total Project Cost was under the Jacobs estimate of \$897,967,874.

HPTJV DISTINGUISHING FACTORS

Each proposer submitted a responsive proposal including the removal of the existing terminal within the timeframe of the Development Agreement (“DA”) with the City of Burbank. In the judgment of the evaluation panel, several factors distinguished HPTJV’s proposal:

1. Experience and commitment of collaboration in working together as a team internally and externally with the owner on complex design-build airport projects.
2. Clear understanding of the Authority’s design charrettes and inclusion of a detailed process for engaging all stakeholders in the design process with appropriate time for input, review and comment.
3. Sustainability was not viewed as simply meeting the RFP requirements, but rather as an opportunity to work together with the Authority to establish broader sustainability goals and make decisions collectively that will achieve these goals.
4. Excellent experience with aligning the design with the project budget (Target Value Budget to Target Value Design).
5. Successful experience and history of working with California subcontractors and incorporating their knowledge early in the progressive design-build process.
6. Proven track record of exceeding DBE participation requirements and local hire goals.
7. Approach to addressing DA requirements and the community’s needs.
8. Experience and success with complex airport approval and funding processes.
9. Solid approach to phasing the design and construction work with component guaranteed maximum prices (“CGMPs”) and corresponding permitting process.
10. Strategy and open book process for development, review, and approval for CGMPs and the guaranteed maximum price (“GMP”).

As previously noted, HPTJV is comprised of Holder, Pankow, and TEC. Holder was established in 1960 and has an annual revenue of approximately \$5,000,000,000. Pankow was established in 1963 and has an annual revenue of approximately \$400,000,000. TEC is a minority-owned firm established in 1988 and has an annual revenue of approximately \$35,000,000.

The HPTJV team includes Corgan Associates (“Corgan”) (architect), CannonDesign (design subconsultant), and Burns & McDonnell (engineering subconsultant). Holder and Corgan are leading aviation builders and designers in the country with large, complex projects of over 200 airports across the world. They have completed over 120 projects together, totaling more than \$9.0 billion dollars. Below are some of the HPTJV team’s recent projects:

Holder:

• SLC Airport ARP (Phase 1A&1B)	\$1,908,288,000
• ATL Intl Terminal F	\$1,190,000,000
• DFW Integrated Operations Center	\$ 31,900,000
• ATL Terminal Pedestrian Bridges	\$ 58,500,000
• ATL West Parking Deck	\$ 181,000,000
• ATL Concourse D Expansion	\$ 36,609,000
• ATL Concourse C Expansion	\$ 41,600,000

Pankow:

- BUR Terminal B Security Checkpoint Renovations \$ 575,000
(Pankow Builders is recognized as one of the premier parking structure and office building contractors of California and is a Pasadena based company.)

TEC:

- San Diego Airport Improvement Project \$2,500,000,000
- LAX - Tom Bradley international terminal \$1,500,000,000
- LAX - People Mover Core Terminal Renovations \$ 800,000,000

Corgan:

- LAX Midfield Satellite Concourse \$1,400,000,000
- SMF Central Terminal B \$1,000,000,000
- BNA Vision: Terminal & Area Landside \$1,370,000,000
- HOU West Concourse and FIS \$ 146,000,000
- DAL Love Field Modernization \$ 514,000,000
- FLL Terminal 1 & FIS Facility \$ 295,000,000
- PHX Terminal 3 Redevelopment \$ 560,000,000
- PHX T4 S1 Concourse & Connection Bridge \$ 250,000,000

Burns & McDonnell:

- ABIA Terminal Exp. Terminal & Apron Expansion \$ 57,485,000
- Braniff Centre Redevelop Ph 1 \$ 26,877,000
- IAD Polaris C_S/Enabling \$ 54,698,000
- LAX Delta GSE Maintenance Facility \$ 17,559,000
- LAX Term 1 Modernization Terminal 1 \$ 38,461,000
- MDAD CBIS/CBRA MIA CBIS/CBRA \$ 192,852,000
- SAN FIS D/B Design Airside Civil & Special Systems \$ 101,000,000
- STL Fuel - New Fuel Storage \$ 84,500,000

DESIGN-BUILD AGREEMENT

The Design-Build Agreement with HPTJV is being finalized and will be presented to the Commission. The contract generally divides the work into two phases: Phase 1 (Preliminary Stage) involves: study and report services; drafting of preliminary technical documents; preparation of construction drawings and construction specifications up to 60% percent completion; and construction planning services including preparation of a single GMP proposal and possible CGMP proposals. Phase 2 (Completion Stage) is contingent upon the Authority accepting a GMP and involves: completion of construction drawings and construction specifications based on the preliminary technical documents; construction; start-up, testing, and commissioning; and final corrections. The Authority will be able to terminate the contract for convenience if doing so becomes necessary for some unexpected reason. Moreover, if the Authority and HPTV cannot agree on a GMP at the end of Phase 1, then all design subcontracts will be assigned to the Authority.

BUDGET IMPACT

With a recommendation to award a Design-Build Agreement to a progressive design-build team utilizing the aforementioned two-step process, the required funding for Phase 1 of the RPT Project in the amount of \$55,000,000 is requested. These funds will cover the following:

- Design costs to advance the design to 60% completion
- Preconstruction services provided by the design-builder during design
- Development of the GMP
- Construction of a Project Management Office on the project site
- Additional design costs to allow design to continue beyond 60% while the GMP is being negotiated

Based on an estimated schedule to reach Phase 2, the \$55,000,000 is anticipated to be expended between December 20, 2022 and April 1, 2024. The adopted FY 2023 budget included \$26,637,000 in appropriations initially funded through Authority reserves. Additional appropriations will be required to cover the remaining costs from July 1, 2023 through April 1, 2024 and will be included in the FY 2024 budget. This initial use of Authority reserves is intended to be reimbursed through a proposed Interim Financing Program (currently under development) utilizing a commercial paper program recommended by the Authority's Municipal Financial Advisor, Public Resources Advisory Group. The Interim Financing, which will be presented to the Commission for approval in the first quarter of Calendar Year 2023, is being programmed to provide funding for the 60% design phase to reach a GMP. At that point, if the GMP is accepted, Construction Financing to fund the construction will be issued utilizing other sources such as federal grants, a federal loan if approved, Passenger Facility Charges, General Airport Revenue Bonds and Authority cash contribution.

ENVIRONMENTAL REVIEW

On July 11, 2016, the Commission adopted Resolution No. 469 certifying an EIR, adopting findings pursuant to the California Environmental Quality Act, adopting a Mitigation Monitoring and Reporting Program, and adopting a Statement of Overriding Considerations for the RPT Project. There are no substantial changes to the project, no substantial changes in the circumstances under which the project is being undertaken, and no new information of substantial importance that was not known to the Authority at the time the EIR was certified that triggers any of the conditions requiring a EIR, subsequent negative declaration, or an addendum.

STAFF RECOMMENDATION

Staff seeks a Committee recommendation to the Commission to: (i) award a Design-Build Agreement to HPTJV for the RPT Project pursuant to the previously certified EIR; (ii) authorize Phase 1 funding of the RPT Project in the amount of \$55,000,000; and (iii) authorize the issuance of a Notice To Proceed.

**STAFF REPORT PRESENTED TO THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
EXECUTIVE COMMITTEE
DECEMBER 7, 2022**

**REPLACEMENT PASSENGER TERMINAL PROGRAM MANAGER
JACOBS PROJECT MANAGEMENT COMPANY
TASK ORDER AUTHORIZATION**

Presented by Patrick Lammerding
Deputy Executive Director, Planning and Development

SUMMARY

Staff seeks an Executive Committee ("Committee") recommendation to the Commission for approval of Task Order #3 in the amount of \$10,438,765 with Jacobs Project Management Co. ("Jacobs") for program management services for the Replacement Passenger Terminal ("RPT") project.

BACKGROUND

On April 27, 2022, the Commission awarded Jacobs a five-year Task Order-based Professional Services Agreement with a contract limit of \$42 million and authorized Task Order #1 in the amount \$1,419,896 for the first ninety days of the engagement. On September 19, 2022, the Commission further authorized Task Order #2 with Jacobs in the amount of \$1,463,249 Jacobs has completed all of the deliverables detailed in Task Order #1, and continues with the Phase 1 Program Planning Services contained in Task Order #2, which includes the following:

1. Concept of Operations ("ConOps") Manual development
2. Procurement Support
3. Financing Support
4. Project Administration
5. Project Management
6. Staffing mobilization
7. Additional Engineering/Planning
8. Additional as needed support

The proposed Task Order #3 is for Design/Pre-Construction Phase support services. Jacobs will supplement Authority staff by providing management and oversight of the design-builder ("DB"). The following presents a brief summary of the specific activities Jacobs will be performing under this Task Order.

1. Design Oversight

Jacobs will provide design oversight services. Under these services Jacobs will provide a full-time Design Manager during the design phase. In addition, Jacobs will provide experienced technical professionals in various disciplines as needed to conduct design reviews and provide input during the design process. Jacobs will provide Subject Matter Experts ("SMEs") at appropriate times during the design

process to ensure that the DB's design meets the project requirements as specified in the contract documents.

Jacobs will monitor the design to ensure compliance with the contract documents related to the development of the Computer-Aided Design ("CAD") drawings and Building Information Modeling ("BIM") requirements. Working with the DB during the design process Jacobs will also provide expert decision-making support related to cost/benefit analysis and value engineering for project design development.

Jacobs will provide coordination of external and internal stakeholder input into the design process. Jacobs will facilitate internal and external stakeholder design reviews as required and/or requested by the Authority. Jacobs will also help facilitate design presentations to the Commission during the design process to facilitate decision making. Jacobs' Project Manager will chair the RPT Project Committee, which consists of the Program Manager, Airline Technical Representative, Airline Program Managers, and the Deputy Executive Director of Planning and Development from the airport staff. This Committee holds the first level of responsibility for the RPT Project, generating direction and options for the project and elevating the decisions needed to the RPT Oversight Committee, Executive Committee, and Authority Commission as appropriate.

In addition to design oversight, Jacobs will continue to lead the activities for compliance with the City of Burbank's Art in Public Places requirement. Jacobs has retained an art consultant who will assist in the coordination of the public art program with the City of Burbank. Jacobs will work closely with the DB during the design process to ensure the art program is integrated into the design process.

2. Cost Management

Jacobs will provide cost management support. Jacobs will work closely with the DB during the development of the initial Budget Validation and work with the Authority to establish a final "Design to Budget" early during the design process. Jacobs will evaluate the monthly budget updates for consistency with the design documents and conformance with the design to budget value and perform independent cost estimates ("ICE") at the 30% design milestone.

Jacobs will work closely with the DB as the Guaranteed Maximum Price ("GMP") proposal is developed. Jacobs will lead the negotiations of the GMP with the DB on behalf of Authority.

3. Construction Scheduling, Phasing, Sequencing, and Packaging

Jacobs will provide schedule management support. The project controls manager, with support from the project scheduler, will maintain the approved project schedule.

Jacobs' construction manager and construction logistics coordinator will work closely with the DB in the development of the phasing, sequencing, and packaging elements of the work. Jacobs will analyze the DB's proposals for consistency with cash flow constraints and procurement constraints based on funding sources.

4. Project Management

In addition to the services related to the DB deliverables listed above, Jacobs will continue to provide ongoing project management support. These activities will include:

- a. Invoice Management: Jacobs will review all DB invoices for accuracy and contract compliance.
- b. Project Controls Management: Jacobs will update the Project Management Information System ("PMIS") providing real-time project information through the project dashboards.
- c. Monthly Status Reports: Jacobs will provide monthly project status reports to the Authority Commission.
- d. Continued maintenance of the document controls system.
- e. Support and coordination with the regulatory agencies during the performance of work.
- f. Continued maintenance and updating of the Project Risk Register.
- g. Manage the Project Labor Agreement and monitor DB compliance.
- h. Assist Airport staff with Invoice processing.

5. Additional Services as Needed

There is a possibility that DB will suggest two early work packages be implemented during this phase of the project. In anticipation of these packages, Jacobs will provide additional services as presented below to oversee the work.

Safety Management

- a. Review of the DB's safety plan
- b. Construction safety observations, monitoring, and reporting
- c. Participate in weekly construction site safety walks
- d. Review, monitoring of safety metrics

Construction Phase support for early construction work packages

- a. Pre-construction coordination with DB
- b. Oversight and coordination of establishment of Project Management Office ("PMO")
- c. Coordination with the City of Burbank Building and Safety Department
- d. Coordination of construction site access

FUNDING

The FY 2023 budget includes an allocation for Program Management services for the RPT project.

STAFF RECOMMENDATION

Staff seeks a Committee recommendation to the Commission that it approve Task Order #3 with Jacobs in the amount of \$10,438,765.



Procurement Department
2627 N. Hollywood Way
Burbank, CA 91505
P: 818-840-8840 E: purchasing@bur.org
Burbank-Glendale-Pasadena Airport Authority

TASK ORDER (TO)

To Firm: Jacobs Program Management Company	
SA/P.O. No: A-7110 -	Account No.: 40701-9705
T.O. Order No: TO-3	Effective Date: 12/19/2022
T.O. Revision No:	Revision Date:
Originator: Patrick Lammerding	Phone No: (818) 729-2250

This Task Order (TO) is issued pursuant to the applicable Services Agreement (SA) between the Burbank-Glendale-Pasadena Airport Authority (Authority), owner/operator of Hollywood Burbank Airport and your Firm, pursuant to terms and conditions of the SA indicated, for the services described below.

Additional sheet(s) attached? ☒ Yes ☐ No

Please check if applicable: ☒ Statement of Work attached ☐ Specification attached ☐ Other attachment

DESCRIPTION / SERVICE CATEGORY:
Task 3 - Phase 2 Design/Pre-Construction Phase Support Services
Scope of Work and Price Breakdown attached.

Task Order Pricing Basis

Time & Materials, Fee Schedule/Rates:	<input checked="" type="checkbox"/>
Estimated not-to-exceed amount:	\$ 10,438,765
Estimated revision amount:	\$ 0
Total of previous revisions:	\$ 0
Current estimated not-to-exceed amount:	\$ 10,438,765

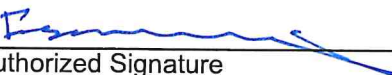
This Task Order is also a Notice to Proceed immediately with the services described, with final completion on April 30, 2024. **Time shall be of the essence in the performance of this Task Order.**

All services are subject to acceptance by the Authority. All required supporting documentation to be included with Invoice Applications for Payment including a copy of the fully executed Task Order.

Except as may be modified herein, all other contract terms and conditions are unchanged.

This Task Order is accepted and agreed by authorized representatives of the parties as indicated below:

Jacobs Program Management Company
Company Name


Authorized Signature

Issam Khalaf
Name

Vice President, Director PMCM Western US
Title

11/29/2022
Date

Burbank-Glendale-Pasadena Airport Authority
Company Name

Authorized Signature

Name

Title

Date



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November 29, 2022

Attn: Frank Miller
Executive Director
Burbank-Glendale-Pasadena Airport Authority
2627 N. Hollywood Way
Burbank, CA 91505

Project name: Replacement Passenger Terminal (RPT)
Project no: PO #A7110

Subject: Task Order 3 – Phase 2 – Design/Pre-Construction Phase Support Services (BUR-TO29)

Dear Mr. Miller,

Jacobs appreciates the continued opportunity to support the Burbank-Glendale-Pasadena Airport Authority (BGPAA) with the implementation of the Hollywood Burbank Airport Replacement Passenger Terminal (RPT) Project. With this letter we are transmitting the scope, schedule, and budget for work to be performed from January 2023 through April of 2024 under Task Order 3, Phase 1 – Design/Pre-Construction Phase Support Services.

Jacobs has completed all the deliverables detailed in Task Order 1 (TO-1), also known as the 90-day plan. Jacobs continues with Phase 1 – Program Planning Services through 2022 (TO-2) which includes the following:

2. Concept of Operations (ConOps) Manual development
3. Procurement Support
4. Financing Support
5. Project Administration
6. Project Management
7. Staffing mobilization
8. Additional Engineering/Planning
9. As Needed Support to BGPAA

Phase 1 – Design/Pre-Construction Phase Support Services

Jacobs will function as an extension of BGPAA's staff providing management and oversight of the progressive design-build team (DB) during the design and pre-construction phase of the project. The following presents a list of the major deliverables anticipated and Jacobs services during this next phase of the project.

1. Design

The DB will provide the following major deliverables during this phase:

- **Conceptual Design/Architectural Form.** The DB will develop three design concepts along with architectural forms for review and input by BUR.
- **Basis of Design Report.** The DB will advance the design of the selected concept by the airport through completion of a Basis of Design (BOD) Report. The BOD report translates the project requirements and BUR's vision for the project into technical specifications and design standards. The BOD report provides the foundation for development of the design.
- **Thirty (30) Percent Drawings.** The 30% drawings define the major design elements of the project and refine the project's scope. These documents will form the foundation for laying out more detailed costs and construction scheduling.
- **Sixty (60) Percent Drawings.** While not complete, the 60% drawings present most of the technical content required to communicate the design intent to the builder.

2. Cost

The Guaranteed Maximum Price (GMP) proposal will be developed during this phase of the project. Development of the GMP is a major element of this phase. The DB will provide the following major deliverables during this phase:

- **Budget Validation Report.** The DB will prepare a budget validation reporting presenting its best estimate of the cost of construction of the project. If the report concludes that the current cost estimate is insufficient to cover the cost, the DB must identify what project elements are creating the additional costs.
- **Monthly Budget Updates.** The DB will provide monthly cost updates during the design process.
- **Full Cost Estimates.** The DB will provide full cost estimates with the 30 and 60 percent design submittals.
- **GMP Proposal.** The DB will submit a GMP Proposal at the conclusion of this phase committing to a cost and schedule for completion of the work.

3. Construction Scheduling, Phasing, Sequencing, and Packaging

During the Design/Pre-Construction phase of the project the DB will develop its plan for implementing construction of the project. The DB will provide the following major deliverables during this phase:

- **Schedule.** The DB will develop a baseline schedule within the first 45-days following the notice to proceed (NTP). This schedule will be updated monthly during the design phase. The final approved schedule will be included in the GMP Proposal.

- **Phasing/Sequencing Plan.** The DB schedule will include detail on how it intends to phase and sequence the project. This information will be included within a phasing/sequencing plan. This plan will be updated as needed as the design progresses
- **Packaging Plan.** During this phase the DB is required to develop a packaging plan detailing how it intends to “buyout” or subcontract the work. This plan will detail what work elements will go into various “bid packages” for competitive procurement. Because of the use of federal funding for many elements of the work it is important that the packaging plan follow federal procurement guidelines for all work elements for which federal funding is anticipated. This packaging plan will be included within the GMP Proposal.

The following presents a summary of the specific activities Jacobs will be performing during the Design/Pre-Construction Phase of the project.

1. Design Oversight

Jacobs will provide design oversight services. Under these services Jacobs will provide a Design Manager full-time during the design phase. In addition, Jacobs will provide experienced technical professionals in various disciplines as needed to conduct design reviews and provide input to the DB during the design process. Jacobs will provide Subject Matter Experts (SMEs) at appropriate times during the design process to ensure that the DB's design meets the project requirements as specified in the contract documents. These SMEs include:

- a. Mechanical/Electrical/Plumbing (MEP)
- b. Baggage handling
- c. Structural Engineering
- d. Environmental/Sustainability
- e. IT/Special systems
- f. Landside
- g. Airside
- h. Concessions
- i. Constructability

Jacobs will monitor the design to ensure compliance with the contract documents related to the development of the CADD drawings and BIM requirements. Working with the DB during the design process, Jacobs will also provide expert decision-making support related to cost/benefit analysis and value engineering for project design development.

During the design/pre-construction phase Jacobs will provide coordination of external and internal stakeholder input into the design process. Jacobs will facilitate internal and external stakeholder design reviews as required and/or requested by the authority. Jacobs will also help facilitate design presentations to the BGPAA Board of Commissioners and others as requested during the design process to facilitate decision making.

Jacobs' Project Manager will chair the RPT Project Committee. The following is a list of the primary stakeholders anticipated to provide input during the design process.

- a. BUR Airport Departments
- b. Airlines
- c. Ground Service Providers
- d. TSA

- e. FAA
- f. Concessionaires

In addition to design oversight, Jacobs will continue to lead the Art in Public Places activities. Jacobs has retained an art consultant who will assist in the coordination of the public art program with the City of Burbank. We will work closely with the DB during the design process to ensure the art program is integrated into the design process.

2. Cost Management

Jacobs will provide cost management support during the Design/Pre-Construction phase of the project. Jacobs will work closely with the DB during the development of the initial Budget Validation. We will work with BGPAA to establish a final "Design to Budget" early during the design process. We will evaluate the monthly budget updates for consistency with the design documents and conformance with the design to budget value. Jacobs will perform independent cost estimates (ICE) at the 30% design milestone providing.

Jacobs will work closely with the DB during this phase of the project as the GMP proposal is developed. We will lead the negotiations of the GMP with the DB on behalf of BGPAA.

3. Construction Scheduling, Phasing, Sequencing, and Packaging

Jacobs will provide schedule management support during the Design/Pre-Construction phase of the project. Our project controls manager, with support from our project scheduler will maintain the approved project schedule. Once a baseline project schedule is submitted by the DB, Jacobs will analyze the schedule for compliance and will develop the "official" schedule. During this phase Jacobs will work closely with BGPAA to understand any funding availability constraints that could impact scheduling of construction activities. Jacobs will analyze all monthly schedule updates from the DB and will update the official schedule as needed. The schedule analysis will focus on consistency with the approved schedule and compliance with funding availability.

Jacobs' construction manager and construction logistics coordinator will work closely with the DB in the development of the phasing, sequencing, and packaging elements of the work. We will analyze the DB's proposals for consistency with cash flow constraints and procurement constraints based on funding sources.

4. Project Management

In addition to the services related to the DB deliverables listed above, Jacobs will continue to provide ongoing project management support during this phase of the project. These activities will include:

- a. Invoice Management: Jacobs will assist BGPAA with invoice processing. We will review all DB invoices for accuracy, contract compliance, and validation that the costs being invoiced are only for work that has been properly completed. Jacobs will submit compliant invoices to BGPAA for payment.
- b. Project Controls Management: Jacobs will update the Project Management Information System (PMIS) providing real-time project information through the project dashboards.
- c. Monthly Status Reports: Jacobs will provide monthly project status reports to BGPAA. We will provide updates to the Commission, Commission Committees, and others as requested.
- d. Continued maintenance of the document controls system.

Date: 29 November 2022

Subject: Task Order 3 – Phase 2 – Design/Pre-Construction Phase Support Services (BUR-TO29)

Jacobs

- e. Jacobs will continue to provide support and coordination with the regulatory agencies during the performance of work.
- f. Continued maintenance and updating of the Project Risk Register.
- g. Manage the Project Labor Agreement and monitor DB compliance.

5. Additional Services as Needed

Jacobs assumes that there will be at least two early works packages implemented during this phase of the project. In anticipation of these packages, Jacobs will provide additional services as presented below to oversee the work.

Safety Management

- a. Review of Design Builder's safety plan
- b. Construction safety observations, monitoring, and reporting
- c. Participate in weekly construction site safety walks
- d. Review, monitoring of safety metrics

Construction Phase support for early construction work packages

- a. Pre-construction coordination with Design Builder
- b. Oversight and coordination of establishment of Project Management Office
- c. Coordination with Burbank Building and Safety
- d. Coordination of construction site access with BUR Authority

Cost Estimate

Jacobs' estimated costs for Task Order 3 are \$10,438,765. This is inclusive of Jacobs' labor, subcontractor labor, and other direct costs. A breakdown of these costs is presented on the attached spreadsheet.

Jacobs appreciates the continued opportunity to support BGPAA in this exciting project. Please feel free to contact me with any questions.

Sincerely,



Perry L. Martin, PMP
Program Manager

754-215-1770



Ronald C. Siecke, P.E.
V.P. US West Aviation Solutions Leader

310-488-1466

Copies to:

John Hatanaka
Patrick Lammerding
Roger Johnson
Jeff Sedlak
Ronald Siecke



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Task Order 3 Estimate

Jacobs & Sub-Consultant Labor	\$10,138,765.00
ODC Expenses	<u>\$ 300,000.00</u>
TOTAL TO-3	\$10,438,765.00

Committed to Date

TO-1	\$ 1,419,896.00
TO-2	<u>\$ 1,463,250.00</u>
TOTAL	\$ 2,883,146.00
Total Commitment for TO 1,2, & 3	\$13,321,911.00

Monthly Expense Estimate

Category	Monthly Estimate	No. of Months	Totals
Office Supplies	500	16	\$8,000
Working lunches	500	16	\$8,000
Computer Hardware	1500	16	\$24,000
Site Vehicles (4)	3000	16	\$48,000
Site Vehicle fuel	800	16	\$12,800
Air Travel	4000	16	\$64,000
Hotel and Meals	4000	16	\$64,000
Rental Vehicles	800	16	\$12,800
Rental Vehicle Fuel	300	16	\$4,800
PMO Internet	100	16	\$1,600
Copier	600	16	\$9,600
Contingency			\$42,400
Total			\$300,000.00



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Labor Estimate																																												
Phases																		Early Construction Work Packages																										
Phases					PHASE 2 - Design Phase Support Services																																							
				2022	2023														2023		2024					2024																		
	Staff Member	Position	Status	Rate	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total	Rate	Total	Jan	Feb	Mar	Apr	Total	Rate	Total		Grand Total																
Jacobs	Ron Siecke	Principal in Charge	PTE	\$391.31	10	10	10	10	10	10	10	10	10	10	10	10	120	\$403.05	\$48,366	10	10	10	10	40	\$415.14	\$16,606		\$64,971																
Jacobs	Jeff Sedlak	Procurement Manager	PTE	\$319.96	16	16	16	16	16	16	16	16	16	16	16	16	192	\$329.56	\$63,275	16	16	16	16	64	\$339.44	\$21,724		\$84,999																
Jacobs	Roger Johnson	Exec. Project Manager/Advisor	FTE/PT	\$391.70	160	160	160	160	160	160	160	160	160	160	160	160	1920	\$403.45	\$774,625	160	160	160	160	640	\$415.55	\$265,955		\$1,040,579																
Jacobs	Perry Martin	Project Manager	FTE	\$342.07	160	160	160	160	160	160	160	160	160	160	160	160	1920	\$352.33	\$676,469	160	160	160	160	640	\$362.90	\$232,254		\$908,724																
Jacobs	Janice Lee	Deputy PM/Stakeholder Manager	FTE	\$231.79	160	160	160	160	160	160	160	160	160	160	160	160	1920	\$238.74	\$458,383	160	160	160	160	640	\$245.90	\$157,378		\$615,761																
Jacobs	Anna Ledesma	Administrator/Doc. Control Tech	FTE	\$116.05	160	160	160	160	160	160	160	160	160	160	160	160	1920	\$119.53	\$229,500	160	160	160	160	640	\$123.12	\$78,795		\$308,296																
Jacobs	Paige Smith	Project Controls Manager/PMIS	FTE	\$211.00	160	160	160	160	160	160	160	160	160	160	160	160	1920	\$217.33	\$417,274	160	160	160	160	640	\$223.85	\$143,264		\$560,538																
Jacobs	TBD	Scheduler	PTE	\$178.40	32	40	40	40	40	40	40	40	40	64	64	64	544	\$183.75	\$99,961	64	64	64	64	256	\$189.26	\$48,452		\$148,413																
Jacobs	Nichola Fulton (Temp)	Safety Manager	PT/FTE	\$203.00	16	16	16	16	16	16	16	40	40	160	160	160	696	\$209.09	\$145,527	160	160	160	160	640	\$215.36	\$137,832		\$283,359																
Jacobs	Catherine Trevett	Document Control Manager	FTE	\$152.33	160	160	160	160	160	160	160	160	160	160	160	160	1920	\$156.90	\$301,244	160	160	160	160	640	\$161.60	\$103,427		\$404,671																
Jacobs	Norm Petersen	Construction Manager	PT/FTE	\$291.68	80	80	80	160	160	160	160	160	160	160	160	160	1680	\$300.43	\$504,723	160	160	160	160	640	\$309.44	\$198,044		\$702,767																
Jacobs	Luis Garcia	Airside/Construction Logistics	PT/FTE	\$232.25	80	80	80	80	80	80	160	160	160	160	160	160	1440	\$239.22	\$344,473	160	160	160	160	640	\$246.39	\$157,692		\$502,165																
Jacobs	Michael McElvaney/Pat Glenn	ORAT Manager	PT/FTE	\$304.22	40	40	40	40	40	40	40	40	40	40	40	40	480	\$313.34	\$150,405	60	60	60	60	240	\$322.74	\$77,458		\$227,863																
TBD	Gordon Phillips	Design Manager	FTE	\$301.73	160	160	160	160	160	160	160	160	160	160	160	160	1920	\$310.78	\$596,701	160	160	160	160	640	\$320.11	\$204,867		\$801,569																
Jacobs	John Heard	Baggage Design/Construction Mgr	PT	\$161.72	60	60	60	60	60	60	60	60	60	60	60	60	720	\$166.57	\$119,931	60	60	60	60	240	\$171.57	\$41,176		\$161,108																
Jacobs	Jack Santa	Landside Element Manager	PT	\$228.08	20	20	20	32	32	32	32	32	32	32	32	32	348	\$234.93	\$81,755	32	32	32	32	128	\$241.97	\$30,973		\$112,727																
Jacobs	Josh Wussick	Terminal Planner/Manager	PT	\$255.28	40	40	40	40	40	40	40	40	40	40	40	40	480	\$262.94	\$126,213	32	32	32	32	128	\$270.83	\$34,666		\$160,879																
TBD	TBD	Structural SME	PT	\$167.25	20	20	20	32	32	32	32	32	32	32	32	32	348	\$172.27	\$59,949	32	32	32	32	128	\$177.44	\$22,712		\$82,661																
Jacobs	Scott Nance	MEP SME	PT	\$163.89	40	40	40	40	40	40	40	40	40	40	40	40	480	\$168.81	\$81,030	40	40	40	40	160	\$173.88	\$27,820		\$108,850																
TBD	Pat Rosati	BIM/CADD Manager	PT	\$176.90	80	80	80	80	80	80	80	80	80	80	80	80	960	\$182.21	\$174,918	80	80	80	80	320	\$187.67	\$60,055		\$234,973																
Jacobs	TBD	Environemental Specialist	PT	\$216.00											40	40	40	120	\$222.48	\$26,697	40	40	40	40	160	\$229.15	\$36,664		\$63,362															
Jacobs	TBD	Site Inspector/Field Engineer	FTE	\$160.00									160	160	160	160	800	\$164.80	\$131,841	160	160	160	160	640	\$169.75	\$108,637		\$240,478																
Jacobs	TBD	Site Inspector/Field Engineer	FTE	\$130.00													0	\$133.90	\$0			160	160	320	\$137.91	\$44,132		\$44,132																
Jacobs	Jahn Hitsos	Commissioning Manager	PT	\$200.00				160	80	40	40	40	40	40	40	40	520	\$206.00	\$107,120	40	40	40	40	160	\$212.18	\$33,949		\$141,069																
Susan F. Gray & Co - DBE*		Public Art Consultant	PT	\$250.00	40	40	40	40	40	40	40	40	40	40	40	40	480	\$257.50	\$123,600	40	40	40	40	160	\$265.23	\$42,436		\$166,036																
Lenax - DBE		Estimating	PT	\$209.00	32	112	112	112	112	112	112	112	112	112	112	112	1264	\$215.27	\$272,101	112	160	160	160	592	\$221.73	\$131,263		\$403,364																
Pacifica Services Inc. - MBE		Contract/Accounting Manager	FTE	\$174.35	160	160	160	160	160	160	160	160	160	160	160	160	1920	179.578	\$344,790	160	160	160	160	640	184.9653	\$118,378		\$463,168																
Burns Engineering		IT/Building Sys. Sub-Consultant	PT/FTE	\$230.00	96	96	96	96	96	96	96	96	96	96	96	96	1152	\$236.90	\$272,909	96	96	96	96	384	\$244.01	\$93,699		\$366,607																
Thriving Restauraunts		Concessions Sub-Consultant	PT	\$200.00	40	40	40	40	40	40	40	40	40	40	40	40	480	\$206.00	\$98,880	40	40	40	40	160	\$212.18	\$33,949		\$132,829																
The Solis Group - DBE		Project Labor Agreement Admin.	PT	\$180.00	20	20	20	20	20	20	20	20	20	104	104	104	492	\$185.40	\$91,217	80	80	80	80	320	\$190.96	\$61,108		\$152,325																
The Solis Group - DBE		PLA Support	PT	\$149.00									20	20	80	80	280	\$153.47	\$42,972	80	80	80	80	320	\$158.07	\$50,584		\$93,555																
TBD		Public Outreach Sub-Consultant	PT	\$250.00		32	32	32	32	40	40	40	40	40	40	40	408	\$257.50	\$105,060	80	80	80	80	320	\$265.23	\$84,872		\$189,932																
Trifiletti Consulting - SB		Sustainability/Entitlement Consultant	PT	\$250.00	40	40	40	40	40	40	40	40	40	40	40	40	480	\$257.50	\$123,600	40	40	40	40	160	\$265.23	\$42,436		\$166,036																
Totals																			\$7,195,506.92							\$2,943,257.86		\$10,138,764.79																
Yearly hourly rate uplift	0.03																																											
ODC Expenses																												\$300,000.00																
Grand Total																												\$10,438,764.79																
	Jacobs Staff																																											
	Sub-Consultant Staff																																											
DBE*	DBE Cert. in Process																																											

**BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
EXECUTIVE COMMITTEE
DECEMBER 7, 2022**

COMMITTEE PENDING ITEMS

Future

1. Public Comment at Authority Meetings
2. RPT PDB Accounting Support and Invoice Processing Services
3. Proposed Resolution - RPT Decision Authority