



June 1, 2023

CALL AND NOTICE OF A REGULAR MEETING OF THE  
EXECUTIVE COMMITTEE  
OF THE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Executive Committee will be held Wednesday, June 7, 2023, at 9:00 a.m., in the Airport Skyroom of Hollywood Burbank Airport, 2627 N. Hollywood Way, Burbank, California 91505.

In addition to attending the meeting in person, members of the public may observe the meeting telephonically and may offer comment in real time through the following number:

Dial In: (978) 990-5000

Access Code: 880737#

Terri Williams, Board Secretary  
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING  
OF THE  
EXECUTIVE COMMITTEE  
Airport Skyroom  
Wednesday, June 7, 2023  
9:00 a.m.

*The public comment period is the opportunity for members of the public to address the Committee on agenda items and on airport-related non-agenda matters that are within the Committee's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.*

*Members of the public are requested to observe the following decorum when attending or participating in meetings of the Committee:*

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Committee during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to airport-related non-agenda matters that are within the Committee's subject matter jurisdiction.*
- *Limit comments to three minutes or to such other period of time as may be specified by the presiding officer.*



*The following activities are prohibited:*

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*



*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Committee less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 N. Hollywood Way, Burbank) in the administrative office during normal business hours.*



*In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.*

## A G E N D A

Wednesday, June 7, 2023

1. Roll Call
2. Approval of Agenda
3. Public Comment
4. Approval of Minutes
  - a. March 29, 2023 **[See page 1]**

5. Items for Discussion

- a. Request to Cancel July 5, 2023 Executive Committee Meeting
  - b. Replacement Passenger Terminal Project  
Introduction of Sustainability Options

***No staff report attached. Trifiletti Consulting will provide an informational overview of certifications and accreditations available in the building industry that may be pursued as part of the Replacement Passenger Terminal program.***

- c. Replacement Passenger Terminal Project  
Art in Public Places Program

***No staff report attached. Susan Gray, a subconsultant to Jacobs Project Management Company, will provide an update on the implementation of the Art in Public Places component of the Replacement Passenger Terminal program.***

- d. Waiver Request from Certain New Parking Garage Electrification Requirements;  
City of Burbank Ordinance

***No staff report attached. Staff will brief the Committee on discussions with the City of Burbank and Burbank Water and Power regarding certain requirements for new parking garages.***

6. Items for Information

- a. Committee Pending Items **[See page 3]**

7. Adjournment

**MINUTES OF THE SPECIAL MEETING OF THE  
EXECUTIVE COMMITTEE  
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

**WEDNESDAY, MARCH 29, 2023**

A special meeting of the Executive Committee was called to order on this date in the Airport Skyroom, 2627 N. Hollywood Way, Burbank, California, at 9:02 a.m., by Commissioner Gabel-Luddy.

**1. ROLL CALL**

<b>Present:</b>	Commissioners Gabel-Luddy and Williams
<b>Absent:</b>	Commissioner Najarian
<b>Also Present:</b>	Staff: Frank Miller, Executive Director John Hatanaka, Senior Deputy Executive Director  Authority Counsel: Terence Boga, Esq., Richards, Watson & Gershon  Roger Johnson, Senior Program Manager, Jacobs Project Management Co.; Brent Kelley, Principal Aviation Sector Leader, Corgan; Kevin Fauvell, HPTJV

**2. Approval of Agenda**

<b>Motion</b>	Commissioner Williams moved approval of the agenda; seconded by Commissioner Gabel-Luddy.
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<b>Motion Approved</b>	The motion was approved (2–0, 1 absent).
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**3. Public Comment**

There were no public comments.

**4. Approval of Minutes**

<b>a. March 1, 2023</b>	Commissioner Williams moved approval of the Committee minutes of the March 1, 2023 meeting, seconded by Commissioner Gabel-Luddy. There being no objection, the motion was approved (2–0, 1 absent).
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**5. Items for Discussion**

<b>a. Replacement Passenger Terminal Design Concept Presentation</b>	The Replacement Passenger Terminal Program Manager, Jacobs Project Management Co., and the Design-Build Architect, Corgan, presented to the Committee the detailed drawings of the three design concepts for the Replacement Passenger Terminal Project.
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**6. Items for Information**

**a. Committee Pending Items**

Staff informed the Committee of future pending items that will come to the Committee for review.

**7. Closed Session**

This item was deferred to the Committee's next meeting.

**a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(California Government Code Section 54957(b))**

Title: Executive Director

**8. Adjournment**

There being no further business, the meeting was adjourned at 10:04 a.m.

**BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY  
EXECUTIVE COMMITTEE  
JUNE 7, 2023**

**COMMITTEE PENDING ITEMS**

**Future**

1. Service Providers Minimum Wage Discussion