



May 28, 2026

CALL AND NOTICE OF A REGULAR MEETING OF THE
EXECUTIVE COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Executive Committee will be held Wednesday, June 3, 2026, at 9:00 a.m., in the Airport Skyroom of Hollywood Burbank Airport, 2627 N. Hollywood Way, Burbank, California 91505.

In addition to attending the meeting in person, members of the public may observe the meeting telephonically and may offer comment in real time through the following number:

*Dial In: (978) 990-5000
Access Code: 880737*

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
EXECUTIVE COMMITTEE
Airport Skyroom
Wednesday, June 3, 2026
9:00 a.m.

The public comment period is the opportunity for members of the public to address the Committee on agenda items and on Airport-related non-agenda matters that are within the Committee's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.

Members of the public are requested to observe the following decorum when attending or participating in meetings of the Committee:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Committee during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to Airport-related non-agenda matters that are within the Committee's subject matter jurisdiction.*
- *Limit comments to three minutes or to such other period of time as may be specified by the presiding officer.*



The following activities are prohibited:

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*



Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Committee less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 N. Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

Wednesday, June 3, 2026

1. Roll Call
2. Approval of Agenda
3. Public Comment
4. Approval of Minutes
 - a. May 6, 2026 **[See page 1]**
 - b. May 21, 2026 **[See page 4]**
5. Items for Information
 - a. Replacement Passenger Terminal Project Construction Update, Including an update on the Concessions Program.

No staff report attached. An updated video will be presented.
 - b. Committee Pending Items **[See page 5]**
6. Closed Session
 - a. PUBLIC EMPLOYMENT
(California Government Code Section 54957(b))
Title: Executive Director
7. Adjournment: To Wednesday, July 1, 2026, for the next regularly scheduled meeting of the Executive Committee, 2627 Hollywood Way, Airport Skyroom.

**MINUTES OF THE REGULAR MEETING OF THE
EXECUTIVE COMMITTEE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

WEDNESDAY, MAY 6, 2026

A regular meeting of the Executive Committee was called to order on this date in the Airport Skyroom, 2627 N. Hollywood Way, Burbank, California, at 9:06 a.m., by Commissioner Talamantes.

1. ROLL CALL

Present:	Commissioners Talamantes, Hampton and Quintero (via teleconference)
Absent	None
Also Present:	Staff: John Hatanaka, Executive Director; Kimberley Parker-Polito, Director, Information & Communication Technologies; Aaron Galinis, Principal Airport Planner Authority Counsel: Terence Boga, Esq., Richards, Watson & Gershon Perry Martin, Sr. Program Manager, Jacobs Project Management Co. Darryl Phillips, HDR

2. Approval of Agenda

Motion	Commissioner Hampton moved approval of the agenda; seconded by Commissioner Quintero.
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Motion Approved	The motion was approved (3-0).
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3. Public Comment

There were no public comments.

4. Approval of Minutes

a. April 1, 2026

The agenda packet included a draft copy of the April 1, 2026, Committee meeting minutes for review and approval.

Motion	Commissioner Hampton moved approval of the minutes; seconded by Commissioner Talamantes.
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Motion Approved	The motion was approved (3-0).
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5. Items for Approval

a. Approval of Task Order Amendment for Information Technology Service Hosting Environment for the Replacement Passenger Terminal

Staff sought a recommendation from the Executive Committee to the Commission for approval of a Task Order Amendment to Holder, Pankow, TEC - A Joint Venture for the Information Technology (“IT”) Service Hosting Environment at the Replacement Passenger Terminal. The IT Service Hosting Environment includes virtual compute hosts, servers, and tiered storage solutions necessary for the Authority’s “back-of-house” systems.

Staff previously notified the Commission of a Change Directive approved pursuant to Resolution No. 499 for the cost of Cisco servers due to unforeseen supply chain issues and escalating costs. The notification to the Commission was issued on March 13, 2026, for the amount of \$416,562 to acquire the Cisco Information Technology hardware servers.

The proposed Task Order Amendment is for a total cost of \$673,728 inclusive of the cost for the Cisco servers.

Motion

Commissioner Quintero moved approval; seconded by Commissioner Hampton.

Motion Approved

The motion was approved (3-0).

7. Items for Information

Due to time constraints, this item was presented out of order.

a. Southeast Quadrant Day One Improvement Program

Staff and HDR consultant, Darryl Phillips briefed the Committee on the improvements to the Southeast Quadrant as it begins service from the close-in terminal parking to the Airport’s remote parking lot.

b. Replacement Passenger Terminal Project Construction Update

Jacobs Project Management provided a construction update and the latest progress video.

6. Items for Discussion

a. Executive Director Search

At the direction of the Commission, Authority General Counsel discussed with the Committee options for undertaking the Executive Director search.

7.c Committee Pending Items

Staff informed the Committee of future pending items that will come to the Committee for review.

8. Adjournment

The meeting was adjourned at 10:03 a.m.

Adjournment: To Wednesday, June 3, 2026, for the next regularly scheduled meeting of the Executive Committee, 2627 Hollywood Way, Skyroom.

**MINUTES OF THE SPECIAL MEETING OF THE
EXECUTIVE COMMITTEE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

THURSDAY, MAY 21, 2026

A special meeting of the Executive Committee was called to order on this date in the Airport Skyroom, 2627 N. Hollywood Way, Burbank, California, at 10:03 a.m., by Commissioner Talamantes.

1. ROLL CALL

Present:	Commissioners Talamantes, Hampton and Quintero
Absent	None
Also Present:	Staff: John Hatanaka, Executive Director (left the meeting at 10:04 a.m. and returning at 11:11 a.m.) Max Kalis, CEO, TBI Airport Management; Theresa Schatz, A.A.E. and Rod Dinger, A.A.E., ADK Consulting & Executive Search Authority Counsel: Chelsea Straus, Esq., Richards, Watson & Gershon

2. Approval of Agenda

Motion	Commissioner Quintero moved approval of the agenda; seconded by Commissioner Hampton.
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Motion Approved	The motion was approved (3-0).
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3. Public Comment

There were no public comments.

4. Closed Session

a. PUBLIC EMPLOYMENT (California Government Code Section 54957(b)) Title: Executive Director	The Committee recessed to closed session at 10:04 a.m., returning to open session at 11:11 a.m. with no reportable action.
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5. Adjournment

The meeting was adjourned at 11:12 a.m.

Adjournment: To Wednesday, June 3, 2026, for the next regularly scheduled meeting of the Executive Committee, 2627 Hollywood Way, Airport Skyroom.

**BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
EXECUTIVE COMMITTEE
JUNE 3, 2026
COMMITTEE PENDING ITEMS**

Future

1. GSA/TSA TI Buildout - RPT

Tentative Presentation

TBD

CONCESSIONS PROGRAM UPDATE

JUNE 3, 2026

6-3-2026 Executive Committee Mtg., Item No. 5.a.
Replacement Passenger Terminal Construction Update





CONCESSIONS STATUS

ALL 100% SUBMITTALS RECEIVED FOR MRG AND MCS.

FINAL B02/B03 AND B04 100% DRAWINGS ARE UNDER REVIEW.

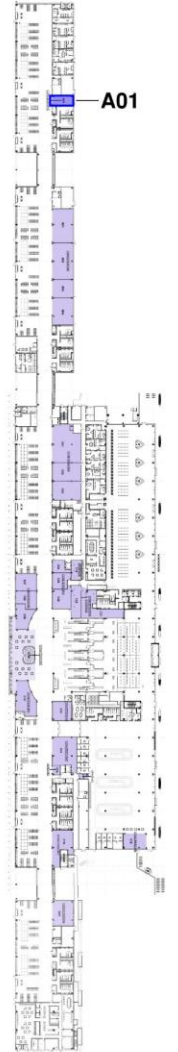
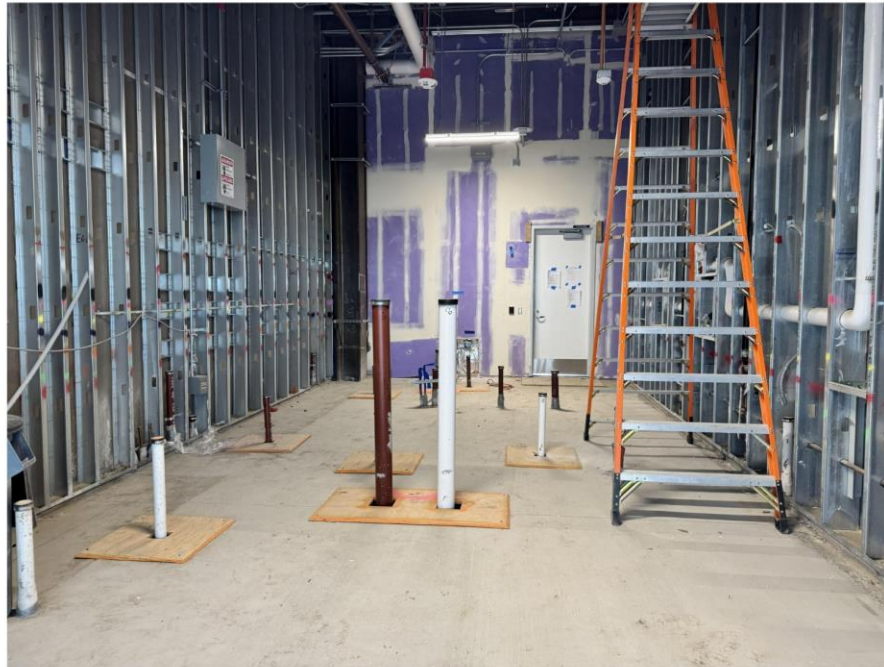
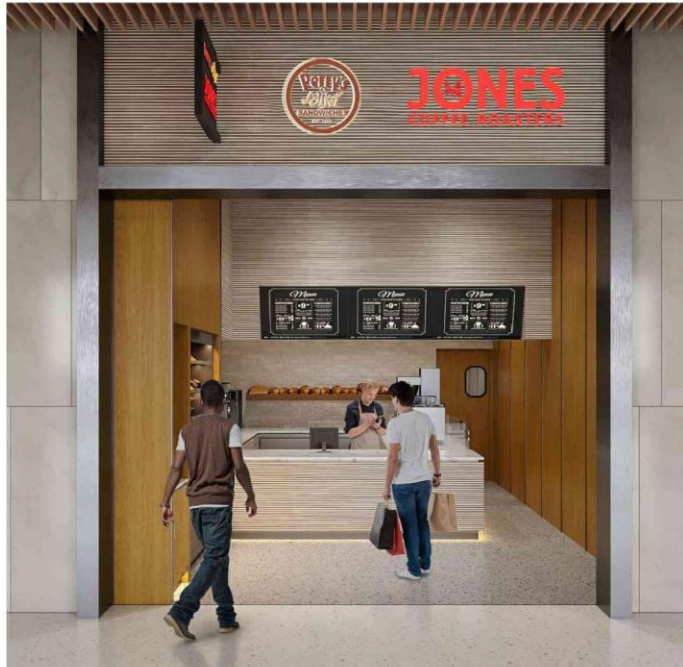
ALL RETAIL UNITS HAVE OBTAINED PERMIT APPROVAL.

12 OF 14 FOOD SERVICE UNITS HAVE OBTAINED PERMIT APPROVAL.
B02/B03 AND C18 SUBMITTALS

INSTALLATION OF FOOD SERVICE UNDERGROUND UTILITIES IS ONGOING.
UNDERGROUND AND SLAB WORK FOR SPACES A01, B02, B03, B04, C01,
C07, C08, AND C09 HAVE BEEN COMPLETED AND TURNED OVER TO
MCS.

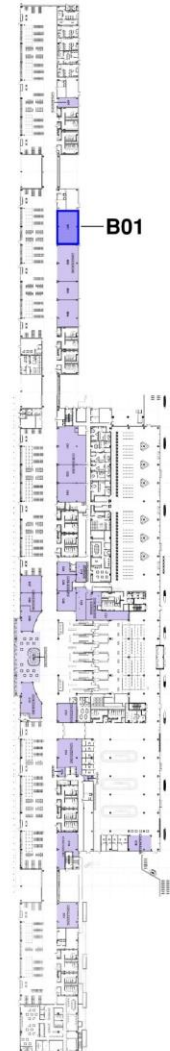
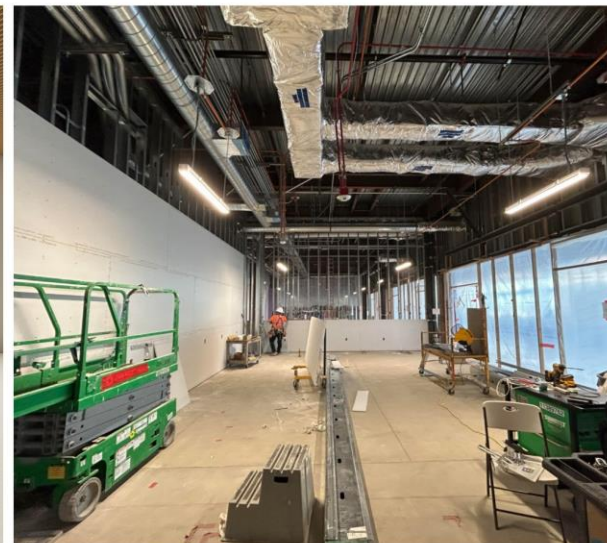
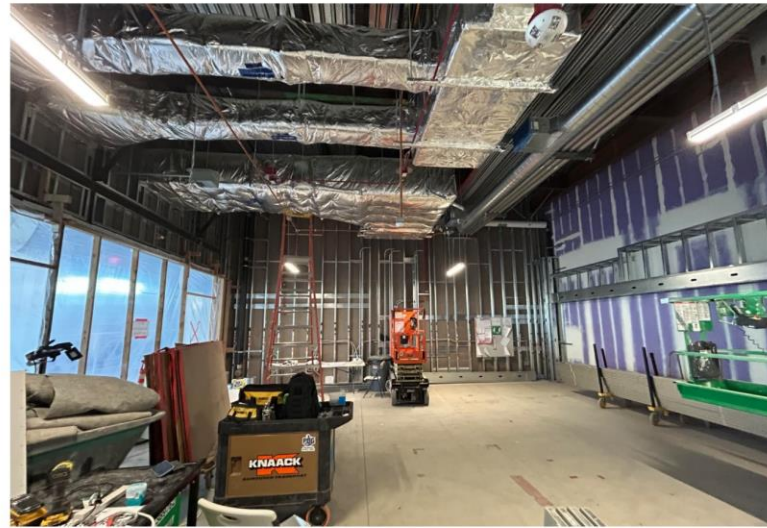
BALANCE OF UNDERGROUND UTILITY AND SLAB WORK IS SCHEDULED TO
BE COMPLETED BY 5/22/26.

BOTH CONCESSION CONTRACTORS, ALTITUDE AND EDWARDS, HAVE
MOBILIZED WITH CONSTRUCTION PROGRESSING.



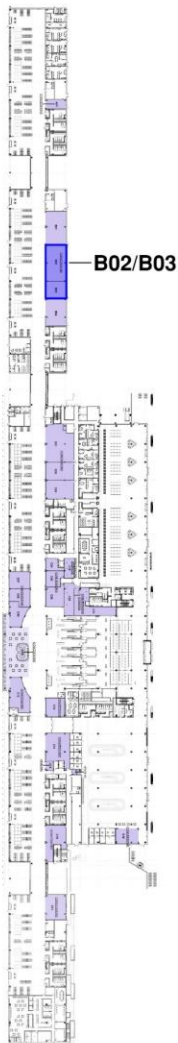
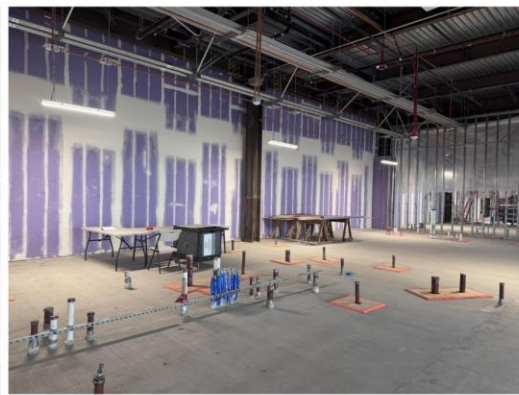
A01 PERRY'S JOINT & JONES COFFEE
SALADS, SANDWICHES & COFFEE

SPACE DELIVERED: 4/20/26
PROJECTED CONSTRUCTION COMPLETION DATE: 9/7/26



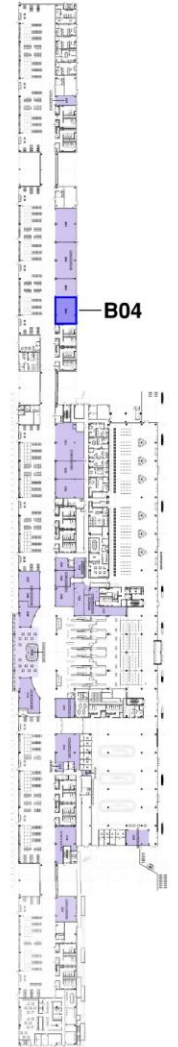
B01 ARTS DISTRICT MARKET
NEWS AND GIFTS

SPACE DELIVERED: 4/20/26
PROJECTED CONSTRUCTION COMPLETION DATE: 8/28/26



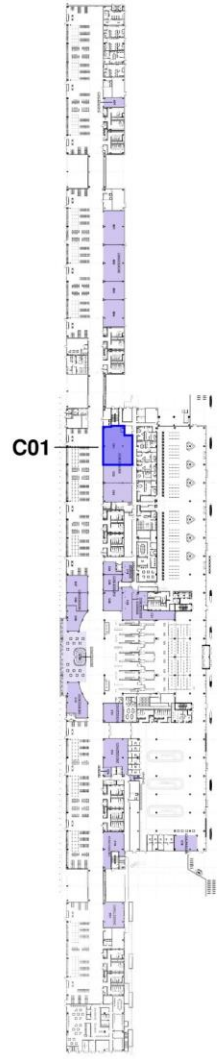
B02/B03 FARMTABLE BISTR
LOCAL FARM BISTR WITH BAR AND TAKEOUT

SPACE DELIVERED: 4/20/26
PROJECTED CONSTRUCTION COMPLETION DATE: 9/7/26



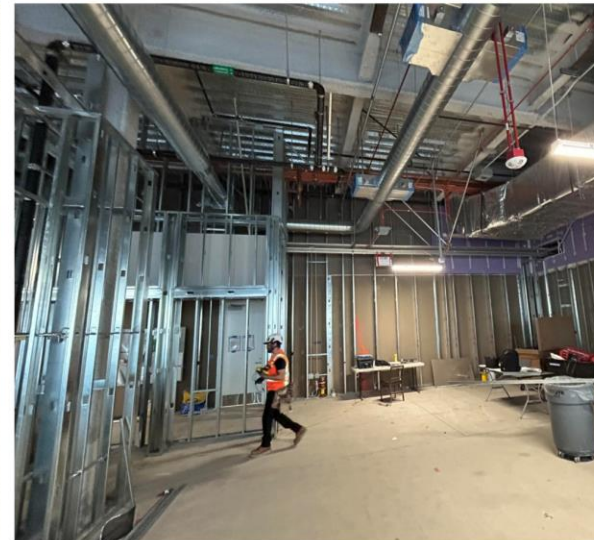
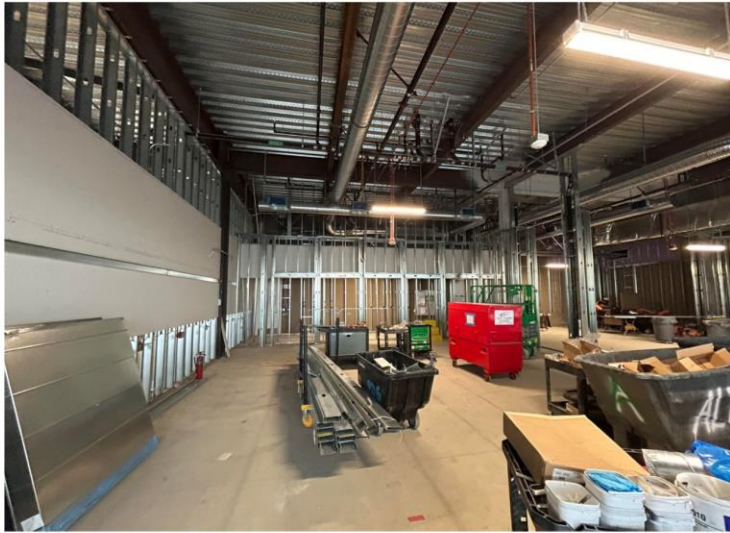
B04 JONES COFFEE | COMISSARY KITCHEN | EMPLOYEE BREAKROOM
COFFEE & TEA

SPACE DELIVERED: 4/20/26
PROJECTED CONSTRUCTION COMPLETION DATE: 9/7/26

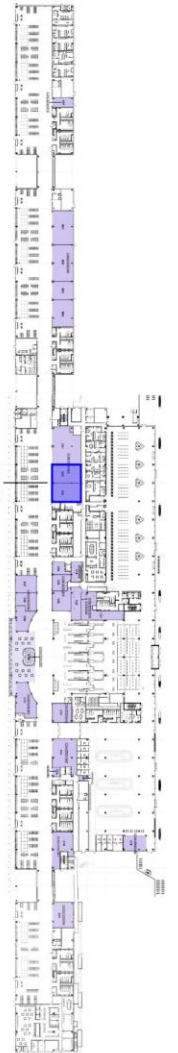


C01 FLAVOR TOWN
CASUAL DINING WITH FULL-SERVICE BAR

SPACE DELIVERED: 5/13/26
PROJECTED CONSTRUCTION COMPLETION DATE: 9/7/26

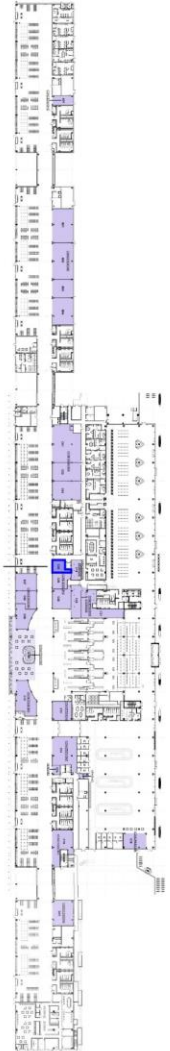
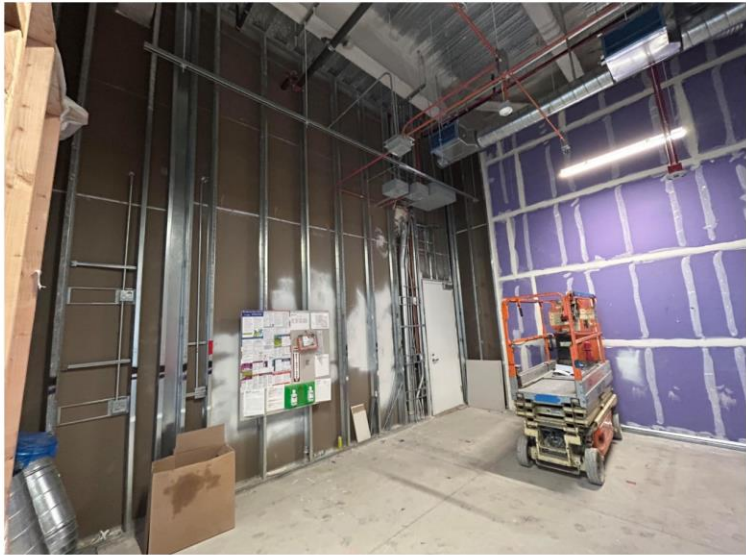


C02
C03



C02/C03 THE STUDIO COLLECTIVE
TRAVEL ESSENTIALS AND SPECIALTY RETAIL

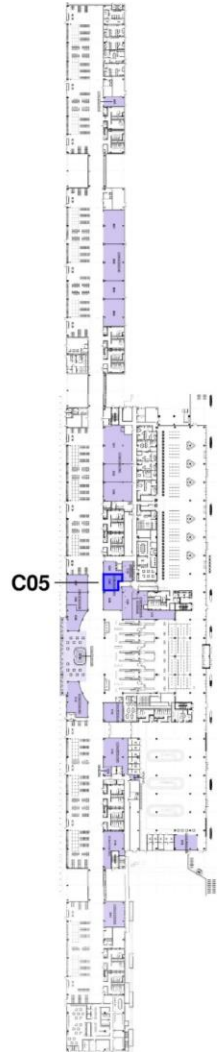
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PROJECTED CONSTRUCTION COMPLETION DATE: 8/28/26



C04

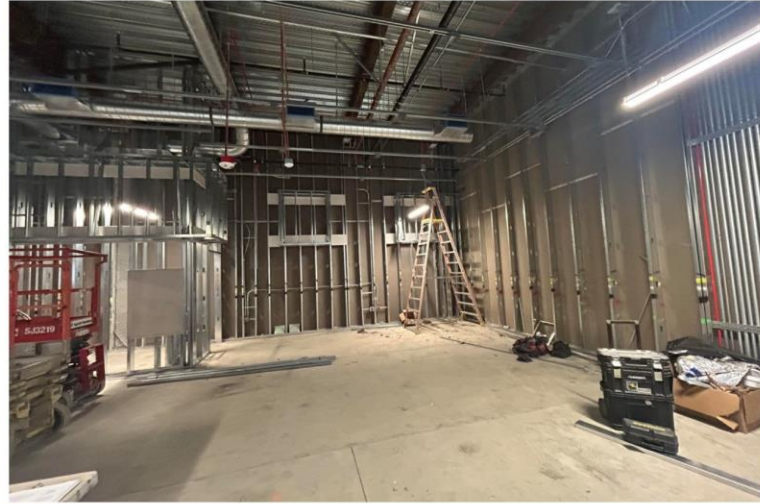
C04 INMOTION
TECH RETAIL

SPACE DELIVERED: 4/20/26
PROJECTED CONSTRUCTION COMPLETION DATE: 8/28/26



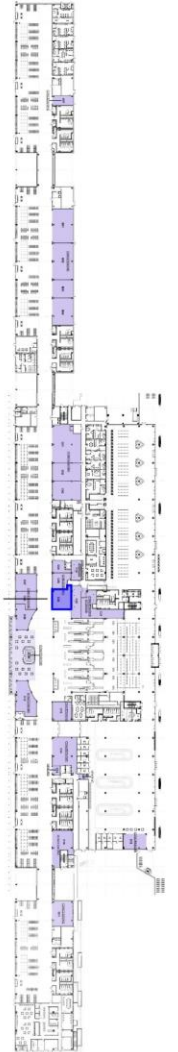
C05 MAC & JO MALONE
PERSONAL CARE AND ACCESSORIES

SPACE DELIVERED: 4/20/26
PROJECTED CONSTRUCTION COMPLETION DATE: 8/28/26



C06 TANSY
LOCAL GIFTS

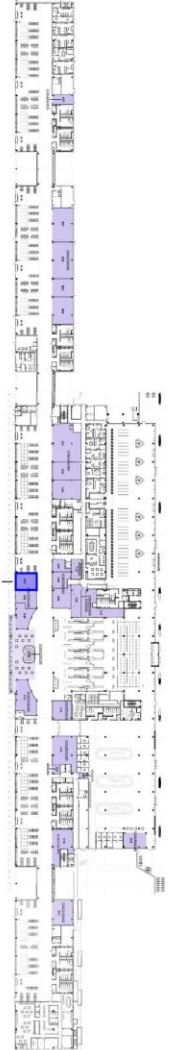
C06



SPACE DELIVERED: 4/20/26
PROJECTED CONSTRUCTION COMPLETION DATE: 8/28/26



C07



C07 SPRING CHICKEN
QUICK SERVICE RESTAURANT

SPACE DELIVERED: 5/13/26
PROJECTED CONSTRUCTION COMPLETION DATE: 9/7/26

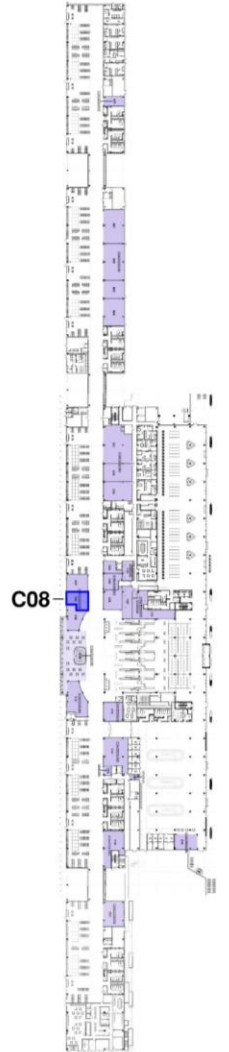




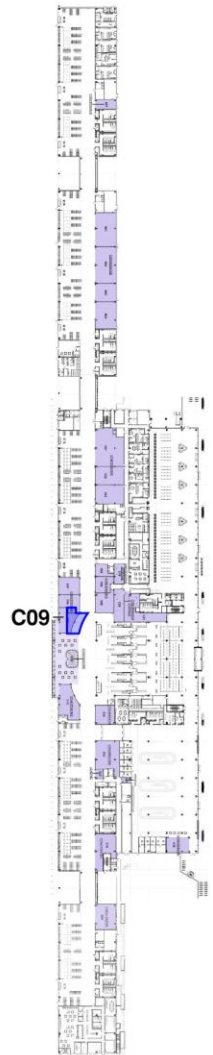
C08 POQUITO MAS
MEXICAN QUICK SERVICE RESTAURANT



SPACE DELIVERED: 5/13/26
PROJECTED CONSTRUCTION COMPLETION DATE: 9/7/26



C08



C09 WEST COAST SMASH BURGER | PORTO'S POP-UP
QUICK SERVICE RESTAURANT & POP-UP BAKERY

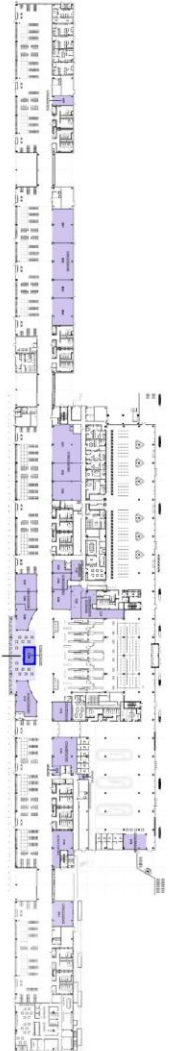
SPACE DELIVERED: 5/13/26
PROJECTED CONSTRUCTION COMPLETION DATE: 9/7/26



C10 THE MARQUEE BAR
FULL-SERVICE BAR

SPACE DELIVERY SCHEDULED FOR: 6/3/26
PROJECTED CONSTRUCTION COMPLETION DATE: 9/21/26

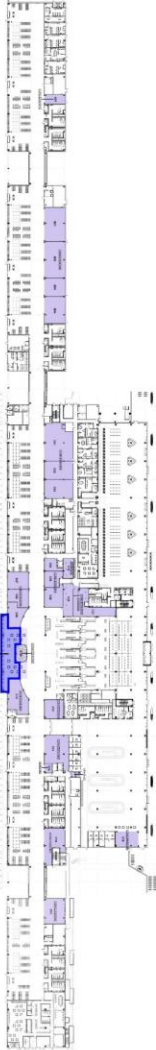
C10





C11 COMMON AREA SEATING

C11



SPACE DELIVERED: 4/20/26
PROJECTED CONSTRUCTION COMPLETION DATE: 8/28/26



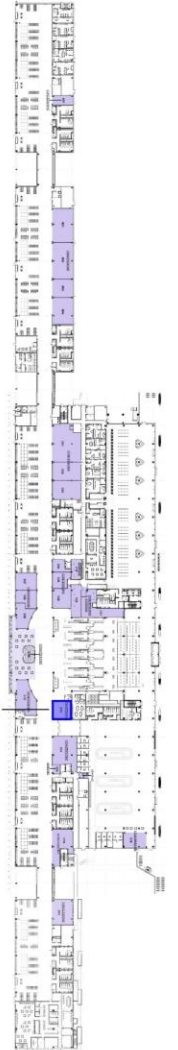
C12 DIANE'S PIZZERIA & MARKETPLACE | MASSIS KABOB
PIZZA, ITALIAN MARKET & KABOBS

SPACE DELIVERED: 5/21/26
PROJECTED CONSTRUCTION COMPLETION DATE: 9/7/26

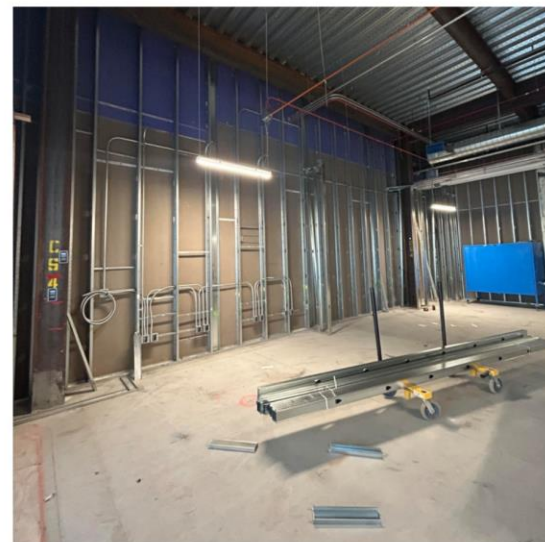


C13 STARBUCKS
COFFEE & TEA

C13



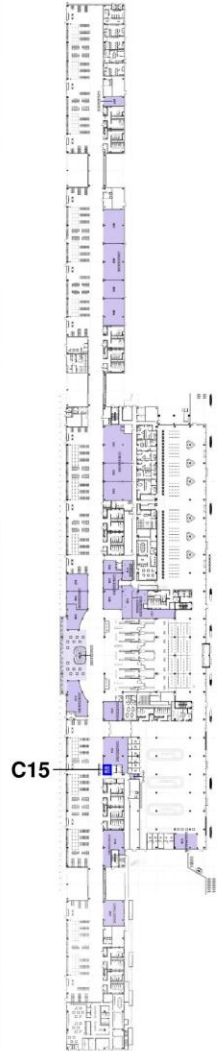
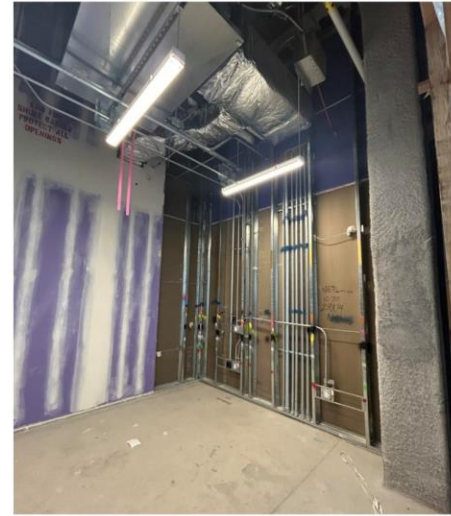
SPACE DELIVERED: 5/21/26
PROJECTED CONSTRUCTION COMPLETION DATE: 9/7/26



C14

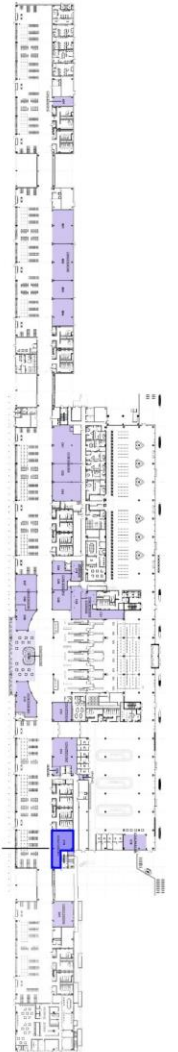
C14 PASADENA MERCANTILE
NEWS AND GIFTS WITH BOOKSTORE

SPACE DELIVERED: 4/20/26
PROJECTED CONSTRUCTION COMPLETION DATE: 8/28/26



C15 PASADENA MERCANTILE VENDING VENDING

SPACE DELIVERED: 4/20/26
PROJECTED CONSTRUCTION COMPLETION DATE: 8/28/26



C16

C16 BORDER GRILL
MEXICAN FAST CASUAL WITH BAR

SPACE DELIVERED: 5/21/26
PROJECTED CONSTRUCTION COMPLETION DATE: 9/7/26



D01 JET TILA'S ASIAN TABLE
ASIAN RESTAURANT WITH BAR

SPACE DELIVERY SCHEDULED FOR: 5/26/26
PROJECTED CONSTRUCTION COMPLETION DATE: 9/7/26

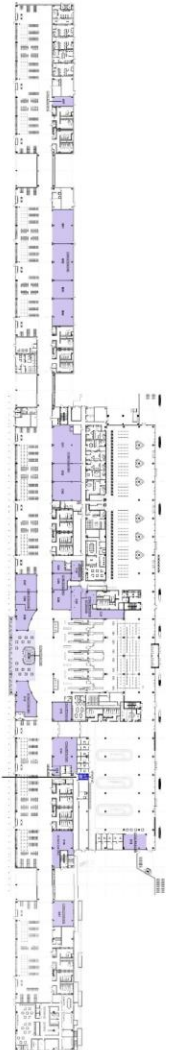




C17 THE AVIATOR
VENDING (ARRIVALS)



SPACE DELIVERED: 4/20/26
PROJECTED CONSTRUCTION COMPLETION DATE: 8/28/26



C17



C18 SANTA CANELA
BAKERY, COFFEE & TEA



SPACE DELIVERY SCHEDULED FOR: 5/26/26
PROJECTED CONSTRUCTION COMPLETION DATE: 9/21/26



Hollywood Burbank Airport Replacement Passenger Terminal



Safety

- Work Craft Hours to Date – 3,019,972 Hours
- Safety Orientations to Date – 3,818
- Daily Average Workers Onsite – 847

Current Construction Activities

Terminal

- Ongoing Ceiling Install
- Ongoing Interior Buildout
- Ongoing Commissioning
- Ongoing Exterior Skin Install

Garage

- Ongoing Valet Office Construction
- Ongoing Elevator Construction
- Ongoing Commissioning
- Ongoing Silver Screen Buildout

Civil

- Continued Utility Install
- Continued Landside Paving
- Continued Landside Curb and Gutter
- Continued Panhandle Fine Grading for Roadways

[Photos](#)



Area C Main Entrance



Area A Holdroom Seating

Photos



Area C Ticketing Kiosks



Area C Ticket Counters

[Photos](#)



Silver Screen Steel



ASF Overhead Door

[Photos](#)



Garage PARCS



Area C Baggage Carousel