



September 17, 2026

CALL AND NOTICE OF A REGULAR MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Legal, Government and Environmental Affairs Committee will be held on Monday, September 21, 2026, at 8:30 a.m., in the Burbank Room of Hollywood Burbank Airport, 2627 N. Hollywood Way, Burbank, California 91505.

In addition to attending the meeting in person, members of the public may observe the meeting telephonically and may offer comment in real time through the following number:

*Dial In: (701) 802-5334
Access Code: 2451017#*

Terri Williams, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

REGULAR MEETING
OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
Burbank Room
Monday, September 21, 2026
8:30 a.m.



The public comment period is the opportunity for members of the public to address the Committee on agenda items and on Airport-related non-agenda matters that are within the Committee's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.

Members of the public are requested to observe the following decorum when attending or participating in meetings of the Committee:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Committee during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to Airport-related non-agenda matters that are within the Committee's subject matter jurisdiction.*
- *Limit comments to three minutes or to such other period of time as may be specified by the presiding officer.*



The following activities are prohibited:

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*



Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Committee less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 N. Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

Monday, September 21, 2026

1. Roll Call
2. Approval of Agenda
3. Public Comment
4. Approval of Minutes

- a. August 17, 2026

[See page 1]

5. Items for Approval

- a. Selection of a Committee chair

[See page 4]

At the request of Commissioner Gable-Luddy who currently serves as Chair of the Legal, Government and Environmental Affairs Committee ("Committee"), this item has been agendaized for the Committee's selection of a new Chair.

6. Items for Information

- a. Part 150 Update

No staff report attached. Staff will provide an update on the Part 150 Noise Study, including an overview of progress and public outreach activities completed to date. Milestones include the FAA's acceptance of forecast Noise Exposure Maps, as well as meetings of the Technical Advisory and Citizens Advisory Committees. Staff will also provide a briefing on the remaining anticipated steps for completion of the study.

- b. Airport Noise and Environmental Update

No staff report attached. Staff will provide a brief update on the Noise and Environmental Department's responsibilities, projects underway, regulatory compliance activities, and sustainability initiatives, including efforts at the Replacement Passenger Terminal focused on reducing the Airport's environmental footprint.

- c. Committee Pending Items

[See page 5]

7. Adjournment: To Monday, October 19, 2026, for the next regularly scheduled meeting of the Legal, Government and Environmental Affairs Committee, 2827 N. Hollywood Way, Burbank Room.

**MINUTES OF THE REGULAR MEETING OF THE
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY**

MONDAY, AUGUST 17, 2026

A regular meeting of the Legal, Government and Environmental Affairs Committee was called to order on this date in the Burbank Room, 2627 N. Hollywood Way, Burbank, California, at 8:30 a.m., by Commissioner Gabel-Luddy.

1. ROLL CALL

Present: Commissioners Gabel-Luddy, Brotman and Lyon

Absent: None

Also Present: Greg Rabinovitz, Chief of Staff; Thomas Henderson, Director, Business and Properties; Kyle Porter, Manager, Noise and Environmental Affairs; Pamela Marcello, Senior Director, Government and Public Affairs; Stephanie Gunawan-Piraner, Deputy Executive Director, Planning and Development

Authority Counsel: Terence Boga, Esq.,
Richards, Watson & Gershon

2. Approval of Agenda

Motion Commissioner Lyon moved approval of the agenda; seconded by Commissioner Botman.

Motion Approved The motion was approved (3–0).

3. Public Comment

There were no public comments.

4. Approval of Minutes

a. June 1, 2026

The agenda packet included a draft copy of the June 1, 2026, Committee meeting minutes for review and approval.

Motion Commissioner Lyon moved approval of the minutes; seconded by Commissioner Gabel-Luddy.

Motion Approved The motion was approved (2–0, 1 abstention).

5. Items for Approval

a. Ratification of Temporary Construction Access Easement Agreement

Staff sought a Legal, Government and Environmental Affairs Committee recommendation to the Commission to ratify a proposed Temporary Construction Access Easement Agreement executed by the Executive Director with Herc Rentals Inc. ("HERC") for temporary access and use of the Authority's property to construct a block wall adjacent to the Replacement Passenger Terminal ("RPT") project site.

Due to the time schedule for HERC to complete its construction in coordination with the RPT schedule, the Executive Director executed the Agreement in advance of the Committee and Commission meeting.

Subject to the Committee's recommendation, this item was also included in the Commission agenda for its meeting immediately following the Committee's meeting.

Motion

Commissioner Botman moved approval of the recommendation; seconded by Commissioner Lyon.

Motion Approved

The motion was approved (3-0).

b. Approval of Amendment to the Noise Office Services Agreement Envirosuite Inc.

Staff sought a Legal, Government and Environmental Affairs Committee recommendation to the Commission to approve Amendment No. 1 ("Amendment") to the Airport Noise Office Services Agreement with Envirosuite, Inc. for the replacement of the Airport's Air Traffic Control ("ATC") audio recording system, which is an integral part of the Airport's Noise and Operations Management System. The proposed Amendment is for a not-to-exceed amount of \$106,195, which includes the equipment replacement, configuration, and installation of the ATC system at a new location in the Replacement Passenger Terminal. Additionally, Staff seeks an approximate 9% contingency or \$10,000 contingency for unforeseen conditions for a total not-to-exceed amount of \$116,195.

Motion

Commissioner Lyon moved approval of the recommendation; seconded by Commissioner Botman.

Motion Approved

The motion was approved (3–0).

**c. Award of Extension
Legislative Representation Services
Contract**

Staff sought a recommendation from the Legal, Government and Environmental Affairs Committee (“Committee”) to the Commission to authorize the exercise of the first of two one-year extension options for the Legislative Representation Services Contract (“Agreement”), with California Public Policy Group (“CPPG”).

As the Agreement with CPPG is scheduled to expire on August 30, 2026, this item has also been placed on the Commission meeting agenda immediately following the Committee’s meeting for its consideration.

Motion

Commissioner Lyon moved approval of the recommendation; seconded by Commissioner Botman.

Motion Approved

The motion was approved (3–0).

6. Items for Information

a. Committee Pending Items

The Committee briefly discussed the future pending item.

7. Adjournment

The meeting was adjourned at 8:59 a.m.

Adjournment: To Monday, September 21, 2026, for the next regularly scheduled meeting of the Legal, Government and Environmental Affairs Committee, 2627 N. Hollywood Way, Burbank Room.

**STAFF REPORT PRESENTED TO THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
SEPTEMBER 21, 2026**

SELECTION OF COMMITTEE CHAIR

Prepared by John T. Hatanaka
Executive Director

SUMMARY

At the request of Commissioner Gable-Luddy who currently serves as Chair of the Legal, Government and Environmental Affairs Committee ("Committee"), this item has been agendaized for the Committee's selection of a new Chair.

BACKGROUND

Commissioner Gable-Luddy was appointed to the Committee in June 2023. During her tenure on the Committee, she has continuously served as Chair.

RECOMMENDATION

Staff recommends that the Committee select a new Chair.

**BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
LEGAL, GOVERNMENT AND ENVIRONMENTAL AFFAIRS COMMITTEE
SEPTEMBER 21, 2026
COMMITTEE PENDING ITEMS**

Future

Tentative Presentation

1. LEEDS to Density Presentation (City of Burbank - Golden State Plan)

TBD